YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476

SCHOOL BOARD MEMBERS: Denise Hendrickson, President ● Casey Shaw, Vice President
Debbie Edwards ● Bill Hauss ● Frank King

AGENDA

Regular School Board Meeting

Thursday, June 26, 2025
6 p.m.
District Office Board Room
107 First Street North • Yelm, WA

Regular School Board Meeting

A **1.** **Call to Order**
Flag Salute

I **2.** **Audience**

A. Superintendent's Comments

B. Community Comments

A **3.** **School Board Minutes**
May 8, 2025 – Regular Board Meeting
May 22, 2025 – Regular Board Meeting
May 23, 2025 – Special Board Meeting
June 5, 2025 – District Awards Night

4. **New Business**

A **A. Individual Contracts**

1. New Hires
   Brittany Babkirk, YHS Athletic Trainer\
   Bianca Bennett, SW Teacher SPED LRC
   Kapriana Colacino, YHS Para SPED LRC
   Kaylee Cook, OSS ESA Occupational Therapist
   Marcela De Souza, YHS Teacher World Language .40 FTE OYO
   Autumn Fisher, MK Teacher 2nd. Grade
   Cassidy Foster, YMS Teacher ELA .40 FTE OYO
   Sierra Guzman, Food Service Cafeteria Worker 4.0
   Whitney Krause, YMS Teacher Science
   Colleen Horntvedt, YHS Teacher Science
   Rex Norris, YHS Teacher Physical Education
   Rex Norris, YHS Coach Head Football
   Kelli Nye, YHS ESA School Counselor
   Julie Ordoniz, OSS Coordinator of Special Programs and Behavior
   Mark Phillips, YHS Coach Head Girls Soccer

Julie Ruger, RMS Teacher SPED LRC
Jessica Rush, SW Teacher Kindergarten
Nichole Sloan, YMS OP II ASB/Athletics
Camryn Waite, OSS Behavior Support Assistant
Angelin Walker, PR Para SPED Program FLC
Nicole Wintermeyer, SW Teacher Special Ed LRC

2. Leave of Absence

Shannon Gubser, OSS Social Emotional Learn Specialist	
Rhondalee Maher, RMS Para SPED Program 1:1	9/3/25-12/17/25
Lindsay Mintz, OSS ESA School Psychologist	.20 FTE 25/26 SY

3. Resignations/Retirements/Terminations

Crystal Anderson, YMS Para SPED LRC	Resignation
Regina Baesen, RMS Para SPED Program CLC	Retirement
Amanda Bedolla, OSS Para Instructional ML	Resignation
Esther Campbell, MP Teacher Elem. Music	Retirement
Sara Devore, YHS OP IV Registrar	Resignation
Melvin Fields, YMS ESA School Counselor	Resignation
Cayla Gable, YHS Coach Head Strength & Cond.	Resignation
Dennis Gubser, YHS Teacher History	Retirement
Tonya Harding, Facilities Custodian Lead	Retirement
Bryan Irion, YHS Coach Asst. Football	Resignation
Edith Little, RMS Para SPED Program CLC	Resignation
Nancy Miller, OSS ESA Physical Therapist	Resignation
Rachel Moore, Transportation Bus Driver	Resignation
Kelleine Revoir-Little, YHS ESA School Counselor	Resignation
Kelcey Rhodes, YMS Para SPED LRC	Resignation
Brandon Roberts, RMS Para SPED Program CLC	Resignation
Jason Roberts, Transportation Asst. Director	Resignation
Jason Ronquillo, YHS Coach Asst. Track	Resignation
Jason Ronquillo, YHS Coach Head Strength. & Cond.	Resignation
Becky Schiedeck, MK Teacher 2nd Grade	Resignation
Robert Smith, Transportation Van Driver	Resignation
Jennifer Tveten, MK Para SPED LRC	Resignation
Brandon Webley, Transportation Bus Driver	Resignation

4. Staffing Changes

Samantha Abeyta, Para Instruct. ML to YMS Para SPED LRC
Thomas Albertson, MK/LK Teacher Specialist to LK Teacher Specialist
Kimberly Baldassarre, Cafeteria Worker 3.25 to Utility Worker 4.0
Keshia Bisbing, Para SPED Prog 1:1 FLC to Para SPED Prog FLC K2
Leia Blankenship, Cafeteria Worker 4.0 to 3.25 OYO to Continuing
Amanda Brazzell, Cafeteria Worker 3.75 OYO to Continuing
Jettie Byrd, Para SPED Prog SELF to Para SPED Prog SITE
Shaina Chiri, Cafeteria Worker OYO to Continuing
Kristen Colt, Groundsperson to YMS Para SPED LRC
Erin Connally, OSS Para SPED LRC OYO to Continuing
Faith Doyle, SW Para SPED Progr. Self to RMS Para SPED CLC
Allison Geer, Teacher Specialist MK/LK/PR to MK
Jennifer Goodwin, Satellite Cook 6.25 hr. OYO to Continuing
Breanna Hiblar, Para SPED Prog. 1:1 to SPED Prog PreK CLC
Rachelle Hudson, BSA OYO to Continuing
Caleb Iverson, Van Driver OYO to Cafeteria Worker 5.50 hr LT9/3/25-5/19/26
Gabriel Levanel, Para SPED Program 1:1 to SPED Program CLC
Christopher Martin, Custodian Lead YMS to PR
Breanna McGalliard, Cafeteria Worker 4.5 hr. OYO to Continuing
Nerisa McQueen, Cafeteria Worker 4.25 to 4.75 hr. OYO to Continuing

Ashlee Moore, Para SPED PreK MP to SW
Matthew Mounts, Teacher CTE to Athletic Director
Kimberly Muir, RMS Para SPED LRC to OSS Para SPED LRC
Kristel Rex, Cafeteria Worker 4.0 hr OYO to Continuing
Megan Roberts, Para SPED PreK MP to SW
Michelle Smith, Cafeteria Worker 3.75 hr OYO to Continuing
Beckie Whited, RMS OP III/Registrar/Attendance to YHS OP IV Registrar
Samantha Woehrman, Utility Worker OYO to Van Driver 4.0/Café Worker 2.25 Continuing
Robert Hill, YHS Athletic Director to YHS Physical Education

5. Stipends/Supplemental Contracts

A **B. Acceptance of Gifts**

Donor	Amount
Rob Rice Homes, YHS Marble slabs	FMV $2,000.00
Truly Motivated Transitional Living, LK Elementary Medals	$150.00
Cascades Camp, LK Elementary Medals	$150.00
Yelm Family Medicine, YHS Sports Med CPR Classes	$600.00

A **C. Out-of-District Travel**

1. YHS Cross Country to Pasco, WA, Nov 7-8, 2025, to participate in the Washington State Cross Country Championship, 18 students and 2 chaperones.
2. YHS FFA to Indianapolis, IN, Oct 27-31, 2025, to participate in the FFA National Convention, 8 students and 2 chaperones.
3. YHS FFA Officers to Tacoma, WA, Aug 5-7, 2025, to prepare for the upcoming year, 11 students and 5 chaperones.

A **D. 2025-26 Handbooks**

Fort Stevens Elementary
Lackamas Elementary
McKenna Elementary
Mill Pond Elementary
Prairie Elementary
Southworth Elementary
Ridgeline Middle School
Yelm Middle School
Yelm High School
Yelm Extension School

A **E. 2025-2026 Interlocal Cooperative Agreement**

Puget Sound ESD – ReLife School

A **F. Policy Revision**

One Read Only – for Approval
5310 Compensation Schedules

A **5. Vouchers and Payroll**

A.	General Fund	#70152231 – 70152355 #70152375	$1,144,347.60
B.	ASB Fund	#70409872 - 70409901	$71,750.21
C.	Capital Projects Fund	#70501820 - 70501820	$279,596.73
D.	Comp Tax	#112300018 – 202100168	$375.05
E.	TVF	#70700043 – 70700043	$163,770.36
F.	May Payroll		$6,263,388.14

A 6. Facilities Report:

Public Works:

Project #	Amount	Vendor / Reason
71.24	$2,565.35	Pape Machinery – Emergency Generator Glow Plug & Wiring Harness in Engine Replacement – RMS
79.24	$431.24	Intracommunication Network Systems INC (INSI), - RM16 Repair to Workstation Drop – FS
100.24	$2,940.32	Northwest Architectural Products (NWAP) – Gym Operable Walls Repair – MK
110.24	$613.20	Wayne's Roofing – Commons Leak Troubleshoot – YHS
111.24	$3,011.25	Sare Electric – Tripped Breaker Troubleshoot – YMS
115.24	$9,303.65	Hermanson Co LLP - Library HVAC Unit Troubleshoot & Repair – FS
117.24	$1,369.18	Otis Elevator – Elevator Service Call – YMS

I 7. Financial Reports

I 8. Student Enrollment Report

June 2025	5463 HC	5330.73 FTE (95.68 < 5510.00)
May 2025	5486 HC	5356.04 FTE (153.96 < 5510.00)
June 2024	5623 HC	

I 9. Board Comments

I 10. Superintendent's Report

A 11. Adjourn

Next Board Meeting: July 17, 2025 – 6:00 p.m. – Regular Board Meeting

Location: District Office

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's Office no later than three days before a meeting so that arrangements for the modification can be made.

A= Action **I= Information** **D= Discussion**

Yelm Community Schools, District No. 2

107 First Street North • Yelm, WA 98597 • (360) 458-1900 • *www.ycs.wednet.edu*

MINUTES

of a Regular Meeting of the Board of Directors

Thursday, May 8, 2025

BOARD MEMBERS PRESENT
Debbie Edwards, Bill Hauss, Denise Hendrickson, Frank King
Excused – Casey Shaw

STUDENT REPRESENTATIVES PRESENT
Sofie Miera, Lucia Mohrweis

ADMINISTRATION PRESENT
Holly Ackerman, DeeDee Buckingham, Kaiya Burgess, Lisa Cadero-Smith, Curtis Cleveringa, Charles Cook, Craig Curry, Becky Fowler, Jodi Jarmin, Teri Melone, Starla Watson, Chris Woods

CALLED TO ORDER/PLEDGE OF ALLEGIANCE
President Denise Hendrickson called the Regular Board Meeting to order at 6:01 p.m.

AUDIENCE
Recognitions & Presentations

Volunteer of the Year
The School Board expressed sincere appreciation for the 2024-25 Volunteers of the Year, who were recognized at the meeting by their respective building principals. Each principal shared heartfelt remarks highlighting these individuals' outstanding contributions and dedication to their school communities.

- **Fort Stevens** – Kelsey O'Brien
- **Mill Pond** – Alanna Blankenship
- **Lackamas** – Amber Daniels
- **McKenna** – McKenna Booster Club
- **Prairie** – Cyndy Johnson
- **Southworth** – Chad Prante
- **Ridgeline Middle School** – Becca Cole
- **Yelm Middle School** – Tamari Lewis
- **Yelm High School** – Leslee Garvey

Prairie Elementary School Spotlight
Principal Holly Ackerman presented an overview of academic performance and school culture initiatives. Highlights included significant student growth across multiple grade levels in areas such as number sequencing, decomposing, aMath, and oral reading fluency (ORF). Kindergarten through 5th-grade students demonstrated measurable progress, with particular focus on literacy and numeracy skills. The school has set a goal for 90% of all students, including multilingual and special education students, to meet targeted growth benchmarks by June 2025.

The presentation also emphasized the importance of building a culture of belonging through school assemblies. Celebrating its 40th anniversary, Prairie continues the tradition of bi-monthly assemblies that foster community, celebrate student successes, and reinforce a positive school culture. Kara Clary, Prairie's music teacher, contributed to the presentation by highlighting how music plays a central role in these assemblies, helping to unite students and staff through shared

songs and performances. A video was shared to highlight the impact of these gatherings on student engagement and sense of belonging.

Community Comments
No community comments were presented.

NEW BUSINESS

INDIVIDUAL CONTRACTS – APPROVED

NEW HIRES	POSITION	EFFECTIVE
Amanda Stumpf	SW Teacher LRC	9/3/2025

LEAVE OF ABSENCE

Justin McNeil	YMS Teacher English Language Arts	9/3/2025 .40 FTE LOA

RESIGNATIONS / RETIREMENTS / TERMINATIONS

Rebecca Cook	SW Teacher Special Education	Resignation 6/30/2025
Timothy DeShazer	OSS ESA School Psychologist	Resignation 6/30/2025
Christina Folk	FS Para SPED Program PreK CLC	Resignation 6/16/2025
Michele Gill	SW OP II Attendance	Resignation 6/16/2025
Tiffany Hansen	SW Teacher Kindergarten	Resignation 6/30/2025
Genevieve Inungaray	YHS Teacher Special Education	Resignation 6/30/2025
Deanna Lopez	YHS Para SPED Program SITE	Resignation 5/2/2025
Debra Pridemore	YHS CTE Para Instructional	Retirement 8/31/2025
Kimberly Schley	PR Para Instructional	Retirement 8/31/2025
Georgia Skewis	SW Teacher Special Education	Resignation 6/30/2025
Lisa Todisco	YHS Teacher CTE	Resignation 6/2/2025
Laurie Trottier	YHS Para SPED LRC	Deceased 3/28/2025
Kelli Upton	Transportation Bus Assistant	Resignation 4/21/2025
Chelsea Watson	YMS OP II ASB/Athletics	Resignation 8/25/2025
Kalene Williams	OSS Behavior Support Assistant	Resignation 4/18/2025

STAFFING CHANGES

Kennedy Davis	OP III Food Service	OYO to Continuing 9/1/2025
Ashley Ellis	OP II Athletics to OP IV CTE YHS	9/1/2025
Rhondalee Maher	SPED Para 1:1 FS to RMS	4/17/2025
Debra Miles	OP III Counseling to OP V Principal YHS	9/1/2025
Catherine Mullins	OP III Asst. Principals	OYO to Continuing 9/1/2025
Shala Keen-Salter	Mail Courier	OYO to Continuing 9/1/2025
Emileigh Wilhelme	SPED Para 1:1 MP to MK	4/14/2025
Mayeli Zamudio	OP II Receptionist	OYO to Continuing 9/1/2025

M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

POLICY REVISIONS – SECOND READING FOR APPROVAL - APPROVED

5010 Nondiscrimination and Affirmative Action
5010 Procedure
3210 Nondiscrimination
3210 Procedure
M/Debbie Edwards; S/Frank King; Motion carried unanimously.

BOARD COMMENTS

The board members shared appreciation for:

- Prairie Elementary's informative presentation

- The high caliber of students interviewed for Dollars for Scholars
- All district volunteers and their dedication!
- YCS teachers during Teacher Appreciation Week

Student Representatives shared:

- Appreciation for the volunteers and all they do for each of our schools
- Youth Legislature is at the capital this week.
- Ongoing collaboration with Superintendent Woods on the district's cell phone policy

SUPERINTENDENT'S REPORT

Superintendent Chris Woods reported on:

- Appreciation to Prairie Elementary for hosting the meeting.
- Thank you to our volunteers and teachers; it was a great week of celebration.
- Enjoyment of a recent dinner and games with student representatives.
- Update on the Strategic Planning Committee, which held its first meeting with over 30 participants. The next meeting is scheduled for May 15, 2025.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Yelm Community Schools, District No. 2

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MINUTES

of a Regular Meeting of the Board of Directors

Thursday, May 22, 2025

BOARD MEMBERS PRESENT

Debbie Edwards, Bill Hauss, Denise Hendrickson, Casey Shaw
Excused – Frank King

STUDENT REPRESENTATIVES PRESENT

Samantha Blank, Hannah Hiiva, Sofie Miera, Lucia Mohrweis, Kailey Slevin

ADMINISTRATION PRESENT

Holly Ackerman, Erin Bayer, Mark Bowden, DeeDee Buckingham, Lisa Cadero-Smith, Jennifer Carrougher, Curtis Cleveringa, Lisa Crowell, Becky Fowler, Jodi Jarmin, Jonathan Maynard, Teri Melone, Shannon Powell, Starla Watson, Chris Woods

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

President Denise Hendrickson called the Regular Board Meeting to order at 6:00 p.m.

