



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

School Board Services

**Kathleen J. Brown, Chair**  
District 10

**Carolyn D. Weems, Vice Chair**  
District 9

**Mark Bohienstiel**  
District 3  
**Matt W. Cummings**  
District 7  
**Dr. Alveta J. Green**  
District 4

**Michael Callan**  
District 6  
**Rose M. Dwyer**  
District 1  
**Kimberly A. Melnyk**  
District 2

**David Culpepper**  
District 8  
**Sharon R. Felton**  
At-Large  
**Melinda J. Rogers**  
District 5

**Donald E. Robertson Jr., Ph.D., Superintendent**

**School Board Regular Meeting Proposed Agenda**  
**Tuesday, June 24, 2025**

**School Administration Building #6, Municipal Center**  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

Public seating will be made available on a first-come, first-served basis. Members of the public will also be able to observe the School Board Meeting through livestreaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: [https://us02web.zoom.us/webinar/register/WN\\_CXNar0OoQpOT0w0ahGJiOg](https://us02web.zoom.us/webinar/register/WN_CXNar0OoQpOT0w0ahGJiOg) Call-in (301) 715-8592 ID 818 2127 7536

The School Board’s expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at [SchoolBoard@VBCPSboard.com](mailto:SchoolBoard@VBCPSboard.com) or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on June 23, 2025.

1. **Administrative, Informal, and Workshop** (School Administration Building #6 – School Board Room)..... **4:30 p.m.**
  - A. School Board Administrative Matters and Reports
  - B. Harbor Hope Center Progress (Region 2 Recovery School) Update
  - C. Forecast of Regular School Board Meeting Agenda Topics First Quarter 2025-26 (July, August, September)
2. **Closed Session** (as needed)
3. **School Board Recess**..... **5:30 p.m.**
4. **Formal Meeting** (School Administration Building #6 – School Board Room) ..... **6:00 p.m.**
5. **Call to Order and Roll Call**
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
  - A. Top 20 Under 20, Hampton Roads Workforce Council
  - B. VHSL Class 5 Extemporaneous Speaking, First Place – First Colonial High School
  - C. VHSL Class 5 State Debate Champions – Princess Anne High School
  - D. VHSL Class 5 Track Individual and Relay Champions – Bayside High School
  - E. VHSL Class 5 Baseball State Champions – Ocean Lakes High School
8. **Adoption of the Agenda**
9. **Superintendent’s Report** (second monthly meeting) **and recognitions** (first and second monthly meetings)
10. **Approval of Meeting Minutes**
  - A. June 3, 2025 Special School Board Meeting  
June 9, 2025 Regular School Board Meeting **Added documentation 06/23/2025**



**11. Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the June 24, 2025 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on June 24, 2025. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the School Administration Building #6, 2512 George Mason Drive, Virginia Beach, Virginia 23456 by 5:45 p.m. June 24, 2025. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.

**12. Information**

- A. Interim Financial Statements – May 2025
- B. Gifted Community Advisory Committee 2024-2025 Report
- C. Special Education Community Advisory Committee Annual Report
- D. Video Services Transition
- E. Regulation 5-52.1 Update
- F. Textbook Adoption: AP Latin

**13. Return to public comments if needed**

**14. Consent Agenda**

- A. Policy Review Committee (PRC) Recommendations:
  - 1. Policy 3-67/Environmentally Sustainable Practices
  - 2. Policy 4-3/Grievances and Grievance Procedures: Teachers
  - 3. Policy 4-4/Equal Opportunity, Non-discrimination and anti-harassment and Compliance Officers
  - 4. Policy 4-15/Personnel Records
- B. School Board Organizational Matters:
  - 1. Superintendent’s Designee in the Absence of the Superintendent
  - 2. Superintendent’s Signature Authority
  - 3. Payroll Deductions
- C. Lynnhaven Elementary School HVAC Replacement
- D. Pembroke Elementary School HVAC Replacement
- E. Updated General Fees Schedule 2025-2026
- F. Old Seatack Elementary School/Law Enforcement Training Academy (LETA) Lease

**15. Action**

- A. Personnel Report / Administrative Appointments **Updated 06/26/2025**
- B. School Board Committee Assignment Modifications for term ending June 30, 2026
- C. Regulation 5-52.1/ Cellular Phones and Personal Electronic Communication Devices – Limitation on Use

**16. Committee, Organization or Board Reports**

**17. Return to Administrative, Informal, Workshop or Closed Session matters**

**18. Adjournment**



**Subject:** Harbor Hope Center Progress (Region 2 Recovery School) Update **Item Number:** 1B

**Section:** Workshop **Date:** June 24, 2025

**Senior Staff:** Danielle E. Colucci, Chief Academic Officer

**Prepared by:** Robert B. Jamison, Executive Director, Office of Student Support Services

**Presenter(s):** Robert B. Jamison, Executive Director, Office of Student Support Services

**Recommendation:**

That the School Board receive a presentation for information on the Harbor Hope Center Progress and the work of the Region II Steering Committee from April 12, 2025 through June 13, 2025.

**Background Summary:**

The School Board received updates regarding the Region 2 recovery school on October 22, 2024, December 10, 2024, January 14, 2025, and April 22, 2025. On January 28, 2025, the School Board authorized the Superintendent to complete the arrangements for entering into a regional agreement to implement the regional recovery school. On April 22, 2025, the School Board received information on the progress of the steering committee through April 11, 2025.

**Source:**

N/A

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No action at this time.



# Harbor Hope Center Region 2 Recovery School Progress Report

School Board Workshop

June 24, 2025

Office of Student Support Services

# Harbor Hope Center Progress

2

- Awarded Virginia Opioid Abatement Authority (VOAA) Cooperative Partnership Grant totaling \$1.5 million
- Executed the Memorandum of Understanding (MOU) for participating school boards
- Executing the MOU with City of Chesapeake and Chesapeake Integrated Behavioral Health to formalize partnership
- Joined a Community of Practice (CoP) led by VDOE and participated in Association of Recovery Schools (ARS) webinar sessions
- Secured a domain name and developed a website
- Executed Bylaws for the Regional Governing Board
- Conducted a joint organizational meeting of the Committee of Superintendents and Governing Board
- Interviewed for Program Coordinator and will offer a hiring recommendation
- Continued the development of operational details and logistics



# Questions

**TEACHER  
SISTER  
AUNT  
FRIEND**

**People who use drugs  
are real people.**

Stop the shame.  
Stop the blame.  
Stop the stigma.



**GAMERS  
NEIGHBORS  
FRIENDS  
FAMILY**

**People who use drugs  
are real people.**

Stop the shame.  
Stop the blame.  
Stop the stigma.



**HIKER  
ATHLETE  
BROTHER  
FRIEND**

**People who use drugs  
are real people.**

Stop the shame.  
Stop the blame.  
Stop the stigma.





**Subject:** SB Meetings - First Quarter Forecast (July, August, September) 2025 **Item Number:** 1C

**Section:** Workshop **Date:** June 24, 2025

**Senior Staff:** Cheryl R. Woodhouse, Chief of Staff

**Prepared by:** Cheryl R. Woodhouse, Chief of Staff

**Presenter(s):** Donald E. Robertson Jr., Ph.D., Superintendent

**Recommendation:**

That the School Board receive the Administration's forecast of agenda topics to be presented at School Board meetings during the first quarter (July, August, September) of the 2025-2026 school year.

**Background Summary:**

Every quarter (July, August, September; October, November, December; January, February, March; April, May, June) topics are discussed by Senior Staff members or recommended by School Board members to be presented at School Board Meetings.

**Source:**

N/A

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.

DRAFT COPY  
SUBJECT TO CHANGE



# First Quarter Forecast (July, August, September) 2025

Workshop

June 24, 2025

**Office of the Superintendent**



**FORECAST OF SCHOOL BOARD AGENDA TOPICS FOR 2025-2026 SCHOOL YEAR**

MEETING DATE	WORKSHOP/OTHER	INFORMATION <i>Red denotes School Board Action Required</i>	CONSENT/ACTION
<p>7/8-9/25 SB Retreat</p>	<p><b><u>July 8</u></b></p> <ul style="list-style-type: none"> <li>• Student Achievement Results (PIA)</li> <li>• Compass to 2030 – A Closer Look (PIA)</li> <li>• Instructional Technology Update: Artificial Intelligence (AI) and Chromebook Usage (DOT, DTAL)</li> <li>• Building Usage and Redistricting (DSDS)</li> <li>• Abridged School Board Meeting</li> </ul> <p><b><u>July 9</u></b></p> <ul style="list-style-type: none"> <li>• Gifted Education Plan Update (DTAL)</li> <li>• CIP Update (SUPE, DSDS)</li> <li>• Jericho Road Update (SBS)</li> <li>• Review of FERPA and Discipline Committee Best Practices (DLS, DOSL)</li> <li>• Budget Process (B&amp;F, HR)               <ol style="list-style-type: none"> <li>1. Reconciliation</li> <li>2. Plan for Board Input</li> <li>3. Pay Scale Options</li> <li>4. Next Steps</li> </ol> </li> <li>• Retreat Summary and Next Steps (SUPE, SBS)</li> </ul>		<p><u>Consent</u></p> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Personnel Report (HR)</li> </ul>
<p>8/12/25</p>	<ul style="list-style-type: none"> <li>• Board Admin Matters &amp; Reports</li> <li>• Summer Programming Review (DTAL)</li> <li>• Summer Staffing Update (HR)</li> </ul> <p>RECOGNITIONS: (DCCE)</p>	<ul style="list-style-type: none"> <li>• Program Evaluation Schedule for 2025-2026 (PIA)</li> <li>• Pre-Kindergarten Program: Evaluation Readiness Report (PIA)</li> <li>• Scratch Cooking Initiative: Evaluation Readiness Report (PIA)</li> </ul>	<p><u>Consent</u></p> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>• Personnel Report (HR)</li> <li>• AP Latin Textbook Adoption (DTAL)</li> </ul>
<p>9/9/25</p>	<ul style="list-style-type: none"> <li>• Board Admin Matters &amp; Reports</li> <li>• School Opening Update (DSDS)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Middle School Dual Language Immersion (DLI) Considerations (DTAL)</b></li> </ul>	



**FORECAST OF SCHOOL BOARD AGENDA TOPICS FOR 2025-2026 SCHOOL YEAR**

MEETING DATE	WORKSHOP/OTHER	INFORMATION <i>Red denotes School Board Action Required</i>	CONSENT/ACTION
<p><b>9/9/25</b> <b>Continued</b></p>	<ul style="list-style-type: none"> <li>CIP Committee Work Review (SUPE, DSDS)</li> </ul> <p>RECOGNITIONS: (DCCE)</p>	<ul style="list-style-type: none"> <li><b>403(b) Oversight Committee Membership (B&amp;F)</b></li> <li><b>Budget Calendar (B&amp;F)</b></li> </ul>	<p><u>Consent</u></p> <ul style="list-style-type: none"> <li>Point O'View MUAU Replacement &amp; Scratch Cooking Improvements (DSDS)</li> <li>Program Evaluation Schedule for 2025-2026 (PIA)</li> <li>Pre-Kindergarten Program: Evaluation Readiness Report (PIA)</li> <li>Scratch Cooking Initiative: Evaluation Readiness Report (PIA)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>Personnel Report (HR)</li> </ul>
<p><b>9/23/25</b></p>	<ul style="list-style-type: none"> <li>Board Admin Matters &amp; Reports</li> <li>Staffing Up for Success: 2025–2026 Opening of School Update (HR)</li> </ul> <p>RECOGNITIONS: (DCCE)</p>	<ul style="list-style-type: none"> <li>Interim Financial Statements -June (unaudited), July and August 2025 (B&amp;F)</li> </ul>	<p><u>Consent</u></p> <ul style="list-style-type: none"> <li>Ocean Lakes High School Tower Lease Amendment (DSDS)</li> <li>Bayside MS Gym, Aux Gym &amp; Auditorium HVAC Replacement (DSDS)</li> <li>Pembroke ES Courtyard Improvement with Playground (DSDS)</li> </ul> <p><u>Action</u></p> <ul style="list-style-type: none"> <li>Personnel Report (HR)</li> <li>Middle School Dual Language Immersion (DLI) Considerations (DTAL)</li> <li>403(b) Oversight Committee Membership (B&amp;F)</li> <li>Budget Calendar (B&amp;F)</li> </ul>



**Subject:** Closed Session

**Item Number:** 2

**Section:** Closed session

**Date:** June 24, 2025

**Senior Staff:** N/A

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 3, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent's contract.
- B. Discussion on property at Jericho Road.
- C. School Board Attorney evaluation.
- D. Status of pending litigation or administrative cases.
- E. Consultation with legal counsel regarding probable litigation and pending litigation matters.

**Background Summary:**

N/A

**Source:**

Code of Virginia §2.2-3711, as amended

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.



**Subject:** School Board Recognitions **Item Number:** 7A-E

**Section:** Student, Employee and Public Awards and Recognition **Date:** June 24, 2025

**Senior Staff:** Nicole Livas, Chief Communications and Community Engagement Officer

**Prepared by:** David Schleck, Public Relations Coordinator

**Presenter(s):** Carolyn D. Weems, Vice Chair

**Recommendation:**

That the School Board recognize the outstanding accomplishments of those receiving the June 24, 2025, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

- A. Top 20 Under 20, Hampton Roads Workforce Council
- B. VHSL Class 5 Extemporaneous Speaking, first place First Colonial High School
- C. VHSL Class 5 state debate champions, Princess Anne High School
- D. VHSL Class 5 track individual and relay champions, Bayside High School
- E. VHSL Class 5 baseball state champions, Ocean Lakes High School

**Background Summary:**

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

Recognition Criteria:

- 1. Achievement of first or second place in national competitions/events.
- 2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
- 3. Achievement of first place in regional (multi-state) competitions/events.
- 4. Achievement of first place in state competitions/events.
- 5. Achievements beyond the scope of regular academics/activities and/or job performance.

**Source:**

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.



**Subject:** Approval of Minutes **Item Number:** 10A-B

**Section:** Approval of Meeting Minutes **Date:** June 24, 2025

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following set of minutes as presented:

- A. June 3, 2025 Special School Board Meeting
- B. June 9, 2025 Regular School Board Meeting\*

\*Note: Supporting documentation will be provided to the School Board under separate cover prior to the meeting.

**Background Summary:**

N/A

**Source:**

Bylaw 1-40  
Bylaw 1-43

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.



School Board Services

**Kathleen J. Brown, Chair**  
District 10

**Carolyn D. Weems, Vice Chair**  
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**Donald E. Robertson Jr., Ph.D., Superintendent**

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**School Board Special Meeting MINUTES**  
**Tuesday, June 3, 2025**

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**School Administration Building #6, Municipal Center**  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

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**NOTICE OF SPECIAL MEETING OF THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH**

- 1. Call to Order and Roll Call:** Chair Brown convened the special meeting of the School Board at the School Administration Building #6, School Board Chamber at 4:00 p.m. on the 3rd day of June 2025. Chair Brown announced in accordance with the Schedule of School Board Meetings approved by the School Board at their January 14, 2025 Organizational/Regular Meeting and pursuant to Bylaw 1-46, and Virginia Code § 2.2-3707, the School Board of the City of Virginia Beach will hold a special meeting on Tuesday, June 3, 2025, at 4:00 p.m., at the School Administration Building #6, Municipal Center, 2512 George Mason Drive, Virginia Beach, Virginia 23456.

The purpose of the special meeting is for the School Board:

1. In open session/Action, for the School Board to vote on the Personnel Report/Administrative Appointments.
2. To convene in closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the Code of Virginia, 1950, as amended, for  
PERSONNEL MATTERS: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss: 1) the Superintendent's evaluation and matters related to the Superintendent's contract.
3. To vote in open session on any matters related to the closed session, as needed.

The Closed Session portion of the Special Meeting is anticipated to run for several hours. The public may be present for the Open Session portions of the Special Meeting. The public may also view the Open Session portions of the meeting through livestreaming, VBTV Channel 47 or on Zoom.

In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Brown, Vice Chair Weems, Mr. Bohienstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers.

- 2. Moment of Silence followed by the Pledge of Allegiance**

School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
2512 George Mason Drive  
Virginia Beach, VA 23456

Tuesday, June 3, 2025  
Special School Board Meeting  
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- 3. Adoption of the Agenda:** Chair Brown called for any modifications to the agenda as presented. Hearing none, Chair Brown called for a motion to approve the agenda as presented. Ms. Dwyer made the motion, seconded by Mr. Bohienstiel. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the agenda as presented. The motion passed unanimously, 11-0-0.
- 4. Action: Personnel Report/Administrative Appointments:** Chair Brown called for a motion to approve the June 3, 2025 personnel report and administrative appointments. Mr. Callan made the motion, seconded by Ms. Dwyer, that the School Board approve the appointments, and the acceptance of the resignations, retirements and other employment actions as listed on June 3, 2025, personnel report along with the administrative appointment as recommended by the Superintendent. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the June 3, 2025 personnel report and administrative appointments. The motion passed unanimously, 11-0-0.

Superintendent Robertson mentioned the following appointments: Catherine I. Gadzinski, administrative assistant, Virginia Beach Middle School, as assistant principal of Old Donation School; Kristyna A. Lange, administrative assistant, Bayside High School, as assistant principal of Bayside Middle School; Whitney N. Szoke, Ph.D., assistant principal, Bayside High School, as principal, Larkspur Middle School; and Domenica T. Worsley, health services nursing specialist, Office of Student Leadership, as coordinator, health services, Office of Student Leadership.

- 5. Closed Session:** At 4:06 p.m., Vice Chair Weems made the following motion, seconded by Ms. Dwyer, that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, as amended, to deliberate on the following matters:
1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.  
Namely to discuss:
    - A. The Superintendent's evaluation and matters related to the Superintendent's contract.

Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to recess into Closed Session. The motion passed unanimously, 11-0-0.

The School Board recessed into Closed Session at 4:08 p.m.

Individuals present for discussion in the order in which matters were discussed:

The Superintendent's evaluation and matters related to the Superintendent's contract: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohienstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; and Regina M. Toneatto, school board clerk.



School Board of the City of Virginia Beach  
School Administration Building #6, Municipal Center  
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Tuesday, June 3, 2025  
Special School Board Meeting  
Page 3 of 3

Ms. Rogers left the Closed Session at 5:30 p.m. and returned at 5:32 p.m. Mr. Bohenstiel left the Closed Session at 5:34 p.m. and returned at 5:35 p.m. Dr. Green left the Closed Session at 5:35 p.m. and returned at 5:40 p.m. Ms. Melnyk left the Closed Session at 5:57 p.m. The School Board had a break from 5:59 p.m. to 6:09 p.m. Ms. Melnyk left the Closed Session from 6:25 p.m. and returned at 6:26 p.m.; left again at 6:45 p.m. and returned at 6:47 p.m. Ms. Rogers left the Closed Session at 7:08 p.m. and returned at 7:09 p.m. The School Board had a break from 7:50 p.m. to 7:58 p.m.

The School Board reconvened at 8:04 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Melnyk made the motion, seconded by Ms. Dwyer. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion for Certification of Closed session. The motion passed unanimously, 11-0-0.

6. **Vote on any matter related to the Closed Session (as needed):** None.
7. **Adjournment:** Chair Brown adjourned the meeting at 8:05 p.m.

Respectfully submitted:

\_\_\_\_\_  
Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Kathleen J. Brown, School Board Chair



School Board Services

**Kathleen J. Brown, Chair**  
District 10

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**Donald E. Robertson Jr., Ph.D., Superintendent**

**School Board Regular Meeting MINUTES**  
**Monday, June 9, 2025**

**School Administration Building #6, Municipal Center**  
2512 George Mason Drive  
P.O. Box 6038  
Virginia Beach, VA 23456  
(757) 263-1000

**Administrative, Informal, and Workshop:** Chair Brown convened the Administrative, Informal, and Workshop session at 4:00 p.m. on the 9th day of June 2025. In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Brown, Vice Chair Weems, Mr. Bohienstiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers.

- A. **School Board Administrative Matters and Reports:** Ms. Rogers mentioned commemorative celebrations for the months of May and June.
- B. **Legislative Update:** Joel Andrus, Kemper Consulting, provided the School Board with a review of the 2025 General Assembly Session. **Session Summary:** 46-day short session impacted by Richmond water crisis, no changes in leadership, divided government remains. **Budget Overview:** Strong revenues with a focus on one-time spending and tax breaks, priorities of both parties. **Education Funding:** Significant proposals include bonuses for school personnel, increased support positions, and special education additions. **Legislation Stats:** Nearly 2,000 bills were introduced, over 900 passed and sent to the Governor’s desk. **Education:** Standards of Learning Test Reform – no changes to the tests, but updates to the testing process; Cell Phone Usage – school divisions must develop a policy; delay New Accountability System; CTE Teacher Licensure – new pathway for provisional licensure; Three “E” Readiness Framework – focus on post-secondary readiness (employment, enlistment, enrollment). **Upcoming Elections:** All 100 House members and three statewide candidates up for election in 2025.

The presentation continued with questions and comments regarding cell phones, guidance and clarity needed by the Virginia Department of Education (VDOE); lottery revenues; and thanks to Mr. Andrus for the presentation.

- C. **Summer Programming:** Thomas Quinn, executive director, Office of Secondary Teaching and Learning, provided the School Board information regarding updates to the 2025 implementation of summer learning experiences in elementary and secondary to support students with strong instructional support for an effective school opening. The elementary summer learning opportunities include: Summer



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Learning Boost Site (July 1 – August 15), Summer Learning Camp at select sites (July 7 – 30), and tutoring provided for schools who do not have Summer Learning Camp – site-based (July 1 – August 15). Title I elementary summer learning opportunities include: STEM Camp for fourth and fifth graders in Title I schools (July 7 – 30), United Way Enrichment Summer Camp for K-3 students at select Title I schools (July 7-30), and “Ready, Set, Kindergarten!” Camp for rising kindergarten students at select Title I schools (August 11-14). The secondary summer learning opportunities include: July 7 – 30: repeat course(s) at Larkspur and Lynnhaven middle schools, Kellam and Kempsville high schools, and SOL fast track tutoring (English, Mathematics, Science, History/Social Science/Financial Literacy) at high school host sites; June 17 – August 5: first time courses at Virginia Beach Digital Campus only; "Step Up" Offerings: Middle School English and Mathematics, runs from July 7 to July 30; "Boost" Opportunities: Mathematics and Science, runs from June 18 to August 5; and Secondary ESY Cluster Sites: Princess Anne HS (middle and high school), and Renaissance Academy (SECEP), runs from July 7 to July 31. Also, many students with disabilities will have the opportunity to participate in the summer programs in the general education setting. Resources and support are available for all families through the summer school website.

The presentation continue with questions and comments regarding Title I sites for “Ready, Set, Kindergarten!” program; timeline for repeat courses; and transportation for PreK program.

1. **Closed Session:** At 4:51 p.m., Vice Chair Weems made the following motion, seconded by Mr. Culpepper, that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1,2, 7, and 8 as amended, to deliberate on the following matters:
  1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
  2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
  7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.



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8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. School Board Internal Auditor evaluation.
- B. Decision on student discrimination appeal.
- C. Status of pending litigation or administrative cases.
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to recess into Closed Session. The motion passed unanimously, 11-0-0.

The School Board recessed into Closed Session at 4:56 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. School Board Internal Auditor evaluation: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; and Regina M. Toneatto, school board clerk.

Ms. Melnyk left the Closed Session at 5:05 p.m.

1. Decision on student discrimination appeal: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, and Ms. Rogers; Kamala H. Lannetti, school board attorney; Donald E. Robertson, Ph.D., superintendent; and Regina M. Toneatto, school board clerk.

Ms. Rogers left the Closed Session at 5:22 p.m. Ms. Lannetti left the Closed Session at 5:23 p.m.

The School Board reconvened at 5:32 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.



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Dr. Green made the motion, seconded by Mr. Callan. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion for Certification of Closed Session: Chair Brown, Vice Chair Weems, Mr. Bohensteriel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, and Dr. Green.

**2. School Board Recess:**

Chair Brown adjourned the Administrative, Informal, and Workshop session at 5:33 p.m.

**3. Formal Meeting (School Administration Building #6 – School Board Room) ..... 6:00 p.m.**

**4. Call to Order and Roll Call:** Chair Brown convened the meeting of the School Board at the School Administration Building #6, School Board Chamber at 6:00 p.m. on the 9th day of June 2025. In addition to Superintendent Robertson, the following School Board Members were present in the School Administration Building #6, School Board Chamber: Chair Brown, Vice Chair Weems, Mr. Bohensteriel, Mr. Callan, Mr. Culpepper, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers.

**5. Moment of Silence followed by the Pledge of Allegiance:** After the Pledge of Allegiance, the Woodstock Elementary School Chorus sang the National Anthem.

**6. Student, Employee and Public Awards and Recognition**

- A. Virginia School Boards Association Art Award: The School Board recognized Nova Thompson, a first grader from Woodstock Elementary, who was a winner in the Virginia School Board Association 2025 Spring Regional Art Contest. Her winning piece was inspired by the work of an impressionist painter.
- B. VBCPS Digital Citizenship Winners: The School Board recognized nine students from four schools (Ocean Lakes Elementary, Tallwood Elementary, Princess Anne Middle, and Kempsville High) for their original works promoting responsible digital behavior in the “Level Up: Thrive in the Digital World” contest.
- C. VBCPS podcast Winners: The School Board recognized fourteen students from six schools (Red Mill Elementary, Ocean Lakes Elementary, Lynnhaven Middle, Bayside Sixth Grade Campus, Cox High, and Tallwood High) for their creativity and storytelling in the podcast contest themed “Elevate your voice to inspire, educate, and entertain!”
- D. Future Business Leaders of America Awards: The School Board recognized fifteen students from three schools (Advanced Technology Center, Cox High, and Landstown High) who received awards for their excellence in various business-related competitions, showcasing their skills in real-world scenarios.
- E. Area 5 Drill, Athletic and Academic Championship – Green Run High School NJROTC: The School Board recognized the Green Run High School NJROTC team, consisting of 34 students and 2 staff, who achieved first place overall in the championship, excelling in various categories. It was noted that Cadet Lean Mae Dandin became the first female to place first in sit-ups and pushups at the Area 5 Championship Invitational.
- F. Outstanding Teacher of the Gifted, Region II: The School Board recognized Dr. Kristin Pender of Holland Elementary School, and Ms. Melissa Ross of Salem Elementary School, were recognized for their exceptional contributions to gifted education, demonstrating leadership and advocacy in their roles.

