

PAYROLL PAYMENT ELECTION FORM INSTRUCTIONS

OPTION I – DIRECT DEPOSIT

1. Complete the Authorization of Direct Deposit Form

OPTION II – WEX RAPID! PAYCARD

1. Select the check box requesting the WEX rapid! PayCard.
2. Provide mailing address.
3. Provide Employee ID.
4. Sign and date the form.

DO NOT COMPLETE IF OPTION I HAS BEEN SELECTED!

OPTION II – WEX RAPID! PAYCARD			
<input type="checkbox"/>	I elect to have my total payroll payment go to the WEX rapid! PayCard.		*REQUIRED
*Name:	<input type="text"/>		
*Employee Mailing Address:	<input type="text"/>		
*City:	<input type="text"/>	*State:	<input type="text"/>
		*Zip Code:	<input type="text"/>
*Employee ID:	<input type="text"/>	*Work Site:	<input type="text"/>
*Telephone	<input type="text"/>	*Birthdate	<input type="text"/>

Employee's Signature _____ Date _____

****Chandler Unified School District now offers the choice of either Direct Deposit through the bank of your choosing or the Visa Payroll Card through WEX rapid! PayCard. Employees who do not provide bank information for authorization of Direct Deposit will be automatically enrolled in the rapid! PayCard Visa Payroll Card.**

