Clinton-Glen Gardner Board of Education
April 30. 2025
WORK AND BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:
Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalakos
Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary
Absent: Benedict Valliere

4. Superintendent/Principal's Report
Garage Renovation Timeline

- Dr. Cohen informed the Board that the Garage renovation has been approved by the State and will be going out to bid with the advertisement in 5/2/25 paper, bid opening on 5/20/25 and the qualified bidder, if any, is to be presented on 5/21/25 agenda for Board approval.
- Autism walk success - Mrs. Burr attended and wanted to update on the day, activities, and afternoon which brought great awareness to Special learners. Mrs. Brkich agreed and they both were impressed with the middle schooler participation. Raised to date over $1200
- 1st Track and Field meet

A. Student Representative Report NONE
B. Clinton Education Association Report NONE
C. Assistant Principal/Curriculum Coordinator Report NONE
D. Special Services Report NONE

5. Public Comment NONE

RESOLUTION 2024-2025: 65 APPROVE ALL ITEMS IN SECTIONS 6B through 8
Mrs. Burr moved, seconded by Mrs. Moore, and passed by a roll call vote, 5-0-0, to approve all items under Sections 6B through 8 (all of the following items under Personnel, Curriculum, Instruction, Assessment & Technology, Professional Development, Field Trips, Policy & Regulations)

6. Personnel

~~A. 2025-2026 Staff Approvals~~ NONE

~~***Motion:*** To approve the following staff member and rates for the listed position for the **2025-2026** school year~~			
~~Position~~	**~~Name~~**	**~~Rate~~**	**~~Effective Date~~**
~~Elementary Education~~			
~~Special Education~~			
~~Special Education~~			
~~Middle School Science~~			

B. Before and Aftercare Staff 2025-26

Motion: To approve the staff and hourly wages for before and after care 25-26 school year
RESOLUTION 2024-2025: 65

Position	Rate/Salary	Effective
Sr Before/Aftercare Staff	$20.50 per hour	25/26 school Year
Jr Assistant staff	$15.49 per hour	25/26 school Year
Director sub coverage	$48.50 per hour	25/26 school Year
Director 3x per week-Carolyn Schorr	$18,000	25/26 school Year
Director 2x per week-Elizabeth Hedden	$12,000	25/26 school Year
Director -Jennie Kastner	$6,000	25/26 school Year

Before/Aftercare Staff Name	Position
Miranda Abarca	Jr Assistant
Caroline Bavaro	Sub Certified Staff/Director Substitute
Julianne Bavaro	Sub Certified Staff/Director Substitute
Natalia Blume	Jr Assistant

Mia Cancelliere	Jr Assistant
Alexa Comacho	Jr Assistant
Alli Kripetz	Jr Assistant
Eva Liu	Jr Assistant
Kaylee McIsaac	Jr Assistant
Christina Muench	Sub Certified Staff/Director Substitute
Debbie O'Grady	Sub Certified Staff/Director Substitute
Tatum Pfuelb	Jr Assistant
Brooke Ruiz	Jr. Assistant
Carolyn Schorr	Sub Certified Staff/Director Substitute
Justin Schorr	Sub Certified Staff/Director Substitute
Madeline Sowell	Jr. Staff

C. Resignation

Motion: To approve with gratitude and best wishes the resignation of Kristin Pignio effective August 1, 2025 **(Attachment #1) RESOLUTION 2024-2025: 65**

D. School Business Administrator's Contract for 2025-2026

***Motion*:** To approve the recommended contract for the 2025-2026 school year for Bernadette Wang, Business Administrator, at the annual salary of $125,952, based upon approval by the Hunterdon County Executive Superintendent. **(Attachment #2) RESOLUTION 2024-2025: 65**

E. ESY

Motion: To approve the following staff members to serve 2025-2026 extended school year roles as listed below per negotiated agreement: **RESOLUTION 2024-2025: 65**

Position	Name	Rate
Paraprofessionals (5 week, 4 days/wk, 3hr/day)	Ruth Arce	$22/hr
Addendum added at meeting with return of current outgoing student: **Teachers** (5 weeks,4 days/wk, 3hr instruction & 30 min prep/day)	Katherine Kelsey	$58/hr

7. Curriculum, Instruction, Assessment, & Technology

A. Professional Development

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: **RESOLUTION 2024-2025: 65**

Program Name	Date	Employees	Event Cost	Substitute Pay	Total Cost

NJPSA/FEA 7th Annual Special Education Summit PSEL	5/2/2025	Carolyn Schorr Dr. Jenine Kastner	$150 each	$125	$425 + mileage
NJASBO Accounts Payable Mt Laurel	5/13/25	Christina Muench	$145	0	$145 + mileage
NJASBO Administrative Assistant Whippany	5/20/25	Christina Muench	$145	0	$145 + mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:**RESOLUTION 2024-2025: 65**			
Date	**Grade**	**Destination**	**Cost per student**
May 2025	(10) 6th Grade Students	Lebanon Borough School	N/A
June 2025	4th	Halstead Street Playground	N/A

8. Policy and Regulations

Motion: *To approve the listed Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):***RESOLUTION 2024-2025: 65**			
Policy #	**Title**	**Action**	**Att. #**
5111.5	**Preschool Admission Policy**	2nd Reading	3

10. General Information: Business Administrator's Report

RESOLUTION 2024-2025: 66 APPROVE BUSINESS ADMINISTRATOR ITEMS 10B-H and 11
Mrs. Moore moved, seconded by Mrs. Burr , and passed unanimously by a roll call vote, 5-0-0, to approve the following items **10B-H and 11**:

A. 2025-2026 School Budget Presentation

B. 2025-2026 School 12 Month Employee Calendar (Attachment #4)

C. 2025-2026 School 12 Month Custodial Calendar (Attachment #5)

Motion: To approve 2025-2026 12 month employee and custodial school calendars **RESOLUTION 2024-2025: 66**

D. Payroll Schedule Approval

Motion: To approve the payroll processing schedule for the school year 2025-2026 for 10/12 month staff. Hourly custodial staff will continue to be paid for hours worked from the 1st through the 15th on the second pay of each month and 16th through the last day

of month on the first payroll of the following month unless otherwise noted on the schedule.**(Attachment #6)RESOLUTION 2024-2025: 66**

E. Payroll Schedule Approval

Motion: To reapprove the payroll processing schedule for the school year **2024-2025** for 10/12 month staff considering the revised last staff day for the school year is now set as 6/13/25. Clean up payroll for remaining timesheets and Hourly custodial staff will be still be paid for hours worked from the 6/13/25 through 6/23/25 on 6/30/25 as previously approved **(Attachment #7)RESOLUTION 2024-2025: 66**

F. Maschio's Food Service Contract Renewal for 2025-2026

Motion: To approve the renewal of Maschio's Food service Inc. contract for the 2025-2026 school year for the fee of $12,300.**RESOLUTION 2024-2025: 66**

G. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-5:**RESOLUTION 2024-2025: 66**

1. Approval of Board of Education Minutes from April 9, 2025 Work/Business and Executive Sessions **(Attachment #8)** **and** approval of revision to March 13, 2025 business session minutes (Resolution 56a addition of motion following Executive session was inadvertently omitted). **(Attachment #9)**

2. Certification of the Board of Secretary's and Cash reconciler's report that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which is totally exceed the line item appropriation in violation of NJAC 6A 23-2.22(a) that as of the date of their reports.
   (Attachment #10)

   February, 2024 $3,884,245.22

3. Approval of the Bill List in the specified amounts **(Attachment #11)**

   a. General Account: $1,580,798.68 (3/14/25-4/30/25)
   b. Cafeteria Account: $20,877.52 Checks written in March

4. Checking Account Balances – February, 2025
   a. Student Activities: $ **78,954.40**
   b. Cafeteria: $**222,353.51**
   c. Unemployment: $ **116,425.04**
   d. Payroll Agency: $ **23,003.21**

5. Transfers in the amount of $XX for March, 2025 **Forthcoming at *5/21/25* meeting**

~~*6. Cafeteria Account: $19,676.68 (written in May)*~~

H. Tuition and related transportation cost for outgoing Special Ed Students for 2024-2025 Regular School year

Motion: To approve 2024-25 Regular School Year Tuition Contract for outgoing Special Ed student.**RESOLUTION 2024-2025: 66**			
State Student ID#	**School**	**Transportation**	**Est Tuition & Svc Cost per student**
State # 6371299812	**OUTGOING: Warren Glen Academy**	**update to follow**	**RSY $323.75 per diem effective start upon confirmation of transportation**

10. Correspondences

11. New Business

25-26 Budget received final approval from the Executive County Superintendent on April 16, 2025 with one request to amend the Healthcare adjustment total.

Motion: To revise the healthcare adjustment amount included in the 25-26 budget. **RESOLUTION 2024-2025: 66**

The proposed budget includes the adjustment for Healthcare in the amount of **$191,174**. The district intends to utilize this adjustment for pay for the additional increase in health benefit premium.

Regionalization Study

12. Old Business

A. Dear Parents/Bulldog Bulletin

B. Board Liaison Reports Dr. Tsakalakos updated the Board on the PTO's generosity for many events including the upcoming Teacher appreciation week, Autism Walk, scholarship and mothers day plant sale

C. 2025-2026 School Year Calendar (last day of school was not correct)

D. End of year Dates for June 2025

Last day of school for students June 12, 2025 12:45 Dismissal
Graduation June 11 2025 at 6:00 pm CPS Gym
Last day for staff June 13, 2025

Motion: To approve the 2025-2026 school year calendar (**Attachment #12**)

Clinton Public School Goals 2024-2025

Goal Statement: To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- **Find out/identify what resources teachers need and provide**
- **Identify areas for cross-curricular/interdisciplinary instruction**
- **Provide opportunities for cross-grade learning**
- **Balance the use of technology and interpersonal SEL, real-world applications.**

14. Public Comment

15. Executive Session

RESOLUTION 2024-2025: 62 ADJOURN TO EXECUTIVE SESSION

Mrs Burr moved, seconded by Mrs.Moore, and passed unanimously by a roll call vote, 5-0-0, to adjourn to Executive Session at 8:19 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Contracts, HIB, Personnel

RESOLUTION 2024-2025: 69 RESUME BUSINESS SESSION MEETING

Mrs. Burr moved, seconded by Mrs. Moore, at 8:52 pm and passed unanimously by roll call vote, 5-0-0, to resume the regular business session meeting.

RESOLUTION 2024-2025: 70 HIB

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, to affirm the recommendation of the superintendent that HIB #4 and #5 were not found to be HIB.

HIB Report April 2025

HIB#	1st or 2nd reading	Status (Confirmed as HIB or Not confirmed as HIB)
#4	2nd	NOT HIB
#5	2nd	NOT HIB

RESOLUTION 2024-2025: 71 **SPECIAL COUNSEL APPOINTMENT**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 5-0-0, to appoint SCHENCK, PRICE, SMITH & KING, LLP as special counsel

16. Adjournment

RESOLUTION 2024-2025: 72 **ADJOURNMENT**

Mrs. Burr moved, seconded by Mrs Moore, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 8:53pm.

Respectfully submitted,

Bernadette Wang, Business Administrator

Ashley Dunker, President