

School Year: 24-25**PARENTAL ENGAGEMENT PLAN FOR Middlesex Elementary School:**

Sections 1118 of the No Child Left Behind Act (NCLB) requires the involvement of parents of participating children in the design and implementation of Title I projects. NCPS Policy 1310/4002 requires every Principal to develop a Parent Engagement Plan as well. A local educational agency may receive funds under this part only if such agency implements programs, activities, and procedures for the involvement of parents in programs assisted under this part consistent with this section. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. Reference: Policy Code: 1310/4002 Parental Involvement

Describe the programs, activities, and procedures established to build the schools' and parents' capacity for meaningful parental involvement.

- 1 Each school under this part shall convene an annual meeting at a convenient time, to which all parents of participating children shall be invited and encouraged to attend to inform parents of their school's participation in Title I (if applicable) and the right of the parents to be involved. School Improvement Plan Goals and Student Accountability and Promotion Standards.

Describe: MES will hold a meeting in September to share with all stakeholders the guidelines under Title I that applies to our school.

- 2 Each school shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I or Local funds, transportation, child care, or home visits, as such services relate to parental involvement. Plan to ensure two-way communication and parents' input in school decisions.

Describe: Teachers will develop a schedule of flexible meetings (evenings) for parents beginning in October and concluding in May. Administration will provide all parents the opportunity to meet with faculty and staff. For individual concerns parents may schedule a time to meet with their child's teacher before or after school and also during teacher's planning. Time must be agreed upon by parents and teachers.

- 3 Parents should be involved in an organized, ongoing, and timely way, in planning, review, and improvement of schoolwide programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan (if applicable). Plan to promote parent involvement in the form of volunteering.

Describe: There will be a parent representation on the Leadership Team. The parents will relay information to parents at monthly PTO meetings.

- 4 Parents must be provided with timely information about programs under this part, and a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Plan for promotion of resources to aid parents in understanding their child's academic performance.

Describe: The staff of MES will support the State Standards curriculum adopted by the state of North Carolina. Students will be assessed on the standards from the state (mClass, Exact Path, NC-Checks, EOGs) and any other district/state mandated assessments. Parents/Guardians will receive their child's data on mClass, Checks, and EOGs concluding each assessment. During parent conferences, all assessment data will be discussed. The school offers a Curriculum Night/Parent Informational Meeting in September to review standards, curriculum, schedules, resources, etc. with parents. At the end of the year, Transition Night (in April) is conducted to inform parents about their child's next grade level (review standards, curriculum, schedules, resources, etc. and about how to prepare over the summer).

5	If requested, schools must provide parents opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Describe: Flexible meeting dates will be established for the 2024-2025 academic year. Dates for the meetings will be displayed on the school's website/ through NCPS app and will be communicated to parents by the use of the Apletgy system and flyers in students' folders. Parents will also be given a survey to complete at the middle of the year to offer suggestions. PTO will have monthly meetings.
6	If the schoolwide program plan (if applicable) is not satisfactory to the parents of participating children, the school is required to submit any parent comments on the plan when the school makes the plan available to the LEA. Describe:
7	Each school shall have a voice in the development with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve State standards. Describe: The 24-25 Student-Parent-Staff compact will be reviewed with and revised based on feedback from Principals, Central office, the Teacher Advisory Committee, the Parent Advisory Committee, the Principal Advisory Committee, and the Student Advisory Committee.
8	LEAs and schools shall provide assistance to parents of children, as appropriate, in understanding such topics as the State's academic content standards and State student academic standards, State and local academic assessments, the requirements of Title I (if applicable), and how to monitor a child's progress and work with educators to improve the achievement of their children. (Specific actions regarding grading, expectations, and promotions.) Describe: Parents are encouraged to attend meetings to receive and discuss information related to State Standards, Assessments, and Title I requirements. Parents will be invited to attend curriculum day events and parent conferences where they will learn more about how to monitor and assist their child's progress and improve academic achievement. The parents will be sent via Thrillshare and posted online, the district's Accountability Standards so parents/guardians know the district's expectations for each child (academically and attendance wise) depending on their child's grade level.
9	Parents will be provided materials and training to help them work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. Parents must also be provided with information that promotes student health awareness. Parents must be provided an opportunity to participate in parental training. (A minimum of one event per semester that aligns with Parent Engagement Plan, School Improvement Plan, and/or Discipline Data Survey Data. The event must detail how it aligns.) Describe: Parents are encouraged to attend meetings to receive and discuss information related to State Standards, Assessments, and Title I requirements. Parents will be invited to attend curriculum day events and parent conferences where they will learn more about how to monitor and assist their child's progress and improve academic achievement. The parents will be sent via Thrillshare and posted online, the district's Accountability Standards so parents/guardians know the district's expectations for each child (academically and attendance wise) depending on their child's grade level.
10	LEAs and schools are required to establish communication protocols that identify communication methods and timeline expectations for responding to communication requests shared with teachers, parents, pupil services personnel, principals, and other staff. Appropriate training is provided as needed.

