



Discover Your Path



AGE / GRADE LEVEL GUIDELINES

Academic Year 2024-2025

Grade	Age	Date of Birth
Nursery	2	1 October 2021 - 30 September 2022
Preschool	3	1 October 2020 - 30 September 2021
Pre-Kindergarten	4	1 October 2019 - 30 September 2020
Kindergarten	5	1 October 2018 - 30 September 2019
Grade 1	6	1 October 2017 - 30 September 2018
Grade 2	7	1 October 2016 - 30 September 2017
Grade 3	8	1 October 2015 - 30 September 2016
Grade 4	9	1 October 2014 - 30 September 2015
Grade 5	10	1 October 2013 - 30 September 2014
Grade 6	11	1 October 2012 - 30 September 2013
Grade 7	12	1 October 2011 - 30 September 2012
Grade 8	13	1 October 2010 - 30 September 2011
Grade 9	14	1 October 2009 - 30 September 2010
Grade 10	15	1 October 2008 - 30 September 2009
Grade 11	16	1 October 2007 - 30 September 2008
Grade 12	17	1 October 2006 - 30 September 2007

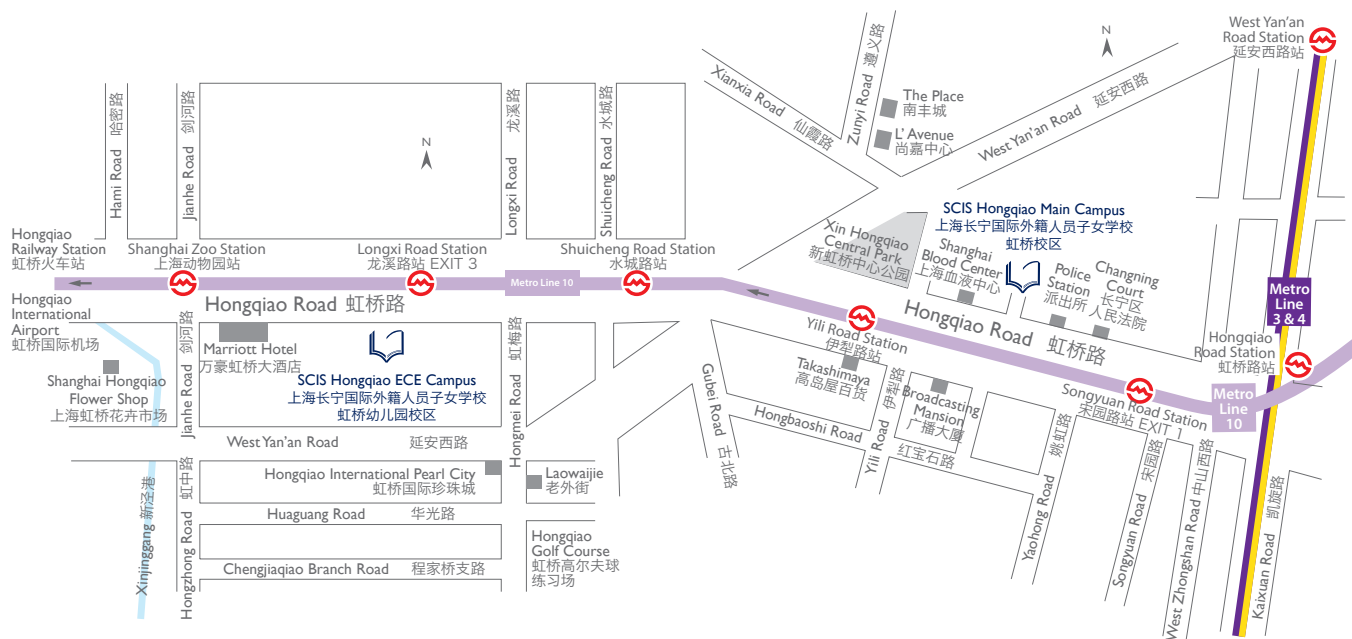
Academic Year 2025-2026

Grade	Age	Date of Birth
Nursery	2	1 October 2022 - 30 September 2023
Preschool	3	1 October 2021 - 30 September 2022
Pre-Kindergarten	4	1 October 2020 - 30 September 2021
Kindergarten	5	1 October 2019 - 30 September 2020
Grade 1	6	1 October 2018 - 30 September 2019
Grade 2	7	1 October 2017 - 30 September 2018
Grade 3	8	1 October 2016 - 30 September 2017
Grade 4	9	1 October 2015 - 30 September 2016
Grade 5	10	1 October 2014 - 30 September 2015
Grade 6	11	1 October 2013 - 30 September 2014
Grade 7	12	1 October 2012 - 30 September 2013
Grade 8	13	1 October 2011 - 30 September 2012
Grade 9	14	1 October 2010 - 30 September 2011
Grade 10	15	1 October 2009 - 30 September 2010
Grade 11	16	1 October 2008 - 30 September 2009
Grade 12	17	1 October 2007 - 30 September 2008

Grade-level placement may vary from these guidelines depending on the applicant's educational history. Divisional administration will make the final decision regarding grade level placement for all applicants.

Students who apply from schools or educational systems with a different school calendar (like those commonly found in schools in Korea, Japan, Singapore or Australia) will be placed in the grade level that they are currently attending if they are admitted at the start of the new school year. If they are accepted in January, they will be placed in the grade level that they have just completed at their previous school.