AUDIENCE

Distinguished Leadership Award

Honoring district office and building leaders who demonstrate exceptional vision, leadership, and dedication, fostering a culture of excellence, collaboration, and student success throughout the district.

Director of Technology – Jonathan Maynard
Assistant Superintendent – Dr. Lisa Cadero-Smith
Director, Office of Student Support – Shannon Powell
Chief Financial Officer – Jennifer Carrougher
Director of Human Resources – DeeDee Buckingham
Director of Operations & CTE – Teri Melone

Superintendent's Comments – No additional report

Community Comments

Comments were presented on an agenda item: Tasha Johnson; Non-agenda item: Adriane Brownfield & Kay Anderson.

SCHOOL BOARD MINUTES – APPROVED

April 17, 2025 – Regular Board Meeting
M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

NEW BUSINESS

INDIVIDUAL CONTRACTS – APPROVED

New Hires		
Name	**Position**	**Effective Date**
Braden Castleberry-Taylor	YHS Teacher Science	9/3/2025
Abigail Du Plessis	RMS Teacher Math	9/3/2025

Dustin Evans	YHS Teacher ELA	9/3/2025 One Year Only
Laura Garcia	OSS ESA School Psychologist	9/3/2025
Hannah Loken	YMS Teacher Math	9/3/2025
Keith McLaren	YMS Special Educ. LRC	9/3/2025
Bethany Murphy	YHS OP III Counselors	9/1/2025
Emma Stepan	SW OP II Attendance	9/3/2025
LEAVE OF ABSENCE		
Name	**Position**	**Effective Date**
Tiana Giesy	Food Service Cafeteria Worker	5/19/2025 - 5/19/2026
Christianne Smith	YHS Teacher World Language	.20 LOA 25/26 School Year
RESIGNATIONS/RETIREMENTS/TERMINATIONS		
Name	**Position**	**Effective Date**
Clara Allida	OSS Behavior Support Assist.	OYO Resignation 5/2/2025
Jamie Connally	YMS Spec. Education Teacher LRC	Resignation 6/30/2025
Luann Easley	PR Para Instructional	Retirement 8/31/2025
Paulina Flores Hernandez	OSS Para Instructional ML	Resignation 6/16/2025
Anna Flott	MK Para Instructional	Resignation 6/3/2025
Caleb Hoffman	PR Para SPED Program FLC	Resignation 6/13/2025
Brandy Kile	SW Para SPED LRC	Resignation 6/16/2025
Ronald Kretschmer	YMS Para SPED Program 1:1 LRC	Resignation 5/9/2025
Caitlynn Overman	SW Para SPED LRC	Resignation 6/16/2025
Melissa Palmer	SW Teacher Elementary Music	Resignation 6/30/2025
Timothy Tsugawa	YHS Coach Assistant Football	Resignation 5/9/2025
Bethany Wennerstrom	YMS Teacher English Lang. Arts	Resignation 6/30/2025
Bryan Wooldridge	YHS Teacher Physics	Retirement 6/30/2025
STAFFING CHANGES		
Name	**From/To**	**Date**
Jessica Diamond	Library Technician YMS	OYO to Continuing 9/1/2025
Hillary Hull	Teacher CTE WBL to CTE Instr. Coach	9/3/2025
Deborah Noe	OP II YES	OYO to Continuing 9/1/2025
STIPENDS/SUPPLEMENTAL CONTRACTS		
$25,572.71		

M/Casey Shaw; S/Bill Hauss; Motion carried unanimously.

ACCEPTANCE OF GIFTS – APPROVED

Powerlifting Parents, Powerlift Donations..... $150.00
Harmony Lodge #18, 12 Bikes for 6 elementary schools..... $1,500.00
Shur-Kleen Car Wash, 360 car washes for teacher appreciation $5,400.00
Yelm FFA Alumni, 2025 State Convention $9,500.00
The Outpost church, NYC Choir Trip..... $3,000.00
Professional contract Services, 2025 Unified Prom..... $1,000.00
M/Bill Hauss; S/Casey Shaw; Motion carried unanimously.

OUT-OF-DISTRICT TRAVEL – APPROVED

YHS Fastpitch to Richland, WA, May 22-24, 2025, to participate in the state tournament, 16 students and 2 chaperones.
M/Bill Hauss; S/Casey Shaw; Motion carried unanimously.

CELL PHONE POLICY UPDATE
Superintendent Chris Woods and student leaders presented an update on the cell phone policy.

RESOLUTION 06-24-25 - APPROVED
Interfund Transfer
M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

RESOLUTION 07-24-25 -APPROVED
Interfund Loan
M/Bill Hauss; S/Debbie Edwards; Motion carried unanimously.

RESOLUTION 08-24-25 – APPROVED
Delegating Authority to WIAA
M/Bill Hauss; S/Debbie Edwards; Motion carried unanimously.

VOUCHERS AND PAYROLL - APPROVED

A.	General Fund	# 70152016- 70152163 #70152185 - 70152230	$1,503,758.74
B.	ASB Fund	# 70409840 - 70409871	$107,347.62
C.	Capital Projects Fund	# 70501813 - 70501819	$130,347.62
D.	Comp Tax	# 112300017 – 202100167	$4,956.56
E.	April Payroll		$6,212,278.11

M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

FACILITIES REPORT – APPROVED
Public Works:

Project #	Amount	Vendor/Reason
02.24	$32,833.18	INSI – District Wide Technology Updates
17.24	$4,073.40	Cascade Fire & Security – 5YR Sprinkler Head Service - TRANS
22.24	$348,210.00	Wayne's Roofing Inc. – Roof Replacement – DO
28.24	$5,858.25	Advanced Classroom Technologies – PAC Video Overflow Upgrade – YHS
51.24	$10,888.13	Wood & Link Fence Co – Fence Installation – SW
57.24	$3,673.54	Cascade Fire & Security – Air Compressor Replacement – LK
58.24	$5,403.83	Cascade Fire & Security – Dry System Pipe Repairs – RMS
70.24	$52,339.79	Sare Electric Inc. – Emergency Power Outage Repair – YMS
75.24	$3,865.04	Hermanson Co LLC – Steam Boiler Pump Replacement – YHS
87.24	$1,412.68	Hermanson Co LLC - Service Breaker, Thermal Overloads, and Burnt Wires Replacement - PR
89.24	$782.38	Drain Pro – Emergency Drain Cleaning Service – YES
92.24	$1,368.75	MB Electric - Emergency Electrical Troubleshoot/ Repair to Hot Water Tank Burnt Wires - SW
95.24	$1,192.12	Hermanson Co LLC – Portable 10 Bard Unit Repair – LK
96.24	$727.46	Hermanson Co LLC – Boiler 1 Leak Troubleshoot – YHS
97.24	$727.46	Hermanson Co LLC – Gym Weight Room No Heat Troubleshoot – YHS
98.24	$1,048.90	Hermanson Co LLC – Storage Tank Float Repair – YHS
99.24	$5,346.16	Sound Electronics – Emergency Notifier Panel Replacement – LK
107.24	$950.21	Performance Systems Integration – Alarm System Service Call – MK
108.24	$1,916.92	Performance Systems Integration – Emergency Fire Alarm Panel Service Call – LK

M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

FINANCIAL REPORTS
No additional report. Chief Financial Officer Jennifer Carrougher was available to answer questions. She announced that the audit report was issued today and is available on the district website. There is a finding, and this is due to the district being placed under binding conditions.

STUDENT ENROLLMENT REPORT

May 2025	5486 HC	5356.04 FTE (153.96 < 5510.00)
April 2025	5511 HC	5376.93 FTE (133.07 < 5510.00)
May 2024	5623 HC	

INTERVIEWS FOR STUDENTS ON GOVERNING BOARDS
School board members interviewed 5 candidates.

EXECUTIVE SESSION – 7:41 P.M.
President Denise Hendrickson recessed the regular meeting at 7:41 p.m. for an executive session to evaluate the qualifications of candidates for appointment to the school board RCW 42.30.110 (1) (h). She stated the board would be in executive session until 7:55 p.m. The board is expected to take further action following the executive session.

RETURN TO REGULAR SESSION – 7:55 P.M.
President Denise Hendrickson called the meeting back to order at 7:55 p.m. She announced the board was returning from an executive session where they evaluated the candidates for appointments to the school board.

SELECTION OF STUDENTS ON GOVERNING BOARDS - APPROVED
President Denise Hendrickson announced the students to serve on the board as follows:
Rebecca Rankin – Junior Representative
Cali Stein – Junior Representative
Ayden Williams – Junior Representative
M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

BOARD COMMENTS
Board members commented on:
- Congratulations to the members of the Cabinet and Jonathan Maynard.
- Day of Champions is June 4

Student Representatives commented on:
- Appreciate the cell phone policy.
- Congratulations to YHS Fastpitch
- Unified Prom will be held on May 30

SUPERINTENDENT'S REPORT
Superintendent Chris Woods commented on:
- Budget has been signed by the Governor.
- With the pending tax increases in our state, what does that mean for us and a levy?
- Thank you, Senior Student Reps, you will be missed.

EXECUTIVE SESSION – 8:18 P.M.
President Denise Hendrickson recessed the regular meeting at 8:18 p.m. for an executive session to review the performance of a public employee RCW 42.30.110(1)(g). She stated the board would return from the executive session at 8:50 p.m. The board is expected to take further action following the executive session.

At 8:50 p.m., President Denise Hendrickson announced that the executive session would be extended for 5 minutes until 8:55 p.m.

RETURN TO REGULAR SESSION – 8:55 P.M.
President Denise Hendrickson called the meeting back to order at 8:55 p.m. She announced that the board was returning from an executive session, during which they reviewed the performance of a public employee.

SUPERINTENDENTS CONTRACT – APPROVED
M/Casey Shaw; S/Bill Hauss; Motion carried unanimously.

ADJOURNMENT – 9:01 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Yelm Community Schools, District No. 2

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MINUTES

of a Special Meeting of the Board of Directors

Friday, May 23, 2025

BOARD MEMBERS PRESENT
Debbie Edwards, Bill Hauss, Denise Hendrickson
Virtually - Casey Shaw
Excused – Frank King

ADMINISTRATION PRESENT
Chris Woods

CALLED TO ORDER/PLEDGE OF ALLEGIANCE
President Denise Hendrickson called the Special Board Meeting to order at 9:00 p.m.

AUDIENCE
Community Comments
Comments were presented on an agenda item: Michael Blank and Karen Blank

NEW BUSINESS
INDIVIDUAL CONTRACTS – APPROVED

A. New Hires
   No Report
B. Leave of Absence
   No Report
C. Resignations/Retirements/Terminations

Jason Ronquillo, YHS Teacher of Physical Education	Resignation 6/30/2025
Jason Ronquillo, YHS Coach, Head Football	Resignation 5/23/2025

D. Nonrenewal/Layoffs

Cayla Gable, YHS Teacher of Physical Education	Nonrenewal 6/30/2025

M/Debbie Edwards; S/Bill Hauss; Motion carried unanimously.

BOARD COMMENTS
No comments

SUPERINTENDENT'S REPORT
Superintendent Chris Woods thanked the board members for their willingness to meet with only 24 hours notice.

ADJOURNMENT – 9:13 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Yelm Community Schools, District No. 2

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MINUTES

of a Regular Meeting of the Board of Directors

Thursday, June 5, 2025

BOARD MEMBERS PRESENT
Debbie Edwards, Bill Hauss, Denise Hendrickson, Frank King
Excused – Casey Shaw

STUDENT REPRESENTATIVES PRESENT
Samantha Blank, Mason Embrey, Lucia Mohrweis,

ADMINISTRATION PRESENT
Holly Ackerman, Mark Bowden, Kaiya Burgess, Lisa Cadero-Smith, Chris Clark, Curtis Cleveringa, Charles Cook, Lisa Crowell, Craig Curry, Becky Fowler, Jodi Jarmin, Jonathan Maynard, Kendall McNutt, Teri Melone, Shannon Powell, Anthony Quichocho, Traci Schultz, Starla Watson, Chris Woods

CALLED TO ORDER/PLEDGE OF ALLEGIANCE
Director Debbie Edwards called the Regular Board Meeting to order at 6:00 p.m. and welcomed everyone to the District Awards Night.

2025-2026 DISTRICT AWARDS PRESENTATION
The Board of Directors, along with district administration, held an Awards Night to honor outstanding members of the Yelm Community Schools staff. The celebration recognized staff award winners, employees reaching milestone years of service, and this year's retirees for their dedication and contributions. In addition, principals from each school introduced and recognized their top academic achievers, celebrating these exceptional students' hard work and accomplishments.

ADJOURNMENT
The meeting was adjourned at 7:13 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

DATE OF BOARD MEETING: June 26, 2025

NEW HIRES:

First Name	Last Name	Location	Title	Date	Comments
Brittany	Babkirk	YHS	Athletic Trainer	9/1/2025	
Bianca	Bennett	Southworth Elem	Tchr-Special Ed LRC	9/3/2025	
Kapriana	**Colacino**	**Yelm HS**	**Para-SPED LRC**	**9/3/2025**	
Kaylee	**Cook**	**OSS**	**ESA-Occupational Therapist**	**9/3/2025**	
Marcela	**De Souza**	**YHS**	**Tchr-World Language**	**9./3/2026**	**.40 FTE OYO**
Autumn	Fisher	McKenna Elem	Tch-2nd Grade	9/3/2025	
Cassidy	Foster	Yelm MS	Tchr- English Language Arts	9/3/205	.40 FTE OYO
Sierra	**Guzman**	**Food Service**	**Cafeteria Worker 4.0**	**9/3/2025**	
Whitney	Krause	Yelm MS	Tchr-Science	9/3/2025	
Colleen	Horntvedt	Yelm HS	Tchr-Science	9/3/2025	
Rex	Norris	Yelm HS	Tchr-Physical Education	9/3/2025	
Rex	Norris	Yelm HS	Coach-Head Football	8/20/2025	
Kelli	Nye	Yelm HS	ESA-School Counselor	9/3/2025	
Julie	Ordonez	OSS	Coordinator of Special Programs and Behavior	7/1/2025	
Mark	**Phillips**	**Yelm HS**	**Coach-Head Girls Soccer**	**9/1/2025**	
Julie	**Ruger**	**Ridgeline MS**	**Tchr-Special Ed LRC**	**9/3/2025**	
Jessica	Rush	Southworth Elem	Tchr-Kindergarten	9/3/2025	
Nichole	Sloan	Yelm MS	OP II-ASB/Athletics	9/1/2025	
Camryn	**Waite**	**OSS**	**Behavior Support Assistant**	**9/3/2025**	
Angelin	Walker	Prairie	Para-SPED Program FLC	9/3/2025	
Nicole	Wintermeyer	Southworth Elem	Tchr-Special Ed LRC	9/3/2025	

LEAVES OF ABSENCE:

First Name	Last Name	Location	Title	Date	Comments
Shannon	Gubser	OSS	Social Emotional Learn Specialist	9/3/2025	
Rhondalee	Maher	Ridgeline MS	Para-SPED Program 1:1	9/3/2025	Sept 3 - Dec 17, 2025
Lindsay	**Mintz**	**OSS**	**ESA-School Psychologist**	**9.3.2025**	**.20 FTE 2025-26**

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

First Name	Last Name	Location	Title	Date	Comments
Crystal	Anderson	Yelm MS	Para-SPED LRC	8/31/2025	Resignation
Regina	Baesen	Ridgeline MS	Para-SPED Program CLC	9/1/2025	Retirement
Amanda	Bedolla	Student Support	Para-Instructional ML	6/16/2025	Resignation
Esther	Campbell	Mill Pond	Tchr-Elem Music	8/31/2025	Retirement
Sara	Devore	Yelm HS	OP IV-Registrar	8/20/2025	Resignation