**7. Adoption of the Agenda:** Chair Brown mentioned the modification to the agenda regarding a vote to appoint somebody for the Regional Recovery School Governing Board; adding the item to Action as Item #15C. A discussion followed regarding the addition; chance to discuss the item; timeframe to appoint a person; and recommendations for committees created by Chair and Vice Chair as noted in Bylaws.

Chair Brown called for a motion to add the appointment to the Region 2 Recovery School Harbor Hope Center Governing Board to the agenda. Ms. Dwyer made the motion, seconded by Mr. Culpepper. Without discussion, Chair Brown called for a vote to add the item to the agenda.

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The School Board Clerk announced there were ten (10) ayes in favor of the motion to add the item to the agenda: Chair Brown, Vice Chair Weems, Mr. Bohenstiel, Mr. Callan, Mr. Culpepper, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers. There was one (1) nay opposed to the motion to add the item to the agenda: Mr. Cummings. The motion passed, 10-1-0.

Chair Brown called for a motion to approve the agenda as presented and amended. Ms. Dwyer made the motion, seconded by Mr. Culpepper. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the agenda as presented and amended. The motion passed unanimously, 11-0-0.

- 8. Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings)**  
Administrative Recognitions: Superintendent Robertson introduced the following appointments, which were approved at the May 27, 2025, School Board Meeting: James E. Daub, assistant principal, Princess Anne Elementary School, as principal of Luxford Elementary School; Sara L. Mendez, assistant principal, College Park Elementary School, as principal of Shelton Park Elementary School; Leslie L. Ittner, Ph.D., principal, Plaza Middle School, as principal of Ocean Lakes High School; Leah M. G. Nelson, assistant principal, Frank W. Cox High School, as principal of Kellam High School; Tamika D. Singletary-Johnson, Ed.D., principal, Larkspur Middle School, as principal of Kempsville High School; Anthony Smith, assistant principal, Oscar Smith High School, Chesapeake Public Schools, as director, alternative education, Renaissance Academy; Tasha L. Wearren, coordinator, business and information technology, Department of Teaching and Learning, as director of Advanced Technology Center; and Alyson D. Szykuc, special education program specialist, Norfolk Public Schools, as coordinator, special education, Office of Programs for Exceptional Children.
- 9. Approval of Meeting Minutes**  
A. May 27, 2025 Regular School Board Meeting: Chair Brown called for any modifications to the May 27, 2025 regular School Board Meeting minutes as presented. Hearing none, Chair Brown called for a motion to approve the May 27, 2025, minutes as presented. Ms. Dwyer made the motion, seconded by Mr. Callan. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the May 27, 2025, minutes as presented. The motion passed unanimously, 11-0-0.
- 10. Public Comments (until 8:00 p.m.)**  
There were eleven (11) in person speakers and one (1) online speaker. The topics included DEI; Pride Month; Policy Review Committee (PRC); Policy 6-10; fundraising and guest speakers; PTA funding; traumatic brain injuries, concussions; meteors and equality; National Chaplain Program; Title I schools; fundraising for teacher supplies, scholarships, extra activities, etc.; Regulation 5-52.1, cell phones; security officers, SROs, bullying; SEL (social emotional learning); ODS; and ODS admissions.  
  
The Public Comments concluded at 7:13 p.m.
- 11. Information**  
A. Policy Review Committee (PRC) Recommendations: Recommended that the School Board review Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its May 21, 2025 meeting. Kamala Lannetti, school board attorney, reviewed the following:
- Policy 2-57/Staff Members as Consultants Outside the School Division: The PRC recommends specifying the type of leave that must be used when an employee takes time off to consult for another organization. There was a discussion regarding the type of leave allowed; FMLA, sick leave; other types of leave other than annual leave; developing a regulation; legal department to work with human resources to develop regulation; and the need for clarification within the regulation about type of leave.



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2. Policy 3-67/Environmentally Sustainable Practices: The PRC recommends removing language that requires the School Division to design new construction to LEED standards and other minor formatting changes. There was a discussion regarding the cost of LEED versus non-LEED; cost analysis of LEED; impact on construction; nominal fee for contractor; administrative directive; curriculum upgrades; and energy performance contracts.
3. Policy 4-3/Grievances and Grievance Procedures: Teachers: The PRC recommends minor scrivener's changes.
4. Policy 4-4/Equal Opportunity, Non-discrimination and anti-harassment and Compliance Officers: The PRC recommends including updating the language to align with the language in the Virginia Human Rights Act, updating address information throughout the policy.
5. Policy 4-15/Personnel Records: The PRC recommends updating the list of documents that are to be maintained in the official personnel file, rewording language for clarity, and minor scrivener's changes.
6. Regulation 5-52.1/ Cellular Phones and Personal Electronic Communication Devices – Limitation on Use: Ms. Lannetti reviewed the regulation and provided a brief historical background on the development of the regulation; and the recommendation to remove the opportunity for students in high school to use their cell phones during lunch period. A discussion followed regarding the regulation; using cell phone at lunch; teacher writing referrals; guidance from VDOE; concerns about cell phone usage; cell phone violations; teaching proper use of cell phone, career-ready; request for an in depth presentation on cell phones; clarification on policy; administration and security to deal with in schools; what other school divisions are doing regarding cell phone use; no cell phone use bell to bell; and waiting for additional guidance.

Note: Mr. Culpepper left the meeting at 7:22 p.m.

- B. School Board Committee Assignment Modifications for term ending June 30, 2026: Chair Brown mentioned the committee assignments for the term ending June 30, 2026 and provided the School Board Members with a few moments to review the draft listing of assignments.
  - C. Updated General Fees Schedule 2025-26: Crystal Pate, chief financial officer, provided information on the Revised FY 2025/26 General Fees Schedule, which includes revisions to the Adult Learning Center Adult Nursing Program rates. The proposed 2025-26 rates include: \$2,631.00 for PN I – II Adult Student Licensed Practical Nursing Program; \$4,855.00 for PN3 New Adult Licensed Practical Nursing (LPN) Program; and \$7,085.00 for PN3 Adult Student Licensed Practical Nursing (LPN) Program.
  - D. Virginia School Boards Association (VSBA) Renewal: Chair Brown mentioned the upcoming annual renewal dues for the Virginia School Boards Association (VSBA). For FY25-26, the annual dues for The School Board of the City of Virginia Beach are \$13,779.78, which include: \$13,279.78 for dues and \$500.00 for legal assistance fee. There was a brief discussion regarding the renewal and if there were any reasons not to renew the membership.
- 12. Return to public comments if needed:** As noted under Agenda Item #11, the Public Comments concluded at 7:13 p.m.
- 13. Consent Agenda:** There were no items on the Consent Agenda.
- 15. Action**
- A. Personnel Report / Administrative Appointments: Chair Brown called for a motion to approve the June 9, 2025, personnel report and administrative appointments. Dr. Green made the motion, seconded by Ms. Dwyer, that the School Board approve the appointments, and the acceptance of the resignations, retirements and other employment actions as listed on June 9, 2025, personnel report along with the administrative appointment as recommended by the Superintendent. Without discussion, Chair Brown called for a vote.



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The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the June 9, 2025, personnel report and administrative appointments: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

- B. Citizens' Advisory Committee Appointment Recommendations: Chair Brown called for a motion to approve the Citizens' Advisory Committee appointment recommendations as presented. Mr. Callan made the motion, seconded by Ms. Dwyer. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to approve the Citizens' Advisory Committee appointment recommendations as presented: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.
- C. Appointment to the Region 2 Recovery School Harbor Hope Center Governing Board: Note, item was added during the Adoption of the Agenda. See Agenda Item #8. Chair Brown asked for some clarification from Ms. Lannetti on how to proceed with a motion on the topic. Ms. Rogers made a motion to discuss the nomination of a School Board Member to serve on the Regional 2 Recovery School Governing Board. Ms. Melnyk seconded the motion. A discussion followed regarding the motion; serving on committees; Chair and Vice Chair recommendations; request to serve on committee; schedule of School Board Member(s); timeline for appointment to the governing board; recommendation to the governing board; and documents regarding the recovery school.

Ms. Melnyk made a motion that Carolyn Weems be appointed to the Regional Recovery School Board through June 30, 2026. Ms. Dwyer seconded the motion. A discussion followed regarding the motion; support for Ms. Weems in the position; clarification on adding topic to the agenda; Bylaw 1-28; upcoming meeting for the Recovery School Governing Board, the need to appoint a member; need for clarity on process; information about the recovery school; nominee for recovery school; and respect for the motion and nomination of Ms. Weems by Ms. Melnyk.

Before the vote, Chair Brown asked Ms. Melnyk to repeat the motion. Ms. Melnyk stated the motion to appoint Carolyn Weems to the Regional 2 Recovery School Board through June 30, 2026. Without further discussion, Chair Brown called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to appoint Carolyn Weems to the Regional 2 Recovery School Board through June 30, 2026: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, Dr. Green, Ms. Melnyk, and Ms. Rogers. The motion passed, 10-0-0.

16. ***Committee, Organization or Board Reports***: Mr. Bohensiel mentioned completing his goal of visiting all the schools in the division and thanked Dr. Robertson and School Board Members for their support. Mr. Callan mentioned attending the GED Ceremony and the work of the Adult Education Program. Ms. Melnyk congratulated the 2025 graduates and Mr. Bohensiel for visiting all the schools. Ms. Rogers thanked the educators and all staff members for their work. Chair Brown thanked the School Board Members for their work this year. She also congratulated the 2025 graduates and students moving to their next grades; and was grateful for the staff and the educational opportunities available to our students.
17. ***Return to Administrative, Informal, Workshop or Closed Session matters***: At 8:36 p.m., Vice Chair Weems made the following motion, seconded by Ms. Dwyer, that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1,2, 7, and 8 as amended, to deliberate on the following matters:



1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.  
Namely to discuss:
  - A. School Board Internal Auditor evaluation.
  - B. Decision on student discrimination appeal.
  - C. Status of pending litigation or administrative cases.
  - D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion to recess into Closed Session: Chair Brown, Vice Chair Weems, Mr. Bohienstiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, and Dr. Green. The motion passed, 8-0-0.

Note: Ms. Melnyk left the meeting at 8:38 p.m. and Ms. Rogers left the meeting at 8:40 p.m. They were not present for the vote to recess into Closed Session.

The School Board recessed into Closed Session at 8:41 p.m.



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Individuals present for discussion in the order in which matters were discussed:

- B. Decision on student discrimination appeal: School Board Members: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, and Dr. Green; Donald E. Robertson, Ph.D., superintendent; and Regina M. Toneatto, school board clerk.

The School Board reconvened at 8:48 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Mr. Bohensiel made the motion, seconded by Ms. Dwyer. Without discussion, Chair Brown called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the motion for Certification of Closed Session: Chair Brown, Vice Chair Weems, Mr. Bohensiel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, and Dr. Green. The motion passed, 8-0-0.

Chair Brown read the following resolution:

**RESOLUTION  
STUDENT DISCRIMINATION APPEAL 4/7/25**

**WHEREAS**, on 12/16/24 the parent of a Princess Anne Middle School student filed a religious discrimination complaint regarding student discipline matters in November and December 2024; and

**WHEREAS**, on 1/27/25 the School Administration issued an Investigation Report regarding the parent's complaint that concluded that the allegations of discrimination by the school were unfounded, however the report found procedural inconsistencies and made recommendations for corrective actions regarding the discipline actions for the complainant's children, grading and evaluation, procedures for students to express discomfort with certain assignments, and professional development for school staff; and

**WHEREAS**, on 4/7/25 a hearing officer conducted an appeal hearing regarding the Investigation Report and the complainant's objections to the Investigation Report; and



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**WHEREAS**, on 5/14/25 the hearing officer issued Findings of Fact and Conclusions and Recommendations; and

**WHEREAS**, on 6/9/25 the School Board deliberated on the 5/14/25 hearing officer's Findings of Fact and Conclusions and Recommendations, the transcript and exhibits from the 4/7/25 hearing.

**NOW, THEREFORE, IT IS DETERMINED**

1. That the 5/14/25 hearing officer's report of Findings of Fact, Conclusions and Recommendations is upheld.
2. That the School Administration is ordered to notify the parent of this decision and to place a copy of this decision, the supporting documentation, and any recording of the hearing in the student's official files.

Chair Brown made the motion, seconded by Vice Chair Weems. Without discussion, Chair Brown called for the vote. The School Board Clerk announced that there were eight (8) ayes in favor of the motion for the resolution: Chair Brown, Vice Chair Weems, Mr. Bohensteriel, Mr. Callan, Mr. Cummings, Ms. Dwyer, Ms. Felton, and Dr. Green. The motion passed, 8-0-0.

- 18. Adjournment:** Chair Brown adjourned the meeting at 8:51 p.m.

Respectfully submitted:

\_\_\_\_\_  
Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Kathleen J. Brown, School Board Chair



**Subject:** Interim Financial Statements – May 2025 **Item Number:** 12A

**Section:** Information **Date:** June 24, 2025

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Daniel G. Hopkins, Director of Business

**Presenter(s):** Crystal M. Pate, Chief Financial Officer, Daniel G. Hopkins, Director of Business Services

**Recommendation:**

That the School Board receive information regarding the attached financial statements.

**Background Summary:**

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

**Source:**

Section 22.1-115 of the Code of Virginia, as amended.

**Budget Impact:**

No budgetary implications.



**INTERIM FINANCIAL STATEMENTS**  
**FISCAL YEAR 2024-2025**  
**MAY 2025**

The financial statements include the following:

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School Operating Fund:	
Revenues by Major Source .....	<b>A1</b>
Expenditures and Encumbrances by Category.....	<b>A3</b>
Expenditures and Encumbrances by Budget Unit	
within Category .....	<b>A5</b>
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The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$89.7 million**. Of the amount realized for the month, **\$40.5 million** was realized from the City, **\$8.0 million** was received in state sales tax, and **\$40.0 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. Funds from the Federal Government for Impact Aid this month totaled **\$586,896**.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **88.05%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2024 was **89.32%**, and FY 2023 was **88.51%**. Please note that **\$9,306,712** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$3,364** (interest) this month or **103.9%** of the estimated revenue for the current fiscal year compared to **101.9%** of FY 24 actual. Expenditures totaled **\$657,654** for this month. This fund has incurred expenditures and encumbrances of **93.7%** of the current fiscal year budget compared to **91.6%** of the FY 24 actual. Please note that **\$110,940** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$3,624,870** (includes **\$1,099,274** for service charges, **\$652,743** from the School Breakfast and **\$1,594,262** from the National School Lunch Federal Programs) this month or **69.2%** of the estimated revenue for the current fiscal year compared to **75.6%** of the FY 24 actual. Expenditures totaled **\$3,899,239** for this month. This fund has incurred expenditures and encumbrances of **76.5%** of the current fiscal year budget compared to **79.5%** of the FY 24 actual. Please note that **\$7,610,090** of the current year budget is funded by the prior year fund balance (**\$4,690,773**) and prior year fund balance for encumbrances (**\$2,919,317**).

**Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$522,219** (includes **\$489,306** from the Department of Education) this month or **98.0%** of the estimated revenue for the current fiscal year compared to the **93.8%** of the FY 24 actual. Expenditures totaled **\$14,886** for this month. This fund has incurred expenditures and encumbrances of **46.6%** of the budget for the current fiscal year compared to **70.7%** of the FY 24 actual. Please note that **\$2,411,539** of the current year budget is funded by the prior year fund balance (**\$2,406,499**) and prior year fund balance for encumbrances (**\$5,040**).

**Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$74,077** in revenue (includes **\$72,628** in interest) this month. Expenses for this month totaled **\$286,969** (includes **\$219,072** in Motor Vehicle Insurance).

**Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$34,900** in revenue (includes **\$3,882** in tower rent-Cox High, **\$7,066** in tower rent-Tech Center, and **\$1,444** in tower rent-Woodstock Elem) this month or **173.7%** of the estimated revenue for the current fiscal year compared to **152.6%** of FY 24 actual. Please note that **\$372,000** of the current year budget is funded by the prior year fund balance.

**Grants Fund** (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$6,276,538** in expenditures was incurred for various grants this month.

**Health Insurance Fund** (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$14,567,621** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$18,567,469**. This includes medical and prescription drug claim payments for City and School Board employees.

**Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$4,747** in revenue (interest) this month or **141.6%** of the estimated revenue for the current fiscal year compared to **116.3%** of FY 24 actual. This fund has incurred expenditures and encumbrances of **94.8%** of the budget for the current fiscal year compared to **95.0%** of the FY 24 actual.

**Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$100,112** in revenue (interest) this month. Expenditures totaled **\$86,781** for this month. This fund has incurred expenditures and encumbrances of **52.2%** of the budget for the current fiscal year. Please note that **\$1,559,851** of the current year budget is funded by the prior year fund balance (**\$1,000,000**) and prior year fund balance for encumbrances (**\$559,851**).

**Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$993** in revenue (interest) this month. Expenditures totaled **\$17,764** for this month. This fund has incurred expenditures and encumbrances of **38.7%** of the budget for current fiscal year. Please note that **\$676,994** of the current year budget is funded by the prior year fund balance (**\$400,000**) and prior year fund balance for encumbrances (**\$276,994**).

**Capital Projects Fund** (page B17)

The Capital Projects Fund accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$4,206,496** in expenditures was incurred for various school capital projects this month. This includes **\$866,074** for Renovation and Replacement Grounds Phase III projects, **\$2,855,144** for Renovation and Replacement HVAC Phase III projects, **\$104,077** for Renovation and Replacement Various Phase III projects, and **\$126,321** for the Phone System Replacement.

**Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,978,251** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **82.0%** of the current year fiscal year budget compared to **92.7%** of FY 24.

**Virginia Beach City Public Schools**  
**Summary of Operating Budget Transfers Not Exceeding \$250,000**  
**May 1, 2025 through May 31, 2025**

<b>Batch Entry Name</b>	<b>Description</b>		<b>Account From</b>		<b>Account To</b>	<b>Transfer Amount</b>
<b>25-05-01</b>	To cover the cost of furniture at Glenwood Elementary School.	<b>FROM</b>	School Leadership Other Purchased Services Travel/Professional Development Travel	<b>TO</b>	Elementary Classroom Instructional Supplies	\$ 80,000
<b>25-05-02</b>	To cover health insurance.	<b>FROM</b>	Custodial Services Health Insurance	<b>TO</b>	Alternative Ed Support Health Insurance	\$ 50,000
<b>25-05-02</b>	To cover health insurance.	<b>FROM</b>	Custodial Services Health Insurance	<b>TO</b>	Vehicle Operations Health Insurance	\$ 70,000
<b>25-05-03</b>	To cover raptor labels for schools.	<b>FROM</b>	School Division Services Part Time or Temp Noninstructional Travel/Professional Development Travel Office Supplies Food Services Technology Supplies	<b>TO</b>	Security and Emergency Management Other Materials and Supplies	\$ 7,885
<b>25-05-04</b>	To cover the implementation of ZUM.	<b>FROM</b>	Health Services Nurses	<b>TO</b>	Vehicle Operations Other Purchased Services	\$ 128,600
<b>25-05-04</b>	To cover the implementation of ZUM.	<b>FROM</b>	Student Leadership Part Time or Temporary Instructional	<b>TO</b>	Vehicle Operations Other Purchased Services	\$ 86,400
<b>25-05-05</b>	To cover McKinney-Vento transportation costs.	<b>FROM</b>	Homebound Homebound Teachers	<b>TO</b>	Social Workers Other Purchased Services	\$ 115,970
<b>25-05-05</b>	To cover McKinney-Vento transportation costs.	<b>FROM</b>	Professional Growth and Innovation Other Purchased Services Part Time or Temporary Noninstructional Travel/Professional Development Travel Workshop Instructors Employees Only	<b>TO</b>	Social Workers Other Purchased Services	\$ 53,030
<b>25-05-05</b>	To cover McKinney-Vento transportation costs.	<b>FROM</b>	Transportation Management Supervisors and Other Professional Noninstructional	<b>TO</b>	Social Workers Other Purchased Services	\$ 77,000
<b>25-05-06</b>	To cover technology supplies for ZUM implementation.	<b>FROM</b>	Homebound Homebound Teachers Computer Software	<b>TO</b>	Vehicle Services Technology Supplies	\$ 30,800
<b>25-05-06</b>	To cover technology supplies for ZUM implementation.	<b>FROM</b>	Student Leadership Part Time or Temporary Instructional	<b>TO</b>	Vehicle Services Technology Supplies	\$ 17,337

**Virginia Beach City Public Schools**  
**Summary of Operating Budget Transfers Not Exceeding \$250,000**  
**May 1, 2025 through May 31, 2025**

<b>Batch Entry Name</b>	<b>Description</b>		<b>Account From</b>		<b>Account To</b>	<b>Transfer Amount</b>
<b>25-05-07</b>	To cover the cost of off-duty police officers and security assistants at the Global Gala.	<b>FROM</b>	Gifted Classroom Other Purchased Services	<b>TO</b>	Security and Emergency Management Other Purchased Services Security Assistants Social Security Taxes	\$ 764
<b>25-05-09</b>	To cover the Omni Copier contract.	<b>FROM</b>	Telecommunications Telecommunications	<b>TO</b>	Technology Maintenance Technology Supplies	\$ 200,000
<b>25-05-10</b>	To cover outside attorney fees.	<b>FROM</b>	Consolidated Benefits Other Purchased Services	<b>TO</b>	Legal Services Professional Services Legal	\$ 25,000

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**REVENUES**

**MAY 2025**

<b>BY MAJOR SOURCE</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>COMMONWEALTH OF VIRGINIA</b>	2025	383,220,849	<-----	349,193,064	91.12%	<b>A</b>
	2024	359,824,438	363,155,427	325,191,644	90.38%	
	2023	334,908,997	325,809,562	290,818,198	86.83%	
<b>STATE SALES TAX</b>	2025	88,878,833	<-----	75,622,789	85.09%	<b>A</b>
	2024	95,578,220	90,678,103	74,747,260	78.21%	
	2023	91,767,957	98,633,260	82,911,453	90.35%	
<b>FEDERAL GOVERNMENT</b>	2025	14,744,107	<-----	16,960,003	115.03%	<b>F</b>
	2024	13,500,000	22,171,589	20,354,595	150.77%	
	2023	13,500,000	18,437,704	17,272,972	127.95%	
<b>CITY OF VIRGINIA BEACH</b>	2025	524,298,845	<-----	483,049,480	92.13%	<b>A</b>
	2024	512,019,244	512,019,244	468,676,731	91.53%	
	2023	484,473,810	484,473,810	443,767,836	91.60%	
<b>OTHER SOURCES</b>	2025	3,722,000	<-----	4,163,797	111.87%	<b>F</b>
	2024	3,232,803	5,851,100	4,574,231	141.49%	
	2023	3,182,803	4,886,555	4,232,158	132.97%	
<b>SCHOOL OPERATING FUND TOTAL</b>	2025	1,014,864,634	<-----	928,989,133	91.54%	
	2024	984,154,705	993,875,463	893,544,461	90.79%	
	2023	927,833,567	932,240,891	839,002,617	90.43%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**VIRGINIA BEACH CITY PUBLIC SCHOOLS  
INTERIM FINANCIAL STATEMENTS  
SCHOOL OPERATING FUND**

**EXPENDITURES/ENCUMBRANCES**

MAY 2025

<b>BY UNIT WITHIN CATEGORY</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>INSTRUCTION CATEGORY</b>	2025	706,345,243	<-----	624,211,365	88.37%	<b>A</b>
	2024	685,673,810	677,889,427	616,340,326	89.89%	
	2023	635,274,513	625,322,355	566,369,685	89.15%	
<b>ADMINISTRATION, ATTENDANCE &amp; HEALTH CATEGORY</b>	2025	46,009,951	<-----	39,364,783	85.56%	<b>A</b>
	2024	44,973,417	42,014,458	37,915,268	84.31%	
	2023	43,371,357	39,297,434	35,385,156	81.59%	
<b>PUPIL TRANSPORTATION CATEGORY</b>	2025	54,929,190	<-----	47,890,230	87.19%	<b>A</b>
	2024	56,249,853	54,487,742	47,564,210	84.56%	
	2023	56,397,547	53,710,672	49,728,723	88.18%	
<b>OPERATIONS AND MAINTENANCE CATEGORY</b>	2025	119,338,961	<-----	103,187,014	86.47%	<b>A</b>
	2024	119,576,999	116,283,856	106,378,064	88.96%	
	2023	117,860,247	114,588,676	104,824,942	88.94%	
<b>TECHNOLOGY CATEGORY</b>	2025	47,476,390	<-----	43,018,946	90.61%	<b>A</b>
	2024	43,564,721	42,420,231	40,388,547	92.71%	
	2023	50,387,282	49,479,819	43,198,679	85.73%	
<b>SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)</b>	2025	974,099,735	<-----	857,672,338	88.05%	<b>A</b>
	2024	950,038,800	933,095,714	848,586,415	89.32%	
	2023	903,290,946	882,398,956	799,507,185	88.51%	
<b>DEBT SERVICE CATEGORY</b>	2025	50,071,611	<-----	44,443,018	88.76%	<b>A</b>
	2024	50,071,611	44,744,589	44,648,684	89.17%	
	2023	50,133,654	46,171,521	46,294,515	92.34%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