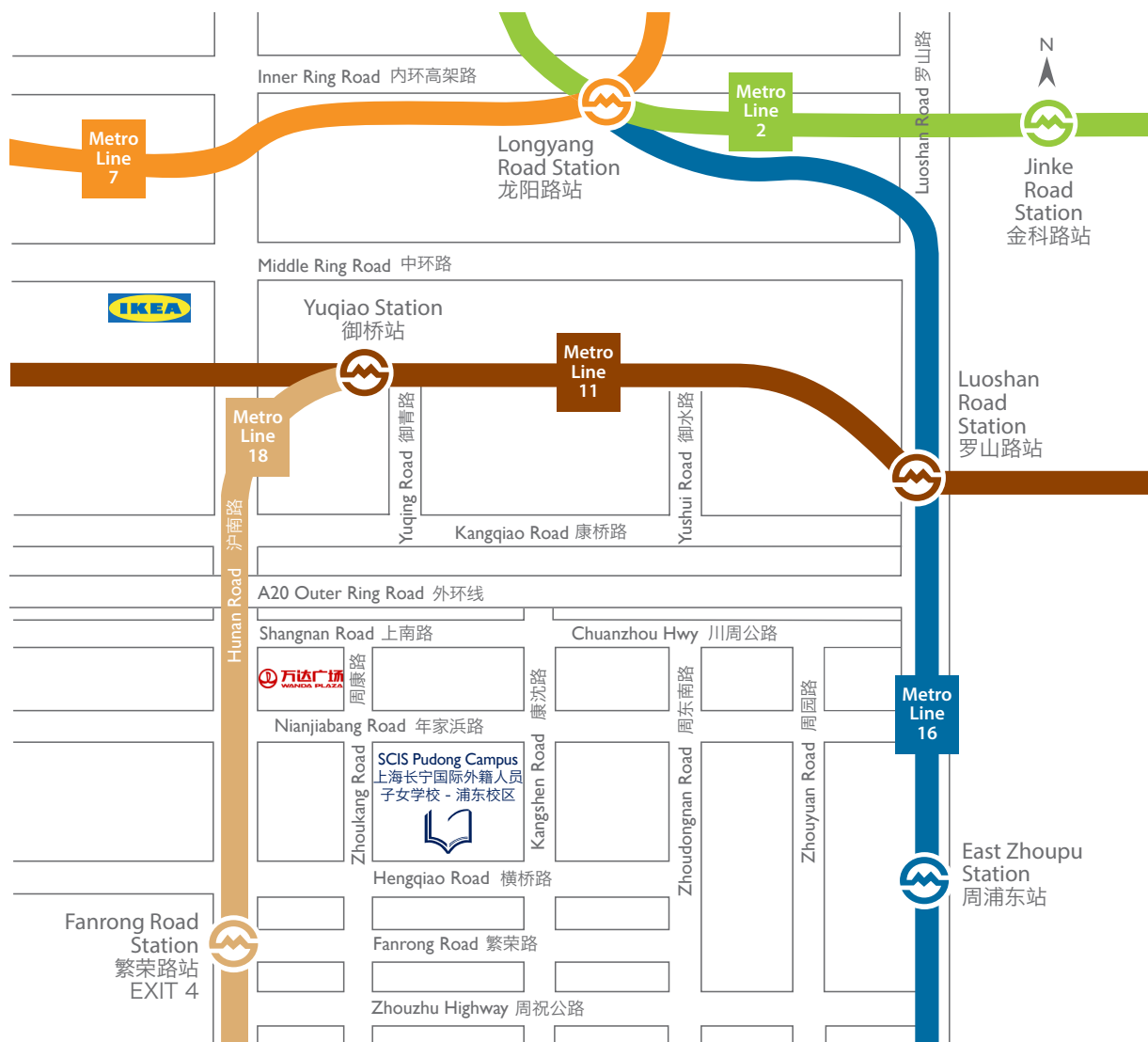
HONGQIAO CAMPUSES MAP AND POPULAR COMPOUND LIST



Compound Name	Area
Green Valley 绿谷别墅 1500 Ha Mi Road	Changning
Windsor Place 温莎豪园 2222 Jian He Road	Changning
YanLord Riverside Garden 仁恒河滨花园 388 Fu Rong Jiang Road	Changning
Gubei International Garden 古北国际花园 Lane 600 Huang Jin Cheng Dao	Gubei
Mandarin City I, II 名都城一期/二期 788 Hong Xu Road	Gubei
Rich Garden 瑞士花园 Lane 500 Huang Jin Cheng Dao	Gubei
Portman Hotel 波特曼酒店 Lane 500 Huang Jin Cheng Dao	Jingan
One Park Avenue 静安枫景苑 500 Chang De Road	Jingan
Royal Pavilion 华山公寓 688 Hua Shan Road	Jingan
Contemporary Spirits Club House 当代艺墅 1801 Gu Dai Road	Minhang
Hongmei Villa 红梅别墅 2989 Hongmei Road	Minhang
Hongqiao Golf Villas 虹桥高尔夫别墅 Lane 555 Hong Xu Road	Minhang
Zhonghai Ziyu Haoting 中海紫御豪庭 Lane 688 Tong Pu Road	Putuo

Compound Name	Area
Jia Hua Yuan 嘉华苑 399 Zhen Hua Road	Putuo
Casa Lakeville 翠湖天地 168 Shun Chang Road	Huangpu
The Summit 汇贤居 Lane 99 Middle Wu Lu Mu Qi Road	Huangpu
Villa Changti Garden 长堤花园别墅 165 Xu Jin Xi Road	Qingpu
Le Charmbord 圣堡别墅 Lane 99 Lan Min Road	Qingpu
Shimao Riviera Garden 世茂滨江花园 Lane 1/2 West Wei Fang Road	Pudong