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

Melvin	Fields	Yelm MS	ESA-School Counselor	6/30/2025	Resignation
Cayla	Gable	Yelm HS	Coach-Head Strength & Cond.	5/27/2025	Resignation
Dennis	Gubser	Yelm HS	Tchr-History	6/30/2025	Retirement
Tonya	Harding	Facilities	Custodian-Lead	9/1/2025	Retirement
Bryan	Irion	Yelm HS	Coach-Assnt Football	5/28/2025	Resignation
Edith	Little	Ridgeline MS	Para-SPED Program CLC	8/31/2025	Resignation
Nancy	Miller	OSS	ESA-Physical Therapist	6/30/2025	Resignation
Rachel	**Moore**	**Transportation**	**Bus Driver**	**6/16/2025**	**Resignation**
Kelleine	**Revoir-Little**	**Yelm HS**	**ESA-School Counselor**	**6/30/2025**	**Resignation**
Kelcey	Rhodes	Yelm MS	Para-SPED LRC	6/16/2025	Resignation
Brandon	**Roberts**	**Ridgeline MS**	**Para-SPED Program CLC**	**8/31/2025**	**Resignation**
Jason	Roberts	Transportation	Assistant Director	6/30/2025	Resignation
Jason	Ronquillo	Yelm HS	Coach-Assnt Track	5/27/2025	Resignation
Jason	Ronquillo	Yelm HS	Coach-Head Strength & Cond.	5/27/2025	Resignation
Becky	Schiedeck	McKenna Elem	Tchr-2nd grade	6/30/2025	Resignation
Robert	Smith	Transportation	Van Driver	6/16/2025	Resignation
Jennifer	Tveten	McKenna Elem	Para-SPED LRC	6/16/2025	Resignation
Brandon	Webley	Transportation	Bus Driver	8/31/2025	Resignation

STAFFING CHANGES:

First Name	Last Name	From	To	Date	Comments
Samantha	**Abeyta**	**Para-Instructional ML**	**Para-SPED LRC**	**9/3/2025**	**OSS to Yelm MS**
Thomas	**Albertson**	**Tchr-Specialist**	**Tchr-Specialist**	**9/3/2025**	**Mck/LK to Lackamas**
Kimberly	Baldassarre	Cafeteria Worker 3.25	Utility Worker 4.0	9/3/2025	OYO to Continuing
Keshia	Bisbing	Para SPED Prog 1:1 FLC	Para-SPED Prog FLC K2	9/3/2025	Prairie
Leia	Blankenship	Cafeteria Worker 4.0hr	Cafeteria Worker 3.25hr	9/3/2025	OYO to Continuing
Amanda	Brazzell	Cafeteria Worker 3.75hr	Cafeteria Worker 3.75hr	9/3/2025	OYO to Continuing
Jettie	Byrd	Para SPED Prog SELF	Para-SPED Prog SITE	9/3/2025	Yelm HS
Shaina	Chiri	Cafeteria Worker 5.25hr	Cafeteria Worker 5.25hr	9/3/2025	OYO to Continuing
Kristen	**Colt**	**Groundsperson**	**Para-SPED LRC**	**9/3/2025**	**to Yelm MS**
Erin	Connally	OSS-Para-SPED LRC	OSS-Para-SPED LRC	9/3/2025	OYO to Continuing
Faith	Doyle	Para-SPED Program SEI	Para-SPEd Program CLC	9/3/2025	SW to RMS
Allison	**Geer**	**Tchr-Specialist**	**Tchr-Specialist**	**9/3/2025**	**McK/LK/PR to McKenna**
Jennifer	Goodwin	Satellite Cook 6.25hr	Satellite Cook 6.25hr	9/3/2025	OYO to Continuing
Breanna	Hiblar	Para-SPED Prog 1:1	SPED Prog PreK CLC	9/4/2025	Ft. Stevens
Rachelle	Hudson	BSA	BSA	9/3/2025	OYO to Continuing
Caleb	Iverson	Van Driver OYO	Cafteria Worker 5.50hr	9/3/2025	LT 09/03/25-05/19/26
Gabriel	**Levanel**	**ParaSPED Program 1:1**	**Para SPED Program CLC**	**9/3/2025**	**RMS**
Christopher	**Martin**	**Custodian Lead**	**Custodian Lead**	**9/1/2025**	**Yelm MS to Prairie**
Breanna	McGalliard	Cafeteria Worker 4.50hr	Cafeteria Worker 4.50hr	9/3/2025	OYO to Continuing
Nerisa	McQueen	Cafeteria Worker 4.25hr	Cafeteria Worker 4.75hr	9/3/2025	OYO to Continuing
Ashlee	Moore	Para SPED PreK	Para SPED PreK	9/4/2025	Mill Pond to SW
Matthew	**Mounts**	**Tchr-CTE**	**Athletic Director**	**9/3/2025**	
Kimberly	Muir	RMS-Para-SPED LRC	OSS-Para-SPED LRC	9/3/2025	RMS to OSS
Kristel	Rex	Cafeteria Worker 4.0hr	Cafeteria Worker 4.0hr	9/3/2025	OYO to Continuing

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

Megan	Roberts	Para SPED PreK	Para SPED PreK	9/4/2025	Mill Pond to SW
Michelle	Smith	Cafeteria Worker 3.75hr	Cafeteria Worker 3.75hr	9/3/2025	OYO to Continuing
Beckie	**Whited**	**OP III-Registrar/Attend**	**OP IV-Registrar/Attend**	**9/1/2025**	**RMS to YHS**
Samantha	Woehrman	Utility Worker-OYO	Van Driver 4.0/Café Worker 2.25	9/3/2025	OYO to Continuing
Robert	**Hill**	**YHS-Athletic Director**	**Tchr-Physical Education**	**9/3/2025**	

REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT:

First Name	Last Name	Location	Out of Endorsement Subject	Date	Comments

Authorization to Pay Stipends/Supplemental Contracts

2024-25 School Year

June 2025

Name	*Location*	*Activity*	*Total Pay*	*Pay in*
Blowers, Karla	**Yelm HS**	**College in the HS**	**$1,000.00**	**Jun-25**
Boer, Bradley	Yelm HS	Department Head	$200.00	Jun-25
Daniels, Hugh	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Fisher, Elianne	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**
Fleming, Kristina	**Yelm HS**	**College in the HS**	**$3,000.00**	**Jun-25**
Franklin, Kameron	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Gable, Cayla	Yelm HS	Department Head	$200.00	Jun-25
Gable, Cayla	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**
Hoghaug, Thomas	**Yelm HS**	**College in the HS**	**$3,000.00**	**Jun-25**
Hull, Hillary	**Yelm HS**	**College in the HS**	**$500.00**	**Jun-25**
Hume, Jeremiah	Yelm HS	Department Head	$200.00	Jun-25
Hume, Jeremiah	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Hummel, Jordan	**Yelm HS**	**College in the HS**	**$3,000.00**	**Jun-25**
Johnson, LaTasha	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**
McKay, Carol	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Mettler, Bryant	Yelm HS	Department Head	$200.00	Jun-25
Mounts, Matthew	Yelm HS	Department Head	$200.00	Jun-25
Munro, Michael	Yelm HS	Department Head	$200.00	Jun-25
Nash, Dustina	**Yelm HS**	**College in the HS**	**$3,000.00**	**Jun-25**
Parker, Alexander	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**
Pierson, Scott	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Richter, Kayla	**Yelm HS**	**College in the HS**	**$4,000.00**	**Jun-25**
Ronquillo, Jason	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**
Smith, Kyle	**Yelm HS**	**College in the HS**	**$1,000.00**	**Jun-25**
Ward, Deanna	Yelm HS	Department Head	$200.00	Jun-25
Ward, Deanna	**Yelm HS**	**College in the HS**	**$2,000.00**	**Jun-25**
Wasankari, Amber	Yelm HS	Department Head	$200.00	Jun-25
Wasankari, Amber	**Yelm HS**	**College in the HS**	**$3,000.00**	**Jun-25**
Wasankari, David	**Yelm HS**	**College in the HS**	**$4,500.00**	**Jun-25**
Whalen, Bailey	Yelm HS	Department Head	$200.00	Jun-25
Zackula, Cristianne	Yelm HS	Department Head	$200.00	Jun-25
Zackula, Cristianne	**Yelm HS**	**College in the HS**	**$5,000.00**	**Jun-25**

TOTAL CERTIFICATED **$70,000.00**

Authorization to Pay Stipends/Supplemental Contracts

2024-25 School Year

TOTAL CLASSIFIED $ -

GRAND TOTAL STIPENDS/SUPPLEMENTAL PAY $ 70,000.00

YELM Community Schools

COMMUNITIES DEDICATED TO
LEARNING AND ACHIEVEMENT

360.458.1900
FAX: 360.458.6178
107 FIRST STREET NORTH
PO BOX 476
YELM, WA 98597-0476
www.ycs.wednet.edu

MEMORANDUM

TO: Board of Directors

FROM: Jennifer Carrougher, Chief of Finance and Operations

DATE: June 26, 2025

SUBJECT: Donations

Donor	Items/Purpose	Amount
Rob Rice Homes	YHS Maple Slabs	$2,000.00
Truly Motivated Transitional Living	Lackamas Elementary Medals	$150.00
Cascades Camp	Lackamas Elementary Awards	$150.00
Yelm Family Medicine	YHS Sports Med CPR Classes	$600.00

YELM Community Schools

Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: Yelm High School Class/Group: FFA Officers

*Date of Trip 8/5-8/7/25 Number of Students: 11

Trip Supervisor: Dusti Nash Cell Phone: 3604814242

*Destination: Tacoma, WA Phone: _____

Address of Destination: _____

Depart from: YHS Departure time: 1:00 PM

Return to: YHS Return time: 2:00 PM

Chaperones/Advisors: Nash, Mounts, Hummel, Lantz, Wikoff

Method of Travel: ☐ District Bus (how many) _____ ☐ Chartered/Rented Vehicle(s) _____

☒ School Auto/Van (how many) 3 ☐ Commercial Airline ☐ Personal Vehicle

Estimated Costs: Registration _____ Lodging 2500 Travel _____

Meals _____ Misc. _____ Student Fees _____

Funding Source: ☒ ASB ☐ General Education ☐ Other: _____

Acct/Dept Budget Code(s): 04040

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Food Service of number of students that may impact meal preparations.*
- ☐ *Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of the trip: Prepare officer team for upcoming year.

2. How have you prepared the students for the field trip? Officer elections and training throughout the year.

3. What educational activities will you use to follow up on this impact of the trip? Continued training and leading the entire year.

Signatures for Approval

Trip Supervisor | ASB Approval | Dept Budget Approval | Building Approval

Superintendent Approval

*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

Revised 10.20.23

YELM Community Schools

Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: Yelm High School Class/Group: Cross Country

*Date of Trip Nov 7-8, 2025 Number of Students: 18

Trip Supervisor: Alex McIntire, JoLynne Hopkins Cell Phone: 5096387446

*Destination: Pasco, Wa Phone: _____

Address of Destination: 535 N 20th Ave Pasco, Wa 99301

Depart from: Yelm High School Departure time: 8:00am

Return to: Yelm High School Return time: 9:00pm

Chaperones/Advisors: _____

Method of Travel: ☒ District Bus (how many) 1 bus ☐ Chartered/Rented Vehicle(s) _____

☐ School Auto/Van (how many) _____ ☐ Commercial Airline ☐ Personal Vehicle

Estimated Costs: Registration _____ Lodging hotel Travel _____

Meals $1320 Misc. _____ Student Fees _____

Funding Source: ☒ ASB ☐ General Education ☐ Other: _____

Acct/Dept Budget Code(s): 2000

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Food Service of number of students that may impact meal preparations.*
- ☐ *Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of the trip: Washington State Cross Country Championship Race

2. How have you prepared the students for the field trip? 10 weeks of competitive racing

3. What educational activities will you use to follow up on this impact of the trip? _____

Signatures for Approval

Trip Supervisor ASB Approval Dept Budget Approval Building Approval

Superintendent Approval

*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

Revised 10.20.23

Hotel: 9 Rooms

#1 Hampton Inn & Suites Pasco 509-792-1660

6820 Burden Blvd Pasco, Wa 99301

YELM Community Schools

Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: Yelm High School Class/Group: FFA

*Date of Trip 10/27-10/31/25 Number of Students: 8

Trip Supervisor: Dusti Nash Cell Phone: 3604814242

*Destination: National FFA Convention Phone: _____

Address of Destination: Indianapolis, Indiana

Depart from: YHS - 10/27/25 Departure time: 2:00 PM

Return to: YHS - 10/31/25 Return time: 5:00 PM

Chaperones/Advisors: Nash, Mounts

Method of Travel: ☐ District Bus (how many) _____ ☒ Chartered/Rented Vehicle(s) 2

☐ School Auto/Van (how many) _____ ☒ Commercial Airline ☐ Personal Vehicle

Estimated Costs: Registration $175 each Lodging $400 Travel $700 each

Meals _____ Misc. _____ Student Fees _____

Funding Source: ☒ ASB ☐ General Education ☒ Other: CTE for Adults

Acct/Dept Budget Code(s): ASB 4040 CTE 3162 or Perkins

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Food Service of number of students that may impact meal preparations.*
- ☐ *Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of the trip: Present National Chapter and leadership development for members

2. How have you prepared the students for the field trip? They have practiced every week for the last six months for the national chapter contest.

3. What educational activities will you use to follow up on this impact of the trip? Recruitment and leadership sharing with other members.

Signatures for Approval

Trip Supervisor ASB Approval Dept Budget Approval Building Approval

Superintendent Approval

*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

Revised 10.20.23

YELM Community Schools

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

360.458.1900
FAX: 360.458.6178
107 FIRST STREET NORTH
PO BOX 476
YELM, WA 98597-0476
www.ycs.wednet.edu

MEMORANDUM

TO: Board of Directors

FROM: Teri Melone, Director of Operations

DATE: June 26, 2025

SUBJECT: Recommendation to Approve School Handbooks

Background Information:

Each year the schools update their handbooks to align school procedures with district policies and procedures.

We have aligned the handbooks across the district with consistent language that is posted on each school website. Schools have made minor changes to clarify times and staff roles for the next school year.

With the upcoming changes to Discipline and Cell Phone policies, we will update these sections at a later date.

- Fort Stevens
- Lackamas
- McKenna
- Mill Pond
- Prairie
- Southworth
- Ridgeline MS
- Yelm MS
- Yelm Extension School
- Yelm High School

Providing the handbooks online allows for immediate updates as policies change, increase accessibility and ADA compliance, can be translated in the topic five languages of families we serve and decrease printing and distribution costs.

Action Required

Approval of student handbooks for all schools.

Recommended Motion

I move that the Board of Directors approve the school handbooks for 2025-2026 school year.

YELM Community Schools

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

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FAX: 360.458.6178
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PO BOX 476
YELM, WA 98597-0476
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MEMORANDUM

TO: Board of Directors

FROM: Shannon Powell, Director of Student Support

DATE: June 26, 2025

SUBJECT: Recommendation to Approve the 2025-2026 Interlocal Cooperative Agreement with Puget Sound ESD

Background Information:

The purpose of this agreement is to provide educational and behavioral services to be used by Yelm Community Schools to provide support to administrators, staff, and students. This agreement will provide cost-effective resources necessary to meet the needs of Yelm Community Schools.

ReLife School is a program of the Puget Sound Educational Services District designed to address the academic and behavioral needs of students (grade 2-12) with severe emotional and behavioral difficulties.

Action Required

Approval by the Board and signature of the School District Superintendent.

Recommended Motion

I move that the Board of Directors approve the Interlocal Cooperative Agreement between Puget Sound Educational Services District and Yelm Community Schools for the 2025-2026 school year.

