BOARD OF EDUCATION
PATCHOGUE-MEDFORD SCHOOL DISTRICT
241 South Ocean Avenue
Patchogue, New York 11772
May 19, 2025
Saxton Middle School Auditorium
7:30 p.m.
MINUTES

BOE Approved

PRESIDING OFFICER: Marc Negrin, President

MEMBERS OF THE BOARD PRESENT AND VOTING: Kelli Anne Jennings, Jennifer Krieger, Francis Salazar, Bernadette Smith

OFFICIALS OF THE BOARD PRESENT: Theresa DeLeva, District Clerk; Lisa Hutchinson, General/Labor Counsel.

ADMINISTRATIVE STAFF PRESENT AND REPORTING: Donna Jones, Superintendent of Schools; Lori Cannetti, Assistant Superintendent for Instruction; Joey Cohen, Assistant Superintendent for Human Resources

CALL TO ORDER

Board of Education President, Marc Negrin, called the meeting to order in Room 124 of Saxton Middle School at 6:00 pm.

EXECUTIVE SESSION

Motion offered by Francis Salazar, seconded by Kelli Anne Jennings to wit:

RESOLVED, the Board of Education enters the Executive Session to discuss confidential personnel and legal matters at 6:02 pm.

Motion carried: 5 – YES, 0 – NO, 2 – Absent (Donofrio, Andrade)

RESUME PUBLIC SESSION

Board of Education President, Marc Negrin, resumed public session in the Auditorium of Saxton Middle School at 7:30 pm.

PLEDGE OF ALLIGIANCE

Mr. Negrin led the salute to the Flag.

SAFETY MESSAGE/GROUND RULES

District Clerk, Theresa DeLeva, explained the Emergency Evacuation Procedure, the prohibition of smoking on school property and the ground rules for the meeting.

PRESENTATIONS

Board President, Marc Negrin presented Trustee Salazar with a Certificate of Achievement in training hours earned from NYSSBA.

ACES Students Presentation – Dr. Rusielewicz presented a Homecoming plan using funds raised by the ACES student.

Wendel Energy Services presentation by M. Adam Kaufman, Wendel Energy Services

PUBLIC COMMENTS

The community had the opportunity to make comments and/or ask questions about the presentations and/or consent agenda.

Motion offered by Kelli Anne Jennings, seconded by Francis Salazar to wit:

BE IT RESOLVED, the Board of Education hereby approves the Consent Agenda (items A through O)

CONSENT AGENDA (Minutes, Finance, Personnel, New Business)

A. Approval of Minutes - Please refer to the section of this agenda entitled "Minutes" for the following minutes:

BE IT RESOLVED that the Board of Education approves the following Minutes:

- April 28, 2025 – Business Meeting
- May 7, 2025 – Special Meeting/Budget Hearing
- May 9, 2025 – Special Meeting/Work Session

B. Approval of Personnel

BE IT RESOLVED that the Board of Education hereby approves the following personnel reports:

A1. Instructional Staff
A2. Instructional Staff LOA/Returns
B1. Operational Staff
B2. Operational Staff LOA/Returns

BOE Approved

C. Approval for Provision of Educational Opportunities to Resident Pupils with Disabilities

BE IT RESOLVED that the Board of Education approves the provision of educational opportunities to resident pupils as listed, in date order, on the following rosters shown in **Exhibit C**:

1. Committee for Preschool Special Education
2. Committee for Special Education
3. Section 504 Committee

D. Approval of Construction Program Change Order – Please refer to the section entitled "Construction" for construction program change order.

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following construction change order:

Change Order #1 – Palace Electrical Contractors, Inc. – Unit Ventilator Reconstruction at South Ocean Middle School – The contract is changed as follows: 1) Additional scope for labor and materials for upsize to power supply for electrical pumps ($2,236.90); 2) Credit for elimination of electrical breaker refurbishment ($240.25); 3) General allowance – credit for unused allowance($20,000.00) – **Total Deduct Amount of ($18,003.35).**

E. Acceptance of Financial Reports – Please refer to the section of this agenda entitled "Finance" for finance program reports.