Sheshan Golf 佘山高尔夫 S Lane 288 Lin Yin Xin Road	Songjiang
Vanke Baima Hua Yuan 万科白马花园 Lane 999 Ming Zhong Road	Songjiang
Coastal Lishui Xinting 沿海丽水馨庭 Lane 1588 Ming Zhong Road	Songjiang
The Summit 汇贤居 Lane 99 Wu Lu Mu Qi Road	Xuhui
Tomson Xingguo Garden 汤臣怡园 Lane 511 Hunan Road	Xuhui
Central Residences 嘉里华庭 Lane 2 West Wei Fang Road	Xuhui
California Garden 锦秋花园 699 Jin Qiu Road	Baoshan

PUDONG CAMPUS MAP AND POPULAR COMPOUND LIST



Compound Name	Area	Compound Name	Area
Regency Park 御翠园 Lane 1883 Hua Mu Road	Century Park	The Emerald 绿宝园 2888 Hunan Road	Kangqiao
Seasons Villas 四季雅苑 1983 Hua Mu Road	Century Park	Tiziano Villas 提香别墅 288 Yu Qiao Road	Kangqiao
Century Garden 世纪花园 Lane 39 Yinxiao Road	Century Park	Bellewood 美林别墅 No. 108-9491 East Huan lin Road	Kangqiao
Shimao Lakeside Garden 世茂湖滨花园 188 Mingyue Road	Jingqiao	Oasis Villas 罗山绿洲别墅 No.1801 Kangqiao Road	Kangqiao
Green Court 碧云花园 Lane 777 Biyun Road	Jingqiao	Skyline Mansion 盛大金磐 Alley 200 Dong Tai Road	Lujiazui
Vizcaya 维诗凯亚 1988 Yun Shan Road	Jingqiao	Yanlord Town 仁恒河滨城 Lane 1599 Ding Xiang Road	Lujiazui
Green Villas 碧云别墅 Lane 300 Hong Feng Road	Jingqiao	Shimao Riviera Garden 世茂滨江花园 Lane 1/2 West Wei Fang Road	Lujiazui

