

## 2025-2026 BI-WEEKLY PAY DATES

Pay Period	Pay Period Start Date (Saturday)	Pay Period End Date (Friday)	Time Approval Date by Noon (Monday)	Pay Date (Friday)	9 and 10 Month Employee Deductions
1	6/7/25	6/20/25	6/23/25	7/4/25	N/A
2	6/21/25	7/4/25	7/7/25	7/18/25	N/A
3	7/5/25	7/18/25	7/21/25	8/1/25	N/A
4	7/19/25	8/1/25	8/4/25	8/15/25	N/A
5	8/2/25	8/15/25	8/18/25	8/29/25	<b>NO DEDUCTIONS</b>
6	8/16/25	8/29/25	9/1/25	9/12/25	9/12/25
7	8/30/25	9/12/25	9/15/25	9/26/25	9/26/25
8	9/13/25	9/26/25	9/29/25	10/10/25	10/10/25
9	9/27/25	10/10/25	10/13/25	10/24/25	10/24/25
10	10/11/25	10/24/25	10/27/25	11/7/25	11/7/25
11	10/25/25	11/7/25	11/10/25	11/21/25	11/21/25
12	11/8/25	11/21/25	11/24/25	12/5/25	12/5/25
13	11/22/25	12/5/25	12/8/25	12/19/25	12/19/25
14	12/6/25	12/19/25	12/22/25	1/2/26	1/2/26
15	12/20/25	1/2/26	1/5/26	1/16/26	<b>NO DEDUCTIONS</b>
16	1/3/26	1/16/26	1/19/26	1/30/26	1/30/26
17	1/17/26	1/30/26	2/2/26	2/13/26	2/13/26
18	1/31/26	2/13/26	2/16/26	2/27/26	2/27/26
19	2/14/26	2/27/26	3/2/26	3/13/26	3/13/26
20	2/28/26	3/13/26	3/16/26	3/27/26	3/27/26
21	3/14/26	3/27/26	3/30/26	4/10/26	4/10/26
22	3/28/26	4/10/26	4/13/26	4/24/26	4/24/26
23	4/11/26	4/24/26	4/27/26	5/8/26	5/8/26
24	4/25/26	5/8/26	5/11/26	5/22/26	5/22/26
25	5/9/26	5/22/26	5/25/26	6/5/26	6/5/26
26	5/23/26	6/5/26	6/8/26	6/19/26	N/A

All hourly employees will have no deductions taken on pay periods 5 and 15. Pay Period 25 will be used for any summer premiums due.

**NOTE:** All time must be approved **EVERY** Monday by noon.