INSTRUCTION CATEGORY:	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	198,286,828	19,452,743	175,887,901	618,542	21,780,385	89.0%
MIDDLE CLASSROOM	69,666,611	6,818,717	61,304,749	11,603	8,350,259	88.0%
HIGH CLASSROOM	94,085,961	9,288,024	83,385,681	89,476	10,610,804	88.7%
SPECIAL ED CLASSROOM	118,419,719	8,771,888	104,192,769	35,930	14,191,020	88.0%
TECH AND CAREER ED CLASSROOM	21,054,051	1,966,921	18,160,440	115,398	2,778,213	86.8%
GIFTED CLASSROOM	18,747,241	1,809,117	16,537,414	60,796	2,149,031	88.5%
ALTERNATIVE EDUCATION CLASSROOM	7,151,480	677,527	6,216,635		934,845	86.9%
REMEDIAL ED CLASSROOM	13,213,810	1,143,782	10,658,324	59,000	2,496,486	81.1%
SUMMER SCHOOL CC	1,209,057	1,808	1,083,740		125,317	89.6%
SUMMER SLIDE	268,626				268,626	
ADULT ED	2,474,359	232,416	2,276,442	11,150	186,767	92.5%
GUIDANCE	25,021,615	2,399,805	22,439,128	4,478	2,578,009	89.7%
STUDENT SERVICES	911,568	74,546	818,360		93,208	89.8%
SOCIAL WORKERS SCHOOL	6,294,551	1,037,070	5,221,458	555,329	517,764	91.8%
HOMEBOUND	160,158	16,821	117,611		42,547	73.4%
TEACHING AND LEARNING	20,842,665	278,928	17,951,598	625,413	2,265,654	89.1%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,329,579	81,708	982,375		347,204	73.9%
OPPORTUNITY & ACHIEVEMENT	664,931	37,430	616,422		48,509	92.7%
STUDENT LEADERSHIP	2,211,282	115,400	1,819,762	553	390,967	82.3%
SCHOOL LEADERSHIP	2,101,371	159,215	1,746,847	53	354,471	83.1%
STUDENT ACTIVITIES	10,299,148	406,524	9,555,083	79,571	664,494	93.5%
SPECIAL ED SUPPORT	5,464,835	413,325	4,405,240		1,059,595	80.6%
TECH AND CAREER ED SUPPORT	1,449,362	119,343	1,285,303		164,059	88.7%
GIFTED ED SUPPORT	3,005,376	247,135	2,389,410	140,248	475,718	84.2%
ALTERNATIVE ED SUPPORT	3,836,930	332,559	3,415,596	15,583	405,751	89.4%
LIBRARY MEDIA SUPPORT	16,004,969	1,544,446	13,944,930	98,620	1,961,419	87.7%
OFFICE OF PRINCIPAL-ELEMENTARY	32,957,114	2,773,594	29,046,996	99,540	3,810,578	88.4%
OFFICE OF PRINCIPAL-MIDDLE	13,644,659	1,152,438	11,958,064	82,938	1,603,657	88.2%
OFFICE OF PRINCIPAL-HIGH	14,744,593	1,234,782	13,315,550	58,982	1,370,061	90.7%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	822,794	70,936	714,334		108,460	86.8%
<b>TOTAL INSTRUCTION</b>	<b>706,345,243</b>	<b>62,658,948</b>	<b>621,448,162</b>	<b>2,763,203</b>	<b>82,133,878</b>	<b>88.4%</b>
<b>ADMIN., ATTENDANCE, AND HEALTH CATEGORY:</b>						
BOARD AND GOVT SERVICES	561,110	46,031	475,252	8,081	77,777	86.1%
LEGAL SERVICES	1,140,550	101,297	1,024,496		116,054	89.8%
OFFICE OF SUPERINTENDENT	1,294,696	91,723	1,082,959		211,737	83.6%
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	2,810,696	215,387	2,390,344	3,781	416,571	85.2%
HUMAN RESOURCES	7,009,931	426,174	6,139,196	686	870,049	87.6%
PROFESSIONAL GROWTH AND INNOVATION	1,115,138	90,427	977,619		137,519	87.7%
CONSOLIDATED BENEFITS	2,972,827	195,418	2,547,381	12,948	412,498	86.1%
PLANNING INNOVATION AND ACCOUNTABILITY	2,381,697	183,848	1,857,175	34,791	489,731	79.4%
BUDGET AND FINANCE	5,990,283	630,784	5,162,230	11,110	816,943	86.4%
INTERNAL AUDIT	580,433	47,068	509,953		70,480	87.9%
PROCUREMENT SERVICES	1,327,951	100,294	1,053,835	27,300	246,816	81.4%
HEALTH SERVICES	9,628,531	894,756	8,377,169	10,491	1,240,871	87.1%
PSYCHOLOGICAL SERVICES	8,645,479	695,129	7,176,812		1,468,667	83.0%
AUDIOLOGICAL SERVICES	550,629	41,792	480,896	278	69,455	87.4%
<b>TOTAL ADMIN., ATTENDANCE, AND HEALTH</b>	<b>46,009,951</b>	<b>3,760,128</b>	<b>39,255,317</b>	<b>109,466</b>	<b>6,645,168</b>	<b>85.6%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

	FY 2025	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
<b>PUPIL TRANSPORTATION CATEGORY:</b>						
TRANSPORTATION MANAGEMENT	3,671,288	291,836	3,050,976	187	620,125	83.1%
VEHICLE OPERATIONS	32,486,501	2,548,701	28,835,238	35,965	3,615,298	88.9%
VEHICLE OPERATIONS-SPECIAL ED	10,296,460	848,537	8,143,893	845,013	1,307,554	87.3%
MONITORING SERVICES-SPECIAL ED	3,822,689	312,164	2,892,585		930,104	75.7%
VEHICLE MAINTENANCE	4,652,252	378,020	4,086,373		565,879	87.8%
<b>TOTAL PUPIL TRANSPORTATION</b>	<u>54,929,190</u>	<u>4,379,258</u>	<u>47,009,065</u>	<u>881,165</u>	<u>7,038,960</u>	<u>87.2%</u>
<b>OPERATIONS AND MAINTENANCE CATEGORY:</b>						
SCHOOL DIVISION SERVICES	361,016	27,828	327,981		33,035	90.8%
FACILITIES AND MAINTENANCE SERVICES	57,086,946	4,173,837	47,144,825	3,315,550	6,626,571	88.4%
CUSTODIAL SERVICES	37,596,635	3,080,121	30,677,810	1,178,142	5,740,683	84.7%
GROUNDS SERVICES	5,444,060		4,083,045		1,361,015	75.0%
VEHICLE SERVICES	1,623,917	84,554	1,087,443	238,126	298,348	81.6%
SECURITY AND EMERGENCY MANAGEMENT	13,533,661	1,283,514	11,869,390	7,885	1,656,386	87.8%
DISTRIBUTION SERVICES	2,240,794	224,758	1,985,057	51,585	204,152	90.9%
TELECOMMUNICATIONS	1,451,932	58,849	1,141,878	78,297	231,757	84.0%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<u>119,338,961</u>	<u>8,933,461</u>	<u>98,317,429</u>	<u>4,869,585</u>	<u>16,151,947</u>	<u>86.5%</u>
<b>TECHNOLOGY CATEGORY:</b>						
ELEMENTARY CLASSROOM	127,222	(3,892)	118,868	8,174	180	99.9%
MIDDLE CLASSROOM	84,135	3,262	132,918	1,130	(49,913)	159.3%
HIGH CLASSROOM	22,725	(3,238)	45,150	9,460	(31,885)	240.3%
SPECIAL ED CLASSROOM	264,010	5,280	199,675	4,623	59,712	77.4%
TECH AND CAREER ED CLASSROOM	417,531	37,486	432,984	1,665	(17,118)	104.1%
GIFTED CLASSROOM	105,671	12,417	67,514	8,550	29,607	72.0%
ALTERNATIVE ED CLASSROOM			805		(805)	
REMEDIAL ED CLASSROOM	29,891		158,335		(128,444)	529.7%
SUMMER SCHOOL CC	10,527		23,650		(13,123)	224.7%
ADULT ED	59,467	(17,030)	33,919		25,548	57.0%
GUIDANCE	49,095	95	40,865	800	7,430	84.9%
STUDENT SERVICES	2,932		6,673		(3,741)	227.6%
SOCIAL WORKERS SCHOOL	8,054	6,159	7,521		533	93.4%
HOMEBOUND	77,640	6,685	30,167	14,835	32,638	58.0%
TEACHING AND LEARNING	216,095	50,618	311,508	70,006	(165,419)	176.5%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	45,000	14,141	51,805	10,318	(17,123)	138.1%
OPPORTUNITY & ACHIEVEMENT	2,000		1,263		737	63.2%
STUDENT LEADERSHIP	9,116	952	8,813		303	96.7%
SCHOOL LEADERSHIP	26,525	169	3,962		22,563	14.9%
STUDENT ACTIVITIES	819		398		421	48.6%
SPECIAL ED SUPPORT	9,747	6,532	14,551		(4,804)	149.3%
TECH AND CAREER ED SUPPORT	3,195	310	13,634		(10,439)	426.7%
GIFTED ED SUPPORT	269,203	4,658	144,877	8,183	116,143	56.9%
ALTERNATIVE ED SUPPORT	175,601	1,397	42,440	76,425	56,736	67.7%
LIBRARY MEDIA SUPPORT	557,239	1,962	593,217	40,227	(76,205)	113.7%
OFFICE OF PRINCIPAL-ELEMENTARY	10,475	5,203	37,412	7,507	(34,444)	428.8%
OFFICE OF PRINCIPAL-MIDDLE			4,541	2,654	(7,195)	
OFFICE OF PRINCIPAL-HIGH	480	2,383	17,988		(17,508)	3747.5%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	501	347	347		154	69.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

<b>TECHNOLOGY CATEGORY:</b>	FY 2025	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
INSTRUCTIONAL TECHNOLOGY SUPPORT	21,564,095	1,213,447	15,875,349	1,460,021	4,228,725	80.4%
BOARD AND GOVT SERVICES	13,523		11,341		2,182	83.9%
LEGAL SERVICES	87,618	46	72,743		14,875	83.0%
OFFICE OF SUPERINTENDENT	12,056	40	3,654		8,402	30.3%
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	497,732	147	604,201	23,319	(129,788)	126.1%
HUMAN RESOURCES	310,388	75	304,234		6,154	98.0%
PROFESSIONAL GROWTH AND INNOVATION	162,788	47	156,019		6,769	95.8%
CONSOLIDATED BENEFITS	155,173	32,109	127,284	22,861	5,028	96.8%
PLANNING INNOVATION AND ACCOUNTABILITY	184,914	8,626	74,499	182,295	(71,880)	138.9%
BUDGET AND FINANCE	285,449	90	206,099	2,651	76,699	73.1%
INTERNAL AUDIT	4,035	114	3,378		657	83.7%
PROCUREMENT SERVICES	174,812	4,855	123,830	49,980	1,002	99.4%
OFFICE OF TECHNOLOGY	1,220,521	101,066	1,089,345		131,176	89.3%
HEALTH SERVICES	9,096	544	6,834	2,033	229	97.5%
PSYCHOLOGICAL SERVICES	47,257	12	56,261		(9,004)	119.1%
AUDIOLOGICAL SERVICE		625	1,244		(1,244)	
TRANSPORTATION MANAGEMENT	5,947		1,248	2,633	2,066	65.3%
VEHICLE OPERATIONS	418,956		661,788	159,043	(401,875)	195.9%
VEHICLE OPERATIONS-SPECIAL ED	132,095		232,725	56,886	(157,516)	219.2%
VEHICLE MAINTENANCE	28,471		15,039		13,432	52.8%
SCHOOL DIVISION SERVICES	342	1	186		156	54.4%
FACILITIES AND MAINTENANCE SERVICES	1,093,912	45,436	984,205	90,807	18,900	98.3%
CUSTODIAL SERVICES	14,379	88	666		13,713	4.6%
VEHICLE SERVICES	163,228		138,550	30,210	(5,532)	103.4%
SECURITY AND EMERGENCY MANAGEMENT	217,313	3,613	243,153		(25,840)	111.9%
DISTRIBUTION SERVICES	54,318	60	45,129	693	8,496	84.4%
TELECOMMUNICATIONS	10,008	(8,592)	4,000		6,008	40.0%
TECHNOLOGY MAINTENANCE	18,023,068	905,218	16,338,195	743,958	940,915	94.8%
<b>TOTAL TECHNOLOGY</b>	<u>47,476,390</u>	<u>2,443,563</u>	<u>39,926,999</u>	<u>3,091,947</u>	<u>4,457,444</u>	90.6%
<b>TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)</b>	<u>974,099,735</u>	<u>82,175,358</u>	<u>845,956,972</u>	<u>11,715,366</u>	<u>116,427,397</u>	88.0%
<b>DEBT SERVICE CATEGORY:</b>	<u>50,071,611</u>	<u>101,006</u>	<u>44,443,018</u>		<u>5,628,593</u>	88.8%

Virginia Beach City Public Schools

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Interim Financial Statements

**School Operating Fund Summary**

For the period July 1, 2024 through May 31, 2025

**Revenues :**

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	383,220,849	37.76%	349,193,064	(34,027,785)	91.12%
State Share Sales Tax	88,878,833	8.76%	75,622,789	(13,256,044)	85.09%
Federal Government	14,744,107	1.45%	16,960,003	2,215,896	115.03%
City of Virginia Beach	524,298,845	51.66%	483,049,480	(41,249,365)	92.13%
Other Sources	3,722,000	0.37%	4,163,797	441,797	111.87%
<b>Total Revenues</b>	<b>1,014,864,634</b>	<b>100.00%</b>	<b>928,989,133</b>	<b>(85,875,501)</b>	<b>91.54%</b>
Prior Year Local Contribution*	9,306,712				
	<u>1,024,171,346</u>				

**Expenditures/Encumbrances:**

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	706,345,243	68.97%	624,211,365	82,133,878	88.37%
Administration, Attendance and Health	46,009,951	4.49%	39,364,783	6,645,168	85.56%
Pupil Transportation	54,929,190	5.36%	47,890,230	7,038,960	87.19%
Operations and Maintenance	119,338,961	11.65%	103,187,014	16,151,947	86.47%
Technology	47,476,390	4.64%	43,018,946	4,457,444	90.61%
Debt Service	50,071,611	4.89%	44,443,018	5,628,593	88.76%
<b>Total Expenditures/Encumbrances</b>	<b>1,024,171,346</b>	<b>100.00%</b>	<b>902,115,356</b>	<b>122,055,990</b>	<b>88.08%</b>

\* Fiscal Year 2023-2024 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL OPERATING FUND  
BALANCE SHEET  
JULY 1, 2024 THROUGH MAY 31, 2025

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ASSETS:

LIABILITIES:

CASH	1,430,697	CHECKS PAYABLE	793,086
ACCOUNTS RECEIVABLES	50,111	WIRES PAYABLE	100,021
DUE FROM GENERAL FUND	107,334,106	ACH PAYABLE	86,876
DUE FROM THE COMMONWEALTH	406,249	ACCOUNTS PAYABLE	10,490
PREPAID ITEM	374,224	ACCOUNTS PAYABLE-SCHOOLS	512,517
		SALARIES PAYABLE-OPTIONS	54,987,426
		FICA PAYABLE-OPTIONS	4,186,484
		DUE TO COMMONWEALTH	2,157
		UNEARNED REVENUE	426,460
		TOTAL LIABILITIES	<u>61,105,517</u>
		FUND BALANCE	594,015
		ESTIMATED REVENUE	(1,014,864,634)
		APPROPRIATIONS	1,024,171,346
		ENCUMBRANCES	11,715,366
		RESERVE FOR ENCUMBRANCES	(11,715,366)
		EXPENDITURES	(890,399,990)
		REVENUES	928,989,133
		TOTAL FUND EQUITY	<u>48,489,870</u>
TOTAL ASSETS	<u><u>109,595,387</u></u>	TOTAL LIABILITIES AND FUND EQUITY	<u><u>109,595,387</u></u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	26,886,426	2,236,621	24,653,118	(2,233,308)	91.7%
SOCIAL SECURITY	12,524,961	1,041,923	11,484,581	(1,040,380)	91.7%
GROUP LIFE	771,332	64,165	707,261	(64,071)	91.7%
BASIC SCHOOL AID	232,926,033	18,906,587	212,677,326	(20,248,707)	91.3%
REMEDIAL SUMMER SCHOOL	419,301	62,541	125,082	(294,219)	29.8%
VOCATIONAL EDUCATION	2,424,186	201,662	2,222,822	(201,364)	91.7%
GIFTED EDUCATION	2,313,996	192,496	2,121,785	(192,211)	91.7%
SPECIAL EDUCATION	23,213,417	1,931,072	21,285,206	(1,928,211)	91.7%
COMPENSATION SUPPLEMENT	8,855,801	783,303	8,108,038	(747,763)	91.6%
SPECIAL EDUCATION HOMEBOUND	214,870	57,158	57,158	(157,712)	26.6%
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	16,338,486	2,730,257	13,656,015	(2,682,471)	83.6%
FOSTER CARE	434,644	42,025	42,025	(392,619)	9.7%
SPECIAL ED-REGIONAL TUITION	5,827,319			(5,827,319)	
CAREER AND TECH ED-OCCUPATIONAL	392,637			(392,637)	
SPECIAL ED-FOSTER CARE		206,587	206,587	206,587	
ENGLISH AS A SECOND LANGUAGE	3,015,653	464,513	3,190,767	175,114	105.8%
AT-RISK	26,239,445	2,278,354	23,954,417	(2,285,028)	91.3%
K-3 PRIMARY CLASS SIZE REDUCTION	6,263,870	1,027,590	5,137,951	(1,125,919)	82.0%
OTHER STATE FUNDS	14,158,472	7,764,198	19,562,925	5,404,453	138.2%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>383,220,849</u>	<u>39,991,052</u>	<u>349,193,064</u>	<u>(34,027,785)</u>	91.1%
STATE SHARE SALES TAX	88,878,833	7,962,611	75,622,789	(13,256,044)	85.1%
TOTAL FROM STATE SHARE SALES TAX	<u>88,878,833</u>	<u>7,962,611</u>	<u>75,622,789</u>	<u>(13,256,044)</u>	85.1%
IMPACT AID PUBLIC LAW 874	7,489,766	428,704	8,743,135	1,253,369	116.7%
IMPACT AID SPECIAL EDUCATION	837,638	158,192	1,130,814	293,176	135.0%
IMPACT AID DEPT OF DEFENSE	2,247,062		2,829,509	582,447	125.9%
DEPT. OF THE NAVY NJROTC	225,481	108,594	267,725	42,244	118.7%
DEPT. OF DEFENSE SPECIAL EDUCATION	1,771,877		1,912,374	140,497	107.9%
MEDICAID REIMB-MEDICAL	1,715,818	162,980	1,886,089	170,271	109.9%
MEDICAID REIMB-TRANSPORTATION	212,358		68,012	(144,346)	32.0%
FEDERAL REIMBURSEMENT OF INTEREST	244,107		122,054	(122,053)	50.0%
OTHER FEDERAL REVENUE			291	291	
TOTAL FROM FEDERAL GOVERNMENT	<u>14,744,107</u>	<u>858,470</u>	<u>16,960,003</u>	<u>2,215,896</u>	115.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	524,298,845	40,513,828	483,049,480	(41,249,365)	92.1%
TOTAL TRANSFERS	<u>524,298,845</u>	<u>40,513,828</u>	<u>483,049,480</u>	<u>(41,249,365)</u>	92.1%
RENT OF FACILITIES SCHOOLS	300,000	54,376	275,914	(24,086)	92.0%
REIM FOIA		123	1,109	1,109	
SETTLEMENTS			604,430	604,430	
TUITION CHARGES			156,902	156,902	
SERVICE CHARGES	40,000			(40,000)	
TUITION REGULAR DAY	100,000		74,090	(25,910)	74.1%
TUITION GEN ADULT ED	50,000			(50,000)	
MISC ADULT LEARNING CHARGES	1,000			(1,000)	
TUITION VOCATIONAL ADULT ED	8,000		500	(7,500)	6.3%
TUITION LPN PROGRAM	12,000	5,400	5,800	(6,200)	48.3%
TUITION SUMMER SCHOOL	500,000		506,576	6,576	101.3%
TUITION DRIVERS ED	150,000		114,858	(35,142)	76.6%
COLLEGE NIGHT FEES	10,000		15,450	5,450	154.5%
VENDING OPERATING RECEIPTS		21	311	311	
DONATION			6,749	6,749	
STOP ARM ENFORCEMENT	1,200,000	15,381	184,734	(1,015,266)	15.4%
SALE OF SALVAGE MATERIALS	75,000	3,347	42,739	(32,261)	57.0%
INSURANCE PROCEEDS		13,058	47,731	47,731	
OTHER REBATES			400,000	400,000	
SALE OF CAPITAL ASSETS AND VEHICLES	300,000		12,300	(287,700)	4.1%
SALE OF SCHOOL BUSES	100,000		17,876	(82,124)	17.9%
REIMB SYSTEM REPAIRS	25,000	320	4,065	(20,935)	16.3%
LOST AND STOLEN-TECHNOLOGY		350	53,001	53,001	
DAMAGED-TECHNOLOGY	150,000	10,686	309,814	159,814	206.5%
LOST AND DAMAGED-CALCULATORS	1,000		6,979	5,979	697.9%
LOST AND DAMAGED-HEARTRATE MONITORS			659	659	
MISCELLANEOUS REVENUE	100,000	121,966	294,513	194,513	294.5%
INDIRECT COST-GRANTS	600,000	100,182	1,026,697	426,697	171.1%
TOTAL FROM OTHER SOURCES	<u>3,722,000</u>	<u>325,210</u>	<u>4,163,797</u>	<u>441,797</u>	111.9%
TOTAL SCHOOL OPERATING FUND	<u>1,014,864,634</u>	<u>89,651,171</u>	<u>928,989,133</u>	<u>(85,875,501)</u>	91.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	712,625	CHECKS PAYABLE	19,037
		ACH PAYABLE	<u>8,035</u>
		TOTAL LIABILITIES	<u>27,072</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(6,367,588)
		APPROPRIATIONS	6,478,528
		ENCUMBRANCES	28,900
		RESERVE FOR ENCUMBRANCES	(28,900)
		EXPENDITURES	(6,041,653)
		REVENUES	<u>6,616,266</u>
		TOTAL FUND EQUITY	<u>685,553</u>
TOTAL ASSETS	712,625	TOTAL LIABILITIES AND FUND EQUITY	712,625

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2024 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	3,364	173,838	168,838	3476.8%	1689.9%
BASKETBALL	120,000		106,418	(13,582)	88.7%	93.7%
FOOTBALL	250,000		238,589	(11,411)	95.4%	91.6%
GYMNASTICS	4,000		5,223	1,223	130.6%	115.3%
LACROSSE	25,000		14,665	(10,335)	58.7%	172.3%
SOCCER	42,000		24,951	(17,049)	59.4%	150.9%
VOLLEYBALL			42,424	42,424		
WRESTLING	13,000		15,280	2,280	117.5%	111.8%
MIDDLE SCHOOL	65,000		95,925	30,925	147.6%	145.1%
TRANSFER FROM SCHOOL OPERATING	5,808,588		5,808,588		100.0%	100.0%
OTHER INCOME	<u>35,000</u>		<u>90,365</u>	<u>55,365</u>	258.2%	190.0%
TOTAL REVENUES	6,367,588	3,364	6,616,266	248,678	103.9%	101.9%
PYFB-ENCUMBRANCES	<u>110,940</u>					
TOTAL REVENUES AND PYFB	6,478,528					

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2024 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,577,109	359,768	2,598,546		(21,437)	100.8%	98.5%
FICA BENEFITS	197,149	28,231	202,397		(5,248)	102.7%	99.0%
PURCHASED SERVICES	2,358,289	200,347	2,134,757		223,532	90.5%	92.8%
VA HIGH SCHOOL LEAGUE DUES	51,250	380	21,230		30,020	41.4%	53.3%
ATHLETIC INSURANCE	220,000		188,448		31,552	85.7%	93.9%
MATERIALS AND SUPPLIES	825,534	68,928	759,563	28,900	37,071	95.5%	83.3%
CAPITAL OUTLAY	<u>249,197</u>		<u>136,712</u>		<u>112,485</u>	54.9%	5.5%
TOTAL	6,478,528	657,654	6,041,653	28,900	407,975	93.7%	91.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	13,377,746	CHECKS PAYABLE	128,236
CASH WITH CAFETERIAS	11,852	ACH PAYABLE	386,822
SUPPLIES INVENTORY	146,917	ACCOUNTS PAYABLE	89,421
FOOD INVENTORY	422,479	SALARIES PAYABLE-OPTIONS	1,258,924
FOOD-USDA INVENTORY	114,116	FICA PAYABLE-OPTIONS	96,259
PREPAID ITEMS	568	UNEARNED REVENUE	626,190
		TOTAL LIABILITIES	<u>2,585,852</u>
		FUND EQUITY:	
		FUND BALANCE	10,152,697
		ESTIMATED REVENUE	(43,973,924)
		APPROPRIATIONS	51,584,014
		ENCUMBRANCES	2,749,680
		RESERVE FOR ENCUMBRANCES	(2,749,680)
		EXPENDITURES	(36,692,190)
		REVENUES	30,417,229
		TOTAL FUND EQUITY	<u>11,487,826</u>
TOTAL ASSETS	<u>14,073,678</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>14,073,678</u>

REVENUES:	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 24 PERCENT REALIZED
INTEREST ON BANK DEPOSITS	100,000	44,216	735,363	635,363	735.4%	817.9%
SERVICE CHARGES	13,050,890	1,099,274	7,821,342	(5,229,548)	59.9%	59.0%
USDA REBATES FROM VENDORS	700,000	76,640	550,431	(149,569)	78.6%	96.6%
MISCELLANEOUS REVENUE	<u>                    </u>	<u>                    </u>	<u>32,946</u>	<u>32,946</u>		
TOTAL LOCAL REVENUE	<u>13,850,890</u>	<u>1,220,130</u>	<u>9,140,082</u>	<u>(4,710,808)</u>	66.0%	65.1%
SCHOOL BREAKFAST INITIATIVE	55,000	6,399	66,217	11,217	120.4%	86.7%
SCHOOL LUNCH	300,000	9,336	367,885	67,885	122.6%	121.0%
SCHOOL BREAKFAST	<u>300,000</u>	<u>80,462</u>	<u>415,117</u>	<u>115,117</u>	138.4%	132.2%
TOTAL REVENUE FROM COMMONWEALTH	<u>655,000</u>	<u>96,197</u>	<u>849,219</u>	<u>194,219</u>	129.7%	122.5%
SCHOOL BREAKFAST PROGRAM	7,073,249	652,743	5,701,458	(1,371,791)	80.6%	86.6%
NATIONAL SCHOOL LUNCH PROGRAM	19,364,785	1,594,262	14,107,110	(5,257,675)	72.8%	87.0%
USDA COMMODITIES	2,500,000			(2,500,000)		
CHILD AND ADULT CARE FOOD PROGRAM	375,000	61,538	434,698	59,698	115.9%	110.3%
USDA SUMMER FEEDING PROGRAM	<u>155,000</u>	<u>                    </u>	<u>184,662</u>	<u>29,662</u>	119.1%	144.3%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>29,468,034</u>	<u>2,308,543</u>	<u>20,427,928</u>	<u>(9,040,106)</u>	69.3%	80.0%
TOTAL REVENUES	<u>43,973,924</u>	<u>3,624,870</u>	<u>30,417,229</u>	<u>(13,556,695)</u>	69.2%	75.6%
PRIOR YEAR FUND BALANCE (PYFB)	4,690,773					
PYFB-ENCUMBRANCES	<u>2,919,317</u>					
TOTAL REVENUES AND PYFB	<u>51,584,014</u>					