BE IT RESOLVED that the Board of Education hereby accepts the following financial reports for the period of March 1, 2025 to March 31, 2025:

1. Treasurer's Report
2. Claims Auditor Letter
3. Claims Auditor Reports
   - Payroll Schedule Audit Report
   - Payroll Adjustments Report
   - Substitute Teacher Report (Budget)
   - Substitute Teacher Report (Grants)
   - Custodial Overtime Report
   - Cash Disbursement Report
   - Workers' Compensation Cash Disbursement
   - Wire Reconciliation Report
   - nVision Audit Reports
   - Firewall Activity Report

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4. Cash Flow Projection
5. Extra Classroom Activity Fund
6. General Fund Financial Reports
7. School Lunch Fund Financial Reports
8. Special Aid Fund Financial Reports
9. Capital Projects Fund Financial Reports
10. Miscellaneous Special Revenue Funds Reports
11. Debt Service Fund Financial Reports
12. Workers' Comp. Reserve Financial Reports
13. Budget Transfer Query
14. Capital Project Report (7/01/99 – Present)
15. Warrants

F. Budgetary Adjustments

BE IT RESOLVED that the Board of Education hereby approves the following Budgetary Adjustments for the period from April 19, 2025, through May 7, 2025, in the amount of $172,000.00 **(Exhibit F)**:

1. Budget Transfers in Excess of $5,000

G. Approval of Contracts

BE IT RESOLVED that the Board of Education hereby accepts the following contracts (**Exhibit G**)**:**

#	*Contract*	*Description*	*Rate*	*Atty. Reviewed*	*Reason*	*Renewal*
1.	Blue Sky Fireworks	Fireworks Agreement for 2025 Graduation - AMENDMENT	Insurance rates increased by $394.00	No	Attorney Approved Template	Yes
2.	Capital District Beginnings, Inc. dba CDB Connections	Special Education Services	See contract for specific rate information	Yes	Attorney Prepared Rider	Yes
3.	Center for Forensic and Clinical Psychology, P.C.	Behavioral Threat Assessment and Management Training	$750.00 per 1.5-hour All Stakeholder training session	No	Attorney Approved Template	Yes
4.	City University of New York on behalf of Queens College, CUNY	Affiliation Agreement	No fee associated with this agreement	Yes	Vendor Template	No

BOE Approved

#	*Contract*	*Description*	*Rate*	*Atty. Reviewed*	*Reason*	*Renewal*
5.	Concord Theatricals	PMHS Production of "Leader of the Pack: The Ellie Greenwich Musical"	$6,412.26	No	Not Necessary	No
6.	Eastern Suffolk BOCES	Shared Services 2025-2026	Total Estimated Contract Costs for 2025-2026 are $15,036.599.15; Estimated rate is up by $1,011,959.50 from last year	No	Attorney Approved Template	Yes
7.	Island Photography	Student Photos for Oregon MS	See contract for specific rates	No	Not Necessary	Yes
8.	Island Photography	Student Photos for Saxton MS	See contract for specific rates	No	Not Necessary	Yes
9.	Island Photography	Student Photos for South Ocean MS	See contract for specific rates	No	Not Necessary	Yes
10.	L.I. Nights Entertainment	DJ Services for Junior Prom on April 24, 2026	Rate is unchanged from 2024-2025	No	Attorney Prepared Rider	Yes
11.	Little Angels Center	611/619 IDEA Federal Flow Thru Funds	In accordance with NYS Law and procedures established by NYSED	No	Attorney Approved Template	Yes
12.	Majestic Gardens	Class of 2027 Junior Prom Venue	See contract for specific rates	No	Not Necessary	Yes
13.	P.R. Security & Consulting, Inc. d/b/a PSA Security LLC	Consultant Services (Security) for Senior Prom on June 2, 2025	Not to exceed $4,032.00; Rate has increased by $378 from 2023-2024 with the addition of two guards	No	Attorney Prepared Rider	Yes

BOE Approved

#	Contract	Description	Rate	Atty. Reviewed	Reason	Renewal
14.	Riverhead CSD	Health Services	Per pupil rate is $1,181.36 for 2024-2025; Rate has increased by $33.84 per pupil from 2023-2024	No	Attorney Approved Template	Yes
15.	South Huntington UFSD	Health Services	Per pupil rate is $921.89 for 2024-2025; Rate has increased by $28.30 per pupil from 2023-2024	No	Attorney Approved Template	Yes
16.	UCP of Long Island	School Service Agreement	In accordance with the tuition rate established by the Commissioner or Education	No	Attorney Approved Template	Yes

H. Bid Awards

BE IT RESOLVED that the Board of Education hereby approves the following Bid Awards (**Exhibit H**):