B. Cooperative Advisory Committee. There shall be an Advisory Committee, which shall consist of representatives of the LEAs. Each Advisory Committee should include at least one LEA Superintendent or designee. The PSESD Superintendent or designee shall be an ex-officio (non-voting) member of the Advisory Committee. The Advisory Committee shall be responsible for recommending the level of support services, the costs of membership in the Cooperative, the types of memberships available to the LEAs and other policy decisions regarding the operation of the Cooperative. The Advisory Committee shall develop an annual plan, review, and revise the goals and objectives of the Cooperative and apprise the Cooperative staff of current needs to be met. The Advisory Committee shall develop bylaws and rules of governance as needed.

XIV. HEADINGS/SIGNATURES/APPROVAL

The headings of each section of this Agreement are only provided for the aid to the reader. If there is any inconsistency between the heading and the context, the context will prevail.

By signing this Agreement, the parties acknowledge that they have read and understand this Agreement, including any supplements or attachments thereto, and do agree thereto. The parties further agree that this Agreement, together with any addendum, constitutes the entire Agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this Agreement.

By signing below, each party affirms that this Agreement has been approved by his or her Board of Directors or he or she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

XV. PRIOR AGREEMENT

This agreement supersedes and nullifies in full any and all prior agreements regarding the provision for any services related to ReLife by the PSESD to any LEA.

XVI. VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of the LEAs and the PSESD in whole. No alteration or variation of the terms of this agreement and no oral understanding or agreements not incorporated herein shall be binding unless made in writing and signed by the PSESD and all of the participating LEAs. The signatures below acknowledge that the selections made in Appendix A are a binding part of this agreement.

SIGNATURES:

School District Superintendent Date	PSESD Superintendent Date
School District No. 2	Puget Sound Educational Service District
Thurston County, Washington	Pierce/King County, Washington

Puget Sound Educational Service District
RELIFE SCHOOL
5515 44th Street East | Puyallup, WA 98371 | 253-778-7900

2025 – 2026 INTERLOCAL COOPERATIVE AGREEMENT

The Board of Puget Sound Educational Service District, hereinafter referred to as the "PSESD," and resident Districts, hereinafter referred to as the Local Education Agency or "LEA", in accordance with the requirements of Chapter RCW by appropriate Board resolution have resolved to enter into this agreement to form a Cooperative hereinafter referred to as the "Cooperative" and hereby agrees as follows:

I. NATURE, NAME, AND PURPOSE OF ORGANIZATION

The purpose of this agreement is to provide educational and behavioral services to be used by LEA(s) to provide support to administrators, staff, and students. This agreement will provide cost effective resources necessary to meet the needs of the LEA(s).

The name given to this cooperative is ReLife School, a regional program of Puget Sound Educational Service District (PSESD). ReLife School is designed to help students in grades 2-12 grow academically while working through their behavioral challenges. The program employs a strong focus on the individual academic growth of students.

Through efforts to improve students' executive functioning, attention to detail and social interactions, staff engage students in study skills and assignment/project completion, resulting in increased learning and high school graduation. ReLife staff create a safe and structured learning environment for students to grow academically and provide the skills and strategies to replace harmful behavior with socially adaptive behavior. This is accomplished through high-quality teaching, in-class engagement, and modeling and reinforcement for both individuals and groups. The goal is to successfully transition each student from the ReLife program to a larger world, be it their neighborhood school or post-secondary education.

ReLife's core values include high academic expectations, safety, respect, and responsibility. Students will learn skills and strategies that correspond with the Whole Child Instructional Model, so they feel challenged, healthy, engaged, safe, and supported. They will learn to demonstrate respect for themselves and others. All students will learn to demonstrate increasing levels of responsibility to themselves, their peers, and their community. This is achieved through explicit and focused instruction and through daily modeling of these values for the ReLife students.

The general purpose of this Interlocal Cooperative Agreement ("Agreement") is the formation of a cooperative to provide educational and behavioral management programs and services to students of the LEA(s) as authorized by the aforementioned statutes and/or other applicable laws.

II. EFFECTIVE DATE

This agreement shall be in effect beginning September 1, 2025, and will expire on the August 31, 2026, with an option to renew as described in Section IV. The period from September 1, 2025 to August 31, 2026 shall be known as the contract year. This agreement is not considered valid unless there are sufficient revenues to pay salaries of staff, district, and indirect costs.

III. JOINING THE COOPERATIVE

All LEAs desiring to be members of the Cooperative will be required to check the appropriate box and sign the Signature Page of this agreement. LEAs who do not wish to join the Cooperative but wish to participate in the program will be required to check the appropriate "Non-Member District Fees" box and sign and complete the Signature Page. Non-member districts will comply with all parts of the Interlocal Cooperative Agreement; the only difference will be the fee structure.

IV. RENEWAL AND TERMINATION

This agreement is available for renewal from year to year unless the LEA or the PSESD wishes to terminate or change participation in the Cooperative. LEAs are required to give written notice of their election to terminate or change participation to the PSESD on or before June 1 of the contract year. The PSESD must give written notice of its election to terminate or change participation to the LEAs by May 1 of the contract year. The PSESD will submit agreements to each LEA on or before June 30 each year.

V. FINANCING

Each LEA participating in this Cooperative commits to pay to PSESD the cooperative fee and basic service cost required to support that LEA's student(s)' annual placement and services within ReLife School. Participating districts that do not join the Cooperative agree to pay higher monthly costs for student placement. See Appendix A for details on member and nonmember tuition rates.

A. Each spring, LEAs will be asked to project the number of slots needed for the upcoming school year. The program budget will be developed as a result of this information.
B. Student placements can be annual (slots) or month-to-month. For the sake of continuity of programming, ReLife encourages districts to make annual placements but does recognize the need for flexibility in placements when an annual slot is not reasonable. Costs for different placement options are presented in Appendix A.
C. If a student withdraws/transitions from the program, the LEA has the following options: Place another qualified student into that slot, or transfer slot to another District in need of a slot. If these options are not selected, the LEA remains responsible for payment of the slot.
D. LEAs will receive an invoice each month for the appropriate amount; the Cooperative fee shall be due by September 30, 2025.
E. If a student requires more intensive support or staffing beyond the basic ReLife program, the LEA will have the option for a 1:1 Assistant at an additional cost (See Appendix A).
F. For Non-Member Districts, slot(s) will be the responsibility of LEA(s) for one twelve-month period with same financial responsibilities as Cooperative members. Decision to approve non- PSESD member participation rests with the PSESD Superintendent.
G. For students that are not filling a committed slot, charges for the first month will be prorated on a daily cost basis as outlined in Appendix A.
H. In the event participation in the program is significantly below projections as identified in Paragraph V.A. above, the Advisory Committee will be convened by November 14 to consider modifying the steps outlined in Paragraph V.C. above.

VI. DUTIES OF THE EDUCATIONAL SERVICE DISTRICT

In accordance with this Agreement, PSESD shall:

A. Operate ReLife School, an educational and behavioral management program for (Grade 2 – 12) students with severe emotional and behavioral problems. See appendix B.

Ensure Teaching Staff are:

1. Centering instruction on high expectations for student achievement.
2. Demonstrating effective teaching practices.
3. Recognizing individual student learning needs and developing strategies to address those needs.
4. Providing clear and intentional focus on subject matter content and curriculum.
5. Fostering and managing a safe, positive learning environment.
6. Using multiple student data elements to modify instruction and improve student learning.
7. Communicating and collaborating with parents and the school community.
8. Exhibiting collaborative and collegial practices focused on improving instructional practice and student learning.

Ensure Site Leadership are:

1. Creating a school culture that promotes the ongoing improvement of learning and teaching for students and staff.
2. Demonstrating commitment to closing the achievement gap.
3. Providing for school safety.
4. Leading the development, implementation, and evaluation of a data-driven plan for increasing student achievement, including the use of multiple student data elements.
5. Assisting instructional staff with alignment of curriculum, instruction, and assessment with state and local district learning goals.
6. Monitoring, assisting, and evaluating effective instruction and assessment practices.
7. Managing both staff and fiscal resources to support student achievement and legal responsibilities.
8. Partnering with the school community to promote student learning.

B. Employ, compensate and provide the technical personnel to operate the Cooperative. All persons employed by the PSESD for the purpose of staffing the Cooperative shall be employed under the direction of, and shall be bound by, the personnel policies as previously or hereafter adopted by the PSESD Board.

C. Coordinate the purchase of supplies and materials for the Cooperative.

D. Provide the necessary administrative services for the efficient operations of the Cooperative. Such services shall include, but not be limited to supervision, accounting services, payroll, and other bookkeeping requirements.

E. Provide the space to house the employees and materials, when and where necessary, for the efficient performance of responsibilities.

F. Contract or subcontract with any person or entity to obtain needed services to operate this program.

G. Develop consistent procedures for entering and exiting of students into and from the program. See Appendix B.
H. Coordinate inter-district and interagency services and agreements required to implement educational plans, programs, and other additional on-site services.
I. Coordinate supportive services and emergency services as needed. Special education and related services for students will be based upon Individualized Education Program (IEP)-designated needs, as determined by the IEP committee. The resident LEA is responsible for providing related services. ReLife School will work jointly with the LEA to determine where and when related services will be offered. All related services must be arranged according to the intake process.
J. Coordinate program and LEA personnel in accomplishing assessments, IEPs (to include resident LEA participation), transition plans, and a full continuum of services for students.
K. Make the final determination (with input from each LEA) as to which students attend and continue in ReLife School.
L. Review each admitted student for appropriateness of placement after a period of 30-45 days.
M. Conduct meetings of the Advisory Committee to review expenditures and goal progress.

VII. DUTIES OF THE LOCAL EDUCATION AGENCIES

Each LEA acknowledges that by entering into this Agreement they are causing financial commitments by other parties to occur and, therefore, agree they will not terminate prior to the expiration date without the consent of PSESD and any other party to this Agreement that would suffer financially thereby. In a situation such as this, the PSESD will enter into conversation with the LEA to determine an equitable remedy.

In the event of a unilateral termination without consent, the terminating party agrees to indemnify and pay other parties that have not agreed to bear any financial loss, resulting from such termination. In order to facilitate this agreement and avail themselves of the services to be provided by the PSESD, the LEA shall perform the following functions and duties:

A. The LEA shall pay its share for the program costs as set forth in the Cooperative fee schedule marked as Appendix A. The expenditure of these funds shall be the responsibility of the PSESD. Programs for the purposes of this paragraph mean the total services provided by the PSESD pursuant to this agreement and all costs associated therewith.

B. The LEA shall be solely liable for any damage, destruction, or loss of Cooperative property while in its possession (E.g., In the rare case that Cooperative property would be used by a student in their home district during transition). The LEA further agrees that it shall indemnify and/or hold harmless the PSESD and all other LEAs from any liability due to the LEA's failure to use due care in the uses of the Cooperative property.

Additionally, each LEA acknowledges that Chapter 28A.155 RCW, Chapter 392-172A WAC, 20 U.S.C./1400 (IDEA), and this Agreement impose responsibilities on each resident LEA and that those responsibilities are not extinguished by delegation, in part or in total, under this Agreement.

To this extent, it is understood and agreed between the parties hereto that the purpose and intent of this Agreement is that the PSESD provide cooperative services for the programs being conducted by the LEA for the students' resident within the LEA, who otherwise qualify for such services. Each LEA shall retain the responsibility to:

A. Assure its students are receiving an appropriate education.
B. Transport its students to and from the ReLife School location.
C. Comply with all provisions as required by Chapter 28A.155 RCW, Chapter 392-172A WAC, and 20 U.S.C./1400 (IDEA).
D. Incorporate policies required by Chapter 392-172A WAC and 20 U.S.C./1400 (IDEA).
E. Follow the intake processes for the good of the cooperative ensuring ReLife gets all pertinent documents (IEP amendment, functional behavioral assessment (FBA), behavioral improvement plan (BIP), shot record, testing scores, transcripts, etc.), support for the IEP system, and training for state testing administration.
F. Assistive technology decisions for individual students will be made based on the LEA's assistive technology assessment and recommendations. The LEA will be required to provide and be fiscally responsible for the purchase, upkeep and replacement of all assistive technology required by a student's IEP. The LEA and ReLife will work in conjunction to ensure staff maintain a level of skill for successful implementation of the assistive technology.
G. The LEA will be expected to provide and be fiscally responsible for legal representation during meetings where the parent invites legal representation.

VIII. INDEMNIFICATION/HOLD HARMLESS

Each party shall defend, indemnify, and hold the other party, its officers, officials, employees, and volunteers harmless from all claims, injuries, damages, losses, or suits including attorney fees, arising out of injuries and damages caused by each party's own negligence.

IX. DISPUTE RESOLUTION

Disputes arising out of this Agreement, excluding disputes over indirect and administration costs, shall be resolved in the following fashion:

A. If the dispute is between LEAs, then the disputing parties will present their arguments first to the Executive Director of Learning, Teaching and Family Support (PSESD), who oversees ReLife School, to make a determination. If the dispute is not resolved, it may then be referred to the Superintendent of PSESD.
B. If the dispute is between participating LEA(s) and PSESD, then the LEA(s) will appoint someone to represent them, PSESD will appoint someone to represent it, and those two representatives will appoint someone as a third representative. Decisions will be made by a vote of the representatives, and the party receiving the majority of votes will prevail.

X. OWNERSHIP OF PROPERTY

Ownership of real or personal property purchased with the funds expended pursuant to this agreement shall remain vested in the Cooperative and shall be used or distributed as determined by the Advisory Committee of the Cooperative and approved by the PSESD Board (except in Cooperatives where equipment is purchased with federal or state grant dollars, such equipment becomes the property of the funding agency).

XI. ASSIGNMENT/WAIVER/SEVERABILITY

No rights or responsibilities required or authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement.
No provision of this Agreement, or the right to receive reasonable performance or any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.

If any term or condition of this Agreement of application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement, which can be given effect without the invalid term, condition, or application. The terms and conditions of this Agreement are declared severable.

XII. NON-DISCRIMINATION

The PSESD is committed to non-discrimination in all aspects of its education programs and employment practices. The agency prohibits discrimination against any employee, applicant, student, intern or volunteer because of race, creed, color, national origin, sexual orientation including gender expression or identity, pregnancy, marital status, religion, age, honorably discharged veteran or military status, the use of a trained dog guide or service animal, the presence of any sensory, mental, or physical disability, or any other basis prohibited by law. It is the policy of the Puget Sound Educational Service District (PSESD) to employ persons on the basis of experience, training, and merit, and to provide equal access of agency facilities to designated youth groups.

No student shall be denied an equal educational opportunity or be unlawfully discriminated against because of national origin, race, religion, gender, pregnancy, marital status, sexual orientation including gender identity, or a physical, mental, or sensory disability.

Puget Sound PSESD complies with applicable federal, state, and local laws as may pertain thereto. The administrator for Human Resources and Organization Development will serve as the compliance officer for this policy and also serves as the Title IX/RCW 28A.640 Officer and Section 504 Coordinator.

XIII. ADMINISTRATIVE UNIT

A. Administration. It is agreed that the coordination, administration, and management of the Cooperative shall be by the PSESD. All services provided by the PSESD shall be formed in accord with policies adopted by the PSESD Board, including but not limited to policies regarding hiring, reduction in force, annual leave, salary, and other personnel policies.