EXPENDITURES:	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 24 PERCENT OBLIGATED
PERSONNEL SERVICES	16,934,497	1,330,504	12,399,436		4,535,061	73.2%	74.6%
FRINGE BENEFITS	6,912,572	556,373	4,918,304		1,994,268	71.2%	77.1%
PURCHASED SERVICES	3,062,809	148,416	2,407,862	1,828,362	(1,173,415)	138.3%	97.6%
OTHER CHARGES	70,394		24,888		45,506	35.4%	53.0%
MATERIALS AND SUPPLIES	19,977,963	1,828,862	15,113,622	76,634	4,787,707	76.0%	81.2%
CAPITAL OUTLAY	<u>4,625,779</u>	<u>35,084</u>	<u>1,828,078</u>	<u>844,684</u>	<u>1,953,017</u>	57.8%	81.5%
TOTAL	<u>51,584,014</u>	<u>3,899,239</u>	<u>36,692,190</u>	<u>2,749,680</u>	<u>12,142,144</u>	76.5%	79.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	10,448,735	ACH PAYABLES	<u>2,000</u>
		TOTAL LIABILITIES	<u>2,000</u>
		FUND EQUITY:	
		FUND BALANCE	5,669,177
		ESTIMATED REVENUE	(5,942,182)
		APPROPRIATIONS	8,353,721
		ENCUMBRANCES	437,179
		RESERVE FOR ENCUMBRANCES	(437,179)
		EXPENDITURES	(3,455,138)
		REVENUES	<u>5,821,157</u>
		TOTAL FUND EQUITY	<u>10,446,735</u>
TOTAL ASSETS	<u>10,448,735</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>10,448,735</u>

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2024 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	42,104	32,613	414,904	372,800	985.4%	555.6%
LOST AND DAMAGED	18,121	300	12,879	(5,242)	71.1%	57.0%
TOTAL LOCAL REVENUE	<u>60,225</u>	<u>32,913</u>	<u>427,783</u>	<u>367,558</u>	710.3%	317.3%
DEPT OF EDUCATION	5,881,957	489,306	5,393,374	(488,583)	91.7%	91.3%
TOTAL REVENUE-COMMONWEALTH	<u>5,881,957</u>	<u>489,306</u>	<u>5,393,374</u>	<u>(488,583)</u>	91.7%	91.3%
TOTAL REVENUES	5,942,182	<u>522,219</u>	<u>5,821,157</u>	<u>(121,025)</u>	98.0%	93.8%
PRIOR YEAR FUND BALANCE (PYFB)	2,406,499					
PYFB-ENCUMBRANCES	5,040					
TOTAL REVENUES AND PYFB	<u>8,353,721</u>					

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2024 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	102,934	9,181	98,570		4,364	95.8%	103.7%
FRINGE BENEFITS	40,288	3,705	36,344		3,944	90.2%	98.2%
MATERIALS AND SUPPLIES	8,210,499	2,000	3,320,224	437,179	4,453,096	45.8%	70.1%
TOTAL	<u>8,353,721</u>	<u>14,886</u>	<u>3,455,138</u>	<u>437,179</u>	<u>4,461,404</u>	46.6%	70.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	22,329,793	CHECKS PAYABLE	10,211
PREPAID ITEM	281,377	EST CLAIMS/JUDGMENTS PAYABLE	<u>9,145,979</u>
		TOTAL LIABILITIES	<u>9,156,190</u>
		FUND EQUITY:	
		RETAINED EARNINGS	11,484,955
		ENCUMBRANCES	413,658
		RESERVE FOR ENCUMBRANCES	(413,658)
		EXPENSES	(8,227,261)
		REVENUES	<u>10,197,286</u>
		TOTAL FUND EQUITY	<u>13,454,980</u>
TOTAL ASSETS	<u>22,611,170</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>22,611,170</u>

REVENUES:	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
INTEREST ON BANK DEPOSITS	72,628	1,191,083
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS	1,250	8,684
MISCELLANEOUS REVENUE	199	1,600
TOTAL REVENUES	<u>74,077</u>	<u>10,197,286</u>

EXPENSES:	<u>MONTH'S EXPENSES</u>	<u>YR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
PERSONNEL SERVICES	34,721	388,624	
FRINGE BENEFITS	12,313	127,444	
OTHER PURCHASED SERVICES	1,124	250,743	413,658
FIRE AND PROPERTY INSURANCE		4,307,478	
MOTOR VEHICLE INSURANCE	219,072	974,440	
WORKER'S COMPENSATION	5,842	1,859,936	
GENERAL LIABILITY INSURANCE		203,884	
MISCELLANEOUS	13,226	20,676	
MATERIALS AND SUPPLIES	671	94,036	
TOTAL	<u>286,969</u>	<u>8,227,261</u>	<u>413,658</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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ASSETS:		LIABILITIES:	
CASH	6,968,927	DEPOSITS PAYABLE	65,000
		TOTAL LIABILITIES	<u>65,000</u>
		FUND EQUITY:	
		FUND BALANCE	5,440,811
		ESTIMATED REVENUE	(628,000)
		APPROPRIATIONS	1,000,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	<u>1,091,116</u>
		TOTAL FUND EQUITY	<u>6,903,927</u>
TOTAL ASSETS	<u>6,968,927</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,968,927</u>

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2024 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	26,000	22,508	334,505	308,505	1286.6%	1131.0%
RENT-WIRELESS COMMUNICATION	602,000			(602,000)		
TOWER RENT-BAYSIDE HIGH			30,250	30,250		
TOWER RENT-COX HIGH		3,882	191,729	191,729		
TOWER RENT-FIRST COLONIAL HIGH			37,777	37,777		
TOWER RENT-OCEAN LAKES HIGH			210,608	210,608		
TOWER RENT-TALLWOOD HIGH			55,510	55,510		
TOWER RENT-LANDSTOWN HIGH			88,106	88,106		
TOWER RENT-TECH CENTER		7,066	127,116	127,116		
TOWER RENT-WOODSTOCK ELEM		1,444	15,515	15,515		
TOTAL REVENUES	<u>628,000</u>	<u>34,900</u>	<u>1,091,116</u>	<u>463,116</u>	173.7%	152.6%
PRIOR YEAR FUND BALANCE (PYFB)	<u>372,000</u>					
TOTAL REVENUES AND PYFB	<u>1,000,000</u>					

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2024 PERCENT OBLIGATED
EXPENDITURES:							
PURCHASED SERVICES	500,000				500,000		100.0%
MATERIALS AND SUPPLIES	500,000				500,000		
TOTAL	<u>1,000,000</u>				<u>1,000,000</u>		4.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL GRANTS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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**Revenues :**

	FY 2025 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	51,022,475	2,180,081	28,249,293	(22,773,182)	55.4%
Federal Government	68,527,101	5,225,525	29,912,437	(38,614,664)	43.7%
Other Sources	6,144,061	73,733	3,090,788	(3,053,273)	50.3%
Transfers from School Operating Fund	10,453,265	250,140	10,889,664	436,399	104.2%
<b>Total Revenues</b>	<b>136,146,902</b>	<b>7,729,479</b>	<b>72,142,182</b>	<b>(64,004,720)</b>	<b>53.0%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
2 REVOLUTIONS	17,067				17,067	
ACSE-APCS EXPANSION GRANT	20,000				20,000	
ADULT BASIC EDUCATION	349,043	26,722	327,343		21,700	93.8%
ADVANCING COMPUTER SCIENCE EDUCATION	133,870	17,897	83,471	31,236	19,163	85.7%
ALGEBRA READINESS	3,514,375	147,467	899,784	134,886	2,479,705	29.4%
AP/IB/CE EXAM FEE	65,461				65,461	
ARP BEFORE & AFTER SCHOOL	130,995		130,995			100.0%
ARP HOMELESS GRANT II	117,980		117,980			100.0%
ARP HOMELESS I	3,555		3,555			100.0%
ARPA ESSER III	4,742,984		4,742,984			100.0%
BAYPORT FOUNDATION	241,631	3,450	102,758		138,873	42.5%
BLUEFORGE - TCEC WELDING LAB	4,024,835		1,140,473	220,905	2,663,457	33.8%
CAREER & TECH ED STATE EQUIP ALLOC	74,199		74,199			100.0%
CAREER SWITCHER PROG MENTOR REIMB	17,185				17,185	
CARL PERKINS	1,205,971	116,000	1,103,901	10,500	91,570	92.4%
COPS SCHOOL VIOLENCE PREVENTION	243,599		152,609	57,331	33,659	86.2%
CORRECTIONS ED & OTHER INSTITUTIONALIZED	1,098		1,098			100.0%
CTE SPECIAL STATE EQUIP ALLOC	58,078		58,078			100.0%
DODEA SPANISH IMMERSION	248,310	10,649	218,665		29,645	88.1%
DODEA WLARP	1,640,117		233,664	3,980	1,402,473	14.5%
EARLY READING INTERVENTION	7,120,102	330,313	2,738,880		4,381,222	38.5%
FLEXIBLE PER PUPIL FUNDING	13,286,189	575,789	6,136,694	90,111	7,059,384	46.9%
GENERAL ADULT ED	29,877		29,877			100.0%
HAMPTON ROADS COMM	47,595		47,595			100.0%
HAMPTON ROADS WORKFORCE COUNCIL - ALC	158,100	5,722	108,950		49,150	68.9%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	141,950	9,357	105,594		36,356	74.4%
HVAC CSLFRF	4,779,965	197,569	2,562,354	2,217,611		100.0%
INDUSTRY CERT EXAMINATIONS	64,690		64,690			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	24,293		24,293			100.0%
ISAEP	64,216	5,375	45,100	2,543	16,573	74.2%
JAIL EDUCATION PROGRAM	287,953	15,452	156,658		131,295	54.4%
JUUL LABS	892,000				892,000	
JUVENILE DETENTION HOME	1,581,628	132,865	1,381,555		200,073	87.4%
MCKINNEY VENTO	106,300	13,777	53,882	21,719	30,699	71.1%
MIDDLE SCHOOL MARITIME EXPLORATION	141,839	6,494	113,538		28,301	80.0%
MYCAA-ALC	2,298				2,298	
MYCAA-LPN	1,000				1,000	
NATIONAL BOARD CERTIFICATION INCENTIVE	393,960		342,500		51,460	86.9%
NEW TEACHER MENTOR	27,918		27,918			100.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

	<u>FY 2025</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
NJROTC	109,744				109,744	
NO KID HUNGRY	39,412	2,120	35,827		3,585	90.9%
NSLP EQUIPMENT ASSISTANCE	13,887		13,887			100.0%
NYLF GRIEF-SENSITIVE SCHOOLS	37,500			12,717	24,783	33.9%
PERKINS CTE SECONDARY RESERVE FUNDS	12,359		12,359			100.0%
POST 9-11 GI BILL	3,650				3,650	
PRE-K - GRADE 2 ACTIVE LEARNING	114		114			100.0%
PRESCHOOL - IDEA SECTION 619	1,033,557	51,339	496,567		536,990	48.0%
PRIORITIZED ASPIRING EDUCATOR	10,000		100		9,900	1.0%
PROJECT GRADUATION	118,687	2,295	68,784		49,903	58.0%
PROJECT HOPE - CITY WIDE SCA	2,454		2,454			100.0%
RACE TO GED	53,039		53,039			100.0%
RECOVERY HIGH SCHOOL	500,000	6,324	106,720		393,280	21.3%
RESERVE FOR CONTINGENCY	14,969,594				14,969,594	
SCHOOL SAFETY AND SECURITY	85,417		74,639	10,778		100.0%
SCHOOL SAFETY AND SECURITY CSLFRF	71,731		71,731			100.0%
SCHOOL SECURITY EQUIPMENT	208,837	18,866	54,949	153,888		100.0%
SCHOOL-BASED HEALTH WORKFORCE	348,334	15,174	205,008	58,072	85,254	75.5%
STARTALK	85,919		63,166		22,753	73.5%
STEM COMPETITION	10,000		1,077		8,923	10.8%
TECHNOLOGY INITIATIVE	7,158,163	39,045	2,654,092	1,566,929	2,937,142	59.0%
TITLE I PART A	25,061,120	1,779,408	15,522,516	978,508	8,560,096	65.8%
TITLE I PART D SUBPART 1	50,139	923	22,523		27,616	44.9%
TITLE I PART D SUBPART 2	355,992	13,315	123,864	9,641	222,487	37.5%
TITLE II PART A	3,291,293	247,573	1,931,761		1,359,532	58.7%
TITLE III PART A IMMIGRANT & YOUTH	20,108				20,108	
TITLE III PART A LANGUAGE ACQUISITION	524,345	12,908	194,898		329,447	37.2%
TITLE IV PART A	2,363,602	24,857	726,181	71,183	1,566,238	33.7%
TITLE IV PELL	75,260	5,400	17,024		58,236	22.6%
TITLE VI-B IDEA SECTION 611	22,048,417	1,674,233	15,227,149		6,821,268	69.1%
UNITED WAY - SUMMER ENRICHMENT	1,057		1,057			100.0%
UNITED WAY MENTOR & ENRICHMENT	398,621	5,028	173,243	18,555	206,823	48.1%
VA PRESCHOOL INITIATIVE	11,029,493	762,424	6,712,424		4,317,069	60.9%
VDOE-SCNP TEAM NUTRITION	8,044	408	7,991		53	99.3%
VFHY FENTANYL	4,000				4,000	
VIRGINIA TIERED SYSTEMS OF SUPPORT	25,791		7,579		18,212	29.4%
WORKPLACE READINESS	14,996		14,996			100.0%
TOTAL SCHOOL GRANTS FUND	<u>136,146,902</u>	<u>6,276,538</u>	<u>67,929,354</u>	<u>5,671,093</u>	<u>62,546,455</u>	<u>54.1%</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL BOARD/CITY HEALTH INSURANCE FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

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ASSETS:		LIABILITIES:	
CASH	61,418,980	CHECKS PAYABLE	115,330
		ACCOUNTS PAYABLE-HSA	(164)
		UNEARNED REVENUE	8,433,976
		EST CLAIMS-JUDGMENTS PAYABLE	7,646,000
		TOTAL LIABILITIES	<u>16,195,142</u>
		FUND EQUITY:	
		RETAINED EARNINGS	57,137,742
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(170,049,643)
		REVENUES	<u>158,135,739</u>
		TOTAL FUND EQUITY	<u>45,223,838</u>
TOTAL ASSETS	<u>61,418,980</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>61,418,980</u>

REVENUES:	<u>MONTH'S REALIZED</u>	<u>YEAR-TO-DATE REALIZED</u>	
INTEREST ON BANK DEPOSITS	202,508	3,061,242	
EMPLOYEE PREMIUMS-CITY	982,344	11,646,596	
EMPLOYER PREMIUMS-CITY	4,339,263	50,627,352	
EMPLOYEE PREMIUMS-SCHOOLS	808,634	8,688,941	
EMPLOYER PREMIUMS-SCHOOLS	8,234,492	84,106,470	
COBRA ADMINISTRATIVE FEE-CITY	199	2,576	
COBRA ADMINISTRATIVE FEE-SCHOOLS	181	2,562	
TOTAL REVENUES	<u>14,567,621</u>	<u>158,135,739</u>	

EXPENSES:	<u>MONTH'S EXPENSES</u>	<u>YEAR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
SALARIES AND BENEFITS	515,843	4,897,531	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	7,012,123	66,395,747	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	<u>11,039,503</u>	<u>98,756,365</u>	
TOTAL EXPENSES	<u>18,567,469</u>	<u>170,049,643</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS: CASH	356,235	LIABILITIES: TOTAL LIABILITIES	<hr style="border-top: 1px solid black;"/> <hr style="border-top: 1px solid black;"/>
TOTAL ASSETS		TOTAL LIABILITIES AND FUND EQUITY	
	356,235		356,235

FUND EQUITY:	
FUND BALANCE	286,022
ESTIMATED REVENUE	(150,000)
APPROPRIATIONS	150,000
ENCUMBRANCES	
RESERVE FOR ENCUMBRANCES	
EXPENDITURES	(142,223)
REVENUES	212,436
TOTAL FUND EQUITY	356,235

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2024 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		4,747	52,273	52,273		
VENDING OPERATIONS RECEIPTS	150,000		160,163	10,163	106.8%	92.8%
TOTAL REVENUES	150,000	4,747	212,436	62,436	141.6%	116.3%

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2024 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	149,200		142,223		6,977	95.3%	95.2%
PURCHASED SERVICES	800				800		
TOTAL	150,000		142,223		7,777	94.8%	95.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	3,214,413	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	798,092
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,559,851
		ENCUMBRANCES	125,756
		RESERVE FOR ENCUMBRANCES	(125,756)
		EXPENDITURES	(688,017)
		REVENUES	1,544,487
		TOTAL FUND EQUITY	3,214,413
TOTAL ASSETS	3,214,413	TOTAL LIABILITIES AND FUND EQUITY	3,214,413

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS		100,112	1,544,487	1,544,487	%	
TOTAL REVENUES		100,112	1,544,487	1,544,487		
PRIOR YEAR FUND BALANCE (PYFB)	1,000,000					
PYFB-ENCUMBRANCES	559,851					
TOTAL REVENUES AND PYFB	1,559,851					
EXPENDITURES:	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PURCHASED SERVICES		2,468	7,373	797	(8,170)	
MATERIALS AND SUPPLIES	1,559,851	84,313	680,644	124,959	754,248	51.6%
TOTAL	1,559,851	86,781	688,017	125,756	746,078	52.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2024 THROUGH MAY 31, 2025

ASSETS:		LIABILITIES:	
CASH	298,184	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	(235,498)
		ESTIMATED REVENUE	
		APPROPRIATIONS	676,994
		ENCUMBRANCES	100,615
		RESERVE FOR ENCUMBRANCES	(100,615)
		EXPENDITURES	(161,065)
		REVENUES	17,753
		TOTAL FUND EQUITY	298,184
TOTAL ASSETS	298,184	TOTAL LIABILITIES AND FUND EQUITY	298,184

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		993	17,753	17,753	%
TOTAL REVENUES		993	17,753	17,753	
PRIOR YEAR FUND BALANCE (PYFB)	400,000				
PYFB-ENCUMBRANCES	276,994				
TOTAL REVENUES AND PYFB	676,994				

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	78,371	6,416	16,663	47,145	14,563	81.4%
MATERIALS AND SUPPLIES	494,683		50,722	43,210	400,751	19.0%
CAPITAL OUTLAY	103,940	11,348	93,680	10,260		100.0%
TOTAL	676,994	17,764	161,065	100,615	415,314	38.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
CAPITAL PROJECTS

B 17

JULY 1, 2024 THROUGH MAY 31, 2025

	FY 2025	MONTH'S	YEAR-TO-DATE	PROJECT-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
601001-RENOV-REPLACEMT-ENERGY MGMT II	17,825,000	25,869	1,322,292	13,176,596	408,429	4,239,975	76.21%
601002-TENNIS COURT RENOVATIONS II	2,200,000	1,947	7,760	1,471,286	538,867	189,847	91.37%
601005-JOHN B DEY ES MODERNIZATION	27,970,076		6,226	27,729,467		240,609	99.14%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000		17,641	32,467,457		2,543	99.99%
601007-PRINCESS ANNE MS REPLACEMENT	76,938,759			76,910,231		28,528	99.96%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639			35,025,361		278	100.00%
601015-PRINCESS ANNE HS REPLACEMENT	115,140,717		44,672	6,784,595	207,253	108,148,869	6.07%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	37,500,000		279,381	35,022,031	2,136,290	341,679	99.09%
601017-RENOV & REPLACE-GROUND PH III	20,337,887	866,074	2,263,129	18,974,083	1,297,518	66,286	99.67%
601018-RENOV & REPLACE-HVAC PH III	92,892,146	2,855,144	10,059,210	52,319,249	23,595,241	16,977,656	81.72%
601019-RENOV & REPLACE-REROOFING PH III	45,124,260	61,654	4,564,063	28,330,597	10,625,347	6,168,316	86.33%
601020-RENOV & REPLACE - VARIOUS PH III	30,985,854	104,077	5,442,155	22,861,394	3,505,357	4,619,103	85.09%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,720,000			13,626,704	88,711	4,585	99.97%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	3,084,737		1,066,018	2,505,948		578,789	81.24%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001		3,474	12,187,001			100.00%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	14,250,000	3,986	125,510	13,868,387	46,515	335,098	97.65%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	1,000,000		169,013	958,757	37,912	3,331	99.67%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	89,316,000		14,773	2,533,664	189,098	86,593,238	3.05%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	5,936,507			5,509,840	423,458	3,209	99.95%
601030-REPLACEMENT PAYROLL SYSTEM	13,586,909					13,586,909	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000		288,280	7,439,441	67,561	205,998	97.33%
601032-PHONE SYSTEM REPLACEMENT	7,266,223	126,321	1,862,867	7,206,140	59,544	539	99.99%
601033-COMP LONG RANGE FACILITIES MASTER PLAN	200,000					200,000	
601999-PAYROLL ALLOCATION		161,424	317,674	317,674		(317,674)	
TOTAL CAPITAL PROJECTS	<u>711,866,715</u>	<u>4,206,496</u>	<u>27,854,138</u>	<u>426,093,476</u>	<u>43,227,101</u>	<u>242,546,138</u>	65.93%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
 GREEN RUN COLLEGIATE CHARTER SCHOOL  
 JULY 1, 2024 THROUGH MAY 31, 2025

B 18

ASSETS:		LIABILITIES:	
CASH	1,231,207	SALARIES PAYABLE-OPTIONS	309,487
		FICA PAYABLE-OPTIONS	<u>23,675</u>
		TOTAL LIABILITIES	<u>333,162</u>
		FUND EQUITY:	
		FUND BALANCE	3,090
		ESTIMATED REVENUE	(4,978,251)
		APPROPRIATIONS	4,978,251
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(4,083,296)
		REVENUES	<u>4,978,251</u>
		TOTAL FUND EQUITY	<u>898,045</u>
TOTAL ASSETS	<u>1,231,207</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,231,207</u>

	FY 2025 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,978,251</u>	<u>          </u>	<u>4,978,251</u>	<u>          </u>	100.0%	100.0%
TOTAL REVENUES	<u>4,978,251</u>	<u>          </u>	<u>4,978,251</u>	<u>          </u>	100.0%	100.0%

	FY 2025 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	3,114,705	288,992	2,668,092		446,613	85.7%	96.0%
FRINGE BENEFITS	1,084,163	101,840	937,037		147,126	86.4%	102.1%
PURCHASED SERVICES	451,422	917	303,857		147,565	67.3%	74.9%
OTHER CHARGES	81,574	4,594	34,939		46,635	42.8%	127.9%
MATERIALS AND SUPPLIES	<u>246,387</u>	<u>11,748</u>	<u>139,371</u>	<u>          </u>	<u>107,016</u>	56.6%	46.1%
TOTAL	<u>4,978,251</u>	<u>408,091</u>	<u>4,083,296</u>	<u>          </u>	<u>894,955</u>	82.0%	92.7%