- Capital Bid for Athletic Field & Gym Improvements and New Press Box at Patchogue-Medford High School:
  - Base Bid CB-1 (Electrical – Field, Press Box and Gym): Eldor Contracting Corp.
  - Add Alternate 1 (Additional Conduit) to Base Bid EC-1 (Electrical – Athletic Fields / Press Box): Eldor Contracting Corp.
  - Add Alternate 2 (Power for Shot Clocks and Scoreboard) to Base Bid EC-1 (Electrical – Athletic Fields / Press Box): Eldor Contracting Corp.
  - Add Alternate 3 (Fiber Optic Cable in Lieu of Reusing) to Base Bid EC-1 (Electrical – Athletic Fields / Press Box): Eldor Contracting Corp.
  - Add Alternate 1 (Roll Down Protective Screen) to Base Bid EC-2 (Electrical – Gym): Eldor Contracting Corp.
  - Base Bid SW-1 (Site Work): Laser Industries
  - Add Alternate 1 (Pavement, CLF and Gates Below East Stadium Grandstands) to Base Bid SW-1 (Site Work): Laser Industries

BOE Approved

- Add Alternate 2 (Pavement, CLF and Gates Below West Stadium Grandstands) to Base Bid SW-1 (Site Work): Laser Industries
- Add Alternate 3 (Pavement Outside Curb at Turf Field) to Base Bid SW-1 (Site Work): Laser Industries
- Add Alternate 4 (Scoreboard Structure) to Base Bid SW-1 (Site Work): Laser Industries
- Add Alternate 5 (Safety Netting at Turf Field) to Base Bid SW-1 (Site Work): Laser Industries
- Add Alternate 6 (Concrete Pavement, Stairs, Handrails) to Base Bid SW-1 (Site Work): Laser Industries

- #2025-09 Middle School & High School Athletic Trainer RFP:
  - St. Charles Hospital – High School Athletic Trainer
  - Roving Athletic Training Service – Middle School Athletic Trainer
- #2025-10 Nursing Services RFP:
  - Always Compassionate Homecare
  - Amergis Healthcare Staffing
  - Apex Therapeutic Services
  - Around the Clock (ATC) Healthcare Services
  - Bayada Home Health Care
  - Bayan Global Staffing
  - Christian Nursing Registry
  - Clinical Staffing Resources
  - Community Care Home Health Services
  - Health Source Group
  - Homecare Therapies dba Horizon Healthcare Staffing
  - Infojini Healthcare, Inc.
  - Pearl Care Medical Staffing
  - RCM Health Care Services
  - Ro Healthcare, LLC
  - Serene Home Nursing Agency
  - Silver Lining Homecare
  - Supplemental Health Care
  - Trusting Hands Homecare Agency
  - United Staffing Solutions
  - Wise Medical Staffing
  - Worldwide Travel Staffing

I. Acceptance of Donation(s)

BE IT RESOLVED that the Board of Education hereby accepts the donation(s) of **(Exhibit I)**:

BOE Approved

- 150 stuffed backpacks, valued at approximately $30 each ($4,500.00 in total) from The Rachel Quinn Foundation.
- One Pearl Soundcheck Series drum set in good condition valued at approximately $300.00 from Mr. Edwin McCarthy to the music program
- One 40-foot storage container, valued at $3,800.00, from Future Stars Summer Camps to be located at Oregon Middle School.

J. Approval of Standardization of Lighting

WHEREAS, Patchogue-Medford Union Free School District has transitioned to ETC LED fixtures in two of the four District buildings' Arts facilities; and

WHEREAS, the Board of Education has determined that, for reasons of efficiency or economy, there is need for standardization of the lighting equipment in the Arts facilities throughout the district; and

WHEREAS, the Board of Education has determined there is sufficient justification to support standardization in the purchase of such ETC LED fixtures, specifically standardization will reduce costs and enhance efficiency by providing a single platform for staff training and operation, providing a single source for programming, maintenance, technical support and parts ordering, and allow the District to create a cohesive visual experience across all its performance spaces.

NOW, THEREFORE, BE IT RESOLVED, the District shall advertise for sealed bids for the purchase of ETC LED fixtures, repairs, upgrades, inspections, technical support and additions in the manner provided in § 103 of the General Municipal Law and may thereafter award a contract to the lowest responsible bidder furnishing the required security.