DISTRICT CONTACTS

School District's Designee to **ReLife Advisory Committee:** Ellen Cavanaugh

Designee's District Address: PO Box 476, Yelm WA 98597

Phone: 360.458.6124 Fax: 360.458.6450 E-Mail Address: Ellen_Cavanaugh@ycs.wednet.edu

School District Business Office Contact(s)

Name(s): Shelly Fredback

Phone: 360.458.6103 Fax: 360.458.2469 E-Mail Address: acctspay@ycs.wednet.edu

Will there be a purchase order issued? ☒ yes ○ no

School District Transportation Contact(s)

Name(s): Jeff Adams, Director of Transportation Phone: 360.458.6129

E-mail: Jeffrey_Adams@ycs.wednet.edu

Transportation will be serviced via (check all that apply):

- ☐ District bus/van
- ☐ A&A Transportation
- ☐ Around the Sound
- ☐ Ever Driven
- ☐ Hop Skip Drive
- ☐ Other _____

Agreement Expiration Date: August 31, 2026

Appendix A

2025-2026 Interlocal Cooperative Agreement Membership and Tuition Fees

COOPERATIVE MEMBERSHIP FEE: **$12,000** *(due September 30, 2025)*

TUITION FEES: *all tuition is inclusive of the following costs: two daily USDA approved meals, property damage caused by student(s), incentive programs, student store operation, and expenses associated with student transportation due to unforeseen circumstances*

Cooperative Member:		
Guaranteed Slot:	$8,188	per month
Co-Op Month-to-Month:	$9,020	per month
1:1 Assistant:	$10,857	per month
Non-Member:		
*Month-to-Month:	$10,953	per month
1:1 Assistant:	$10,857	per month

**Month-to-Month placements will be pro-rated for the first month. Every month, or partial month thereafter will be charged the full monthly rate.*

REQUIRED: Select one Cooperative Member Option

[X] We would like to join the cooperative and reserve 4 slot(s) for the 2025-2026 school year.

OR

[ ] We would like to join the cooperative and **pay month-to-month** for the 2025-2026 school year.

REQUIRED: If Not Joining the Cooperative

[ ] We are opting not to join the cooperative at this time and agree to pay the non-member, month-to-month rate for any student(s) enrolled at ReLife during the 2025–2026 school year.

REQUIRED: 1:1 Assistant Needs

[ ] Yes - The Student requires a 1:1 Assistant at an additional $10,857/month

[ ] No - The Student does not require a 1:1 Assistant

Please complete all applicable sections and return this form to ReLife School administration. Incomplete forms may delay student placement.

Appendix B

ReLife School Intake Process

1. The Local Education Agency or "LEA" notifies ReLife that they have a potential student for consideration.
2. The student's file (IEP, FBA, BIP, & any other pertinent data) is sent to the ReLife administrative team for review.
3. The team reviews the file (3-5 days) to determine a programmatic fit for academic, behavioral, and safety needs.
4. Once fit is determined, a Consideration of ReLife Enrollment "CORE" meeting is scheduled with teams from ReLife, the LEA, the student, and family/caregivers.

4a. If it is determined that ReLife is not the student's least restrictive environment (LRE), a conversation is then initiated by ReLife administration with the LEA.

As part of the enrollment process, prospective students are screened by ReLife's CORE team to consider a student's LRE in relation to our program and physical space. A student may screen out if the CORE team believes the environment to be unsuitable. Specifically, the team focus is as follows:

1. Will the student stay within the parameters of the ReLife campus?
2. What is the student's level of physical aggression? Is it reasonable to assume ReLife can provide hands-off support while maintaining safety for those within the environment?
3. Does the student have the cognitive skills to follow a leveled system which is the basis of the ReLife program?
4. Does the student have an ERP in place? As a hands-off program, students who need an emergency response protocol regarding restraint and/or isolation, may require a more restrictive environment than ReLife.

"No" answers to the above will not automatically disqualify a student from the ReLife program but will prompt a deeper discussion. ReLife's CORE team considers safety above all else. It is for this reason that having an open slot is not the only determining factor of placement. All student referrals are on a case-by-case basis. Some of the behaviors that ReLife is not equipped to manage include the following:

- students who have toileting needs
- students who cannot feed themselves or take care of their basic life functions
- students who are considered medically fragile (see Policy 45171 Washington State Department of Children, Youth & Families)
- students who are excessively violent (may need to be determined at the time)

If a student who has been accepted to ReLife begins to exhibit signs that show ReLife may be unable to support them (such as showing some of the above indicators), ReLife administration will begin conversations with the student's LEA per section VI. l. of the Interlocal Agreement.

Appendix B – ReLife School Intake Process Pg.2

At the beginning of the 2020-2021 school year ReLife moved away from the Right Response system of de-escalation and adopted the Ukeru system.

Ukeru gave ReLife staff the opportunity to focus on de-escalation without physical contact. Less physical contact leads to less trauma. ReLife also added Character Strong as the platform for Social and Emotional Learning (SEL) curriculum.

As a result of this inclusions to the ReLife program, daily protocols now include the following:

- Personalized student Care and Comfort Plans (created by staff with student input)
- Student access to preferred sensory items in all classrooms *(Sensory strategies are used on the classrooms to assist with self-regulation.)*
- Addition of a Sensory Room *(When a student asks for a separate space for regulating themselves, ReLife has a dedicated room for meeting student sensory needs. Adult supervision is provided at all times when a student is using the sensory space and staff have been trained in co-regulation strategies.)*
- Opportunities for large muscle movement
- Increased opportunities for breaks with preferred staff
- Increased opportunities for breaks in alternate locations (partner classrooms, outside or open spaces)
- Clearing the room of other students to give the student privacy
- Phone calls to/from parents/guardians or other members of the support team
- Increased staff training in recognizing power struggles and how to avoid them

Compensation

1. **Certificated Salaries**
   Staff under contract to the district will be paid according to current Yelm Community Schools K-12 Salary Schedule.

2. **Classified Salaries**
   Classified staff will be placed on the appropriate step of the salary schedule.

   In order to advance one step on the salary schedule, a staff member must have served at least 90 days of the prior work year in a position with the district.

3. **Application of Course Credits to the Certificated Salary Schedule**
   The district will provide for the review and adjustment of certificated staff contracts on the basis of information filed with the human resources office by October 1. The staff member will provide the human resources office, according to schedule, with the required information, including official college or university transcripts, official records of degrees completed, official records of approval and completion of authorized work for equivalent credits and all other pertinent data for contract adjustment purposes.

   Credits earned by certificated staff after September 1, 1995, will be eligible for application to the state salary schedule only if the course content meets one of the following criteria:

   A. The course is consistent with a school-based plan for mastery of student learning goals identified in the annual school performance report for the school in which the staff member is assigned;

   B. The course pertains to the individual's current assignment or expected assignment for the subsequent school year;

   C. The course is necessary to obtain an endorsement required by the Washington Professional Educator Standards Board;

   D. The course is specifically required to obtain an advanced level of certification;

   E. The course is part of a college or university degree program that pertains to the staff member's current or potential future assignment as instructional staff; or

   F. The course addresses research-based assessment and instructional strategies for students with dyslexia, dysgraphia and language disabilities when addressing learning goal one as applicable and appropriate for individual certificated instructional staff.

Certificated Administrator Salaries

(except for Superintendent and Assistant Superintendent)

Rules for Determining Salary Schedule Amounts

For the purposes of comparing programs, staffing, and expenditures, Yelm Community Schools will annually select a minimum of seven (7) peer districts in odd number increments to review. Each peer district will be selected based upon like-sized or regionally competitive on at least six (6) of the eight (8) following criteria:

1. Location: Located in Thurston, Pierce, Cowlitz or Lewis counties.
2. Community: Urban/suburban mi of housing and businesses
3. Diversity: Wide range of socioeconomic, ethnic, and cultural backgrounds withing the community.
4. Federal Impact: Military federal installation, low-income housing, and/or Native American property/participants in District.
5. Size: K-12 student enrollment between 5,000 and 15,000.
6. Programs: Wide range of educational programs for special needs (e.g., gifted, Title I).
7. Services: Reliance on self-contained rather than contractual support services.
8. Achievement Measures: Statewide recognition as a District that delivers high quality educational programs and services.

1. Each step up from Step 1 is increased by 3%. Basic rule: 3% between steps working forward from Step 1.

2. No position will be forced to take a salary reduction on the basis of changes in the annual review. If a position is reduced in salary based upon the most recent annual review, the salary schedule from the previous year will be "grandfathered."

3. ~~Dean of Students will be paid at 75% of Elementary School Principal and contain 3 steps.~~

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule

Placement will occur on the step salary schedule on the appropriate step for the number of years experience as a principal/assistant principal/administrator.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions

Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted administrator.

Rules for Progression on Salary Schedule

The steps of the salary schedule represent years of experience as a principal/assistant principal.

A certificated administrator will progress on the step salary schedule one step for each year of experience subject to satisfactory performance and any modifications made by board action.

Certificated Professional Option

After ten years as a certificated administrator in the district, the certificated administrator is entitled to participate in a mutually developed (certificated administrator and superintendent) and approved professional development program. Annually, an allocation of fifteen hundred dollars ($1,500) will be provided per certificated administrator. It will be expected that the program will focus upon district/individual needs and there will be some form of follow-up report provided upon request.

Certificated Administrator Education Stipends

An administrator holding a degree higher than specified in the job description will be paid the following stipend:

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree	$3,000

Certificated Administrator Salary Schedule

(except for Superintendent and Assistant Superintendent)
Beginning July 1, 2025

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
High School Principal	$142,927	$147,215	$151,631	$156,180	$160,865	$165,691	$170,662
Middle School Principal	$131,764	$135,717	$139,789	$143,982	$148,302	$152,751	$157,334
Elementary School Principal	$125,251	$129,008	$132,879	$136,865	$140,971	$145,200	$149,556
High School Assistant Principal	$125,251	$129,008	$132,879	$136,865	$140,971	$145,200	$149,556
Middle School Assistant Principal	$119,228	$122,804	$126,488	$130,283	$134,192	$138,217	$142,364
Elementary Assistant Principal	$108,885	$112,152	$115,516	$118,982	$122,551	$126,228	$130,014
Director of Student Support	$133,513	$137,518	$141,644	$145,893	$150,270	$154,778	$159,421
Director of Career & Technical Ed/Communications	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
Director of Assessment	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
Director of Student Learning	$124,810	$128,555	$132,411	$136,384	$140,475	$144,689	$149,030
Assistant Director of Student Support	$119,646	$123,236	$126,933	$130,741	$134,663	$138,703	$142,864
Program Coordinator	$107,531	$110,757	$114,079	$117,502	$121,027	$124,658	$128,397

Certificated

Professional Development Option, After 10 Years	$1,500

Education Stipends

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree or CPA	$3,000

Superintendent, Assistant Superintendent, and Classified Administrator Salaries

(based on 260 workday calendar)

Rules for Determining Salary Schedule Amounts

For the purposes of comparing programs, staffing, and expenditures, Yelm Community Schools will annually select a minimum of seven (7) peer districts in odd number increments to review. Each peer district will be selected based upon like-sized or regionally competitive on at least six (6) of the eight (8) following criteria:

1. Location: Located in Thurston, Pierce, Cowlitz or Lewis counties.
2. Community: Urban/suburban mi of housing and businesses
3. Diversity: Wide range of socioeconomic, ethnic, and cultural backgrounds withing the community.
4. Federal Impact: Military federal installation, low-income housing, and/or Native American property/participants in District.
5. Size: K-12 student enrollment between 5,000 and 15,000.
6. Programs: Wide range of educational programs for special needs (e.g., gifted, Title I).
7. Services: Reliance on self-contained rather than contractual support services.
8. Achievement Measures: Statewide recognition as a District that delivers high quality educational programs and services.

1. Each step up from Step 1 is increased by 3%. Basic rule: 3% between steps working forward from Step 1.

2. No position will be forced to take a salary reduction on the basis of changes in the annual review. If a position is reduced in salary based upon the most recent annual review, the salary schedule from the previous year will be "grandfathered".

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule

Placement will occur on the step salary schedule on the appropriate step for the number of years experience as a like administrator.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions

Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted administrator.

Rules for Progression on Salary Schedule

The steps of the salary schedule represent years of experience as an administrator.

An administrator will progress on the step salary schedule one step for each year of experience subject to satisfactory performance and any modifications made by board action.

Certificated Professional Option

After 10 years as an administrator in the district the administrator is entitled to participate in mutually developed (Superintendent) and approved professional development program. "An allocation of fifteen hundred dollars ($1,500) will be provided per administrator. It will be expected that the program will focus upon district/individual needs and there will be some form of follow-up report provided upon request.

Administrator Education Stipends

An administrator holding a degree higher than that specified in the job description will be paid the following stipend:

Doctoral Degree (or Master's +90 Qtr. Hrs.),	$3,500
Master's Degree or CPA	$3,000
Bachelor's Degree (Classified Only)	$2,600

Superintendent, Deputy and Assistant Superintendent Salary Schedule

Beginning July 1, 2024
(based on 260 workday calendar)

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Superintendent	$195,448	$201,312	$207,351	$213,572	$219,979	$226,578	$233,376
Assistant Superintendent	$148,578	$153,036	$157,627	$162,355	$167,226	$172,242	$178,616

Certificated:
Professional Development Option, After 10 Years $1,500

Education Stipends:

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree or CPA	$3,000

Classified Administrator Salary Schedule

Beginning July 1, 2024
(based on 260 workday calendar)

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Chief of Finance & Operations	$147,806	$152,241	$156,808	$161,512	$166,357	$171,348	$176,489
Director of Human Resources	$141,141	$145,375	$149,736	$154,228	$158,855	$163,621	$168,530
Director of Information Technology	$121,002	$124,632	$128,371	$132,223	$136,189	$140,275	$144,483
Director of Facilities	$111,431	$114,774	$118,217	$121,763	$125,416	$129,179	$133,054
Supervisor of Facilities	$78,453	$80,807	$83,231	$85,728	$88,300	$90,949	$93,677
Director of Transportation	$89,813	$92,507	$95,282	$98,141	$101,085	$104,118	$107,241
Director of Food Services	$88,701	$91,362	$94,103	$96,926	$99,834	$102,829	$105,913
Assistant Director of Transportation	$71,849	$74,005	$76,225	$78,512	$80,867	$83,293	$85,792

Educational Stipends

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree or CPA	$3,000
Bachelor's Degree	$2,600

Administrative Support Staff Salaries

(based on 260 workday calendar unless specified in the posting)

Rules for Determining Salary Schedule Amounts

Basic rule: 3% between steps working forward from Step 1.

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule

Prior like experience may be granted year for year.

Placement will occur on the step salary schedule on the appropriate step for the number of years' experience in current position.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and/or salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions

Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted employee.

Rules for Progression on Salary Schedule

After placement on the salary schedule, the steps of the salary schedule represent years of experience in that position.

An employee will progress on the step salary schedule one step for each year of experience subject to satisfactory performance and any modifications made by board action.

Administrative Support Staff Salary Schedule

(based on 260 workday calendar unless specified in the posting)

Beginning September 1, 2024

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Executive Assistant to the Supt.	$38.50	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98
Fiscal Coordinator	$38.50	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98
Payroll Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01
Human Resources Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01
Accounts Payable Purchasing	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39.29
Native American Liaison	$25.02	$25.77	$26.54	$27.34	$28.16	$29.00	$29.87
Assessment Support Coordinator OSL	$36.23	$37.32	$38.44	$39.59	$40.78	$42.00	$43.26

Bachelor's Degree $2,600.00
Associate's Degree $2,080.00

Military Peace Corps or Vista Service Credit

The superintendent is authorized to grant one year of increment credit for each year served in the military Peace Corps or Vista service or professional employment providing such service interrupted the staff member's actual teaching career and state-approved documentation is provided.

For purposes of credit, one-half or more of a year of service will be counted as a full year.