Describe: Staff have been instructed to make contact with parents by telephone, emails, student agendas, rooms in Thrillshare, etc. Teachers will hold MOY parent-conferences with all parents. MES will hold parent meetings where teachers will share how to help their children at home. MES's support staff is also meeting with parents as needed and referring individual students (and some families) to outside agencies such as Volatron to get extra support when needed. During every meeting and contact, parents will be asked if they have downloaded the NCPS app and make sure they understand and have the information to connect to the parent portal. Staff will assist parents as needed with the use of the app and with access to the parent portal.

11 Schools should have a plan for coordination with feeder schools to assist parents with transitions (Prek to Kindergarten, 2nd to 3rd, elementary to middle, middle to high, high to postsecondary).

Describe: The guidance office will provide parent resources. The school social worker and psychologist can also provide resources to help parents. If parent needs are not met with onsite materials, information for outside resources and agencies will be provided. MES will help promote transition night at SNMS and will also make plans to take 5th graders to SNMS. Prek to K transition will take place in April.

12 LEAs and schools shall ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

Describe: Written and verbal communication is sent to parents in both English and Spanish. Interpreters are provided and on call as needed. Calls and weekly Newsletters are sent out in English and Spanish as well.

13 In carrying out the parental involvement requirements, the LEA and school shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 in a format and language parents understand.

Describe: Teachers will assist Limited English speaking parents to ensure understanding and participation in school-wide activities. We have several teachers here on campus that help out as needed as when translation is needed.

14 LEAs and schools have established dates and topics to improve parent engagement using district approved curriculum. Describe how your school will meet this criteria.

Describe: MES will be sharing S14 resources with families at parent nights. (minimum 1/semester) Teachers will share with parents about curriculum during Open House/Curriculum nights.

15 Please list any businesses or community-based organizations that will partner in parent involvement activities.

Describe: Middlesex Elementary has partnered with churches in the area to sponsor academic programs, backpack buddies, school supplies, and funds to assist with other student needs (clothing, etc). First Baptist Middlesex works with DEPC, PTO, and MES to provide resources throughout the school year. We will be working with the Boys and Girls Club to provide after school tutoring to selected students.

16 Parents may be involved in developing training for teachers, principals, and other educators to improve the effectiveness of such training. How will you use your Fam-Ambassadors to promote family engagement this school year?

Describe: Parent representation will be on the Leadership Team.

17	Describe how your Title I or Local funds will be used to pay reasonable and necessary expenses for local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.		
Describe: Title I funds are designated for specific purposes to enable parents to participate in school related meetings and training. Materials to help parents support their child's learning are also purchased with Title I funds.			
18	LEAs and schools may arrange school meetings at various times or conduct in-home conferences between teachers or other educators who work directly with participating children and parents who are unable to attend such conferences at school to maximize parental involvement and participation.		
Describe: MES has trained staff members that may implement the Si4 program to help improve parental involvement.			
19	How will your school ensure representation at district monthly parental advisory council meetings? What is the protocol for sharing information?		
Describe: The principal will nominate and submit the name of at least one MES parent to serve on the District-wide parent advisory committee. The parent will attend district-wide focus meetings according to the district calendar.			

	Event Date	Topic	Goal for attendance
Fall 2024	September 12, 2024	Si4 and Curriculum Night	80%
Spring 2025		Si4	

Principal's Signature *Aimee Carver* Date 8/13/24

School Improvement Chair Signature _____ Date _____