ADMISSION CHECKLIST

In accordance with the relevant regulations and policies set by the Shanghai Municipal Education Commission (SHMEC), as a private foreign-international school, SCIS is only allowed to offer enrollment to students who qualify within one of the four categories listed below:

Categories:

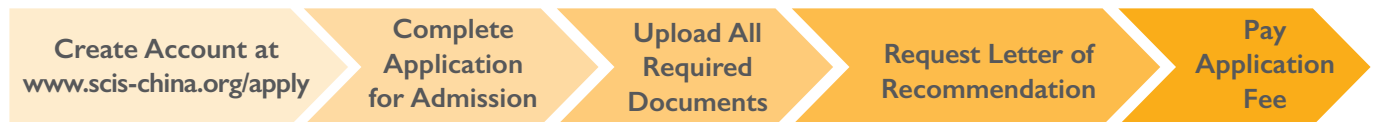
Type A – Child of a Foreign Citizen

Type B – Child of PRC Citizens, who meets one of the following conditions:

- **B1** – Child with a Foreign Birth Certificate
- **B2** – Child Born in Hong Kong, Macau or Taiwan

Type C – Child of Hong Kong, Macau or Taiwan Residents

APPLICATION PROCESS



REQUIRED DOCUMENTS

SCIS Required Documents	Nursery – Kindergarten	Grades 1 – 8	Grades 9 – 12
Online application for admission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Application Fee of RMB 2,750 per applicant	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Reports* for most current school year and at least previous three years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
High School Transcripts*	N/A	N/A	<input type="checkbox"/>
Letter of Recommendation** from a school principal, teacher or counselor, sent directly to SCIS via the online application portal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Immunization Records	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standardized assessment results* - NWEA MAP is preferred, but other formats are accepted	N/A	If available	If available
English Language Proficiency Assessment Results* - WIDA is preferred, but other formats are accepted	N/A	If applicable & available	If applicable & available
Learning Support Documents* (i.e. IEP, Ed. Psych. Report, Student Support Plan, etc.)	If applicable	If applicable	If applicable

*these documents must be translated into English

**For students applying to SCIS from another Shanghai international school, school policy may prevent you from requesting a Letter of Recommendation. In this case, a certificate of enrollment and complete academic school reports may be sufficient.

Government Required Documents	A	B1	B2	C
Passport copy for student and both parents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Birth Certificate copy for student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shanghai Residential Permit copy for student and both parents	<input type="checkbox"/>	N/A	N/A	N/A
Foreigner's Shanghai Work Permit	<input type="checkbox"/>	N/A	N/A	N/A
Permanent ID Card and Tai Bao Zheng or Tong Xing Zheng copy for student and at least one parent	N/A	N/A	N/A	<input type="checkbox"/>
Original Employment Certification Letter for at least one parent (This must include: employee name, date of birth and position, period of employment, registered company name, address, and telephone number. The certification letter needs to be signed by department head and stamped with company chop on letterhead)	N/A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business License copy stamped with company chop for at least one parent	N/A	<input type="checkbox"/>	<input type="checkbox"/>	N/A

TUITION AND FEES (2025-2026)

SCIS is a non-profit educational day school governed by a self-perpetuating board of directors and overseen by the International Schools Foundation. SCIS is completely funded through student tuition and fees. When considering the tuition fee of an international school program, one thing all parents should ask themselves is, "What is included?" At SCIS, the answer is short and simple, "Everything. Our program is all-inclusive."

