



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, May 16, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, Lauren Chavez, and Kelly Callahan

PUBLIC

none

These minutes were approved on 6-20-25

By a vote of 6 yes 0 no 1 absent abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for May 16, 2025 at 2:10 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson (via Zoom) and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested to approve the agenda. Alex Carothers made a motion to approve the agenda. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from April 25, 2025 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the April 25, 2025 Special Meeting. Laura Kohr made a motion to approve the minutes. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program/Committee Update

Dr. Lauren Chavez presented that Hotel Kilo has flown approximately 76 hours since last report. Two more seniors have earned their private pilots license and one more expected in the next week. That will leave four seniors left to complete their training.

Classes are finishing up. Internships have been slow but one more should happen over the summer.

Display plane is progressing and students help to design the paint scheme.

Second airplane should be ready by early next week to begin extensive test flights with CFIs and then begin using for student training.

Dr. Chavez reviewed the expenses including fuel, hangar rental, and insurance.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented the Edgenuity Academics by Enrollment with Actual grades becoming more of a bell curve. Walk-through goal was met for the month. KRQE is doing a story on the school's drone soccer program that will air May 20. NM Senator Jay Block visited the campus and is going to be a speaker at graduation.

Question was asked how many seniors do we have this year. We have approximately 38 graduates.

V. New Business Matters

A. Aviation Email from NMPED *

Bridget Barrett shared an email from Brigette Russell at PED regarding flying seniors over the summer. The question was asked if they would still be covered by insurance and Dr. Chavez said they are.

Alex Carothers made a motion to approve the flying of four (4) seniors, currently enrolled in the flight program, with a completion date of no later than July 25, 2025. Roland Dewing seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. FY 2026 School Calendar *

Amanda Catanzaro presented the school calendar for 2025-2026 school year and noted few changes between this year and proposed calendar.

Larry Kennedy asked for a motion to approve FY 2026 School Calendar as presented. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. FY 2026 Salary Schedules *

Sean Fry presented the salary schedules for FY 2026 that include increasing the minimum salary of EA's the 4% which took the minimum EA salary from \$20.00/hour

to \$20.60/hour. Then administration decided to add an additional \$1.00/hour which increase the minimum to \$21.60/hour. This was then increased throughout the salary schedule.

Mandated raises for this year was 4%. Teachers salaries were increased by 4% and the beginning step was increased to \$57,500 for Level 1, \$69,000 for Level 2, and \$81,022 for Level 3. \$5000 additional for full time special education teachers still in the schedule. Discussion about vocational licenses without holding a bachelor's degree for the position of CFI will receive an incremental pay of \$5000. Discussion that this puts the school in a more competitive salary for industry standards for CFIs.

Larry Kennedy asked for a motion to approve FY 2026 Salary Schedules as presented. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. FY 2026 Operating Budget *

Sean Fry presented the 2025-2026 Operating Budget. The unit value went up by \$247.60 per unit, a 3.78% increase. Discussion about the line items that went down including At Risk, and ELL funding. Budget is due June 10, 2025.

Larry Kennedy asked for a motion to approve FY 2026 Operating Budget as presented. Roland Dewing made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

E. Narcan Policy *

Amanda Catanzaro shared that we are still waiting for attorney review of this policy that was sent to Laura Castille on April 14, 2025.

Larry Kennedy asked for a motion to table the Narcan Policy. Farrah Nickerson made a motion to table. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Civil Air Patrol MOU *

Bridget Barrett shared the Renewal of Existing Partnership for CAP. The squadron is growing and currently has 22 cadets.

Larry Kennedy asked for a motion to approve the Civil Air Patrol MOU as presented. Alex Carothers made a motion to approve. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

G. Cardiac Emergency Response Plan Policy *

Amanda Catanzaro shared that we are still waiting for attorney review of this policy that was sent to Laura Castille on April 14, 2025.

Larry Kennedy asked for a motion to table the Cardiac Emergency Response Plan Policy. Mike Romo made a motion to table. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan shared that the Governing Council completed their training hours for the year. She will be sending the school and the CDS the report card by June 1, 2025 as requested by the CSD. She will also provide a detailed report to the Governing Council by June 30, 2025. Discussion regarding plan for FY 2026. Request was made for PCSNM and Kelly Callahan to send an MOU for review by the Governing Council.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to the meeting and there are a couple of issues related to the bank account number change that the business office is working through. NMPSIA payment hit both accounts in AptaFund, which it is not supposed to be allowed to do so Sean is working with Apta to get this resolved.

B. Voucher Approvals for April 2025*

Sean Fry presented the April Vouchers and the Finance Committee can support the approval of the April Voucher Approvals.

Larry Kennedy asked for a motion to approve the Bank Vouchers for April 2025. Laura Kohr made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for April 2025*

Sean Fry presented the April Bank Reconciliation that included Bode lost check from the old account. That will be reissued from the new account and a journal entry will be done to note that. Check was in the amount of \$1071.00. Finance Committee can support the approval of the April 2025 Bank Reconciliation.

Larry Kennedy asked for a motion to approve the Bank Reconciliation for April 2025. Laura Kohr made the motion. Jody Meyer seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

Next Governing Council meeting is scheduled for June 20, 2025. Graduation is May 23, 2025 at 10:30 at UNM Continuing Education Building on University.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Roland Dewing, Laura Kohr, Alex Carothers, Farrah Nickerson, and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on May 16, 2025 at 3:17 p.m.