Legal References:	RCW 28A.405.200	Annual Salary Schedule as basis for salaries for certificated employees
	WAC 392-121-300-299	Definition – Certificated years of experience

ADOPTED: 06/28/2001
REVISED: 5/23/02; 7/18/02; 3/27/03; 6/05/03; 6/24/03; 9/25/03; 6/22/04; 8/26/04; 5/26/05; 7/21/05; 6/20/06; 6/07/07; 5/22/08; 1/29/09; 6/23/09; 7/23/09; 5/27/10; 6/21/11; 6/27/12; 1/24/13; 7/25/13; 6/24/14; 7/24/14; 3/26/15; 7/23/15; 6/21/16; 7/28/16; 6/20/17; 7/27/17; 5/23/19; 5/21/20, 6/24/2021, 8/27/2021, 6/23/2022, 7/20/2023, 7/18/2024

2025-26 School Year - July 1, 2025-June 30, 2026

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
High School Principal	$146,500	$150,895	$155,422	$160,084	$164,887	$169,834	$174,929
Middle School Principal	$135,058	$139,110	$143,283	$147,582	$152,009	$156,570	$161,267
Elementary School Principal	$128,382	$132,234	$136,201	$140,287	$144,495	$148,830	$153,295
High School Assistant Principal	$128,382	$132,234	$136,201	$140,287	$144,495	$148,830	$153,295
Middle School Assistant Principal	$122,208	$125,874	$129,651	$133,540	$137,546	$141,673	$145,923
Elementary Assistant Principal	$111,607	$114,955	$118,404	$121,956	$125,615	$129,383	$133,265
Secondary Dean of Students	$107,531	$110,757	$114,079	$117,502	$121,027	$124,658	$128,397

2025-26 School Year - July 1, 2025-June 30, 2026

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Director of Student Support	$136,851	$140,956	$145,185	$149,540	$154,026	$158,647	$163,407
~~Director of Career and Technical Ed /Communications~~	~~$125,682~~	~~$129,453~~	~~$133,336~~	~~$137,336~~	~~$141,457~~	~~$145,700~~	~~$150,071~~
Director of Assessment	$128,824	$132,689	$136,670	$140,770	$144,993	$149,343	$153,823
Director of Student Learning	$127,931	$131,769	$135,722	$139,793	$143,987	$148,307	$152,756
Assistant Director of Student Support	$122,638	$126,317	$130,106	$134,009	$138,030	$142,171	$146,436
Program Coordinator	$110,219	$113,526	$116,931	$120,439	$124,052	$127,774	$131,607

2025-26 School Year - July 1, 2025-June 30, 2026

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Director of Finance	$151,502	$156,047	$160,728	$165,550	$170,516	$175,632	$180,901
Director of Human Resources/Payroll	$144,669	$149,009	$153,480	$158,084	$162,827	$167,711	$172,743
Director of Operations	$144,669	$149,009	$153,480	$158,084	$162,827	$167,711	$172,743
Director of Information Technology	$124,027	$127,748	$131,581	$135,528	$139,594	$143,782	$148,095
Maintenance/Grounds Supervisor	$81,199	$83,635	$86,144	$88,728	$91,390	$94,132	$96,956
Custodial Supervisor	$81,199	$83,635	$86,144	$88,728	$91,390	$94,132	$96,956
Director of Transportation	$92,956	$95,745	$98,617	$101,576	$104,623	$107,762	$110,995
Food Services Supervisor	$90,918	$93,646	$96,455	$99,349	$102,329	$105,399	$108,561
Transportation Supervisor	$74,364	$76,595	$78,893	$81,260	$83,697	$86,208	$88,795

2025-26 School Year - September 1, 2025-August 31, 2026

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Executive Assistant to the Supt.	$39.47	$40.65	$41.87	$43.13	$44.42	$45.75	$47.12
Fiscal Coordinator	$39.47	$40.65	$41.87	$43.13	$44.42	$45.75	$47.12
Payroll Coordinator	$36.07	$37.15	$38.26	$39.41	$40.59	$41.81	$43.06
Human Resources Coordinator	$36.07	$37.15	$38.26	$39.41	$40.59	$41.81	$43.06
Purchasing	$33.73	$34.74	$35.78	$36.85	$37.96	$39.10	$40.27
Athletic Trainer	$33.16	$34.15	$35.18	$36.23	$37.32	$38.44	$40.33
Assessment Support Coordinator (OSL)	$37.14	$38.25	$39.40	$40.58	$41.80	$43.05	$44.35

2025-26 School Year - July 1, 2025-June 30, 2026

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Superintendent	$199,357	$205,338	$211,498	$217,843	$224,379	$231,110	$238,044
Asst. Superintendent	$153,778	$158,392	$163,144	$168,037	$173,079	$178,270	$184,868

YELM COMMUNITY SCHOOLS

Board Date: JUNE 26, 2025

Fund: GENERAL

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JUNE 26, 2025 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70152231 70152375 THROUGH 70152355

IN THE TOTAL AMOUNT OF $ 1,144,347.60

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: GENERAL 5-6-25 — Post Date: 2025-05-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/06/2025	70152231	Check	BLAZERWORKS	26,736.61
05/06/2025	70152232	Check	BLOWERS, KARLA S	287.00
05/06/2025	70152233	Check	CARTER, KRISTEN LAUREN	34.23
05/06/2025	70152234	Check	CASCADE ALARM	20,987.63
05/06/2025	70152235	Check	CHURCH, HAROLD RAYMOND	102.00
05/06/2025	70152236	Check	CINTAS CORP	229.56
05/06/2025	70152237	Check	COBLE, ERICA LYN	1.40
05/06/2025	70152238	Check	COLE, SKYLAR S	25.62
05/06/2025	70152239	Check	DEFORD, HEIDI	176.88
05/06/2025	70152240	Check	ESD #113	55,133.06
05/06/2025	70152241	Check	EVERGREEN FIRE & SECURITY	9,867.00
05/06/2025	70152242	Check	FRANZ FAMILY BAKERIES	794.05
05/06/2025	70152243	Check	FRONTSTREAM	2,855.63
05/06/2025	70152244	Check	GUBSER, CAMDEN J	91.00
05/06/2025	70152245	Check	GUBSER, SHANNON MARIE	177.80
05/06/2025	70152246	Check	HAWKINS, JACQUELINE N	135.80
05/06/2025	70152247	Check	HCM.MECHANICS.LLC	993.11
05/06/2025	70152248	Check	HILL, DAKOTA ROBERT	110.60
05/06/2025	70152249	Check	HILL, ROBERT ANDREW	1,256.24
05/06/2025	70152250	Check	HONEY BUCKET	335.00
05/06/2025	70152251	Check	HOUGHTON, RICHARD C	184.80

AP Check Register

AP Run: GENERAL 5-6-25 — Post Date: 2025-05-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/06/2025	70152252	Check	JOSTENS INC	156.92
05/06/2025	70152253	Check	MAXIM HEALTHCARE SERVICES INC	14,834.46
05/06/2025	70152254	Check	MCINTIRE, ALEXANDER ALLAN	177.80
05/06/2025	70152255	Check	MILLER, NANCY MICHELE	74.69
05/06/2025	70152256	Check	POMP'S TIRE SERVICE INC	3,025.63
05/06/2025	70152257	Check	PUGET SOUND ENERGY	2,602.78
05/06/2025	70152258	Check	RONQUILLO, JASON ROMERO	177.80
05/06/2025	70152259	Check	SCHOOL DATA SOLUTIONS	5,777.49
05/06/2025	70152260	Check	TSE, KA KI	20.02
05/06/2025	70152261	Check	VAUGHAN, JACOB H	15.40
05/06/2025	70152262	Check	WALTON, LINDSAY F	320.50
05/06/2025	70152263	Check	WASHINGTON FLORAL SERVICE INC	898.56
05/06/2025	70152264	Check	WELLS FARGO FINANCIAL LEASING	376.79
05/06/2025	70152265	Check	WOLF, KRISTIN ELLEN	287.00
			Total:	**$149,260.86**

GENERAL 5-6-25 Summary

Type	Count	Amount
Regular	35	149,260.86
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**35**	**$149,260.86**

AP Check Register

Fund	Total
10 - GENERAL FUND	149,260.86
	$149,260.86

AP Check Register

AP Run: GENERAL 2 5/6/25 — Post Date: 2025-05-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/06/2025	70152266	Check	US BANK - CORPORATE PAYMENT SYSTEMS	49,009.62
			Total:	**$49,009.62**

GENERAL 2 5/6/25 Summary

Type	Count	Amount
Regular	1	49,009.62
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$49,009.62**

AP Check Register

Fund	Total
10 - GENERAL FUND	49,009.62
	$49,009.62

AP Check Register

AP Run: GENERAL 5/13/25 — Post Date: 2025-05-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/13/2025	70152267	Check	BLAZERWORKS	19,627.78
05/13/2025	70152268	Check	BRYSON SALES & SERVICE	715.48
05/13/2025	70152269	Check	CAPITAL BUSINESS MACHINES INC	669.40
05/13/2025	70152270	Check	CENTRAL WELDING SUPPLY CO INC	903.81
05/13/2025	70152271	Check	CITY OF YELM	14,643.11
05/13/2025	70152272	Check	COLE, SKYLAR S	55.30
05/13/2025	70152273	Check	COMMERCIAL BRAKE CLUTCH INC	1,490.39
05/13/2025	70152274	Check	COMPHEALTH MEDICAL STAFFING	32,956.36
05/13/2025	70152275	Check	CRYSTAL SPRINGS	35.01
05/13/2025	70152276	Check	DAIRY FRESH FARMS INC	19,687.77
05/13/2025	70152277	Check	DEPT OF LICENSING	15.00
05/13/2025	70152278	Check	DRAIN PRO	1,129.79
05/13/2025	70152279	Check	EVERDRIVEN TECHNOLOGIES LLC	478.40
05/13/2025	70152280	Check	FIRST STUDENT	6,054.90
05/13/2025	70152281	Check	FRANZ FAMILY BAKERIES	660.34
05/13/2025	70152282	Check	GUBSER, CAMDEN J	23.80
05/13/2025	70152283	Check	HERMANSON CO LLP	6,469.84
05/13/2025	70152284	Check	HOPSKIPDRIVE INC	11,950.46
05/13/2025	70152285	Check	HUNT, CANDI MARIE	74.00
05/13/2025	70152286	Check	JACKSON THERAPY PARTNERS	7,875.00
05/13/2025	70152287	Check	KOWALSKI, LORI	1,100.30

AP Check Register

AP Run: GENERAL 5/13/25 — Post Date: 2025-05-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/13/2025	70152288	Check	LAKEMARY CENTER INC	8,169.00
05/13/2025	70152289	Check	MAXIM HEALTHCARE SERVICES INC	17,277.10
05/13/2025	70152290	Check	MB ELECTRIC LLC	1,368.75
05/13/2025	70152291	Check	MCCARTHY, MARY	566.44
05/13/2025	70152292	Check	MCKENNA WATER DISTRICT	892.00
05/13/2025	70152293	Check	MOUNTAIN LUMBER & HARDWARE INC	1,045.78
05/13/2025	70152294	Check	NAPA AUTO PARTS	847.31
05/13/2025	70152295	Check	OCCUPATIONAL HEALTH CENTERS OF WA	284.00
05/13/2025	70152296	Check	OFFICE DEPOT BUSINESS SOLUTIONS	1,866.94
05/13/2025	70152297	Check	PERFORMANCE SYSTEMS INTEGRATION LLC	3,484.71
05/13/2025	70152298	Check	PETROCARD	29,230.94
05/13/2025	70152299	Check	PORTER FOSTER RORICK LLP	20,850.00
05/13/2025	70152300	Check	PUGET SOUND ENERGY	10,455.05
05/13/2025	70152301	Check	PUGET SOUND ESD	29,244.00
05/13/2025	70152302	Check	QUADIENT LEASING	1,318.35
05/13/2025	70152303	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	264.10
05/13/2025	70152304	Check	RENAISSANCE LEARNING INC	600.00
05/13/2025	70152305	Check	RWC GROUP	624.47
05/13/2025	70152306	Check	SCHETKY NORTHWEST SALES INC	816.78
05/13/2025	70152307	Check	SCHOOL NUTRITION ASSOCIATION	2,502.00
05/13/2025	70152308	Check	SOUTH PUGET SOUND COMM COLLEGE	98,554.90

AP Check Register

AP Run: GENERAL 5/13/25 — Post Date: 2025-05-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/13/2025	70152309	Check	T & P AUTOMOTIVE	902.23
05/13/2025	70152310	Check	TACOMA COMMUNITY COLLEGE	1,037.25
05/13/2025	70152311	Check	WA SCHOOL INFO PROCESSING COOP	588.92
05/13/2025	70152312	Check	WALTER E NELSON	6,728.87
05/13/2025	70152313	Check	WASHINGTON FLORAL SERVICE INC	974.94
05/13/2025	70152314	Check	YELM PHYSICAL THERAPY	4,000.00
05/13/2025	70152315	Check	YELM SCHOOLS ASB REVOLVING	4.00
05/13/2025	70152316	Check	YELM SCHOOLS REVOLVING FUND	86.00
			Total:	**$371,201.07**

GENERAL 5/13/25 Summary

Type	Count	Amount
Regular	50	371,201.07
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**50**	**$371,201.07**

Fund	Total
10 - GENERAL FUND	371,201.07
	$371,201.07

AP Check Register

AP Run: GENERAL 2 5/13/25 — Post Date: 2025-05-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/13/2025	70152317	Check	US BANK - CORPORATE PAYMENT SYSTEMS	19,591.81
			Total:	**$19,591.81**

GENERAL 2 5/13/25 Summary

Type	Count	Amount
Regular	1	19,591.81
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$19,591.81**

Fund	Total
10 - GENERAL FUND	19,591.81
	$19,591.81

AP Check Register

AP Run: GENERAL 5/20/25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70152318	Check	ADVANCED CLASSROOM TECHNOLOGIES	1,390.65
05/20/2025	70152319	Check	ARCOM OIL COMPANY	184.00
05/20/2025	70152320	Check	BLAZERWORKS	26,000.69
05/20/2025	70152321	Check	BROWNELL, JENNIFER D	449.50
05/20/2025	70152322	Check	CAPITAL BUSINESS MACHINES INC	6,038.10
05/20/2025	70152323	Check	CLOVER PARK TECHNICAL COLLEGE	12,525.39
05/20/2025	70152324	Check	CONNALLY, ERIN KATHALENE	26.60
05/20/2025	70152325	Check	ESD #113	103,700.80
05/20/2025	70152326	Check	EWELL EDUCATIONAL SERVICES	2,385.00
05/20/2025	70152327	Check	GRAINGER INC	338.17
05/20/2025	70152328	Check	GUBSER, CAMDEN J	102.20
05/20/2025	70152329	Check	HEARTSPRING INC	36,588.00
05/20/2025	70152330	Check	LANGUAGE LINE SERVICES	112.49
05/20/2025	70152331	Check	LEXIA LEARNING SYSTEMS LLC	8,581.03
05/20/2025	70152332	Check	LINGUALINX INC	49.50
05/20/2025	70152333	Check	MAXIM HEALTHCARE SERVICES INC	15,249.41
05/20/2025	70152334	Check	NOLAND, MINDY	37.73
05/20/2025	70152335	Check	PUGET SOUND ENERGY	9,487.53
05/20/2025	70152336	Check	SCHETKY NORTHWEST SALES INC	1,207.66
05/20/2025	70152337	Check	SCHOOLS INSURANCE ASSN OF WA	3,046.66
05/20/2025	70152338	Check	SPRAGUE PEST SOLUTIONS	743.89

AP Check Register

AP Run: GENERAL 5/20/25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70152339	Check	SPROUT THERAPY SOLUTIONS LLC	31,395.65
05/20/2025	70152340	Check	STATE AUDITOR'S OFFICE	14,456.00
05/20/2025	70152341	Check	THE PART WORKS INC	910.22
05/20/2025	70152342	Check	US FOODS	69,812.66
05/20/2025	70152343	Check	WASHINGTON FLORAL SERVICE INC	1,759.51
05/20/2025	70152344	Check	WILBUR-ELLIS COMPANY	4,331.93
			Total:	**$350,910.97**

GENERAL 5/20/25 Summary

Type	Count	Amount
Regular	27	350,910.97
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**27**	**$350,910.97**

Fund	Total
10 - GENERAL FUND	350,910.97
	$350,910.97

AP Check Register

AP Run: GENERAL 2 5-20-25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70152345	Check	US BANK - CORPORATE PAYMENT SYSTEMS	15,096.86
			Total:	**$15,096.86**