K. Approval of Tax Anticipation Notes for the Fiscal Year Ending June 30, 2026

TAX ANTICIPATION NOTE RESOLUTION OF PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 19, 2025, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $52,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2026

BE IT RESOLVED BY THE BOARD OF EDUCATION OF PATCHOGUE-MEDFORD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Patchogue-Medford Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed $52,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of

BOE Approved

Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2025 and ending June 30, 2026, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of one of the following: the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

L. <u>Approval of Conferences</u>

BOE Approved

BE IT RESOLVED that the Board of Education hereby approves attendance by the following staff members at the conferences specified:

#	*Staff Member(s)*	*Name of Conference and Location (City, State)*	*Date(s)*	*Professional Organization Sponsoring Conference*	*Cost*	*District or Grant Funded*
1.	Frances M. Cardenas	Leadership That Connects: Leading in Today's Challenging Times; Queens, NY	July 14, 2025 through July 15, 2025	SCOPE Education Services	$1,300.00	Grant
2.	Matthew Hanley	St. John's Summer Leadership Institute; Queens, NY	July 14, 2025 through July 15, 2025	St. John's University	$1,300.00	Grant

M. Adoption of Textbook to Official Listing **(Exhibit M)**

BE IT RESOLVED that the Board of Education authorizes that the textbooks listed below be added to the official listing:

MATHEMATICS

Title: IReady Classroom Mathematics
Author: Mark Ellis, Ph. D., Gladis Kersaint, Ph. D., Grace Kelemanik, MST, Amy Lucenta, M. Ed.
Copyright: 2024
Publisher: Curriculum Associates
Grade(s): 6
Type: Basic Text

N. Approval of Additions/Deletions to and from Program of Studies

BE IT RESOLVED that the Board of Education hereby approves the addition/deletion of the following courses. The courses will be added/deleted to the program of studies manual that will be given to students and parents as they begin selecting courses for the 2025-2026 school year:

HIGH SCHOOL

MATHEMATICS

BOE Approved

ADDITION: Introduction to College Mathematics
Prerequisite: Advanced College Prep Algebra final average of 80 or better OR final average of 65 or better in Algebra 2, Algebra 2H, or Advanced Mathematics
Reason: The first part of this course introduces the core principles of modern mathematics, covering topics such as sets and logic, number theory, graph theory, combinatorics, and probability. The latter half of the course will explore a wide range of topics in trigonometry. Students may choose to register with Long Island University to take this course for 3 college credits through the High School Scholars Program.

DELETION: Beacon College Algebra
Reason: Transitioning away from Beacon.

O. Policy Adoption – Please refer to the special section of this agenda entitled "Policy".

At the April 28, 2025 Board of Education meeting, the following policies were presented for a first reading. Since that time there has been no suggested changes. **RECOMMENDED MOTION:** BE IT RESOLVED that the Board of Education adopts the following policies which were circulated for a first reading:

- 4410 Technology Acceptable Use Policy
- 4420 Computer Controls Policy for Financial Software

End of Consent Agenda

Motion Carried: 5 – Yes, 0 – No, 2 – Absent (Donofrio, Andrade)

The consent agenda is approved.

10. Items Removed from the Consent Agenda for a Separate Vote

There were no items removed from the Consent Agenda

11. Actions Arising Out of Executive Session

There were no actions arising out of the Executive Session

12. Information Items

a. Policy First Reading
The following policies will be circulated for a first reading. If there are no changes,

BOE Approved

the policies will be included on June 23, 2025, Board of Education agenda:

- 5129.1 Artificial Intelligence
- 5132 Grading Systems
- 6154 Homework Policy

13. Superintendent's Report

Dr. Donna Jones gave a report on activities throughout the district.

14. Committee Reports

Chairpersons, or in their absence, administrative liaisons, of 2024-2025 committees reported to the Board of Education on their committee activities. Listed below are the 2024-2025 committees:

- Building and Operations
- Finance
- District-wide Technology
- Extracurricular Program
- Instructional and Student Support Programs
- Legislation

15. Discussion Topics

Need for three Policies to be written (Extreme Heat, Ex-Officio and Cell Phone)

16. Community Comments

The community was given an opportunity to address the Board with any questions or comments.

17. Board Comments

The Board was given an opportunity to give closing comments.

18. Adjournment

Motion offered by Francis Salazar, seconded by Jennifer Krieger to wit:

Be it resolved that there is no further business to discussed, it is the recommendation of the Board of Education that the May 19, 2025, Board of Education Business meeting adjourn at 8:48 pm.

Motion carried: 5-Yes, 0 – N0, 2 – Absent (Donofrio, Andrade)

BOE Approved

BOE Approved