What is included in the SCIS program:

- All general costs associated with classes, books, library, and technology
- School lunch when on-campus
- Door-to-door bus transportation
- One set of the daily school uniform and PE uniform
- School-sponsored after-school activities
- All compulsory travel, including China Trips
- School-issued MacBook laptop for Grade 6-12
- Official invoice (fapiao) issued by the Chinese Tax Bureau

What is not included in the SCIS program:

- Extra sets of the school uniform
- Daily student snacks (or student lunch when off-campus)
- Additional one-time-only application, entrance, and supplementary admission and enrollment fees
- Student support program fees
- IB Exam Fee

HONGQIAO CAMPUS 2025-26 TUITION FEE STRUCTURE

GRADE	ANNUAL PAYMENT (Due Date: June 1, 2025)	SEMESTER PAYMENT (Due Date: June 1 & Nov. 1, 2025)
Nursery, Pre-School (half day)	RMB 151,250	RMB 80,625
Nursery, PS, PK (full day)	RMB 199,000	RMB 104,500
Kindergarten – Grade 5	RMB 293,500	RMB 151,750
Grade 6–12	RMB 324,500	RMB 167,250

PUDONG CAMPUS 2025-26 TUITION FEE STRUCTURE

GRADE	ANNUAL PAYMENT (Due Date: June 1, 2025)	SEMESTER PAYMENT (Due Date: June 1 & Nov. 1, 2025)
Nursery, Pre-School (half day)	RMB 146,000	RMB 78,000
Nursery, PS, PK (full day)	RMB 192,000	RMB 101,000
Kindergarten – Grade 5	RMB 276,750	RMB 143,375
Grade 6–12	RMB 308,500	RMB 159,250

All fees listed are inclusive of any value added tax (VAT)

All fees listed are inclusive of any value-added tax (VAT)

All program inclusions and general services, resources, activities, trips, and documentation are subject to availability and change, and are not guaranteed through payment of the tuition fee.

TUITION AND FEES (2025-2026)

SEAT GUARANTEE DEPOSIT

RMB 20,000

Upon acceptance to SCIS, this deposit (which is applicable to the first semester or annual fee) will secure a seat until the June 1, 2025 tuition payment deadline. The seat guarantee deposit is due for all returning families by March 14, 2025 and is due within five working days of the offer of enrollment for new families. Once the due date has passed, a seat may be offered to other students in the wait-pool or from our new applicant pool. A refund of the seat guarantee fee will not be granted if the parent/guardian withdraws their child/ren from school, or if he/she is withdrawn due to academic, medical or behavioral concerns that inhibit their ability to remain enrolled in school.

CAPITAL FEE

FIRST YEAR - RMB 22,500 // ANNUALLY - RMB 5,000

The capital fee provides the needed funds for ongoing school facility enhancements, such as capital purchases, building maintenance, equipment and other projects aimed at school improvement. The RMB 22,500 Capital Fee is a one-time, nonrefundable fee paid upon admission for all newly enrolled students to SCIS. The RMB 5,000 Capital Fee is an annual, non-refundable fee paid upon re-enrollment for all current SCIS students returning for the next school year.

ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) FEE

RMB 15,000

The one-time, non-refundable EAL fee is charged to students, grades 1–10, who require additional English language proficiency support as determined by the school. In most cases, this fee is charged pre-arrival upon enrollment, and is based on criteria supported through the application materials. In some cases, this fee is charged post-arrival after the student's English language proficiency is assessed. In all cases, students' English language proficiency will be assessed upon arrival. This fee must be paid in full upon enrollment into the EAL program.

EXAM FEES

It is the parents' responsibility to cover all external exam costs (i.e. SAT, ACT, and IB) as these exams are not part of high school graduation requirements.

APPLICATION FEE PAYMENT OPTIONS

Application Fee (RMB 2,750, VAT included)

The application fee is non-refundable and payable when the student's application is completed and submitted to the school for consideration. This fee is not applicable to other school fees but is valid for up to one academic year beyond the submitted application date. No application will be reviewed until this fee is paid in full.

Methods of Payment:

- Fees may be paid by bank transfer.
- Fees may be paid by check, in RMB or US dollars (according to the daily rate of exchange), at any of our campuses.
- Fees may be paid in RMB cash at any of our campuses. We are not able to accept US dollar cash payments.
- Fees may be paid by credit/debit card (we accept all major credit cards, however transaction fees will be the responsibility of the payer).
- Scan the QR code on the right.

