Title: Military Service of Employees

Leave of absence for military purposes, not to exceed the period of service, will be granted. Employees (other than employees employed temporarily for six months or less) ordered into active service shall receive a leave of absence without loss of pay during the first thirty (30) days of such leave of absence. The District may make a temporary appointment to fill any vacancy created by any such military leave of absence. On completion of the military service, the employee is entitled to reinstatement with the District in accordance with applicable law.

A leave of absence will be granted for military training. Employees will not be required to use vacation time for attending military training. Training leaves are granted without loss of pay for no more than a total of 30 days in any calendar year. Employees are expected whenever possible to take their training at times when the schools are not in session or when the employee's absence would not otherwise disrupt District operation.

Cross References:	Legal References:	
	Iowa Code, Chapters 29A.28,38 U.S.C. Section 4311 et seq	
Approved: <u>Nov. 17, 1987</u>	Reviewed: <u>March 22, 2005</u> June 23, 2020	Revised: <u>April 27, 2000</u> <u>March 30, 2010</u> <u>April 28, 2015</u> June 25, 2025