# **Interim Financial Statements**

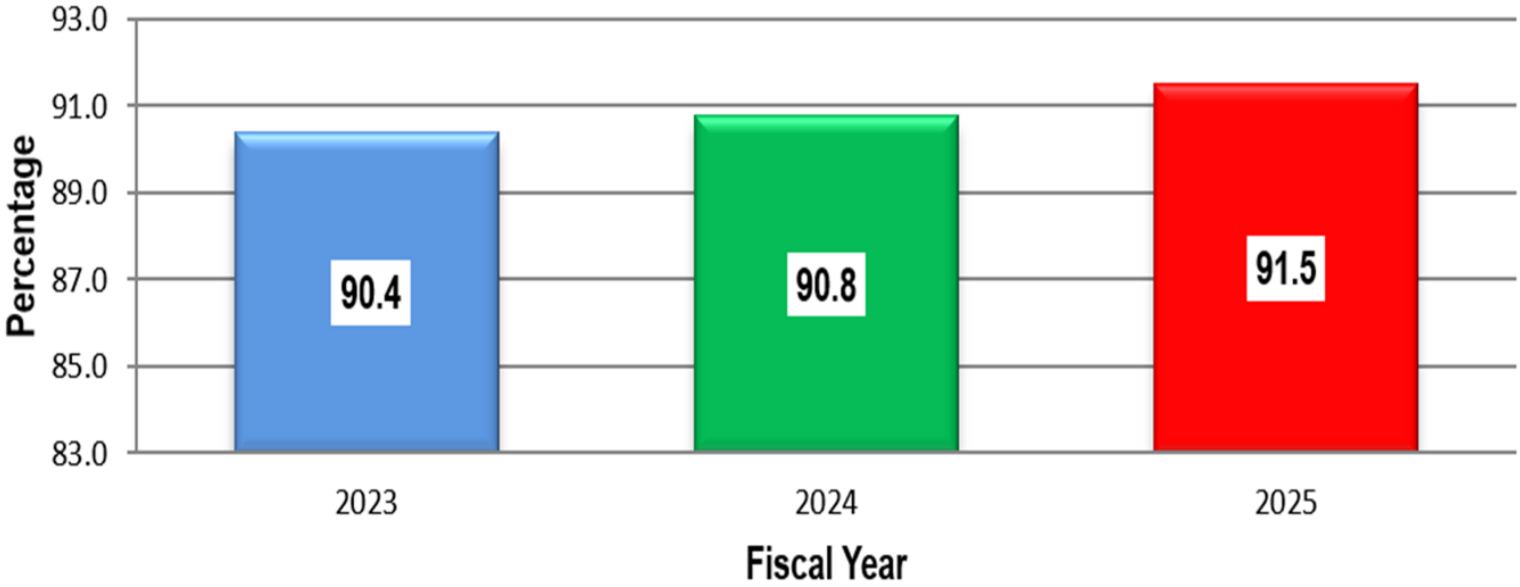
School Board Information

Tuesday, May 27, 2025

**Department of Budget and Finance, Office of Business Services**

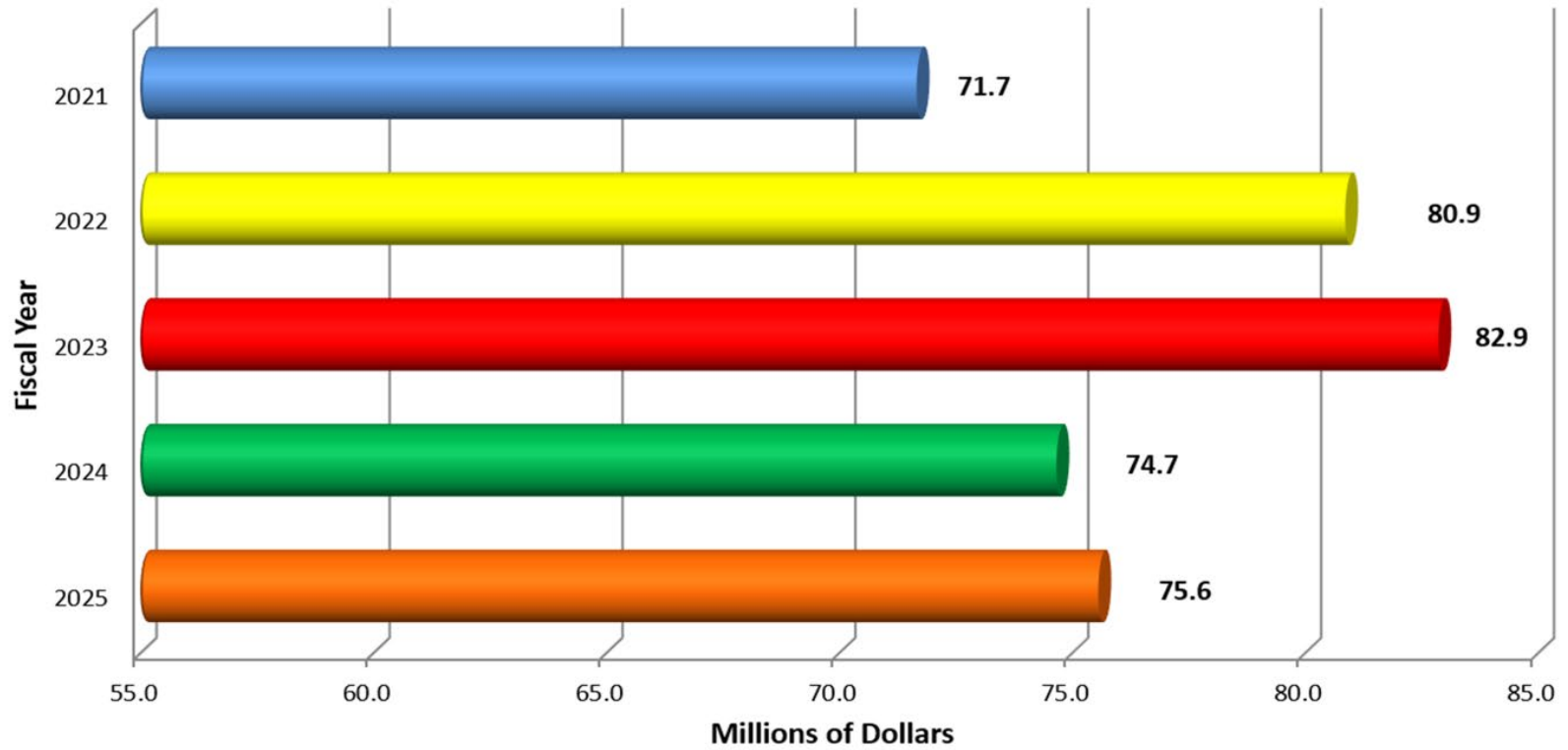
# School Operating Fund Revenue Percentage of Actual to Budget as of May 31, 2025

2

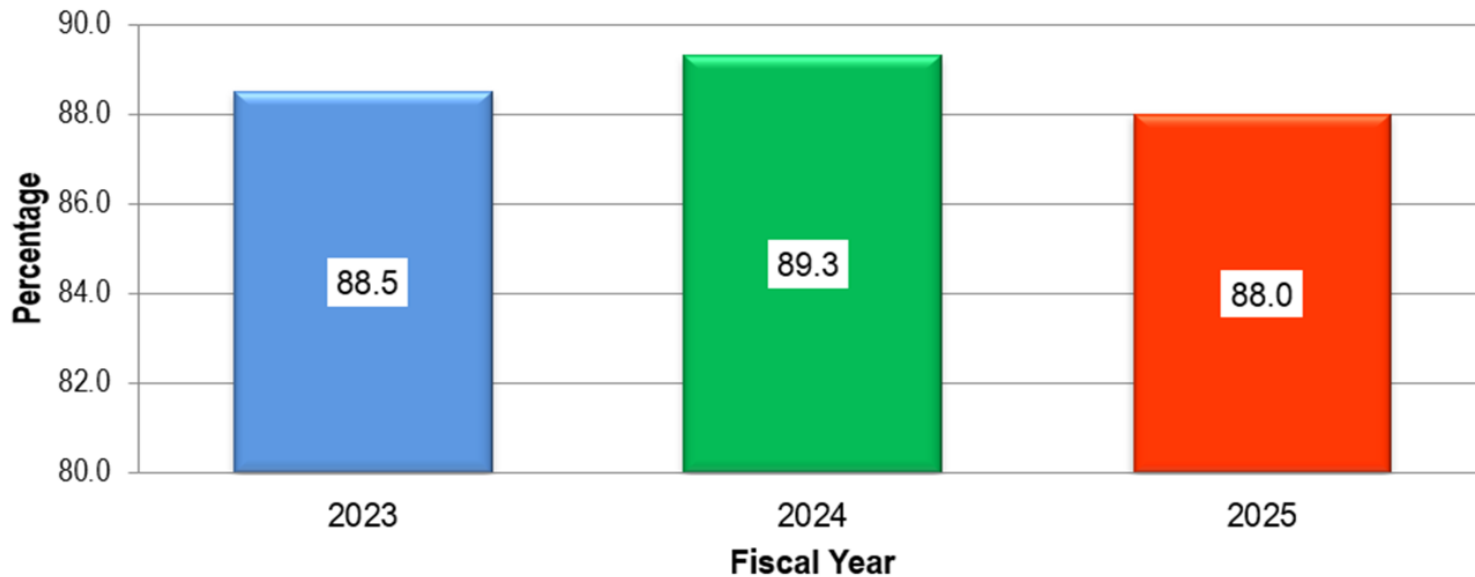


# State Sales Tax Revenue through May 31, 2025

3



# School Operating Fund Expenditures/Encumbrances Percentage of Actual to Budget as of May 31, 2025





**Subject:** Gifted Community Advisory Committee 2024-2025 Report **Item Number:** 12B

**Section:** Information **Date:** June 24, 2025

**Senior Staff:** Danielle E. Colucci, Ed.D., Chief Academic Officer

**Prepared by:** Crystal L. Lewis-Wilkerson, Ed.D., Director of K-12 and Gifted Programs

Allison Krug, MPH, CPC, Chairperson, GCAC

**Presenter(s):** Crystal L. Wilkerson, Ed.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board receive information regarding the 2024-2025 report of the Community Advisory Committee for Gifted Education and an update from the Office of Gifted Education.

**Background Summary:**

The School Board shall appoint a local advisory committee on gifted education pursuant to the Virginia Code §22.1-18.1, School Board Policy 7-24, Citizens' Advisory Committee – Gifted Education and School Board Regulation 7-24.1 Gifted Advisory Committee.

**Source:**

Regulations Governing Educational Services for Gifted Students (8VAC20-40-60) (B).

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.

**Community Advisory Committee for Gifted Education  
Virginia Beach City Public Schools  
Annual Report for 2024-2025  
School Board Meeting  
June 24, 2025**

Per the Virginia Code §22.1-18.1, as amended, school boards may appoint a local advisory committee on gifted education. In accordance with state code and School Board Policy 7-21.4 *Community Advisory Committee, for Gifted Education, School Division Regulations 7-21.1 and 7-21.4*, Virginia Beach City Public Schools Community Advisory Committee for Gifted Education (GCAC) has the following duties and responsibilities, consistent with state law and Virginia Board of Education regulations(8VAC20-40-60). Such duties and responsibilities include:

1. Review periodically the local plan for the education of gifted students, including revisions.
2. Determine the extent to which the local plan for the previous year was implemented.
3. Submit the written recommendations of the Committee annually to the Superintendent and the School Board.

The GCAC is composed of two groups of members: voting members from each of the eleven high school and/or academy zones, plus two at-large members and Ex Officio members. In the event there are no voting member applications from a specific zone, applicants from other zones in the city could be considered for open positions. There should not be more than two representatives from any one zone. The GCAC shall reflect the diverse composition of the school division to the fullest extent possible and shall be composed of parents or other community members. Voting members who are appointed by the School Board as parents or other community leaders living within the city of Virginia Beach. Any person employed by the school division may not serve as a voting member.

Ex Officio members include those who, because of their professional positions in the community or in the division, have knowledge of gifted programs and, as such, are in a position to advise. This includes a school counselor and teachers of gifted students who work in the following areas: arts, elementary, middle, and secondary levels. There can also be one or two secondary student members who are in the school division's gifted program and selected by the Office of Gifted Programs. Ex Officio members serve in a nonvoting, advisory position only.

## 2024-2025 GCAC Key Activities and Accomplishments

- Collaborated with the Office of Gifted Programs and the Office of Planning, Innovation, and Accountability to create a process for requesting data measures
- Showcased opportunities to families for gifted students with the creation of a revised K-12 continuum of services
- Conducted site visits at schools to visit classrooms and met with gifted resource teachers, administrators, and students to learn about their experiences this year
- Engaged with the Office of Student Assessment on the new VDOE School Performance and Support Framework encompassing the Three “E” Readiness Framework

The CGAC respectfully submits the following recommendations to the VBCPS School Board in alignment with the 2024-2029 Local Plan for the Education of the Gifted:

1. Continue to strengthen partnerships between GCAC and district offices (i.e., Office of Gifted Programs and Office of Planning, Innovation, and Accountability) to identify meaningful outcome measures to evaluate the extent the Local Plan is implemented with integrity and fidelity.
2. Continue to communicate essential gifted resource teacher (GRT) responsibilities to administrators to ensure strategic assignment of duties and align efforts and responsibilities to meet the goals outlined in the 2024-2029 Local Plan for the Education of the Gifted.
3. Continue to advocate for the implementation and bridging of rigorous best practices and gifted pedagogy between Old Donation School and all elementary and middle gifted resource-cluster classes (e.g., advanced content and pacing of instruction; original research or production; problem finding and solving; higher level thinking that leads to the generation of products; and a focus on issues, themes and ideas within and across areas of study).
4. Prioritize staffing allocations for GRTs and differentiate based on the number of gifted identified learners, including approving funding to provide Gifted Temporary Employment staff to support the unique needs of schools such as Renaissance Academy, schools with Spanish Immersion programs, and schools with exceptionally large populations of identified gifted students.
5. Provide additional coaching and support for schools that have lower rates of identification for intellectually gifted students.

We want to thank the School Board for its continued support and contributions to the quality of educational services that Virginia Beach City Public Schools offers the children of our gifted programs.



# **Gifted Community Advisory Committee 2024- 2025 Report**

**School Board Information**

**June 24, 2025**

**The Department of Teaching and Learning**

**Office of K-12 and Gifted Programs**

# The Role of the Gifted Community Advisory Committee (GCAC) <sup>2</sup>

Virginia Code 22.1-18.1 specifies the two responsibilities of the committee are:

1. Review the local plan annually including any revisions
2. Determine the extent to which the plan for the previous year was implemented

# Gifted Community Advisory Committee (GCAC)

## Key Activities and Accomplishments

- Collaborated with the Office of Gifted Programs and the Office of Planning, Innovation, and Accountability
- Showcased opportunities to families for gifted students
- Conducted site visits at schools with gifted resource teachers, administrators, and students
- Engaged with the Office of Student Assessment on the new VDOE School Performance and Support Framework encompassing the Three “E” Readiness Framework

# GCAC Recommendations to Administration for the 2024-25 School Year

1. Continue to strengthen partnerships between GCAC and district offices (i.e., Office of Gifted Programs and Office of Planning, Innovation, and Accountability) to identify meaningful outcome measures to evaluate the extent the Local Plan is implemented with integrity and fidelity.
2. Continue to communicate essential gifted resource teacher (GRT) responsibilities to administrators to ensure strategic assignment of duties and align efforts and responsibilities to meet the goals outlined in the 2024-2029 Local Plan for the Education of the Gifted.
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# GCAC Recommendations to Administration for the 2024-25 School Year

4. Prioritize staffing allocations for GRTs and differentiate based on the number of gifted identified learners, including approving funding to provide Gifted Temporary Employment staff to support the unique needs of schools such as Renaissance Academy, schools with Spanish Immersion programs, and schools with exceptionally large populations of identified gifted students.
5. Provide additional coaching and support for schools that have lower rates of identification for intellectually gifted students.

# GCAC Meeting Dates for 2025-26

The graphic features a blue background with a pattern of white dots and radiating lines. At the top left, the text '25-26' is written in large, bold, dark blue font. To its right, 'GIFTED COMMUNITY' is in yellow and 'ADVISORY COMMITTEE' is in white. Below this, 'MEETING DATES' is written in red. A horizontal yellow line separates the title from the meeting dates. The dates are listed in four rows, each with a yellow box for the quarter and a white box for the date.

QUARTER 1	SEPTEMBER 29
QUARTER 2	DECEMBER 1
QUARTER 3	MARCH 2
QUARTER 4	MAY 4

All Meetings will begin at 6:00 p.m.

September, December & March Meetings – Plaza Annex/FACE Building Room 227  
May Meeting – Plaza Annex Professional Development Center

**Questions?**

# The Role of the Gifted Community Advisory Committee (GCAC)

Virginia Code 22.1-18.1 specifies the two responsibilities of the committee are:

1. Review the local plan annually including any revisions
2. Determine the extent to which the plan for the previous year was implemented

## **Gifted Community Advisory Committee (GCAC) Key Activities and Accomplishments**

- Collaborated with the Office of Gifted Programs and the Office of Planning, Innovation, and Accountability
- Showcased opportunities to families for gifted students
- Conducted site visits at schools with gifted resource teachers, administrators, and students
- Engaged with the Office of Student Assessment on the new VDOE School Performance and Support Framework encompassing the Three “E” Readiness Framework

# GCAC Recommendations to Administration for the 2024-25 School Year

1. Continue to strengthen partnerships between GCAC and district offices (i.e., Office of Gifted Programs and Office of Planning, Innovation, and Accountability) to identify meaningful outcome measures to evaluate the extent the Local Plan is implemented with integrity and fidelity.
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# GCAC Recommendations to Administration for the 2024-25 School Year

4. Prioritize staffing allocations for GRTs and differentiate based on the number of gifted identified learners, including approving funding to provide Gifted Temporary Employment staff to support the unique needs of schools such as Renaissance Academy, schools with Spanish Immersion programs, and schools with exceptionally large populations of identified gifted students.
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<b>25-26</b>	<b>GIFTED COMMUNITY ADVISORY COMMITTEE</b>
<b>MEETING DATES</b>	
<b>QUARTER 1</b>	<b>SEPTEMBER 29</b>
<b>QUARTER 2</b>	<b>DECEMBER 1</b>
<b>QUARTER 3</b>	<b>MARCH 2</b>
<b>QUARTER 4</b>	<b>MAY 4</b>

All Meetings will begin at 6:00 p.m.

September, December & March Meetings – Plaza Annex/FACE Building Room 227  
May Meeting – Plaza Annex Professional Development Center

**Questions?**



**Subject:** Special Education Advisory Committee Annual Report **Item Number:** 12C

**Section:** Information **Date:** June 24, 2025

**Senior Staff:** Danielle E. Colucci, Ed.D., Chief Academic Officer

**Prepared by:** Meghan Ashburn, Chairperson, Special Education Advisory Committee

Roni S. Myers-Daub, Ed.D., Executive Director of Office of Programs for Exceptional Children

**Presenter(s):** Meghan Ashburn, Chairperson, Special Education Advisory Committee

Roni S. Myers-Daub, Ed.D., Executive Director, Office of Programs for Exceptional Children

**Recommendation:**

That the School Board receive information regarding the 2024-2025 report of the Special Education Advisory Committee.

**Background Summary:**

Per Regulations Governing Special Education Programs for Children with Disabilities in Virginia, section 8VAC20-81-230.D., “A local advocacy committee for special education, appointed by each local school board, shall advise the school board through the division superintendent.”

**Source:**

Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010 Administration and Governance, 8VAC20-81-230.D., Local Advisory Committee.

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.

# **VBCPS Special Education Advisory Committee**

## **Report to the School Board**

School Year 2024-2025

Each school division in Virginia is required to have a Special Education Advisory Committee as detailed in the Virginia Department of Education (VDOE) *Regulations Governing Special Education Programs for Children with Disabilities in Virginia (8VAC20-81-230)*.

The Virginia Beach Special Education Advisory Committee (VB SEAC) is mandated by the state to advise the School Board and administration on matters related to the education of students with disabilities by doing the following:

- A. Participating in the development of priorities and strategies for meeting the identified needs of children with disabilities;
- B. Submitting periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board;
- C. Assisting the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services;
- D. Reviewing the policies and procedures for the provision of special education and related services prior to submission to the local school board; and
- E. Participating in the review of the school division's local special education annual plan.

Our committee is composed of parents of children who receive special education services, adults with disabilities, and local agency representatives. We are grateful to have the consistent collaboration of various school leaders, including Jennifer Franklin, former School Board Member; Mark Bohenskiel, School Board Member; Dr. Roni Myers-Daub, Executive Director, Office of Programs for Exceptional Children (OPEC); Tania Sotomayor, Director of Compliance and Special Education; Laura Armstrong, Executive Director of Southeastern Cooperative Education Programs (SECEP); and Barbara Newman and Lori Bridges, Parent Support Information Center (PSIC). Their continued partnership is essential to the work we do.

### **Overcoming Logistical Barriers to Our Work**

The responsibilities of the VB SEAC set forth by the VDOE are clear; however, division processes interfere with this at times. In previous years, the VB SEAC faced barriers in our attempts to participate in reviewing VBCPS policies. We are thankful that school personnel have ensured that we receive the policy packet each month this year; however, the moving of meeting dates for the School Board Policy Review Committee prevents us from regularly attending those meetings. We hope that the School Board will consider creating and adhering to a more consistent schedule that will assist in ensuring the participation of a VB SEAC member.

We appreciate the School Board for being responsive to our membership requests this year and allowing us to name alternates for the VB SEAC. This helped keep our work moving forward. We are also grateful to Dr. Myers-Daub for securing the VB SEAC a consistent meeting space for the 2025-2026 school year. Beginning in August, we will hold all meetings at the Plaza Annex.

## The Business of SEAC in 2024-2025

The VB SEAC held seven meetings during the 2024-2025 school year. We started the year in August with a full-day retreat for all of our members, which began with a regular business meeting in the morning, followed by training and planning for the upcoming school year.

### Public Comments

The VB SEAC wants to hear from families of students with disabilities in VBCPS. To fulfill our mandate of advising the School Board on the needs of students with disabilities, our committee actively solicited and received public comments at the beginning of each meeting. We also received public comments online via a Google form, which were read by one of the officers at the meeting. This year, we received 19 public comments.

After compiling this year's public comments and other feedback we have received, a few major trends emerged. Families repeatedly voiced concern in the following areas:

- Prohibiting the use of seclusion practices;
- Oversight and training regarding exclusionary discipline practices for disability-related actions;
- Policies/practices that limit options for students with disabilities (master scheduling and extracurricular activities);
- Inconsistencies and challenges with transportation to and from school;
- Inconsistent implementation of augmentative and alternative communication (AAC) in early childhood classrooms, as well as training of staff; variability in building level staff knowledge about assistive technology to respond to parent questions and facilitate discussions during IEP meetings;
- Removal of references to diversity, equity, and inclusion in policy and Compass to 2030;
- Staff training in co-regulation/de-escalation strategies;
- Variability across schools related to collaboration between school staff and families, discipline practices, and knowledge and implementation of laws and regulations related to special education processes; and
- VDOE graduation requirements. *Although VB SEAC recognizes these are determined by VDOE, it is important to ensure IEP teams are considering use of credit accommodations and special credit accommodation for standard and verified credits for students who are eligible.*

All public comments are heard by OPEC leaders. Concerns specific to individual students or schools are shared with building administrators and/or coordinators to address.

### Speakers/Presentations

Steered by committee discussions, we work closely with Dr. Myers-Daub to identify appropriate school division representatives to educate our committee on specific topics. We appreciate the responsiveness of leaders when we have these requests. SEAC members are also asked to present at times. During 2024-2025, we heard from the following speakers:

- Laura Silverman and S. Cooper from the Office of Title I Programs and Shannon Mackey from OPEC presented on early childhood programs.

- Meghan Ashburn, VB SEAC Chairperson, shared information related to services provided by PEATC, where she serves as the Family Support Specialist for Superintendent Region 2.
- Dr. Roni Myers-Daub shared the draft of the 2025-2026 Local Special Education Annual Plan/Part B Flow-Through Application and Report.
- Tania Sotomayor shared information related to the restraint and seclusion policy and reporting requirements in VBCPS.

### **Recommendations for the 2025-2026 School Year**

Based on the ongoing work of VB SEAC, we offer the following recommendations to the VBCPS School Board:

#### **Recommendation 1: Restraint and Seclusion Policy and Partnership with SECEP**

Continue the review of regulation 5-93.3 Disruptive Student Behavior - Use of Physical Restraint and Seclusion and prohibit the use of seclusion in VBCPS schools beginning the 2025-2026 school year. Ensure SECEP Policy and Procedures on the Use of Physical Restraint and Seclusion, pertaining to students of VBCPS, aligns with any changes made to VBCPS regulation. We ask the School Board to review VBCPS data related to seclusion, as well as review the Office of Special Education and Rehabilitative Services (OSERS) document, [\*Questions and Answers: Addressing the Needs of Children with Disabilities and IDEA's Discipline Provisions\*](#), which states there is no “evidence-based support for the view that the use of restraint or seclusion is an effective strategy in modifying a child’s behaviors that are related to their disability.”

In addition, we ask the School Board to review actions taken by other local divisions, such as those noted below, related specifically to seclusion practices.

- Loudoun County Public Schools prohibited the use of seclusion in all schools in February of 2025.
- Fairfax County Public Schools started their journey in 2021, where seclusion was prohibited in all schools with the exception of three. Effective at the start of the 2022-23 school year, seclusion was prohibited at all schools.
- Norfolk Public Schools prohibited the use of seclusion beginning in May 2021.

SEAC also requests that VBCPS school administrators who have SECEP classrooms in their buildings have an awareness of programming and practices in these classrooms, actively collaborate with SECEP administrators, and report any concerns to SECEP administrators and division administrators, when necessary.

#### **Recommendation 2: Increase the Number of Students with Disabilities in Pre-K Classrooms**

Continue to support the work of the Offices of Programs for Exceptional Children and Title I Programs to increase the number of students with disabilities accessing the Pre-K program. Inclusion in early childhood programs prepares children with disabilities to enter kindergarten with the key academic and social-emotional skills to be successful in school. “Inclusion in early childhood programs can set a trajectory for inclusion across a lifespan” ([\*Virginia Guidelines for Early\*](#)

[Childhood Inclusion](#), 2023). Students with disabilities must be educated in the general education setting in high school in order to work towards requirements of a standard diploma.

VBCPS is not meeting the State target for Indicator 6: Preschool Environments. For 6a, *Percent of children with IEPs (aged 3 to 5) who are enrolled in a preschool program attending a regular early childhood program and receive the majority of special education and related services in the regular early childhood program*, the division's performance for the 23-24 school year was 9.74%, which was below the benchmark of  $\geq 25.40\%$  ([Special Education Performance Report 2023-2024](#)).

Chesapeake Public Schools, Norfolk Public Schools, and Portsmouth Public Schools all met the benchmark for the 23-24 school year.

### **Recommendation 3: Compliance and Accountability**

Support division and school staff in addressing any findings related to the VDOE Cyclical Review of the Provision of Special Education, which monitors both compliance and results-driven accountability. The summary report of findings should be received by VBCPS this summer. According to VDOE, all noncompliance findings will have up to one year after the summary report has been issued to be corrected, and program improvement areas of concern may remain open longer. Any training related to corrective actions required by VBCPS should be mandatory for school administrators and other identified staff groups. School Board members should be aware of corrective actions required by VBCPS, so that the School Board can monitor progress of the division in meeting the needs of students with disabilities.

### **VB SEAC Schedule for the 2025-2026 School Year**

The VB SEAC will meet at 9:30 am in Room 1 at the Plaza Annex on the following Mondays:

- August 18
- October 13
- *January 12 - Room 12*
- March 9
- May 11
- June 8



# **Special Education Advisory Committee (SEAC) 2024-2025 Report**

**School Board Information  
June 24, 2025**

**Department of Teaching and Learning  
Office of Programs for Exceptional Children**

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# The Role of the SEAC

According to the *Regulations Governing Special Education Programs for Children with Disabilities in Virginia (8VAC20-81-230.D.)*, below are key responsibilities of SEAC:

- Advise the division of needs related to the education of students with disabilities and to participate in the development of priorities to meet these needs.
- Review policies and procedures related to the provision of special education and related services; and
- Participate in the review of the division's Local Special Education Annual Plan/Part B Flow-Through Application and Report.