QR CODE



RMB Wire Transfers

Bank of Shanghai Yuyuan Road Sub-Branch
上海银行愚园路支行
Shanghai Community International School
上海长宁国际外籍人员子女学校
Account: 31641800003039938

USD Wire Transfers

Industrial and Commercial Bank of China Shanghai Branch
670 Huang Jin Cheng Dao, Shanghai, China
Shanghai Community International School
Account: 1001310909148001247
Swift Code: ICBKCNBJSHI

Required if choosing Wire Transfer payment option

Because wire transfers often pass through several intermediate banks before they are deposited, the process may take several days to reach the SCIS account. It is often difficult and/or impossible to determine the student or family making the payment from the bank notice of deposit. To ensure that your payment through wire transfer is properly credited, please email SCIS a copy of your proof of remittance to: payment@scis-china.org. Please write your child's full name, grade, and campus in the subject line of the email.

Early Payment Discount Option

This payment option allows for up to a 5% discount on tuition fees only when annual tuition fees are paid in full for the school year by the following deadlines. Since the date of payment is determined by our bank's acknowledgement, it is advisable to allow several lead days to avoid missing the deadline. No deadline extensions will be granted.

DEADLINE	DISCOUNT
March 14, 2025	5%
April 18, 2025	3%

A meaningful
**learning
philosophy**
that fosters critical
thinking and innovation
through a non-rote
approach.

**Top
5 reasons*
why families
choose
SCIS**

**Rigorous
IB curriculum**
fostering academic
excellence, creativity,
and global awareness
for student success
in a changing world.

Diverse
student body that creates
an inclusive community,
enriching experiences,
and prepares students
to excel as caring
global citizens.

A robust
**student
support**
program that
empowers students
to thrive and excel

Nurturing
school culture,
where students
are supported to
grow academically,
emotionally,
and socially.

**Based on survey conducted in Sept 2024*

PARENTS AND ALUMNI TESTIMONIALS



"We are happy to be at SCIS. We trust that SCIS is the right environment. We have heard a lot of comparisons by talking to other parents and I think this environment at SCIS is not as strict compared to German schools. You have the freedom to explore yourself and develop your personality and get to be a part of a community. These are the advantages here. There are not many schools where a teacher would stay after school and spend so much of their own time and help you grow. People have this misconception about it being an easy education. I think the thought process is continually in our brain—to figure things out by ourselves and learn that your future is in your own hands." –The Akyazici Family

"The experience and process of having my daughter at SCIS has been very smooth and very trustworthy. The focus and dedication of the work from all faculties have really made an impressive impression on my wife and me (from the classroom teachers, and principal, all the way to the security staff). As an alumni, what I really appreciate, and value is the fact that SCIS has stayed international with its student and faculty demographic since 2011. It's something that I believe is important, especially after comparing it with other international schools in Shanghai." –The Kao Family



"When I first set foot in Washington, DC to begin my freshman year at Georgetown University, I arrived with the writing, analysis, and critical-thinking skills needed to succeed at the university level. SCIS played a key role in helping me to develop these abilities. Spending several years within SCIS's small-school environment allowed me to receive personalized instruction from my teachers that proved critical in preparing me for life after high school. Getting to spend six years immersed in SCIS's international student body in one of the most vibrant cities in Asia was just icing on the cake."

– Samuel K. | Georgetown University | University of Chicago Law School | Privacy and Cybersecurity Law

"I can reflect upon my time at SCIS and see how the small class sizes, hands-on learning, and committed teachers helped me succeed. SCIS not only helped me develop my writing, communication, critical thinking, and analytical skills, but it also taught me time management, study habits and organizational skills which are still helping me succeed as a student today. Maybe more importantly, SCIS taught me how to be a well-rounded person, as I was encouraged to join various clubs at SCIS, such as Model United Nations (MUN), Varsity Volleyball, and Student Council." – Carnie L. | University of Southern California | PhD in Occupational Therapy | Project Management





HONGQIAO CAMPUS

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EARLY CHILDHOOD EDUCATION CAMPUS

2212 Hongqiao Road • Shanghai, China 200336
Telephone: 86-21-6295-1222

PUDONG CAMPUS

198 Hengqiao Road • Zhoupu Town, Pudong • Shanghai, China 201318
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Email: admissions@scis-china.org

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