SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

May 21, 2025
5:00 P.M.
Meeting # 934

Personnel Commission Members	Arrived
Sandy Handin, Chairperson	5:00 P.M.
Kathleen Hobiger, Vice Chairperson	5:00 P.M.
Lori Rhoades, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Sandy Handin, Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented. Motion #25.0521.1
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as presented. Motion #25.0521.2
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Minutes

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of April 9, 2025, as presented. Motion #25.0521.3
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Special Meeting of April 28, 2025, as presented. Motion #25.0521.4
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Commission Comments

Ms. Hobiger mentioned recent passings.

Public Comments

No comments.

Personnel Items

Ms. Henson discussed current recruitments and upcoming interviews as well as testing changes. She wanted to acknowledge her staff's hard work especially with it being Classified School Employees' Week.

Director's Report

Service Awards were presented.

Service Awards

General Items

The 2024-2025 Budget Status was reviewed and discussed.

2024-2025 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved 2025-2026 Personnel Commission Budget, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

2025-2026 Personnel Commission Budget-Final Reading and Adoption Motion #25.0521.5

On a motion by Ms. Hobiger, seconded by Ms. Handin and carried, the Personnel Commission approved Revision of Classification of Benefit Plans Coordinator, as amended.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Revision of Classification of Benefit Plans Coordinator Motion #25.0521.6

Information

Future Commission meeting dates were announced:
June 11, 2025..... July 16, 2025..... August 20, 2025 ..... 5:00 p.m. Board Room

Meeting Dates

Data Systems Analyst; ERSES Clinician I; ERSES Clinician II; Maintenance Manager; School Office Manager I; School Office Manager II; School Services Assistant II; School Services Assistant II; Senior Mechanic; Technical Support Specialist I.

Job Opportunities

Future Consideration

July PC Meeting date.

Adjournment

On a motion by Ms. Hobiger, seconded by Ms. Rhodes and carried, the Personnel Commission adjourned the meeting at 5:40 P.M.
Vote 3-0; Aye- Handin, Hobiger, and Rhodes; No-None; Abstained-None; Absent-None.

Motion #25.0521.7

Sandy Handin, Chairperson

Kathleen Hobiger, Vice Chairperson

Lori Rhoades, Member