PUYALLUP SCHOOL DISTRICT
A Tradition of Excellence

Technology Advisory Committee Meeting Minutes

October 14, 2024

Kessler Center – Tillicum Room, 4:30 pm – 6:00 pm

In Person Attendees: Margaret Larkey, Nick O'Neill, Andrew Horton, Jeff Hinkle, Jodi Conzatti, Lizzie Herrera, Georgia Martin, Andy McClure, Marc, Saxowsky, David Schneider, Sarah, Simon, Stephanie Thomas, Julie Witt, Angelina Zupraner, Suzanne Foster, Amy Looker, Annette Dao, Megan Esp, Katie Fosnick, Shahna Glover, Teri Harris, Katey Heredia

Absent: Deke McDonald, Cheryl Cummings, Timothy Lynch, Dani Hylton, Matt Casio, Alex DeForrest, Heather Doornbos, Claudia Jimenez, Jennifer Matthews, Marcus Micheles, Shannon Sullivan, Mason Iuo Swanson

I. Introductions

a. Margaret Larkey, Executive Director of Technology, welcomed the committee members and thanked them for volunteering their time to serve on the committee.
b. Each member introduced themselves to the group.
c. Provided a brief review of the meeting agenda.

II. Norms Refresher & Housekeeping

a. Lizzie Herrera, Instructional Coach for Technology, provided a brief overview of the meeting agreements.
    i. Stay Engaged
    ii. Maintain a Learner Stance & Remain Open to New Thinking
    iii. Speak your Own Truth
    iv. Experience Discomfort
    v. Refrain from Pivoting to other "isms"
    vi. Expect and Accept Non-Closure
b. Expectations for today's meeting
    i. The first meeting of the year is in- person.
    ii. The remaining committee meetings will be a Hybrid format (11/25, 1/27, 3/24, 5/12).
    iii. Collaborating via teams
    iv. Margaret sent Teams invitations to the committee members
    v. Please reply to the meeting invites and indicate if you will be attending in person or virtually for the remaining meetings.

III. Purpose of the Technology Advisory Committee

a. To provide recommendations and guidance on the integration, usage, and management of technology resources and initiatives for the district.

IV. Table Talk

a. The members from each table answered and discussed the following questions. Then a representative shared their comments with the group.
    i. What was the first piece of technology you were excited about as a kid?
        1. Commadore 64
        2. McIntosh
        3. Apple II
        4. Mixed tapes
        5. Cassettes

6. Nintendo
7. Y2K
8. Cars
9. Smartboards
10. Voicemail
11. Computers
12. Video games
13. iPads

ii. What is a recent trend / innovation that you fine particularly exciting and/or concerning?

1. All of it is concerning
2. Listening to podcasts
3. Science for elementary schools; coding skills
4. Amount of screen time
5. How people are influencing students
6. How to teach kids how to consume data as a tool
7. Staying up to date
8. AI was a common theme - ability to falsify information, false sense of reality, how AI is good and bad, misinformation
9. Security

b. How do you stay up to date with latest developments in the technology world?

i. Listen to podcasts
ii. Network of friends,
iii. LinkedIn
iv. Social media
v. Requirement for employment
vi. Asking peers and students

V. Follow ups from 2023-24

a. Top recommendations from the 2023-2024 TAC

i. Involve staff more when making decisions that affect student learning

1. Creation of a "tech insiders" group - completed
2. Addition of more district staff on TAC - completed
3. Provide rationale
4. Diverse pilot group

ii. Provide details of technology standards and skills progression by grade level

1. Share OSPI common core standards
2. Librarian curriculum / common lessons

iii. Provide resources for parents on digital literacy

1. Promoting Family University
2. Combine information – Family Apps Portal - completed

iv. Install microphone speakers at the back of the classrooms rather than in front

1. Discuss with teacher where they need
2. Made it easier to submit questions / requests - completed

v. Address unequal technology usage across teachers

1. Tech department to be present in PD
2. Set expectations with Teaching and Learning; share with teachers

VI. Technology summer projects

a. Jeff Hinkle, Solutions Engineer Manager, presented an overview on the summer technology projects.

i. Upgraded the wiring in some of the elementary and junior high schools.

ii. Wi-Fi upgrades at the secondary schools have been completed. Now focusing on updating the elementary schools over the next six years.
iii. The Wi-Fi at Maplewood and Mt. View was updated this summer.
iv. Over the next 3 years – focusing on safety and security, installing additional cameras, updating and replacing HVAC systems.
v. The AV system at Brouillet will be replaced, removing the smartboards and replacing them with digital displays.
vi. The EdTec office upgraded to Windows 11

b. Upgrading the district phone system.

VII. Topics for TAC Input

a. New student information system
   i. Current system, eSchoolPLUS (PowerSchool) is twenty years old
   ii. Puyallup is only school district using this system in Washington State
   iii. Hope to have a draft for the committee to review at the next meeting
   iv. Possible new SIS systems: Powerschool, Edupoint / Synergy, Focusk12, Skyward
   v. For the near future, the district will continue to use Schoology
b. 5-year tech plan
   i. For a sustainable, integrated environment that makes maximum use of resources
   ii. Develop a refresh cycle for everyone
   iii. Address AI
c. AI usage
   i. To leverage innovation and efficiencies with integrity and ethics
d. Security and privacy
   i. To protect students, staff and district resources /data

VIII. Thank you for your participation

a. Margaret thanked the committee members for their participation and input.
b. The next meeting is scheduled for Monday, November 25, 2024
c. Location: Kessler Center and via Teams
d. Agenda will be published by November 18, 2024
e. Please respond to the meeting invite and let us know if you plan to attend in person or virtually

IX. Technology Department Mission

a. To create and support technology solutions to facilitate dynamic, engaging learning environments.
b. Values: Collaboration, Integrity, Continuous Improvement
c. Principles
   i. Using data to inform decisions and direction.
   ii. Enhancing teaching and learning
   iii. Attracting and developing the best team
   iv. Pursuing a progressive security posture
   v. Creating extraordinary experiences