

AGENDA

CHESTER COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES JUNE 26, 2025 MEETING, 5:15 PM

- I. Call To Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment on Agenda Items
- V. REORGANIZATION

Currently serving:

The Honorable Spencer B. Seaton	Chairman
Peter Barrow	Vice-Chairman
Cheryl Seltzer	Treasurer & Secretary
Edward Murray	Assistant Treasurer & Assistant Secretary
William B. Gowie, Jr.	

Proposed June 26, 2025 Reorganization Agenda:

1. Amended and Restated Bylaws of Chester Community Charter School (“Corporation”) in Article VI – Officers, Section 6.1 requires the Board of Trustees to appoint a Chairman/President, Vice-Chairman/Vice-President, Secretary, Treasurer, and assistant officers (e.g., Assistant Secretary/Assistant Treasurer) annually.
2. Motion, second and vote needed to approve the following:
 - a. All actions of the directors and officers acting for and on behalf of the Corporation, from June 21, 2024, to the date of this resolution, whether or not reflected in the minute books of the Corporation, are hereby ratified, confirmed and approved.

3. Motion, second and vote needed to approve the following:
 - a. Without in any way limiting the foregoing, the following are elected as the Trustees of the Corporation (5) to serve in accordance with the Bylaws:

Nominations needed.

4. Motion, second and vote needed to approve the following:
 - a. Without in any way limiting the foregoing, the following are elected to the offices of the Corporation set opposite their names to serve in accordance with the Bylaws:

Nominations needed.

<u>Office</u>	<u>Name</u>
Chairman	
Vice-Chairman	
Treasurer	
Secretary	
Assistant Treasurer	
Assistant Secretary	

5. CCCS 401K Plan – Review and confirmation of Trustees (5).
6. Motion, second and vote needed to appoint Trustees to the Audit Committee.

VI. Executive Session – Personnel, Litigation, information session.

Status Update.

- a. Report on open litigation.

VII. Any Board vote needed on any Executive Session items, subject to attorney review for form and content.

VIII. Approval of Minute(s)

May 29, 2025 Meeting – Motion to approve minutes.

IX. CEO Report – Dr. Clark

- a. Motion to accept and file the June 26, 2025, CEO Report as presented.

X. Human Resources Report

- a. Motion to accept and file the June 26, 2025, Board Meeting Report New Hires and Separations from Service (all reasons) from May 23, 2025 through June 23, 2025.
- b. Motion to approve and ratify personnel actions since the May 29, 2025, meeting as reflected on the Board Meeting Reports of New Hires and Separations from Service (all reasons) as presented.

XI. Treasurer Report

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution. All policies are subject to attorney review for form and content including comparison to existing policies for incorporation.)

- a. Motion to accept and file the YTD Budget/Actual Report, Accountants Report, Cash Report/Fund Report, and Check Register for May 2025.
- b. Motion to authorize the expenditures listed in the Cash Report/Fund Report and Check Register for May 2025.
- c. Motion to approve the 2025-2026 CCCS Final General Fund Budget Package, circulated to the Board.
- d. Motion to approve Leitzell & Economidis, PC audit engagement letter for the audit of the Chester Community Charter School's financial statements and Single Audit for the year ended June 30, 2025 for \$45,750, circulated to the Board.
- e. Motion to authorize Pansophic Learning for AMP Learning Curriculum for the academic year July 1, 2025 to June 30, 2026, circulated to the Board ,subject to attorney's review and approval for form and content.
- f. Motion to authorize Kaleidoscope Education Solutions, Inc. for Speech and Occupational Therapist, regular education and special education teachers for the 2025-2026 school year, including therapists for the 2025 summer screenings/evaluations and extended school year services, circulated to the Board, subject to attorney's review and approval for form and content.
- g. Motion to authorize Specialized Education of Pennsylvania, Inc. ("SESI) to provide

special education services for behavioral needs students for \$2,200,000 during the 2025-2026 school year, circulated to the Board, subject to attorney's review and approval to form and content.

- h. Motion to approve Chromebook Use Agreement, circulated to the Board, subject to attorney's review and approval to form and content.
- i. Motion to approve Acceptable Use Policy to support the educational objectives of Chester Community Charter School's internet and technology on its network, circulated to the Board, subject to attorney's review and approval to form and content.
- j. Motion to approve Chester Community Charter School Board of Trustees Safety Report for the 2024-2025 School Year, circulated to the Board, subject to attorney's review and approval to form and content.
- k. Chester Community Charter School's (CCCS's) general liability insurance policy is with Hudson Excess Insurance Company. There is a \$75,000 Self Insurance Retention (SIR) per each occurrence. CCCS is required to use a third party claim administrator. The third party claim administrator is Paramount Claims Service. Motion to give Paramount Claims Service authority to settle any claim for \$20,000 or less without CCCS prior approval.

XII. Attorney's Report

- a. Other Litigation and Harrisburg state budget issues, with Board action if necessary.
- b. Motion to accept Attorney's Report as presented.

XIII. Board Actions

(All contracts, agreements, applications, proposals, and resolutions are subject to legal review as to form and content prior to execution. All policies are subject to attorney review for form and content including comparison to existing policies for incorporation.)

- a. Motion to ratify the 2023 Memoranda of Understanding between CCCS & Police Departments where schools are located, and ratify the 2024 Amendments to those MOU's, and execute updated Memoranda as provided and required by Pennsylvania Department of Education, subject to attorney's review for form and content.

- b. Motion to approve the filing of the CCCS Annual Report, subject to attorney's review for form and content.
- c. Motion to approve updates to the CCCS Health and Safety Plan, subject to attorney's review for form and content.
- d. Motion to approve agreement with Hedgerow Theatre, Inc. for after school program/summer camp, circulated to the Board, subject to attorney's review for form and content.

XIV. Old Business

- a. Insurance report.

XV. New Business

- a. Executive session for annual review of officer's compensation and Trustee vote.

XVI. Closing Public Comment.

XVII. Adjournment