# SEAC Key Activities and Accomplishments

- Continued focus on the solicitation of public comments
- Participated in presentations provided by division staff
  - Early Childhood Programs (OPEC and Title I Programs)
  - 2025-2026 Local Special Education Annual Plan/Part B Flow-Through Application and Report (OPEC)
  - Restraint and Seclusion (OPEC)
- Participated in presentation by the Parent Educational Advocacy Training Center (PEATC) Family Support Specialist for Region 2

# SEAC Recommendations for the 2025-26 School Year

1. Continue to review regulation 5-93.3, Disruptive Student Behavior - Use of Physical Restraint and Seclusion, and prohibit the use of seclusion in VBCPS schools beginning the 2025-2026 school year.
2. Continue to support the work of the Offices of Programs for Exceptional Children and Title I Programs to increase the number of students with disabilities accessing the Pre-K program as aligned to Indicator 6 - Preschool Environments.
3. Support division and school staff in addressing any findings related to the VDOE Cyclical Review of the Provision of Special Education, which monitors both compliance and results-driven accountability. Mandate training for school administrators and other identified staff groups related to any corrective actions and monitor such actions required by VBCPS.

# 2025-2026 SEAC Meeting Dates

All meetings will be held at the Plaza Annex at 9:30 a.m.

- August 18 (Room 1)

- October 13 (Room 1)

- January 12 (Room 12)

- March 9 (Room 1)

- May 11 (Room 1)

- June 8 (Room 1)



# Questions

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**Subject:** Video Services Transition **Item Number:** 12D

**Section:** Information **Date:** June 24, 2025

**Senior Staff:** David Din, Chief Information Officer

**Prepared by:** David Din, Chief Information Officer

**Presenter(s):** David Din, Chief Information Officer

**Background Summary:**

That the School Board receive information regarding the division transition of video services provided by VBCPS instead of VBTv.

**Source:**

N/A.

**Budget Impact:**

VBCPS added two positions to accommodate the video services requirements.

**Next Steps:**

- The board must vote in the Action section of the agenda on the following meeting if they would like any meetings other than Workshop or Formal meetings to be live streamed.

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# Video Services Transition

The Department of Technology  
Tuesday, June 24, 2025

# Transition Plan

## Phase 1

*July 2024 - June 30, 2025*

VBCPS hires two new staff to assume video services

City trains VBCPS staff

City purchases\updates all VBCPS broadcast equipment

## Phase 2

*July 1, 2025 - June 30, 2026*

VBCPS assumes video services, broadcast equipment and programming responsibilities

City provides support if needed

## Phase 3

*July 1, 2026 +*

VBCPS receives 50% of revenues from public broadcast fees



# New Broadcast Capabilities

- VBCPS manages broadcast content and schedule.
- Smarter, agenda connected recordings.
- AI generated meeting summaries.
- Streaming capabilities.



# Next Steps

- VBCPS positions have been hired. Training is in progress.
- VBCPS will assume video services by July 1.
- Determine streaming needs.
  - Ex: Committee meetings

- **QUESTIONS**





Subject: Regulation 5-52.1 Update Item Number: 12E

Section: Information Date: June 24, 2025

Senior Staff: Matthew D. Delaney, Chief Schools Officer

Prepared by: Matthew D. Delaney, Chief Schools Officer

Presenter(s): Matthew D. Delaney, Chief Schools Officer

**Recommendation:**

That the School Board receives information regarding School Board Regulation 5-52.1 Cellular Phones and Personal Communication Devices-Limitation on Use.

**Background Summary:**

At the June 9, 2025, School Board meeting, revisions to regulation 5-52 were introduced during the informational session as part of policy review. The school board requested additional information to be provided prior to voting on the revisions to the regulation on June 24, 2025. The additional information requested was updated Virginia Department of Education guidance, cell phone infraction data and information specific to high school lunch.

**Source:**

N/A

**Budget Impact:**

N/A

**Next Steps:**

The School Board is scheduled to take action on Regulation 5-52.1 at the June 24 meeting.



# Regulation 5-52.1 Update

School Board Information

Tuesday, June 24, 2025

Department of School Leadership

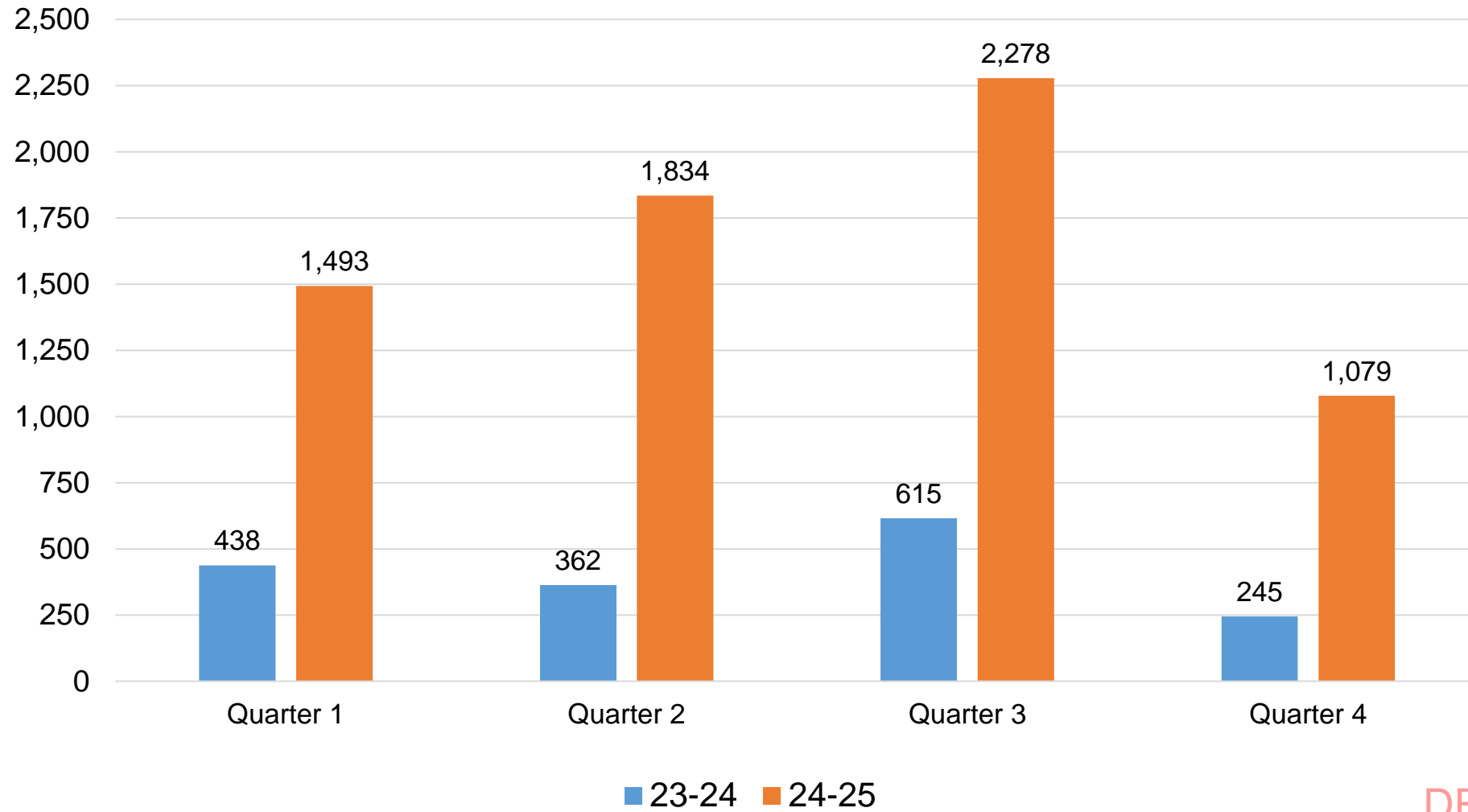
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# VDOE Guidance

Updated guidance has not been provided at this time. Will modify the slide when additional information is provided.

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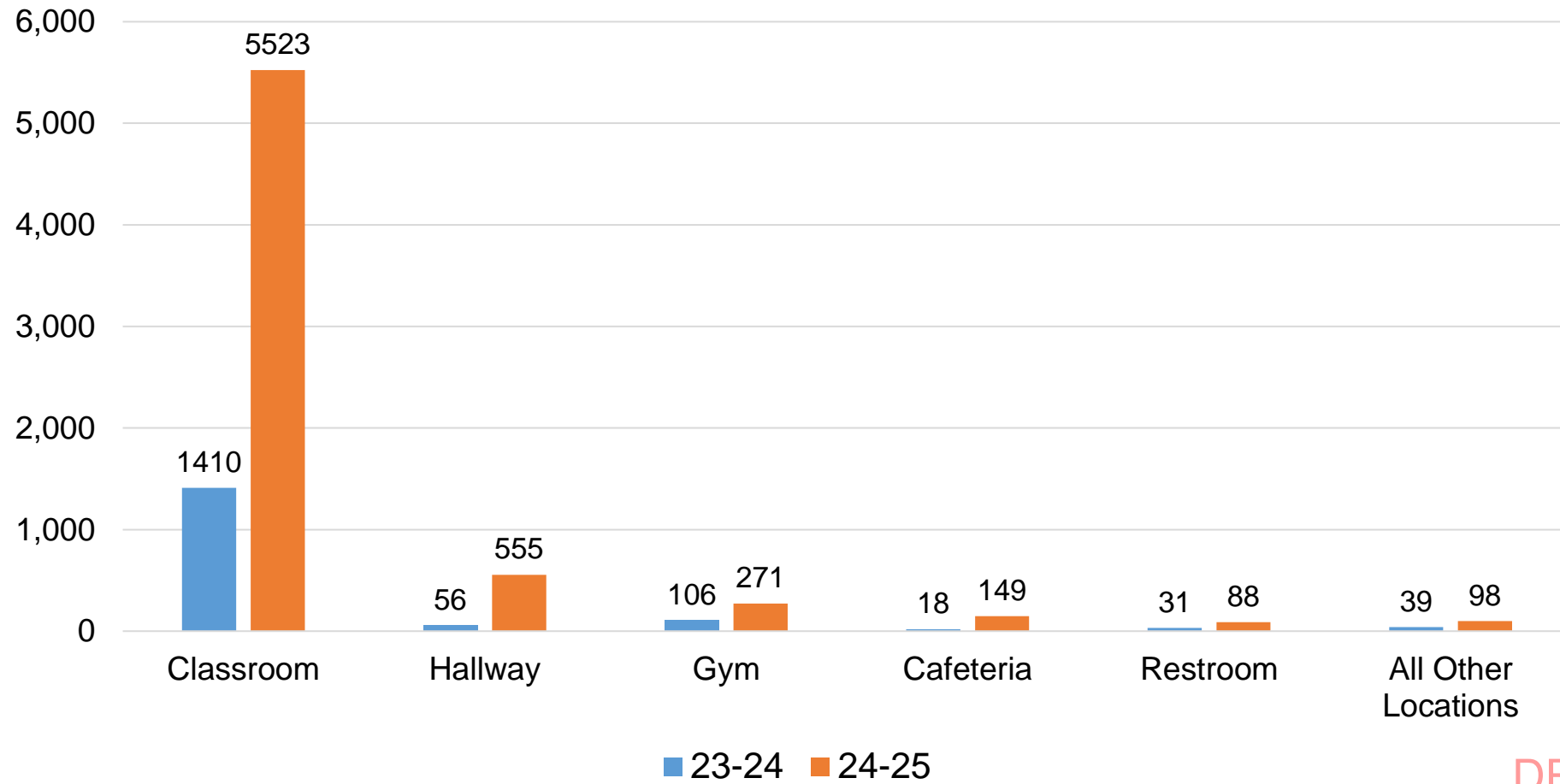
# Cell Phone Violations - Primary Violation<sup>3</sup>



Data generated on 6/10/25.

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# Cell Phone Violations - Primary Violation<sup>4</sup> By Location



Data generated on 6/10/25.

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SUBJECT TO CHANGE

# Questions

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SUBJECT TO CHANGE



**Subject:** Textbook Adoption: AP Latin **Item Number:** 12F

**Section:** Information **Date:** June 24, 2025

**Senior Staff:** Danielle E. Colucci, Ed. D., Chief Academic Officer

**Prepared by:** Crystal L. Lewis-Wilkerson, Ed. D., Director K-12 & Gifted Program

Kelly Arble, World Language Coordinator

**Presenter(s):** Crystal Lewis-Wilkerson, Ed. D., Director K-12 & Gifted Program

Kelly Arble, World Language Coordinator

**Recommendation:**

That the School Board receive information regarding the adoption of the AP Latin Textbook.

**Background Summary:**

Based on VBCPS guidelines, the Department of Teaching and Learning is presenting the School Board the AP Latin Textbook for adoption.

**Source:**

N/A

**Budget Impact:**

N/A

**Next Steps:**

Agenda item is scheduled for School Board action on August 12.



# Textbook Adoption: AP Latin

**School Board Information**

**June 24, 2025**

**The Department of Teaching and Learning**

**Office of K-12 and Gifted Programs**

# Open Educational Resources (OER)

teaching, learning, and research materials that are either in the public domain or licensed in a manner that provides everyone with free and perpetual permission to engage in the 5R activities– retaining, remixing, revising, reusing and redistributing the resources

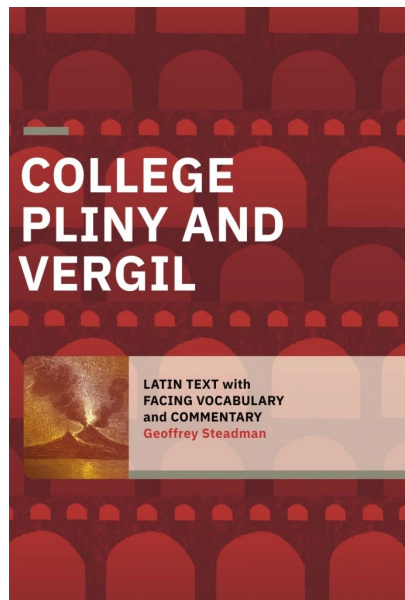
# Textbook Recommendation:

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SUBJECT TO CHANGE 3

## Rationale

### *AP Latin*

*College Pliny and Vergil* (1st Ed.), Geoffrey Steadman



- Aligns to the thematic course content and skills outlined in the AP Latin curriculum framework set forth by the College Board
- Includes all required readings on the AP Latin syllabus updated for 2025-2026 SY
- Provides a running vocabulary list, detailed grammar explanations, and ample historical/cultural context for all readings
- Well-organized, easy-to-use format that is appropriate for an intermediate level student
- Additional free resources are provided on the publisher's website, including student translation sheets and vocabulary PowerPoints
- A PDF version is available for parents and students to access

# Implementation Costs

<b>Course(s)</b>	<b>Recommendations</b>	<b>Student Enrollment</b>	<b>Initial Implementation Cost</b>	<b>Five Year Additional Costs (3%/yr.)</b>	<b>Total Implementation Cost</b>
AP Latin	<i>College Pliny and Vergil (1st Ed.)</i>	15	\$0	\$0	\$0

**Questions?**



**Subject:** Policy Review Committee Recommendations **Item Number:** 14 A1-4

**Section:** Consent **Date:** June 24, 2025

**Senior Staff:** Cheryl R. Woodhouse, Chief of Staff

**Prepared by:** Carolyn Weems, PRC Chair and Kamala Lannetti, School Board Attorney

**Presenter(s):** Kamala Lannetti, School Board Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its May 21, 2025 meeting.

**Background Summary**

1. **Policy 3-67 – Environmentally Sustainable Practices** – the PRC recommends removing language that requires the School Division to design new construction to LEED standards and other minor formatting changes.
2. **Policy 4-3 Grievances and Grievance Procedures: Teachers** – the PRC recommends minor scrivener’s changes.
3. **Policy 4-4 Equal Employment Opportunity, Non-discrimination and anti-harassment and Compliance Officers** – the PRC recommends including updating the language to align with the language in the Virginia Human Rights Act, updating address information throughout the policy.
4. **Policy 4-15 Personnel Records** – the PRC recommends updating the list of documents that are to be maintained in the official personnel file, rewording language for clarity, and minor scrivener’s changes.

**Source:**

Code of Virginia, 1950, as amended § 22.1-253.13:7 School board policies.  
Policy Review Committee Meeting May 21, 2025

**Budget Impact:**

None.

**Next Steps:**

None.

## BUSINESS AND NONINSTRUCTIONAL OPERATIONS

### Environmentally Sustainable Practices

#### A. Generally

The School Board recognizes the critical importance of environmental sustainability in today's changing world and is committed to fostering the principles of environmental, economic, and social stewardship ~~by encouraging through~~ the incorporation of sustainable practices throughout the School Division.

#### B. Purpose

The intent of this Policy is to provide a healthful learning/working environment which contributes to reducing emissions, protecting, conserving, and enhancing the nation's environmental resources while providing long-term savings to taxpayers through lower operating costs.

#### C. Sustainability Provisions

The School Board will encourage the following sustainability practices throughout the School Division:

~~1. Require that all School Division new construction projects and major modernization/renovation projects be designed and constructed to a minimum LEED (Leadership in Energy and Environmental Design) Certified or equal.~~

~~2.1.~~ Minimize the amount of School Division waste sent to the landfill through the continuation of a division wide recycling program including but not limited to all school building, administration, and support facilities.

~~3.2.~~ Heighten awareness about the importance of environmental sustainability throughout the School Division through the curriculum and the promotion of environmental programs and sustainability initiatives.

~~4.3.~~ Promote the use of "Green Seal" certified, or equivalent, cleaning products in conjunction with sustainable cleaning practices throughout the School Division.

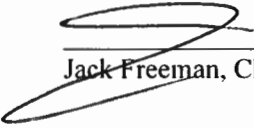
~~5.4.~~ Reduce division wide emissions through the use of innovative energy management practices such as Performance Contracting and Solar Power Purchase Agreements, while developing programs that monitor and regulate energy consumption.

- ~~6.5.~~ Purchase Energy Star rated appliances and electronics when possible.
- ~~7.6.~~ Continue the no-idle policy for school buses while encouraging the purchase of low emission vehicles for all fleet transportation.
- ~~8.7.~~ Continue the implementation of a Building Maintenance Plan that is committed to addressing indoor environmental quality in a proactive manner.
- ~~9.8.~~ Specify, as a minimum, 30% recycled content paper in lieu of standard office paper for all purchases.
- ~~10.9.~~ Incorporate methods to reduce paper consumption and save energy by: electronic filing, two-sided copying, web-based conferencing, and the transfer of data via online portals.
- ~~11.10.~~ Continue to promote the use of low impact fertilizers and Pest Management Controls.

Adopted by the School Board: February 17, 2009  
Amended by School Board: June 8, 2010  
Scrivener's Amendments: September 11, 2014  
Amended by School Board: February 8, 2022

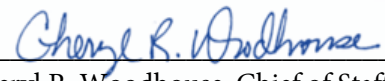
**APPROVED AS TO  
LEGAL SUFFICIENCY**

Kamala H. Lennetti

  
\_\_\_\_\_  
Jack Freeman, Chief Operations Officer

06/02/2025

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Cheryl R. Woodhouse, Chief of Staff

6/3/2025

\_\_\_\_\_  
Date

## PERSONNEL

### **Grievances and Grievance Procedures: Teachers**

The School Board will provide an orderly and timely procedure for resolving disputes and recommendations for dismissal or other disciplinary action regarding teachers.

#### **A. Grievability**

##### 1. Determination of Grievability

Decisions regarding ~~whether or not~~whether a matter is grievable shall be made by the School Board at the request of the School Administration or the grievant and such decision shall be made within ten (10) business days of such request. The School Board shall reach its decision only after allowing the School Administration and the grievant the opportunity to present written or oral argument regarding grievability. The decision as to whether the arguments shall be written or oral shall be in the discretion of the School Board. Substantial compliance with the grievance procedures shall not be grievable and the Superintendent or designee is authorized to make the determination whether the grievant has substantially complied with the grievance procedures. If the grievant alleges that the School Administration has failed to substantially comply with the grievance procedures, the matter will be referred to legal counsel to determine whether the School Administration has substantially complied. Legal counsel will advise the School Board regarding the alleged failure to ~~comply~~comply, and the School Board will make a determination regarding whether the failure to comply entitles the grievant to proceed to the next grievance step.

#### **B. Election of Hearing Before a Hearing Officer or School Board**

Upon the appeal of a Part II grievance by any employee or the appeal of a Part III grievance by a teacher, the School Board elects that all such appeals shall be heard first by a hearing officer. At its sole discretion, the School Board may elect to hold a hearing for any such appeal without having a hearing officer first hear the appeal and make a written recommendation to the School Board.

#### **Legal Reference**

Code of Virginia § 22.1 306, as amended. Definitions.

Code of Virginia § 22.1 308, as amended. Grievance procedure.

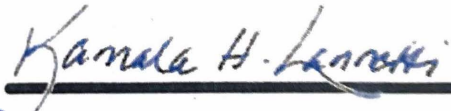
Code of Virginia §22.1- 311, as amended. Hearing before school board or hearing officer.

Code of Virginia § 22.1 314, as amended. Decision of school board; issue of grievability; appeal.

Virginia Board of Education Regulations 8VAC20-90 *et seq.*, as amended. Procedure for Adjusting Grievances.

Adopted by School Board: July 19, 1973  
Amended by School Board: February 19, 1974  
Amended by School Board: August 23, 1974  
Amended by School Board: September 16, 1975  
Amended by School Board: November 16, 1976  
Amended by School Board: August 21, 1979  
Amended by School Board: October 18, 1983  
Amended by School Board: June 18, 1985  
Amended by School Board: May 17, 1988  
Amended by School Board: November 15, 1988  
Amended by School Board: August 21, 1990  
Amended by School Board: July 16, 1991  
Amended by School Board: July 13, 1993 (Effective August 14, 1993)  
Amended by School Board: March 19, 2002  
Amended by School Board: February 4, 2003  
Amended by School Board: October 15, 2013  
Amended by School Board: October 18, 2016  
Amended by School Board: June 23, 2020

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6/4/2025



6/5/2025

## PERSONNEL

### **Equal Employment Opportunity, Non-discrimination and anti-harassment and Compliance Officers**

#### **A. Purpose**

The School Board is committed to maintaining an environment that is free from discrimination and harassment based on race, color, religion, ethnic or national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status. Employees are expected to conduct themselves in a manner built on mutual respect, to understand and appreciate differences, and to treat all persons fairly and with respect and courtesy. The School Board directs the Superintendent to take prompt and appropriate action to investigate and resolve all complaints made under this Policy and to publish and provide training regarding this Policy and any supporting regulations.

#### **B. Equal Employment Opportunity**

The School Board is an equal opportunity employer and is committed to hiring and retaining qualified individuals. Accordingly, all recruiting, hiring and promoting for all job classifications, rates of pay or other forms of compensation, all employment actions or conditions of employment are made without regard to race, color, religion, ethnic or national origin, sex, sexual orientation, gender identity, pregnancy, childbirth or related medical conditions, age, marital status, disability, genetic information or veteran status or any other basis protected by applicable federal, state or local law or regulation except where such categories are bona fide occupational qualifications.

#### **C. Employee Compliance**

School Board employees will comply with this Policy and with any regulations promulgated by the Superintendent to ensure that this Policy of non-discrimination and non-harassment is implemented. The Superintendent is directed to take appropriate actions ~~with regard to~~ regarding any employee who fails to comply with this Policy and supporting regulations including discipline up to and including dismissal from employment.

#### **D. Compliance Officers**

Any employee or applicant for employment who experiences or perceives discrimination and/or harassment under this Policy should report the complaint to the below listed designated contacts who handle compliance with this Policy.

1. **Title VI of the Civil Rights Act (race) and Title IX of the Education Amendments of 1972 (sex discrimination) regulations for personnel** employment policies and practices - Chief Human Resources Officer,

2512 George Mason Drive, Building 6 ~~Room 122~~, Municipal Center, Virginia Beach, Virginia 23456, telephone (757) 263-1133, facsimile (757) 263-1081.

2. **Title VI of the Civil Rights Act (race) and Title IX of the Education Amendments of 1972 (sex discrimination) regulations for student programs** - Director of the Office of Student Leadership, ~~Laskin Road Annex~~ Plaza Annex, 1413 Laskin Road ~~641 Carriage Hill Road~~, Virginia Beach, Virginia ~~23451~~ 23452, telephone (757) 263-2020, facsimile (757) 263-2022.
3. **Title II of the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1974-(disability discrimination) for personnel** - Chief Human Resources Officer, 2512 George Mason Drive, Building 6 ~~Room 122~~, Municipal Center, Virginia Beach, Virginia 23456, telephone (757) 263-1133, facsimile (757) 263-1081.
4. **Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act, and the Individuals with Disabilities Act (disability discrimination) for students** - Director of Student Support Services, Plaza Annex, 641 Carriage Hill Road, Virginia Beach, Virginia 23452, (757) 263-1980, facsimile (757) 493-5437 or Director of the Office of Programs for Exceptional Children, ~~Laskin Road~~ Plaza Annex, 1413 Laskin Road ~~641 Carriage Hill Road~~, Virginia Beach, Virginia ~~23451~~ 23452, telephone (757) 263-2400, facsimile (757) 263-2067.

Complaints may also be filed directly with the United States Department of Education Office for Civil Rights at the address below:

United States Department of Education  
Office for Civil Rights  
Lyndon Baines Johnson Department of Education Bldg.  
400 Maryland Avenue, SW  
Washington, DC 20202-1100

Telephone: 800-421-3481  
FAX: 202-453-6012; TDD: 800-877-8339  
Email: [OCR@ed.gov](mailto:OCR@ed.gov)

#### **Legal Reference**

Americans with Disabilities Act of 1990, 42 U.S.C. §12101, *et seq.*, as amended.

Title IX of the Education Amendments of 1972, 20 U.S.C. §§1681-88, as amended.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794, 34 C.F.R. Section 104.7 (a) and (b), as amended.