GENERAL 2 5-20-25 Summary

Type	Count	Amount
Regular	1	15,096.86
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$15,096.86**

AP Check Register

Fund	Total
10 - GENERAL FUND	15,096.86
	$15,096.86

AP Check Register

AP Run: GENERAL 3 5-20-25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70152346	Check	OWEN, KARI	2,430.00
			Total:	**$2,430.00**

GENERAL 3 5-20-25 Summary

Type	Count	Amount
Regular	1	2,430.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$2,430.00**

AP Check Register

Fund	Total
10 - GENERAL FUND	2,430.00
	$2,430.00

AP Check Register

AP Run: GENERAL 5-22-25 — Post Date: 2025-05-22 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/22/2025	70152347	Check	SMITH MCBROOM PLLC	70,000.00
			Total:	**$70,000.00**

GENERAL 5-22-25 Summary

Type	Count	Amount
Regular	1	70,000.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$70,000.00**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
10 - GENERAL FUND	70,000.00
	$70,000.00

AP Check Register

AP Run: GENERAL 5-27-25 — Post Date: 2025-05-27 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/27/2025	70152348	Check	Fighting Chance Solutions, LLC	194.98
05/27/2025	70152349	Check	FRANZ FAMILY BAKERIES	617.76
05/27/2025	70152350	Check	INTRACOMMUNICATION NETWORK SYS	431.24
05/27/2025	70152351	Check	NORTHWEST ARCHITECTURAL PRODUCTS INC	2,940.32
05/27/2025	70152352	Check	OWEN, KARI	1,977.00
05/27/2025	70152353	Check	PUGET SOUND ENERGY	94,304.06
05/27/2025	70152354	Check	TALBOT KORVOLA & WARWICK LLP	100.00
05/27/2025	70152355	Check	WAYNE'S ROOFING INC	613.20
			Total:	**$101,178.56**

GENERAL 5-27-25 Summary

Type	Count	Amount
Regular	8	101,178.56
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**8**	**$101,178.56**

AP Check Register

Fund	Total
10 - GENERAL FUND	101,178.56
	$101,178.56

AP Check Register

AP Run: GENERAL 2 5-27-25 — Post Date: 2025-05-27 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/27/2025	70152375	Check	US BANK - CORPORATE PAYMENT SYSTEMS	15,667.85
			Total:	**$15,667.85**

GENERAL 2 5-27-25 Summary

Type	Count	Amount
Regular	1	15,667.85
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$15,667.85**

AP Check Register

Fund	Total
10 - GENERAL FUND	15,667.85
	$15,667.85

YELM COMMUNITY SCHOOLS

Board Date: JUNE 26, 2025

Fund: ASB

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JUNE 26, 2025 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70409872 THROUGH 70409901

IN THE TOTAL AMOUNT OF $ 71,750.21

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: ASB 05/06/25 — Post Date: 2025-05-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/06/2025	70409872	Check	THURSTON COUNTY SPORTS ASSOC LLC	1,050.00
05/06/2025	70409873	Check	US BANK - CORPORATE PAYMENT SYSTEMS	862.46
05/06/2025	70409874	Check	YELM COMMUNITY SCHOOLS	285.59
			Total:	**$2,198.05**

ASB 05/06/25 Summary

Type	Count	Amount
Regular	3	2,198.05
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**3**	**$2,198.05**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	2,198.05
	$2,198.05

AP Check Register

AP Run: ASB 5-13-25 — Post Date: 2025-05-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/13/2025	70409875	Check	CLOUD 9 SPORTS	1,353.86
05/13/2025	70409876	Check	MICRO COMPUTER SYSTEMS INC	503.70
05/13/2025	70409877	Check	SNAP! MOBILE INC	517.20
05/13/2025	70409878	Check	US BANK - CORPORATE PAYMENT SYSTEMS	3,187.06
05/13/2025	70409879	Check	YELM COMMUNITY SCHOOLS	275.00
05/13/2025	70409880	Check	YELM SCHOOLS ASB REVOLVING	28.00
			Total:	**$5,864.82**

ASB 5-13-25 Summary

Type	Count	Amount
Regular	6	5,864.82
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**6**	**$5,864.82**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	5,864.82
	$5,864.82

AP Check Register

AP Run: ASB 05-20-25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70409881	Check	AWARDS WEST - PRINT WARES INC	312.41
05/20/2025	70409882	Check	EWELL EDUCATIONAL SERVICES	14,740.00
05/20/2025	70409883	Check	Hailey Marie Rivera	332.89
05/20/2025	70409884	Check	HARRIS, GARY	1,948.50
05/20/2025	70409885	Check	HENDERSON, TIMOTHY M	475.30
05/20/2025	70409886	Check	IMPREST YELM HIGH	1,250.00
05/20/2025	70409887	Check	NATIONAL FFA ORGANIZATION	750.00
05/20/2025	70409888	Check	NORTH THURSTON HIGH SCHOOL	350.00
05/20/2025	70409889	Check	OLYMPIA HIGH SCHOOL	1,320.00
05/20/2025	70409890	Check	SCOTT PETERSEN	595.00
05/20/2025	70409891	Check	TAGS AWARDS & SPECIALTIES	197.64
05/20/2025	70409892	Check	US BANK - CORPORATE PAYMENT SYSTEMS	1,600.78
05/20/2025	70409893	Check	YELM COMMUNITY SCHOOLS	21,013.10
			Total:	**$44,885.62**

ASB 05-20-25 Summary

Type	Count	Amount
Regular	13	44,885.62
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**13**	**$44,885.62**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	44,885.62
	$44,885.62

AP Check Register

AP Run: ASB 5-27-25 — Post Date: 2025-05-27 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/27/2025	70409894	Check	ASSN OF WA STUDENT LEADERS	1,620.00
05/27/2025	70409895	Check	BSN SPORTS	1,182.56
05/27/2025	70409896	Check	CLOUD 9 SPORTS	4,491.25
05/27/2025	70409897	Check	Dorian Studio, Inc	5,346.75
05/27/2025	70409898	Check	HARRIS, GARY	15.30
05/27/2025	70409899	Check	INTER-STATE STUDIO & PUBLISHING CO	2,450.37
05/27/2025	70409900	Check	US BANK - CORPORATE PAYMENT SYSTEMS	1,700.49
05/27/2025	70409901	Check	WASHINGTON STATE HISTORY MUSEUM	1,995.00
			Total:	**$18,801.72**

ASB 5-27-25 Summary

Type	Count	Amount
Regular	8	18,801.72
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**8**	**$18,801.72**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	18,801.72
	$18,801.72

YELM COMMUNITY SCHOOLS

Board Date: JUNE 26, 2025

Fund: CAP PROJ

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JUNE 26, 2025 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70501820 THROUGH 70501820

IN THE TOTAL AMOUNT OF $ 279,596.73

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: CAP PROJ 05-20-25 — Post Date: 2025-05-20 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/20/2025	70501820	Check	ANDY JOHNSON & CO INC	279,596.73
			Total:	**$279,596.73**

CAP PROJ 05-20-25 Summary

Type	Count	Amount
Regular	1	279,596.73
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$279,596.73**

Fund	Total
20 - CAPITAL PROJECTS FUND	279,596.73
	$279,596.73

YELM COMMUNITY SCHOOLS

Board Date: JUNE 26, 2025

Fund: COMP TAX

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JUNE 26, 2025 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 11230018 GENERAL THROUGH 202100168 ASB

IN THE TOTAL AMOUNT OF $ 375.05

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: COMP TAX GENERAL — Post Date: 2025-06-02 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/02/2025	11230018	Wire Transfer	DEPARTMENT OF REVENUE	192.12
			Total:	**$192.12**

COMP TAX GENERAL Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	192.12
Epayables:	0	0.00
Total:	**1**	**$192.12**

Fund	Total
10 - GENERAL FUND	192.12
	$192.12

AP Check Register

AP Run: COMP TAX ASB — Post Date: 2025-06-02 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/02/2025	202100168	Wire Transfer	DEPARTMENT OF REVENUE	182.93
			Total:	**$182.93**

COMP TAX ASB Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	182.93
Epayables:	0	0.00
Total:	**1**	**$182.93**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	182.93
	$182.93

YELM COMMUNITY SCHOOLS

Board Date: JUNE 26, 2025

Fund: TVF

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JUNE 26, 2025 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70700043 THROUGH 70700043

IN THE TOTAL AMOUNT OF $ 163,770.36

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: TRANSPORTATION 5/6/25 — Post Date: 2025-05-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
05/06/2025	70700043	Check	SCHETKY NORTHWEST SALES INC	163,770.36
			Total:	**$163,770.36**

TRANSPORTATION 5/6/25 Summary

Type	Count	Amount
Regular	1	163,770.36
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$163,770.36**

AP Check Register

Fund	Total
90 - TRANSPORTATION VEHICLE FUND	163,770.36
	$163,770.36

YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476
www.ycs.wednet.edu

MEMORANDUM

TO: Board of Directors

FROM: Teri Melone, Director of Operations

DATE: June 26, 2025

SUBJECT: Recommendation to Approve Public Works Projects

The following Public Works Projects were completed for acceptance by the Board:

Project #	Amount	Vendor / Reason
71.24	$2,565.35	Pape Machinery – Emergency Generator Glow Plug & Wiring Harness in Engine Replacement – RMS
79.24	$431.24	Intracommunication Network Systems INC (INSI), - RM16 Repair to Workstation Drop – FS
100.24	$2,940.32	Northwest Architectural Products (NWAP) – Gym Operable Walls Repair – MK
110.24	$613.20	Wayne's Roofing – Commons Leak Troubleshoot – YHS
111.24	$3,011.25	Sare Electric – Tripped Breaker Troubleshoot – YMS
115.24	$9,303.65	Hermanson Co LLP - Library HVAC Unit Troubleshoot & Repair – FS
117.24	$1,369.18	Otis Elevator – Elevator Service Call – YMS

I will be available to answer any questions you may have.

YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476
www.ycs.wednet.edu

TO: Chris Woods, Superintendent

FROM: Jennifer Carrougher, Chief of Finance and Operations

RE: **Monthly Budget Report for May 2025**

DATE: June 26, 2025

A Budget Status Report for each fund is also provided as supporting documentation.

General Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 5,900,000	$ 4,979,114	
Revenues	$ 88,617,555	$ 65,399,191	73.8%
Expenditures	$ 95,553,818	$ 68,682,833	71.9%
Transfer to Other Funds	$ 276,323	$ 276,323	100%
Ending Fund Balance	$ (1,312,586)	$ 1,419,149	

Revenues by Major Source	Annual Budget	2024-2025 Revenues to Date	% Collected	Prior Year Comparison
Local Taxes	$ 5,437,902	$ 5,512,206	101.4%	$ 11,731,456
Local Nontax (e.g. lunch receipts, donations, investments)	$ 709,900	$ 830,766	117.0%	$ 632,954
Apportionment, Levy Equalization	$ 58,106,386	$ 41,083,829	70.7%	$ 41,808,888
State Special Purpose (e.g. SPED)	$ 18,106,179	$ 14,526,748	80.2%	$ 12,877,497
Federal	$ 6,257,188	$ 3,445,643	55.1%	$ 4,805,974
Total	$ 88,617,555	$ 65,399,191	73.8%	$ 71,856,769

Expenditures by Program	Annual Budget	2024-2025 Expenditures to Date	% Expended	Prior Year Comparison
Regular Instruction	$ 49,472,525	$ 34,954,334	70.7%	$ 38,150,206
Federal Stimulus	$ -	$ -	0.0%	$ 816,030
Special Ed	$ 17,511,322	$ 12,486,119	71.3%	$ 12,804,632
Vocational	$ 4,514,972	$ 2,732,373	60.5%	$ 3,159,014
Compensatory	$ 4,393,324	$ 2,888,664	65.8%	$ 3,065,392
Other Instructional	$ 202,481	$ 159,059	78.6%	$ 335,863
Support Services	$ 19,459,194	$ 15,462,285	79.5%	$ 16,190,193
Total	$ 95,553,818	$ 68,682,833	71.9%	$ 74,521,330

Capital Projects Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 17,913,501	$ 16,916,651	
Revenues			
Investment Earnings	$ 250,000	$ 382,411	153.0%
Impact & Mitigation Fees	$ 1,000,000	$ 518,745	51.9%
Other	$ -	$ -	
Total Revenues	$ 1,250,000	$ 901,156	72.1%
Expenditures			
Safety & Security Projects	$ 35,000	$ 45,638	130.4%
Technology Upgrades	$ 100,000	$ 20,863	20.9%
HB 1257 - Energy Efficiency	$ 40,000	$ 20,878	52.2%
Building Painting	$ 300,000	$ 7,780	2.6%
Roof Replacements	$ 550,000	$ 398,833	72.5%
Parking Lot Improvements	$ 150,000	$ -	0.0%
Capital Projects - Unassigned/Contingency	$ 3,000,000	$ 21,552	0.7%
Growth Capacity Projects	$ 3,500,000	$ 44,568	1.3%
Transportation Bldg Remodel	$ 1,800,000	$ 706,975	39.3%
Total Expenditures	$ 9,475,000	$ 1,267,086	13.4%
Ending Fund Balance	$ 9,688,501	$ 16,550,722	

Transportation Vehicle Fund

Revenues			
Local Non-Tax	$ 1,000	$ 21,538	2153.8%
Bus Depreciation (received in August)	$ 508,000	$ -	0.0%
Total Revenues	$ 509,000	$ 21,538	
Expenditures			
New Buses	$ 689,799	$ 163,770	23.7%
Total Expenditures	$ 689,799	$ 163,770	
Ending Fund Balance	$ 846,059	$ 879,045	

Associated Student Body Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 437,979	$ 575,455	
Revenues	$ 1,028,057	$ 703,417	68.4%
Expenditures	$ 1,066,544	$ 511,646	48.0%
Ending Fund Balance	$ 399,492	$ 767,225	

Debt Service Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 3,722,425	$ 3,819,717	
Revenues			
Local Taxes	$ 6,861,489	$ 7,033,918	102.5%
Investment Earnings	$ 45,000	$ 67,192	149.3%
General Fund Transfer (Non-Voted Debt)	$ 276,323	$ 276,323	100.0%
Total Revenues	$ 7,182,812	$ 7,377,433	
Expenditures			
Voted Debt	$ 3,125,000	$ 3,125,000	100.0%
Non-Voted Debt	$ 255,000	$ 255,000	100.0%
Interest Payments	$ 3,708,099	$ 1,894,516	51.1%
Underwriter & Bond Transfer Fees	$ 1,500	$ -	0.0%
Total Expenditures/Financing Uses	$ 7,089,599	$ 5,274,516	
Ending Fund Balance	$ 3,815,638	$ 5,922,634	

Series	Purpose	Original Issue	Current Balance	Final Payment
Voted Debt				
2019	Replace YMS & Southworth / Safety Security Projects	$ 88,400,000	$ 82,430,000	12/01/2038
Non Voted Debt				
2009B	Purchase & Renovate Transportation Facility	$ 2,000,000	$ 145,000	12/16/2025
2009A / 2015 Refunding	Replace Roofs at Mill Pond & Fort Stevens / Repair YHS Stadium Roof	$ 1,685,000	$ 625,000	12/01/2029
		Total Outstanding Debt	$ 83,200,000	

Budget Status Report

2024-2025 **YELM COMMUNITY SCHOOLS**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 10

Reporting Month: May **Budget Type:** Revised **Fund Description:** General Fund - LEA