Code of Virginia, § 2.2-3900, as amended. Virginia Human Rights Act.

Pregnancy Discrimination Act of 1978, P.L. 95-555, 92 Stat: 2076, as amended.

Equal Pay Act of 1963, 29 U.S.C. §201, *et seq.*, as amended.

Civil Rights Act of 1964 (Title VII), P.L. 88-352, as amended.

Age Discrimination in Employment Act of 1976, P.L. 90-202, U.S.C. §621, *et seq.*, as amended.

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: June 8, 2004

Amended by School Board: November 19, 2013

Amended by School Board: August 18, 2015

Amended by School Board: November 15, 2016

Amended by School Board: October 10, 2017

Amended by School Board: January 23, 2018

Amended by School Board: June 23, 2020

Amended by School Board: October 29, 2020

**APPROVED AS TO  
LEGAL SUFFICIENCY**

Kamala H. Larrabee

Harnita Notman 6/4/2025

Cheryl R. Woodhouse

6/5/2025

## PERSONNEL

### Personnel Records

#### A. Confidentiality of Files

The School Board will generally protect the confidentiality of personnel files, personnel references, academic credits and other similar documents, but reserves the right to release such information in accordance with law and written School Board policy or regulation.

~~In the event that~~ If an employee or former employee engages in conduct which becomes the subject of public concern as reported in the news media, or such person otherwise discloses matters related to ~~his/her~~ employment to the news media, the School Board authorizes the Superintendent or designee to disclose accurate and relevant information regarding such person's actions and employment.

#### B. Definition of Personnel Files

"Personnel file" means, for the purposes of this Policy, ~~any and all~~ memoranda, entries or other documents included in the employee's file as maintained in the central school administration office or in any file on the employee maintained within a school in which the employee serves. The term "official personnel file" shall only pertain to that personnel file maintained by the Department of Human Resources.

#### C. Contents of Files

1. The official personnel file of an active employee should include the following:
  - Original application or resume resulting in employment;
  - Employment Agreements;
  - Evaluations, Observations, and Assessments including rebuttal information submitted by the employee;
  - Correspondence to include letters of expectation, written reprimands, conference /commendations summaries, commendation letters, transfer/promotion requests, academic leave & military leave orders;
  - Performance Improvement Plans;
  - Contract information;
  - Change of name or address;
  - Certification/licensure information;
  - DMV transcripts;

- Salary supplement or stipend information;
- Handbook and policy acknowledgements;
- Sick leave bank membership

Except for the documents identified above, only material deemed relevant to the employment status shall be added to the official personnel file.

2. The following are not part of the official personnel file, but will be maintained in separate; confidential files:

- Immigration (I-9) forms;
- Documents in the grievance process;
- Discrimination, EEOC, and employee relations investigation case files;
- Records of arrests, convictions, background investigations, or security clearance information;
- Recruitment and selection records;
- Letters of recommendation for employment and/or references on applicants;
- Medical records, including ADA accommodation requests and Short-term and Long-term disability claims;
- Drug and Alcohol test results;
- Information regarding Workers' Compensation claims and Accident Investigations;
- Copies of state and federal withholding forms (housed in the Payroll Office);
- Benefits enrollment forms (housed in the Consolidated Benefits Office);
- Exit interviews;
- Unemployment Compensation material.

#### **D. Access to File**

1. Access by the Employee

a. **When or how to review**

An employee may review the contents of ~~his/her~~their personnel file during regular office hours and at the convenience of the employee charged with the ~~safe-~~keeping~~safe~~ keeping of the records or may review by mail if the employee makes a written request with proper identification that the School Division has reasonable assurance to be accurate.

b. **Charges**

A reasonable charge may be imposed if copies must be made and/or delivered to the requestor.

c. **Persons accompanying reviewer**

An employee reviewing the file in person may be accompanied by a person of choice.  
~~An employees reviewing the files in person may be accompanied by a another person of his/her choosing.~~

d. **Challenging accuracy of records**

If the employee gives notice ~~that he/she wishes~~ to challenge, correct or explain information in his/her personnel records, the School Division will investigate the concern and document the current status of the information.

- 1) If the information is found to be incomplete, inaccurate, not pertinent, not timely, or not necessary to be retained, it will be corrected or purged from the records.
- 2) The School Division retains the authority to determine what information is necessary and pertinent to be included in personnel files subject to the employee's right to appeal that decision in accordance with this Policy.
- 3) The employee may not use this procedure to ~~appeal:~~ appeal test scores; decisions to hire; promote; demote; non-renew; dismiss; or otherwise discipline an employee; evaluations or observations where discretion was fairly exercised by the person conducting such evaluations or observations; wages or benefits; work assignments; or other matters subject to grievance procedures.
- 4) The School Division reserves the right to maintain records removed from personnel files in confidential files for the purpose of demonstrating compliance with this Policy or applicable law or regulation. If material is removed from a personnel file, the School Division will furnish past recipients of information from these records with notification that the items has been purged or corrected. The School Division will make reasonable efforts to confirm that such notification was received.
- 5) If the School Division's investigation of the employee's complaint, does not resolve the dispute, the employee may file a statement of not more than 200 words setting forth ~~his/her~~ position. Such statement will be attached to the disputed record and will be provided to any past recipients of the disputed record. Review and challenge of personnel files will be done in accordance with applicable law or regulation, as amended.

2. Access by Other Persons

a. **Access with permission of the Employee**

Upon written permission by the employee, other persons shall be permitted to review the employee's personnel file. A new authorization shall be required for each review.

**b. Access without consent of the Employee**

The following persons may review an employee's personnel file without the consent of the employee:

- 1) Administrators and supervisors who have line responsibility over the employee.
- 2) School Board Members, when acting as a whole or through Committees and review is necessary for a pending matter.
- 3) A person with a court order, valid subpoena; or
- 4) Other persons authorized by federal or state law or regulation.

**E. Disclosure of Employment-Related Information to Specific Current or Specific Prospective Employers**

1. In response to an inquiry made by a specific current or a specific prospective employer, the Superintendent or his designee may provide accurate information concerning the professional conduct, job performance, and/or reasons for separation or discipline of a current or former employee. At the Superintendent's or ~~his~~ designee's discretion, the information will be released in accordance with regulations developed by the Superintendent and may be limited ~~to:~~ 1) whether the employee is eligible for rehire; 2) whether the employee was terminated, resigned, or retired; or 3) whether the employee left for personal reasons. A current or former employee's entire personnel record may be released to a specific current or specific prospective employer upon receipt from the employee of a signed Release of Information form.
2. School Board employees are prohibited from providing a recommendation of employment for any employee, contractor, or agent if it is known, or there is probable cause to believe, that such school employee, contractor, or agent engaged in sexual misconduct regarding a minor or adult student in violation of the law.

**Editor's Note**

*For Disclosure of personal information upon resignation, see Policy 4-16.*

**Legal Reference**

Code of Virginia § 2.2-3700 et seq., as amended. The Virginia Freedom of Information Act.

Code of Virginia § 2.2-3800 et seq., as amended. The Government Data Collection and Dissemination Practices Act.

Code of Virginia § 8.01-46.1 as amended. Disclosure of employment-related information; presumptions; causes of action; definitions.

**Related Links**

School Board Policy 4-16

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: April 17, 2001

Amended by School Board: August 2, 2016

Amended by School Board: January 28, 2020

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Larrotti

Marnita Notman 6/4/2025

Cheryl R. Anderson

6/5/2025



Subject: School Board Organizational Matters

Item Number: 14B1-3

Section: Consent

Date: June 24, 2025

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Kathleen J. Brown, School Board Chair

**Recommendation:**

That the School Board:

1. **Superintendent’s Designee in the Absence of the Superintendent:** Approve the Superintendent’s recommendation to appoint Cheryl R. Woodhouse, Chief of Staff, and Crystal M. Pate, Chief Financial Officer, as designees of the division superintendent to attend meetings of the School Board in the absence or inability to attend of the superintendent for the 2025-26 fiscal year pursuant to *Code of Virginia § 22.1-76, ... approval of division superintendent's designee.*
2. **Signature Authority in the Absence of the Superintendent:** Authorize the Superintendent’s recommendation to extend the term of signature authority for Cheryl R. Woodhouse, Chief of Staff, and Crystal M. Pate, Chief Financial Officer, through June 30, 2026 to sign all Virginia Department of Education correspondence (VDOE), reports, documents, requisitions and other official correspondence in the absence of the division superintendent.
3. **Payroll Deductions:** Authorize the following list of payroll deductions for the 2025-26 fiscal year pursuant to Board Policy 4-36 – Payroll Deductions; and its corresponding Regulation 4-36.1 – Payroll Deductions:
 

1. Health Plans	11. State Tax Liens	20. Employee Authorized Payment(s) owed to the School Division
2. Dental Plans	12. Local Tax Liens	21. VRS Service Buy Back
3. Tax Sheltered Annuities	13. State Education (Student Loans)	22. Workers' Compensation Salary/Leave Adjustments
4. Flexible Benefit Plans	14. Child Support	23. Travel Advance and Other Purchase Repayments
5. Long Tenn Disability Plan	15. Court Orders/Bankruptcies	24. Voluntary Benefits
6. Association Dues	16. Legal Resources	25. Administrative Processing Fees, where applicable
7. United Way	17. Direct Deposit	26. VRS Retirement - Member Contribution Rate
8. Deferred Compensation	18. VRS Optional Life Insurance	27. Virginia Beach Education Foundation
9. Garnishments	19. Salary/Leave Adjustments	
10. Federal Tax Liens		

**Background Summary:**

N/A

**Source:**

*Code of Virginia § 22.1-72*, as amended. Annual organizational meetings of school boards.  
*Code of Virginia § 22.1-76*, as amended, ...approval of division superintendent’s designee.  
Board Policy 4-36: Payroll Deductions  
Division Regulation 4-36.1: Payroll Deductions

**Budget Impact:**

N/A

**Next Steps:**

No further action needed.



**Subject:** Lynnhaven Elementary School HVAC Replacement **Item Number:** 14C

**Section:** Consent **Date:** June 24, 2025

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute a contract with JRC Services, LLC for the Lynnhaven Elementary School HVAC Replacement in the amount of \$4,297,728.

**Background Summary:**

Project Architect:	HBA Architecture & Interior Design, Inc.
Contractor:	JRC Services, LLC
Contract Amount:	\$4,297,728
Construction Budget:	\$4,893,935
Number of Responsive Bidders:	5
Average Bid Amount:	\$4,823,949
High Bid:	\$5,624,000

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-018 Renovations and Replacements- HVAC Phase III

**Next Steps:**

No further action needed



**Subject:** Pembroke Elementary School HVAC Replacement **Item Number:** 14D

**Section:** Consent **Date:** June 24, 2025

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute a contract with Comfort Systems of Virginia for the Pembroke Elementary School HVAC Replacement in the amount of \$1,139,000.

**Background Summary:**

Project Architect:	Dills Architects
Contractor:	JRC Services, LLC
Contract Amount:	\$1,139,000.00
Construction Budget:	\$1,389,981.00
Number of Responsive Bidders:	5
Average Bid Amount:	\$1,199,376.40
High Bid:	\$1,296,500.00

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-018 Renovations and Replacements- HVAC Phase III

**Next Steps:**

No further action needed



Subject: Updated General Fees Schedule 2025-2026

Item Number: 14E

Section: Consent

Date: June 24, 2025

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

**Recommendation:**

That the School Board approve the information presented on June 2 for the Revised FY 2025/26 General Fees Schedule, which includes revisions to the Adult Learning Center Adult Nursing Program rates.

**Background Summary:**

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to school board approval. Fee adjustments or new fees for the 2025/26 school year are shown in red.

**Source:**

- 8 VAC 20-720-80 *Student Fees and Charges*
- Code of Virginia § 22.1-5 *Regulations concerning admission of certain persons to schools; tuition charges*
- School Board Policy 3-22 *Tuition Fees*
- School Board Policy 5-69 *Fees/Materials/Deposits/Reimbursements*
- School Board Regulation 5-10.1 *Admission Requirements: General*
- School Board Regulation 5-10.3 *International Students*

**Budget Impact:**

Revenue from General Fees typically cover all costs.

**Next Steps:**

No further steps required.



# General Fees Schedule 2025/2026

School Board Information

June 24, 2025

**Office of Budget Development**

# General Fees Schedule 2025-2026

Fee/Assessment	Approved 2024-25 Rate(s)	
<b>Student Meal Prices</b>		
Paid Lunch – Elementary/Secondary	\$2.95	<b>\$3.05</b>
Reduced Lunch – Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast – Elementary/Secondary	\$1.50	<b>\$1.60</b>
Reduced Breakfast – Elementary/Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed – will not exceed 4% on any items	As needed – will not exceed 4% on any items
<b>Summer School Tuition Programs</b>		
Level I – Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II – Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III – Summer School (free lunch)	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00
Digital Campus Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Digital Campus Online HPE II with Virginia Driver Education Traffic Safety (Summer School)	\$350.00 (full cost meals) \$200.00 (reduced cost meals) \$125.00 (free meals)	<b>\$360.00 (full cost meals)</b> <b>\$210.00 (reduced cost meals)</b> <b>\$135.00 (free meals)</b>
HS/MS Band Summer Enrichment Program	\$110.00	\$110.00
HS/MS Strings Summer Enrichment Program	\$110.00	\$110.00
HS/MS Summer Vocal Music Camp Program	\$110.00	\$110.00
HS/MS Summer Theatre Camp Program	\$110.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	No fee	No fee
<b>Driver Education Program Fees</b>		
Behind the Wheel (School Year)	\$210.00	<b>\$250.00 (full cost meals)</b> <b>\$210.00 (reduced cost meals)</b> \$210.00 (free meals)

# General Fees Schedule 2025-2026

Fee/Assessment	Approved 2024-25 Rate(s)	Proposed 2025-26 Rate(s)
<b>Driver Education Program Fees cont.</b>		
Behind the Wheel (Summer School)	\$210.00	\$250.00 (full cost meals) \$210.00 (reduced cost meals) \$210.00 (free meals)
Digital Campus Online HPE II with Virginia Driver Education Traffic Safety (School Year)	No fee	\$60.00
<b>Student Transcript Fees</b>		
Current Students – Transcript Requests	\$2.00 (if mailed)	\$2.00 (if mailed)
Former Students – Transcript Requests	\$5.00	\$5.00
<b>Student Parking Fees</b>		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
<b>Course Fees (Materials and Other Fees)</b>		
<b>Adult Learning Center – Adult Basic Education Courses</b>		
Registration Fee – VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40.00 per month Evening Class - \$30.00 per month	Day Class - \$40.00 per month Evening Class - \$30.00 per month
Placement Evaluation Fee	\$0.00 per person	\$0.00 per person
<b>Adult Learning Center – Community Education Courses</b>		
Tuition, Texts, and materials	\$23.00 - \$3,000.00	\$23.00 - \$3,000.00
Nonresident Surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
PN I – II Adult Student Licensed Practical Nursing Program	\$2,750.00	\$2,631.00
PN3 New Adult Student Licensed Practical Nursing (LPN) Program	\$4,730.00	\$4,855.00
PN3 Adult Student Licensed Practical Nursing (LPN) Program	\$6,985.00	\$7,085.00
<b>Adult Learning Center – English Language Acquisition Program (ELA)</b>		
Registration Fee – Virginia Beach Residents	\$50.00	\$50.00

# General Fees Schedule 2025-2026

Fee/Assessment	Approved 2024-25 Rate(s)	Proposed 2025-26 Rate(s)
<b>Adult Learning Center – English Language Acquisition Program (ELA) – cont.</b>		
Tuition – Non-Residents	\$100.00	\$100.00
ESL Textbooks	\$50.00 - \$120.00	\$50.00 – \$120.00
<b>Advanced Technology Center Courses</b>		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
<b>Business and Information Technology Courses</b>		
Computer Courses	\$4.00 - \$10	\$4.00 – \$10.00
<b>Advanced Technology Center - Family and Consumer Science</b>		
Intro to Culinary Arts (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Hospitality and Catering (HS)	\$15.00 – 25.00 Year Long	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00	\$10.00
Parenting and Early Learning Careers (HS)	\$6.00 - \$10.00	\$6.00 - \$10.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
<b>Substance Abuse Intervention Program (SAIP)</b>		
SAIP Drug Assessment Requirement	\$35.00 - \$65.00	\$35.00 - \$65.00
<b>Technology Education Courses</b>		
Photography & Communications Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$15.00	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00
Power and Transportation Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00 - \$15.00	\$5.00 - \$15.00
<b>Technical &amp; Career Education Center Courses</b>		
Practical Nursing I and II (LPN HS)	\$995.00	\$986.00
Cosmetology (tool kits)	\$300.00	\$294.00
Electronics/Robotics I (lab pack fee)	\$25.00	\$30.00
Electronics/Robotics II (lab pack fee)	\$30.00	\$35.00
Pharmacy Technician	No fees required for SY 24-25	No fees required for SY 25-26
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester

# General Fees Schedule 2025-2026

Fee/Assessment	Approved 2024-25 Rate(s)	Proposed 2025-26 Rate(s)
<b>Middle and High School Summer Programs</b>		
<b>Summer Camps/Programs</b>		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
<b>Athletic Tickets</b>		
<b>Middle School</b>		
Adult Ticket	\$3.00	\$6.00
Student Ticket	\$2.00	\$3.00
<b>High School</b>		
Adult Ticket	\$7.00	\$10.00
Student Ticket	\$4.00	\$5.00
Children (not of school age)	Free	Free
Athletic Pass (3 or less)	\$65.00 each	\$71.50 each
Athletic Pass (4 or more)	\$54.50 each	\$59.95 each
<b>Nonresident Student Tuition</b>		
VBCPS Full Time Employees – Elementary Level (ADM eligible, no transportation)	\$0.00	\$0.00
VBCPS Full Time Employees – Secondary Level (ADM eligible, no transportation)	\$0.00	\$0.00
Other – Elementary Level (ADM eligible, no transportation)	\$5,800.00	\$6,600.00
Other – Secondary Level (ADM eligible, no transportation)	\$5,500.00	\$6,200.00
F-1 Student Tuition (Unsubscribed, Not ADM eligible)	\$15,400.00	\$16,300.00



**Subject:** Old Seatack ES/Law Enforcement Training Academy (LETA) Lease **Item Number:** 14F

**Section:** Consent **Date:** June 24, 2025

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Chair to execute the attached second Lease Extension to the original lease dated April 25, 2000 between the School Board and the City of Virginia Beach to continue to house the Law Enforcement Training Academy (LETA) at the Old Seatack Elementary School.

**Background Summary:**

The City has been utilizing the Old Seatack Elementary School for their LETA program since 2000. This extension will allow the program to remain at the school for an additional one-year term with four automatic one-year renewals.

**Source:**

School Board Policy 3-23

**Budget Impact:**

N/A

**Next Steps:**

No further action needed

## SECOND LEASE EXTENSION

This SECOND LEASE EXTENSION (the “Second Extension”), dated this \_\_\_\_ day of \_\_\_\_\_, 2025 is made by and between the SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, a body politic as set forth in Article VIII, Section 7 of the Constitution of Virginia, (“Lessor” or “School Board”), and the CITY OF VIRGINIA BEACH, a municipal corporation of the Commonwealth of Virginia (“Lessee” or “City”; together, Lessor and Lessee referred to herein as the “Parties”).

WHEREAS, Lessor and Lessee entered into a twenty (20) year lease dated April 25, 2000 (the “Lease”) for approximately 8.63 acres of School Board-owned land located at 411 Birdneck Circle, Virginia Beach, Virginia (GPIN: 2417-57-0096) together with the building thereon known as Old Seatack Elementary School (the “Premises”);

WHEREAS, the Lease was amended by a First Lease Extension fully executed on August 25, 2020 (the “First Extension”) that extended the term of the Lease by five (5) years;

WHEREAS, the Parties hereto desire to extend the term of the Lease for another five (5) years, with five (5) additional one-year options to further extend, as set forth herein; and

WHEREAS, for purposes of the Lease, the First Extension, and this Second Extension, use of the Premises has been continuous and the Parties agree that no lapse has occurred.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree that the Lease is amended as follows:

1. **TERM**: The term of the Lease is hereby extended for five (5) years, commencing on June 1, 2025, and continuing until May 31, 2030 (the “Extension Term”). The Extension Term shall automatically renew annually for up to five (5) additional one-year terms, unless either Party gives at least ninety (90) days’ written notice of its intent not to renew.
2. **FULL FORCE AND EFFECT**: Any terms not defined in this Second Extension shall have the respective meanings ascribed to them in the Lease and subsequent modifications thereof. In the event of any conflict between the terms of the Lease and this Second Extension, the terms of this Second Extension shall prevail. Except as hereinabove amended, all terms and condition of the Lease shall remain unchanged and in full force and effect. This Second Extension shall be binding upon and inure to the benefit of the Parties and their respective successors in interest.
3. **COUNTERPARTS/ELECTRONIC SIGNATURE**: This Second Extension may be executed in any number of counterparts, each of which shall together be deemed to constitute one single original instrument. Signature may be effected by facsimile, electronically, email, or portable document format (“pdf”) file, which shall be treated as an original signature, valid, binding, and admissible against all Parties.

IN WITNESS WHEREOF, the Parties hereto have executed and delivered this Second Extension as of the date first written above.

LESSOR:

**SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH**, a body politic as set forth in Article VIII, Section 7 of the Constitution of Virginia

By: \_\_\_\_\_  
Chair of School Board

ATTEST: \_\_\_\_\_  
Clerk of School Board

COMMONWEALTH OF VIRGINIA  
CITY OF VIRGINIA BEACH, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_, Chair of the School Board of the City of Virginia Beach.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_  
My registration number: \_\_\_\_\_

Approved as to Content:

Approved as to Legal Sufficiency:

\_\_\_\_\_  
Office of Facilities Services  
(School Board)

\_\_\_\_\_  
School Board Attorney

LESSEE:

**CITY OF VIRGINIA BEACH**, a municipal corporation of the Commonwealth of Virginia

By: \_\_\_\_\_  
City Manager / Authorized Designee  
of City Manager

ATTEST: \_\_\_\_\_  
City Clerk/Authorized Designee

COMMONWEALTH OF VIRGINIA  
CITY OF VIRGINIA BEACH, to-wit:

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2025, by \_\_\_\_\_, City Manager/Authorized Designee of City Manager of the City of Virginia Beach, on its behalf.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_  
My registration number: \_\_\_\_\_

Approved as to Content:

Approved as to Legal Sufficiency:

\_\_\_\_\_  
Public Works / Real Estate  
(City)

\_\_\_\_\_  
City Attorney



**Subject:** Personnel Report **Item Number:** 15A

**Section:** Action **Date:** June 24, 2025

**Senior Staff:** Darnita L. Trotman, Ed.D., Chief Human Resources Officer

**Prepared by:** Darnita L. Trotman, Ed.D., Chief Human Resources Officer

**Presenter(s):** Donald R. Robertson Jr., Ph.D., Superintendent

**Recommendation:**

That the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the June 24, 2025, Personnel Report.

**Background Summary:**

List of appointments, resignations, and retirements for all personnel.

**Source:**

School Board Policy #4-11, Appointment  
School Board Policy #4-16, Resignation and Job Abandonment

**Budget Impact:**

Appropriate funding and allocations

Personnel Report  
Virginia Beach City Public Schools  
June 24, 2025  
2024-2025 SY

<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Unified Salary Scale	Appointments - Elementary School	Creeds	6/12/2025	Dalton L Cason	Custodian II Head Night	not applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - Elementary School	Kempsville	6/16/2025	Carlos S Bautista	Custodian II Head Night	not applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - Elementary School	Princess Anne	6/2/2025	Ahmad R Parks	Custodian III Head Day	not applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - Elementary School	Windsor Woods	6/2/2025	Aldric Ellerbee	Custodian III Head Day	not applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - High School	Cox	7/1/2025	Arianna M Thielen	School Office Associate II	not applicable	Barshop Jewish Community Center, TX
Assigned to Unified Salary Scale	Appointments - High School	First Colonial	5/7/2025	Michael D Martin	Custodian III Head Night	not applicable	VBCPS
Assigned to Unified Salary Scale	Appointments - High School	Ocean Lakes	6/11/2025	Sherri Newell	Custodian I	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - High School	Ocean Lakes	6/11/2025	Rachel O Tyree-Herrmann	Custodian I	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Custodial and Distribution Services	6/11/2025	Kirvisha K Jones	Custodian I	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	6/9/2025	Gary C Williams	Painter Craftsman III	not applicable	not applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	7/1/2025	Erin M Boger	Psychologist	Edinboro University, PA	Chesapeake Public Schools, VA
Assigned to Unified Salary Scale	Resignations - Elementary School	Corporate Landing	6/30/2025	Danica M Turk	School Office Associate II (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Creeds	6/3/2025	Lourdes Wroten	Baker/Cook (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Green Run	5/16/2025	Marcelina S Agustin	Cafeteria Assistant, 5.5 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	5/28/2025	Beverly A Myrick	School Office Associate II (death)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	6/13/2025	April Gillikin	Cafeteria Manager I (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Hermitage	6/30/2025	Brandon Hathaway	Security Assistant (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/5/2025	Michelle Lofthus-Gomez	Cafeteria Assistant, 5.0 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/30/2025	Ty V Edmonds	Physical Education Assistant (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Landstown	5/30/2025	Mallory M Lutz	General Assistant (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Pembroke Meadows	6/30/2025	Makenna Perry	School Office Associate II (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Pembroke Meadows	6/30/2025	Tyrese T Person	Special Education Assistant (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Strawbridge	6/30/2025	Lindsay E Collins	Library/Media Assistant (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	8/20/2025	Rachel Schaefer	School Office Associate II (family)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Three Oaks	6/30/2025	Elizabeth Bates	Kindergarten Assistant (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	6/30/2025	Gerivy M Lipio	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Independence	6/13/2025	Diana M Molina	Cafeteria Assistant, 5.0 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Independence	6/30/2025	Tiffany M Long	School Office Associate II (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Kempsville	6/30/2025	Kaitlyn Anthony	Special Education Assistant (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Landstown	6/20/2025	Vashti M Richards	Assistant Principal (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Lynnhaven	6/30/2025	Zykia Nichols	Distance Learning Assistant (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Plaza	6/30/2025	Patricia D Wydra	Student Activities Coordinator (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	6/12/2025	Andris Garcia	Cafeteria Assistant, 5.0 Hours (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	6/16/2025	Gwendolyn Z Harris	Custodian I (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	6/30/2025	Anthony Sickell	Security Assistant (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Salem	6/10/2025	Irineo M Lucero	Custodian I (expiration of long-term leave)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	6/30/2025	Kelli M Dejaeger	Special Education Assistant (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Salem	3/7/2025	Nasrin Kian	Cafeteria Assistant, 4.5 Hours (continuing education)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - High School	Tallwood	6/30/2025	Brittany Barnes	Special Education Assistant (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Planning Innovation & Accountability	7/10/2025	Amy Nelson	Research Evaluation & Assessment Assistant (active duty military)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Student Support Services	6/30/2025	Justice Gonzalez-Smith	Behavior Intervention Specialist (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/22/2025	Barbara J Jones	Bus Assistant, 6.5 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/30/2025	Joy A Brown	Bus Driver, 6.5 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/9/2025	Paul Francois	Bus Assistant, 6.5 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Denis A Crisp	Bus Driver, 6.5 Hours (family)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Vastine E Fullwood	Bus Assistant, 6.5 Hours (relocation)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Anita M Godbole	Bus Assistant, 6.5 Hours (personal reasons)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Heather R Parker	Bus Driver, 6.5 Hours (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Guy P Taylor	Bus Driver, 6.5 Hours (career enhancement opportunity)	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Brookwood	6/30/2025	Jaime R Laguan	Custodian I	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Centerville	6/30/2025	Cheryl A Degraff	Special Education Assistant, .600	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Glenwood	6/30/2025	Joanna Moreni	Cafeteria Assistant, 5.0 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Strawbridge	6/30/2025	Kathryn E Brewer	Cafeteria Manager I	not applicable	not applicable

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<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Unified Salary Scale	Retirements - Elementary School	Strawbridge	6/30/2025	Cynthia A George	Assistant Principal	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Corporate Landing	6/30/2025	Le D Ha	Cafeteria Assistant, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Independence	6/30/2025	Susan M Barnes	School Office Associate II	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Department of Human Resources	7/31/2025	Faith D Bond	Employee Relations Specialist	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Department of Human Resources	7/31/2025	Anne C Glenn-Zeljeznjak	Coordinator Recruitment and Retention	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Department of Technology	6/30/2025	John L DiSisto	Network Technician I	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Food Services	6/30/2025	Debra E Palmer	Food Services Area Supervisor	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Maintenance Services	7/31/2025	Ronald W Boone	Building Manager	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Linda M Cousin	Bus Assistant, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Carolyn Dennis	Bus Assistant, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Patricia Tennessee	Bus Driver - Special Ed, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2025	Thomas Welch	Bus Driver, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	7/31/2025	Carol Bamer-Gandicela	Bus Driver, 6.5 Hours	not applicable	not applicable
Assigned to Unified Salary Scale	Other Employment Actions - Elementary School	Bettie F. Williams	5/23/2025	Charee Johnson	School Administrative Associate I	not applicable	not applicable
Assigned to Unified Salary Scale	Other Employment Actions - Elementary School	College Park	6/16/2025	Kayani L Chavez	General Assistant	not applicable	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Alanton	8/15/2025	Daniella L Howard	Special Education Teacher	Old Dominion University, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Alanton	8/15/2025	Stacey L O'Donnell	Reading Specialist, .200	University of Virginia, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Creeds	8/15/2025	Conor B Murphy	Special Education Teacher	University of Mary Washington, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Green Run	8/15/2025	Porsche M Johnson	Special Education Teacher	Old Dominion University, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Kingston	8/15/2025	Rebecca L Wild	Special Education Teacher	Old Dominion University, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - High School	Bayside	8/15/2025	Courtney I Akhigbe	Spanish Teacher	Old Dominion University, VA	Virginia Beach Friends School, VA
Assigned to Instructional Salary Scale	Appointments - High School	Green Run	8/15/2025	Cierra D Bastian	Family & Consumer Science Teacher	Old Dominion University, VA	not applicable
Assigned to Instructional Salary Scale	Appointments - High School	Kellam	8/15/2025	Sharon R Glover	Special Education Teacher	Penn State University, PA	not applicable
Assigned to Instructional Salary Scale	Appointments - High School	Kellam	8/15/2025	Anna M Seyrlehner	Science Teacher	Virginia Tech, VA	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Green Run	6/6/2025	Perrin D Davis Jr	First Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Hermitage	6/30/2025	Laura Dove	Fourth Grade Teacher (accepted a private sector job)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	John B. Dey	6/30/2025	Heather A Fletcher	Second Grade Teacher (career enhancement opportunity)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	John B. Dey	6/30/2025	Cheryl L Layman	Second Grade Teacher (family)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Kempsville	6/30/2025	Victoria R Austin	Fourth Grade Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Kempsville Meadows	6/30/2025	Lauren Hall	Kindergarten Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Luxford	6/30/2025	Gillian H O'Connor	Title I Resource Teacher (family)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Parkway	6/30/2025	Tara L Piper	Administrative Assistant (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Providence	6/30/2025	Kylene R Clarke	Special Education Teacher (career enhancement opportunity)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Shelton Park	6/30/2025	Debra Jenette	Third Grade Teacher (moved to public school system)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Windsor Oaks	6/30/2025	Hannah Karlins	Third Grade Teacher (career enhancement opportunity)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Brandon	6/30/2025	John J Wlajnitz	Sixth Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Great Neck	6/30/2025	Laura T Tragert	Reading Specialist (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Great Neck	10/20/2025	Jenna L Barrett	Sixth Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/2025	Alyssa R Schreyer	Special Education Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Independence	6/30/2025	Karen L Simmons	School Counselor (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Lynnhaven	6/30/2025	Sherry Caesar	Eighth Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Old Donation School	6/30/2025	Regina S Cohen	Third Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Old Donation School	6/30/2025	Kelly M Dausel	Seventh Grade Teacher (continuing education)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Old Donation School	6/30/2025	Sharon E Wood	Library Media Specialist (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Plaza	6/30/2025	Joseph R Wydra	School Counselor (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Bayside	6/30/2025	Micah N Rose	English Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Cox	6/30/2025	Nicole A Fratrik	Mathematics Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	6/30/2025	Timothy B Dodenhoff	Spanish Teacher (moved to public school system)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Lynnhaven (AADA)	6/30/2025	Cristina Quero Vara de Rey	Health & Physical Education Teacher (relocation)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	5/30/2025	Jennifer L Balonek	Sixth Grade Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	6/30/2025	Rachel K Fiskus	Special Education Teacher (personal reasons)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	6/30/2025	Jennifer L Russell	English Teacher (career enhancement opportunity)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/2025	Jessica Delgado	Mathematics Teacher (personal reasons)	not applicable	not applicable

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<u>Scale</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Instructional Salary Scale	Resignations - High School	Salem	6/30/2025	Gregory M Randall	English Second Language (career enhancement opportunity)	not applicable	not applicable
Assigned to Instructional Salary Scale	Resignations - High School	Tallwood	6/30/2025	Joseph D Robbins	Science Teacher, .400 (moved to private school)	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - High School	Landstown	6/30/2025	Cynthia D Enroughty	Special Education Teacher	not applicable	not applicable
Assigned to Instructional Salary Scale	Retirements - Miscellaneous	Office of Programs for Exceptional Children	6/30/2025	Erin K Cooper	Speech/Language Pathologist, .600	not applicable	not applicable
Administrative	Appointments - Elementary School	Alanton	7/1/2025	Jonathan M Duggan	Assistant Principal	Regent University, VA	VBCPS
Administrative	Appointments - Elementary School	Birdneck	7/1/2025	Brittany M Ferguson	Assistant Principal	Old Dominion University, VA	VBCPS
Administrative	Appointments - Elementary School	Kempsville Meadows	7/1/2025	Alicia A Broadwater	Assistant Principal	Longwood University, VA	VBCPS
Administrative	Appointments - Elementary School	Princess Anne	7/1/2025	Parker W Thoroughgood	Assistant Principal	Regent University, VA	VBCPS
Administrative	Appointments - Middle School	Landstown	7/1/2025	Janay Washington	Assistant Principal	Regent University, VA	VBCPS
Administrative	Appointments - High School	Kellam	7/1/2025	Sergio A Guillen	Assistant Principal	Grand Canyon University, AZ	VBCPS
Administrative	Appointments - High School	Renaissance Academy	7/1/2025	Jeremy L Cox	Assistant Principal	Grand Canyon University, AZ	VBCPS
Administrative	Appointments - High School	Renaissance Academy	7/1/2025	Dennis O Kelly Jr	Assistant Principal	Grand Canyon University, AZ	VBCPS
Administrative	Appointments - Miscellaneous	Department of Budget & Finance	TBD	Andrea N Caretta	Coordinator Budget Development	Bryant and Stratton College, VA	VBCPS
Administrative	Appointments - Miscellaneous	Department of Human Resources	TBD	Caitlin B Strom	Employee Relations Specialist	Old Dominion University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Department of Teaching and Learning	7/1/2025	Katherine R Goldburg	Director Instructional Technology	Old Dominion University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Office of Gifted Education & Academy Programs	7/1/2025	Meredith L Brookman	Coordinator Fine Arts	George Mason University, VA	VBCPS
Administrative	Appointments - Miscellaneous	Office of Programs for Exceptional Children	7/1/2025	Christie M Verebely	Coordinator Special Education	Old Dominion University, VA	SECEP, VA
Administrative	Appointments - Miscellaneous	Office of Security and Emergency Management	8/1/2025	Thomas C Shattuck	Director Safe Schools	Michigan State University, MI	VBCPS
Administrative	Appointments - Miscellaneous	Office of Student Support Services	7/7/2025	Bruce H Clarke	Coordinator Regional Recovery School	George Washington University, DC	VBCPS



**Subject:** School Board Committee Assignment Modifications for term ending June 30, 2026 **Item Number:** 15B

**Section:** Action **Date:** June 24, 2025

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Kathleen J. Brown, School Board Chair and Carolyn D. Weems, School Board Vice Chair

**Recommendation:**

That the School Board approves the list of committee assignments for the term ending June 30, 2026.

**Background Summary:**

Pursuant to Bylaw 1-28, the School Board by majority vote will appoint School Board Committee Members by July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Assignments to a Committee are effective until June 30th of each year or until such time as the School Board appoints new Committee Members, whichever is later.

**Source:**

Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.

		FY2026 Recommendations
<b>C. BYLAW 1 28: SCHOOL BOARD MEMBER STANDING COMMITTEES ASSIGNMENTS</b>		
<b>The Committees listed below shall be considered Standing Committees of the School Board:</b>		
C1.	<p><b>Internal Audit:</b> The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The School Board has established the Department of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in <a href="#">Policy 3-96</a> and the Internal Audit Charter <i>[Generally, will meet quarterly; subject to change]</i></p>	<p>David Culpepper Carolyn Weems Matt Cummings</p> <p>Larry Davenport (citizen member)</p>
C2.	<p><b>Policy Review (PRC):</b> The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. The School Board Attorney, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members. The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration, or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations. <i>[Generally, will meet Thursday following the 1<sup>st</sup> regular School Board meeting of the month; subject to change]</i></p>	<p>Carolyn Weems Sharon Felton Mark Bohienstiel</p>
C3.	<p><b>Legislative:</b> The Legislative Committee will consist of three School Board Members, School Board Attorney, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.</p>	<p>Dr. Alveta Green Rose Dwyer Melinda Rogers</p>
C4.	<p><b>Building Utilization:</b> The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC. (ref. SB <a href="#">Pol 5-14</a>, Sec C)</p>	<p>Kimberly Melnyk Matt Cummings Michael Callan</p>
C5.	<p><b>Student Discipline:</b> The Chairman shall recommend and the School Board shall approve three Committees of the School Board to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting school counselor. Each Member of a Committee, excluding the school counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.</p>	<p>Committee I (2<sup>nd</sup> &amp; 4<sup>th</sup> Mon) 3:00 PM</p>
		<p>Committee II (1<sup>st</sup> &amp; 3<sup>rd</sup> Tuesday) 3:00 PM</p>
		<p>Committee III (1<sup>st</sup> &amp; 3<sup>rd</sup> Wed) 3:00 PM</p>
		<p>David Culpepper Alveta Green Kim Melnyk</p> <p>Mark Bohienstiel Michael Callan Melinda Rogers</p> <p>Matt Cummings Rose Dwyer Sharon Felton</p>

		FY2026 Recommendations
<b>D. JOINT SCHOOL BOARD AND CITY COUNCIL COMMITTEES</b>		
D1.	<b>CIP/Modernization Review Committee:</b> Joint City Council/School Board Committee which meets annually to review status of ongoing school modernization program. The School Board Chair will recommend and the School Board will approve two School Board members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.	David Culpepper Sharon Felton Rose Dwyer (Alt.)
<b>E. SCHOOL BOARD AD HOC COMMITTEES</b>		
E1.	<b>School Site Selection:</b> The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.	As needed
E2.	<b>Workforce Development:</b> The purpose of the Ad Hoc Workforce Development Committee is to prepare a report to the School Board and the City Council regarding the needs of the City of Virginia Beach for current and future workforce development.	Carolyn Weems Kathleen Brown
E3.	<b>Jericho Road:</b> The Ad Hoc Committee to Study Open Space Uses for School Property on Jericho Road as approved at the June 27, 2023 School Board meeting.	Dr. Alveta Green Carolyn Weems
<b>SCHOOL DIVISION STANDING COMMITTEES WITH SCHOOL BOARD MEMBERS AND/OR LIAISONS</b>		
<b>F. If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. Voting rights of School Board Members serving as liaisons are determined by the Committee.</b>		
F1a	<b>Equity Council:</b> The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2025 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.	Kimberly Melnyk Rose Dwyer
F1b	<b>403b Plan Oversight Committee:</b> Established by Charter approved by the School Board February 25, 2020 to delegate to a 403(b) Plan Oversight Committee (consisting of at least 3 but no more than 9 voting members to include one School Board member with the CFO serving as the Chair of the committee), general responsibility and discretionary authority for the administration, interpretation and operation, and investment of plan assets of the School Board of the City of Virginia Beach Section 403(b) Retirement Savings Plan.	Michael Callan
F1c	<b>Mental Health Task Force:</b> No more than two School Board Members will be assigned as liaisons to the Mental Health Taskforce.	Melinda Rogers
<b>OUTSIDE ORGANIZATIONS</b>		
<b>G. The School Board Chair will recommend, and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists.</b>		
G1.	<b>Green Run Collegiate Charter Board</b>	Mark Bohensiel Kimberly Melnyk (alt.)

G2.	<b>Governor’s School for the Arts:</b> Programs in dance, vocal and instrumental music, performing arts, theatre, and visual arts for talented and motivated students who want to develop their potential in the arts to a high degree [Same mbr assignment as SECEP since committees meet back to back at same location]	Kimberly Melnyk Dr. Alveta Green (alt.)
G3.	<b>Mayor’s Committee for Persons with Disabilities:</b> On behalf of all people with disabilities, and in an advisory capacity to the Mayor, our mission is to raise the awareness of the Mayor, City Council, City Administration and the community at-large of the needs of persons with disabilities. We assist in formulating solutions to meet those needs and provide advice on issues involving compliance with state and national legislation addressing their needs.	
G4.	<b>Southeastern Cooperative Educational Programs (SECEP):</b> Provides a formal structure through which eight local school systems can plan and operate programs for alternative education and children with special needs [Same mbr assignment as GSA since committees meet back to back at same location]	Kimberly Melnyk Dr. Alveta Green (alt.)
G5.	<b>Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA:</b> NOTE: Any Board member who serves on the VSBA Board of Directors cannot be a voting delegate.	David Culpepper Kimberly Melnyk (alt.)
G6.	<b>Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee (EAC):</b> The EAC is the decision-making body on matters related to the policy, planning and operation of WHRO public education related activities	Michael Callan David Culpepper (alt.)
G7.	<b>Sister Cities Association of Virginia Beach:</b> The mission of the Virginia Beach City Association (VBSCA) is to foster international understanding, friendship, and cooperation by promoting people-to-people exchanges and continuing relationships between our city and citizens	Melinda Rogers Matt Cummings
G8.	<b>457 Deferred Compensation Board:</b> The city council has authorized the adoption of the Commonwealth of Virginia 457 Deferred Compensation Plan (COV457). The City's/Schools 457 Deferred Compensation Plan (COV457) is managed by the Virginia Retirement System (VRS) which administers the investment policy and prudent fiduciary standards. The 457 Deferred Compensation Plan is subject to the periodic oversight and input to (VRS) of the local 457 deferred compensation board. The appointee also requires City Council approval.	Michael Callan
G9.	<b>Access College Foundation:</b> ACCESS College Foundation was founded in 1988 to eliminate barriers to postsecondary education and increase college attainment for underrepresented and low-income students. Access College Foundation mission - provide educational pathways leading to certification or college degree attainment and career opportunities for students, particularly those who may not otherwise have access.	Dr. Alveta Green
G10.	<b>Virginia Beach Human Rights Commission:</b> Assignment initiated Feb. 2016 by invitation from the VB Human Rights Commission for a School Board liaison to serve on the committee	Matt Cummings

POLICY 7-21 Citizens’ Advisory Committees		FY2026 Recommendations
<b>SCHOOL BOARD LIAISONS TO CITIZENS' ADVISORY COMMITTEES</b>		
<b>With the exception of the Strategic Plan Committee, the School Board may designate one School Board Member and one School Board Member alternate to serve as the School Board Liaison to a Citizens' Advisory Committee. Such liaison will not have voting rights on the committee and will not have the authority to bind the School Board regarding any matter related to the committee.</b>		
B1.	<b>Special Education Advisory Committee</b>	Kathleen Brown Sharon Felton, (alt.)
B2.	<b>General Advisory Council for Technical and Career Education</b>	Mark Bohenstiel Kimberly Melnyk (alt.)
B3.	<b>Community Advisory Committee for Gifted Education</b>	Carolyn Weems Sharon Felton, (alt.)
B4.	<b>Interagency Adult Basic Education Advisory Committee</b>	Michael Callan

<b>POLICY 7-21 Citizens' Advisory Committees</b>		<b>FY2026 Recommendations</b>
B5.	<b>School Health Advisory Committee</b>	Rose Dwyer Kathleen Brown (alt.)
B6.	<b>Strategic Plan Committee:</b> Citizen members shall be appointed by the School Board upon recommendation of the Superintendent. In addition, the School Board Chair will recommend and the School Board will approve two (2) School Board Members to serve.	Every five years

<b>OTHER</b>	
	<b>Virginia Beach Education Foundation (VBEF):</b> The mission of the Education Foundation is to raise private sector support to fund innovative learning programs and other teacher initiatives that support the students of Virginia Beach City Public Schools.

DRAFT



**Subject:** Policy Review Committee Recommendations **Item Number:** 15C

**Section:** Action **Date:** June 24, 2025

**Senior Staff:** Cheryl R. Woodhouse, Chief of Staff

**Prepared by:** Carolyn Weems, PRC Chair and Kamala Lannetti, School Board Attorney

**Presenter(s):** Kamala Lannetti, School Board Attorney

**Recommendation:**

That the School Board approve Policy Review Committee (PRC) recommendations regarding the amendment of certain policies as recommended by the PRC at its May 21, 2025 meeting.

**Background Summary**

1. **Policy 5-52.1 Cellular Phones and Personal Electronic Communication Devices – Limitation on Use** – the PRC recommends removing language explaining the possible discipline.

**Source:**

Code of Virginia, 1950, as amended § 22.1-253.13:7 School board policies.  
Policy Review Committee Meeting May 21, 2025

**Budget Impact:**

None.

**Next Steps:**

None.

## STUDENTS

### **Cellular Phones and Personal Electronic Communication Devices- Limitation on Use**

The use of cellular phones (cell phones) and other personal electronic communication devices (hereinafter collectively referred to as personal electronic communication devices) by students during instructional time is determined to be disruptive to the educational environment, not conducive to productive learning experiences and often the source of disciplinary incidences. Accordingly, use of such devices by students is limited as set forth below and students will be disciplined according to the Code of Student Conduct for violation of this Regulation.

#### **A. Definitions**

1. *Cellular phone or cell phone*- means a personal device capable of making calls, transmitting pictures or video, or sending or receiving messages through electronic means. Cellular phone and cell phone are included in the definition of personal electronic communication device.
2. *Instructional time*- means any structured or unstructured learning experiences that occur from when the first bell rings at the start of the school day until the dismissal bell at the end of the school day. Lunch times for elementary and middle school students, bathroom breaks, travel time between locations during class periods, and time between class periods are included in the definition of instructional time.
3. *Personal electronic communication device*- means any personal device capable of connecting to a smart phone, the internet, a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic communication devices may include some wearable devices such as smart watches, as well as personal headphone, laptops, tablets, and other future personal electronic communication devices with the abovementioned characteristics. Personal- means not provided by the School Division and in the possession of or used by a student.

#### **B. Student use of personal electronic communication devices is prohibited during instructional time, defined as the time from the first bell to start the instructional day to the dismissal bell signaling the end of the instructional day.**

1. Students may possess such devices on school grounds provided the devices are not on their person, are not visible, and are not activated.
2. Any such device must be stored in a personal backpack or similar personal bag or purse; in teacher designated areas within the instructional setting; in lockers or in a personal vehicle. Such device should not be kept on the student's person or in

the clothing of a student as doing so allows the student to access the device with ease.

3. Elementary school students may not use such devices within the school building or on school grounds.
4. When on a campus or at a school sponsored event, a student will comply with the personal electronic communication device restrictions for the level of the school (i.e., elementary, secondary).
5. Personal wired headphones that plug directly into the school issued device will be allowed for instructional purposes as assigned by a teacher when using the school issued device.
6. Students retain sole responsibility for such devices while attending school or school sponsored events. The Superintendent or designee will develop procedures for custody of such devices if it becomes necessary to remove the device from a student's possession.

**C. Student use of personal electronic communication devices – non instructional time, high school lunch time, or special events**

1. Middle and High School students may use such devices before or after instructional time.
2. High School students may use personal electronic communication devices during their designated lunch period.
3. All students may use such devices on school buses or other School Division authorized forms of transportation when traveling to and from home or an authorized out of school care provider.
4. The principal or designee will establish procedures for off-site events and activities including all school sponsored events, such as field trips, and other non-building specific instructional opportunities, and notify students and parents/legal guardians in advance.

**D. Student use of personal electronic communication device during an emergency**

1. All staff members have access to communication devices during instructional time and can contact the school office should emergency conditions arise. During an actual school emergency, students should follow the directions of staff who are trained in safety measures to protect students and themselves.
2. During a medical or safety emergency, students may access their stored personal communication devices to request assistance.

3. Emergencies are defined as: an immediate threat to the safety of students or staff or others at the school or school sponsored event; or a medical emergency in which an adult staff member is unable to call for assistance.

#### **E. Discipline of students**

1. Students who violate this Regulation will be subject to discipline ~~ranging from a warning to out of school suspension~~ as set forth in the Code of Student Conduct. Students may also be prohibited from having any personal electronic communication device or accessory on school property or at school events if the School Administration determines that the student has failed to demonstrate the ability to adhere to applicable rules, regulations and policy.
2. Any student who uses a personal cell phone, communication device or accessories in the violation of a local, state or federal crime will be referred to law enforcement and will be further disciplined for such action.
3. Parents/legal guardians of minor students may be required to meet with the school administrators to address their student's continued violation of this Regulation.

#### **F. Teachers and staff members**

1. Teachers and staff members will enforce the terms of this Regulation as well as other applicable regulations and policies in a consistent and fair manner.
2. Teachers will not be required to confiscate a personal electronic communication device from a student who is in violation of this Regulation. They must, however, follow the prescribed Disciplinary Guidelines.
3. Teachers and staff members will model appropriate cellphone or personal electronic communication device use and control by not activating such devices during instructional time.

#### **G. Communication with home or family**

1. Students must use school-based communication tools and channels to communicate with family or guardians.
2. Parents, legal guardians, family members or other persons with rights to communicate with a student should use school-based communication tools and channels to communicate emergencies and non-emergencies. Communication through the main office or through a principal designated contact at the school is the preferred method of communication during the school day.
3. Communication by educators and all co-curricular and extra-curricular sponsors must be done through non-social media-based apps for communication with

students regarding activity and athletic scheduling information during school hours.

## **H. Exemptions**

Exemptions from this Regulation may be made to accommodate a student's identified needs under an Individualized Education Plan (IEP), Section 504 Plan, or individualized health care plan (as approved by the school nurse or designee). Viable alternatives to using such devices should be explored and incorporated as appropriate. Any exemption must be drafted into the IEP, Section 504 Plan or individualized health care plan.

## **I. Developmentally appropriate guidance**

The School Division will provide students with developmentally appropriate guidance and support on the appropriate use of school issued-technology devices, educational apps and educational tools for academic (both classroom and homework assignments) and for educational research purposes.

Adopted by School Board: December 10, 2024



**Subject:** Closed Session

**Item Number:** 17

**Section:** Closed session

**Date:** June 24, 2025

**Senior Staff:** N/A

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 1, 3, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided that the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.
3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent's contract.
- B. Discussion on property at Jericho Road.
- C. School Board Attorney evaluation.
- D. Status of pending litigation or administrative cases.
- E. Consultation with legal counsel regarding probable litigation and pending litigation matters.

**Background Summary:**

N/A

**Source:**

Code of Virginia §2.2-3711, as amended

**Budget Impact:**

No budgetary implications.

**Next Steps:**

No further action needed.



## **Decorum and Order-School Board Meetings 1-48**

School Board of the City of Virginia Beach  
Bylaw 1-48

### **SCHOOL BOARD BYLAWS**

#### **Decorum and Order-School Board Meetings**

##### **A. Purpose of decorum and order during meetings**

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

##### **B. Limitations on addressing the School Board**

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

##### **C. Other expressive activities during meetings**

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

**D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including [SchoolBoard@VBCPSBoard.com](mailto:SchoolBoard@VBCPSBoard.com) or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.