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	5,437,902	28,651.45	5,512,205.78		(74,303.78)	101.37
2000 LOCAL SUPPORT NONTAX	709,900	141,797.26	830,765.88		(120,865.88)	117.03
3000 STATE - GENERAL PURPOSE	58,106,386	2,770,085.97	41,083,828.64		17,022,557.36	70.70
4000 STATE - SPECIAL PURPOSE	18,106,179	1,097,882.63	14,526,747.50		3,579,431.50	80.23
5000 FEDERAL - GENERAL PURPOSE	165,000	33,864.00	146,667.23		18,332.77	88.89
6000 FEDERAL - SPECIAL PURPOSE	6,092,188	467,007.70	3,298,976.07		2,793,211.93	54.15
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	0.00	0.00		0.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**88,617,555**	**4,539,289.01**	**65,399,191.10**		**23,218,363.90**	**73.80**

B. EXPENDITURES						
00 Regular Instruction	49,402,488	3,766,762.27	34,954,333.84	232,847.33	14,215,306.83	71.23
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	17,511,322	1,382,260.75	12,486,119.30	860,523.02	4,164,679.68	76.22
30 Voc. Ed Instruction	4,514,972	289,445.03	2,732,372.62	29,677.54	1,752,921.84	61.18
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	4,393,324	364,452.57	2,888,663.42	116,706.46	1,387,954.12	68.41
70 Other Instructional Pgms	202,481	92,900.59	159,058.62	65.64	43,356.74	78.59
80 Community Services	0	0.00	0.00	0.00	0.00	0.00
90 Support Services	19,529,194	1,489,553.52	15,462,285.41	990,764.30	3,076,144.29	84.25
Total	**95,553,781**	**7,385,374.73**	**68,682,833.21**	**2,230,584.29**	**24,640,363.50**	**74.21**

C. OTHER FIN. USES TRANS. OUT (GL 536)	276,323	0.00	276,323.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	(7,212,549)	(2,846,085.72)	(3,559,965.11)		3,652,583.89	(50.64)
F. TOTAL BEGINNING FUND BALANCE	5,900,000		4,979,113.93			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	(1,312,549)		1,419,148.82			

Budget Status Report

2024-2025 **YELM COMMUNITY SCHOOLS**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: May **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Support Nontax	1,250,000	84,086.96	901,156.39		348,843.61	72.09
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**1,250,000**	**84,086.96**	**901,156.39**		**348,843.61**	**72.09**

B. EXPENDITURES						
10 Sites	150,000	0.00	4,495.95	2,034.48	143,469.57	4.35
20 Buildings	9,255,000	279,596.73	1,145,652.62	1,821,580.06	6,287,767.32	32.06
30 Equipment	30,000	0.00	105,572.39	556,279.38	(631,851.77)	2,206.17
40 Energy	40,000	0.00	11,365.20	6,674.80	21,960.00	45.10
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**9,475,000**	**279,596.73**	**1,267,086.16**	**2,386,568.72**	**5,821,345.12**	**38.56**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	**(8,225,000)**	**(195,509.77)**	**(365,929.77)**		**7,859,070.23**	**(95.55)**
F. TOTAL BEGINNING FUND BALANCE	**17,913,501**		**16,916,651.34**			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	**9,688,501**		**16,550,721.57**			

Budget Status Report

2024-2025 **YELM COMMUNITY SCHOOLS**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30

Reporting Month: May **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	6,861,489	807,384.50	7,033,918.29		(172,429.29)	102.51
2000 Local Support Nontax	45,000	10,361.82	67,191.70		(22,191.70)	149.31
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	276,323	0.00	276,323.00		0.00	100.00
Total	7,182,812	817,746.32	7,377,432.99		(194,620.99)	102.71
B. EXPENDITURES						
Matured Bond Expenditures	3,380,000	0.00	3,380,000.00	0.00	0.00	100.00
Interest On Bonds	3,708,099	0.00	1,894,515.75	0.00	1,813,583.25	51.09
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	1,500	0.00	0.00	0.00	1,500.00	0.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	7,089,599	0.00	5,274,515.75	0.00	1,815,083.25	74.40
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	93,213	817,746.32	2,102,917.24		2,009,704.24	> 1000
F. TOTAL BEGINNING FUND BALANCE	3,722,425		3,819,716.60			
G. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			0.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	3,815,638		5,922,633.84			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	3,815,638		5,922,633.84			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
Total	3,815,638		5,922,633.84			
Differences	0		0.00			

Budget Status Report

2024-2025 **YELM COMMUNITY SCHOOLS**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 40

Reporting Month: May **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	422,781	17,105.84	297,187.48		125,593.52	70.29
2000 Athletics	440,348	19,188.43	288,814.57		151,533.43	65.59
3000 Classes	26,750	5,835.00	17,293.28		9,456.72	64.65
4000 Clubs	135,898	1,243.00	98,501.49		37,396.51	72.48
6000 Private Moneys	2,280	0.00	1,620.00		660.00	71.05
Total	1,028,057	43,372.27	703,416.82		324,640.18	68.42

B. EXPENDITURES						
1000 General Student Body	423,770	18,680.23	218,058.92	64,678.16	141,032.92	66.72
2000 Athletics	481,559	31,026.05	196,586.33	105,805.66	179,167.01	62.79
3000 Classes	18,650	2,327.89	7,399.97	14,379.50	(3,129.47)	116.78
4000 Clubs	140,288	19,571.97	88,953.19	419.00	50,915.81	63.71
6000 Private Moneys	2,277	299.00	647.95	0.00	1,629.05	28.46
Total	1,066,544	71,905.14	511,646.36	185,282.32	369,615.32	65.34

C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	(38,487)	(28,532.87)	191,770.46		230,257.46	(598.
D. TOTAL BEGINNING FUND BALANCE	437,979		575,454.53			
E. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			0.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	399,492		767,224.99			

G. ENDING FUND BALANCE ACCOUNTS			
G/L 810 Restricted for Other Items	9,000	9,000.00	
G/L 819 Restricted for Fund Purposes	390,492	758,224.99	
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00	
G/L 850 Restricted for Uninsured Risks	0	0.00	
G/L 870 Committed to Other Purposes	0	0.00	
G/L 889 Assigned to Fund Purposes	0	0.00	
G/L 890 Unassigned Fund Balance	0	0.00	
Total	399,492	767,224.99	

Differences	0	0.00

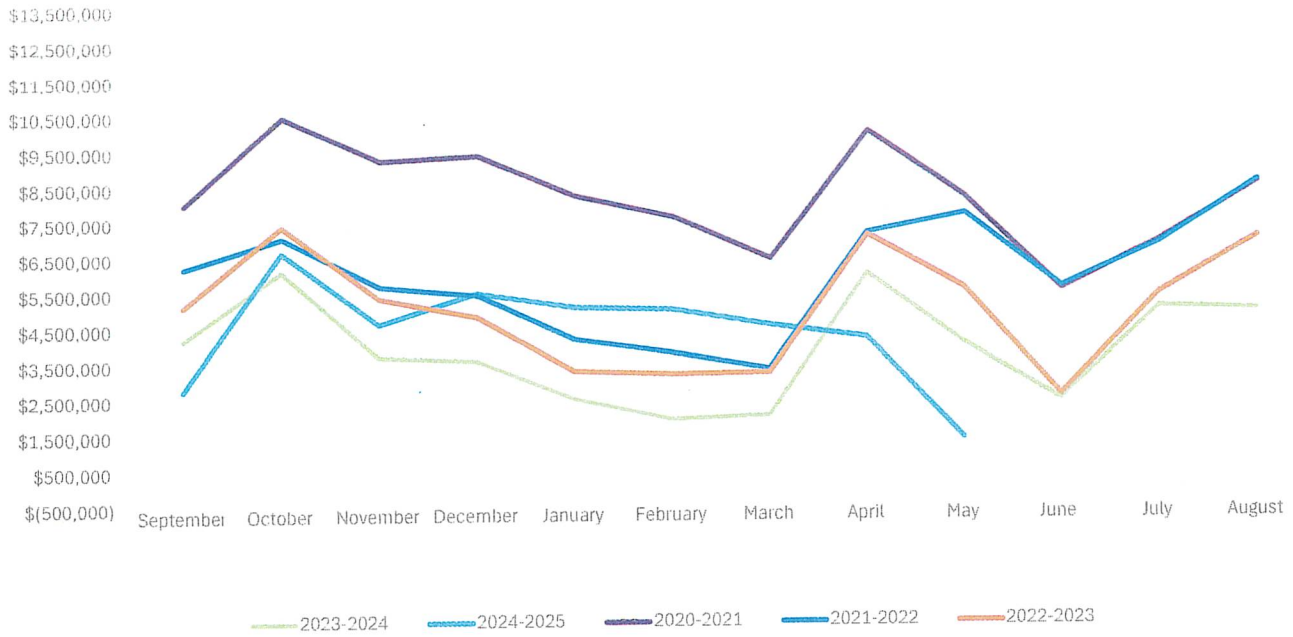
Budget Status Report

Basis of Accounting: Fund Balance
Reporting Month: May
Account Codes: State
Budget Type: Revised
Fund Code: 90
Fund Description: Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	0	2,886.04	21,538.02		(21,538.02)	0.00
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	508,000	0.00	0.00		508,000.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,000	0.00	0.00		1,000.00	0.00
Total	509,000	2,886.04	21,538.02		487,461.98	4.23
B. 9900 TRANSFERS IN FROM GF	0	0.00	0.00		0.00	0.00
C. Total REV./OTHER FIN. SOURCES	509,000	2,886.04	21,538.02		487,461.98	4.23
D. EXPENDITURES						
Type 30 Equipment	689,799	163,770.36	163,770.36	0.00	526,028.64	23.74
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	689,799	163,770.36	163,770.36	0.00	526,028.64	23.74
E. OTHER FIN. USES TRANS. OUT (GL 536)	0	0.00	0.00			
F. OTHER FINANCING USES (GL 535)	0	0.00	0.00			
G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	(180,799)	(160,884.32)	(142,232.34)		38,566.66	(21.33)
H. TOTAL BEGINNING FUND BALANCE	1,026,858		1,021,277.13			
I. GLs 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)			0.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	846,059		879,044.79			

Yelm Community Schools
General Fund
Ending Fund Balance

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
September	$ 8,052,992	$ 6,254,167	$ 5,180,158	$ 4,253,606	$ 2,825,717
October	$ 10,493,543	$ 7,094,017	$ 7,431,578	$ 6,160,915	$ 6,686,018
November	$ 9,273,776	$ 5,731,449	$ 5,400,202	$ 3,752,049	$ 4,674,433
December	$ 9,409,926	$ 5,492,020	$ 4,887,315	$ 3,645,404	$ 5,545,939
January	$ 8,279,283	$ 4,244,125	$ 3,340,443	$ 2,566,382	$ 5,140,573
February	$ 7,670,813	$ 3,849,046	$ 3,242,302	$ 1,968,852	$ 5,069,539
March	$ 6,473,717	$ 3,382,927	$ 3,270,945	$ 2,074,365	$ 4,614,720
April	$ 10,049,379	$ 7,212,254	$ 7,142,804	$ 6,067,835	$ 4,265,235
May	$ 8,212,646	$ 7,757,440	$ 5,636,210	$ 4,091,400	$ 1,419,149
June	$ 5,595,940	$ 5,658,708	$ 2,614,255	$ 2,489,995	
July	$ 6,942,314	$ 6,885,161	$ 5,459,804	$ 5,067,527	
August	$ 8,566,879	$ 8,611,802	$ 7,037,900	$ 4,979,114	



June 2025

Yelm Community Schools Monthly Enrollment Report (P223)

	Southworth		McKenna		Prairie		Fort Stevens		Mill Pond		Lackamas		YMS		RMS		YHS		YES/ALE		DISTRICT TOTAL		
	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	HC	FTE	
TK							17	17.00	16	16.00											33	33.00	TK
K	97	97.00	70	70.00	65	62.92	55	55.00	51	51.00	38	38.00									376	373.92	K
1	107	104.00	59	59.00	56	55.49	71	71.00	69	68.02	43	42.08									405	399.59	1
2	112	110.49	67	67.00	72	72.00	70	69.65	61	61.00	48	48.00									430	428.14	2
3	119	118.06	58	57.02	83	83.00	74	73.45	67	67.00	54	54.00									455	452.53	3
4	121	121.00	69	69.00	62	62.00	74	73.40	53	53.00	46	45.02									425	423.42	4
5	109	106.11	73	73.00	81	81.00	80	79.66	59	59.00	50	50.00			1	1					453	449.77	5
6													221	220.17	183	181.76					404	401.93	6
7													219	218.17	203	201.34					422	419.51	7
8													193	192.17	190	188.22					383	380.39	8
9																	433	431.04	4	4.00	437	435.04	9
10																	407	404.57	21	19.98	428	424.55	10
11																	379	329.13	43	41.96	422	371.09	11
12																	330	280.29	60	57.56	390	337.85	12
TTL	665	656.66	396	395.02	419	416.41	441	439.16	376	375.02	279	277.10	633	630.51	577	572.32	1549	1445.03	128	123.50	5463	5330.73	TTL
																		*TOTAL W/RUNNING START:			5638	5432.71	+RS

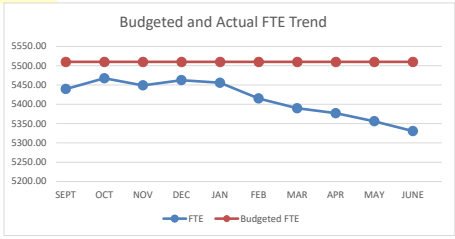
TBIP TK					1							
TBIP K-6	30	26	21	28	9	5	13	11				
TBIP 7-12							21	9	47	6		
Transitioned	2	1	2	1	1		3	3	1			

Bilingual TBIP	
TBIP TK	1
TBIP K-6	143
TBIP7-12	83
Transitioned/Monitoring	14

RUNNING START / VOCATIONAL / PRE-K	YES	YHS	RMS	YMS	TTL
RUNNING START HC	1	132			133
College Only RS HC	0	42			42
Non Voc RS FTE	0.67	86.16			86.83
Voc RS FTE	0	15.15			15.15
VOC 9TH-12TH FTE		384.88			384.88
VOC 7TH-8TH FTE					0.00
Gravity					26.00

*NOTE: NO RUNNING START REPORTED IN SEPTEMBER

Budgeted vs. Actual FTE (excluding RS, SC, OD)	
BUDGETED FTE*	5510.00
ACTUAL FTE	5330.73
DIFFERENCE	(179.27)



MONTHLY ACTUAL & ANNUAL AVERAGE	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	AVG
HC	5565	5600	5579	5592	5586	5549	5525	5512.00	5487	5463	5546
FTE	5439.62	5467.57	5449.01	5462.62	5455.74	5415.11	5389.80	5376.95	5356.06	5330.73	5414.32
Budgeted FTE	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00	5510.00

ENROLLMENT COMPARED TO LAST MONTH	HEAD COUNT				FTE COUNT		
	May-25	Jun-25	Difference		May-25	Jun-25	Difference
Southworth	675	665	(10.00)		667.19	656.66	(10.53)
McKenna	396	396.00	0.00		396.00	395.02	(0.98)
Prairie	418	419	1.00		415.41	416.41	1.00
Fort Stevens	442	441.00	(1.00)		439.26	439.16	(0.10)
Mill Pond	377	376	(1.00)		376.02	375.02	(1.00)
Lackamas	280	279.00	(1.00)		278.10	277.10	(1.00)
YMS	633	633	0.00		630.51	630.51	0.00
RMS	578	577.00	(1.00)		574.68	572.32	(2.36)
YHS	1550	1549	(1.00)		1446.37	1445.03	(1.34)
YES	137	128.00	(9.00)		132.50	123.50	(9.00)
SUB TOTAL	5486	5463	(23.00)		5356.04	5330.73	(25.31)
Running Start	46	42	(4.00)		104.57	101.98	(2.59)
TOTAL	5532	5505	(27.00)		5460.61	5432.71	(27.90)

ENROLLMENT COMPARED TO LAST YEAR	HEAD COUNT				FTE COUNT		
	June-24	June-25	Difference		June-24	June-25	Difference
	5801	5638	(163.00)		5601.26	5432.71	(168.55)