

BOARD OF EDUCATION

BUSINESS MEETING

MAY 20, 2025

AGENDA

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT BOARD OF EDUCATION

BUSINESS MEETING WELLINGTON HIGH SCHOOL

**Tuesday, May 20, 2025
6:00 PM**

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance

B. Attendance Roll Call

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the "Hearing of the Public".

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D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

E. Approve the minutes of the Business Meeting conducted on Tuesday, April 15, 2025 and the Special and Work Sessions conducted on Tuesday, May 6, 2025.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

F. Presentations

1. Kiwanis 3rd Grade Dictionary Program - Ms. Pam Rousch
2. Westwood Young Authors and Update - Milks
3. McCormick Parent Teacher Organization - Sara Schramm
4. Retirement Recognitions
 - a) Doug Allen, WHS Math Teacher
 - b) Dave Conklin, WHS English/CTE Teacher
5. Five Year Forecast- Bailey

G. Administrative Reports (Superintendent will answer any questions by the board)

1. Kubasak - Director of Curriculum & Special Projects
2. Rahm - Director of Student Services
3. Bowman - Athletic Director & Student Life
4. Sword - Communications Coordinator
5. Helton - Director of Nutrition Services
6. Heyd - Technology Coordinator
7. Milks - Principal, Westwood Elementary School
8. Figuly - Principal, McCormick Middle School
9. Urban - Principal, Wellington High School

H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person

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having five minutes to speak.

Any person wishing to speak must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert's Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

1. Athletics & Facilities – Mrs. Kazmierczak & Mrs. Babb
2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
3. Policies - Mrs. Babb & Mrs. Shellhouse
4. Communications – Mr. Ratliff
5. Endowment – Mrs. Shellhouse
6. OSBA & Student Achievement Liaison – Mr. Ratliff
7. J.V.S. Board – Mr. Ratliff

II. TREASURER'S REPORT AND BUSINESS (As Presented in Attachment)

A. It is recommended that the following financial items be approved:

1. Financial Statements for April 2025
2. May Five Year Forecast with Assumptions
3. Approve the donation of \$22,776.70 to Well-Help from the donations of the Wellington Duke Pride Carnival for the Summer Food Voucher Program (see attachment);
4. Approve the donation of \$1,000.00 to Well-Help from the K-Kids account (see attachment).
5. Approve the quoted service by Midwest Floors and More for the abatement and installation of new flooring in the Westwood Elementary Cafeteria at a cost of \$31,237.50.

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B. Operations Update - Attachment to be handed out at meeting

III. SUPERINTENDENT’S REPORT AND BUSINESS (As Presented in Attachment)

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

a) Lisa Pitts from Intervention Specialist to Second Grade Teacher at Westwood Elementary School.

2. Retirements:

a) None

3. Disability Retirement:

a) None

4. Non-Renewals:

a) Dorothy Cianciola as Stage and Technical Theater Director for the Wellington School District, effective July 1, 2025.

b) David Haynes as Level I Computer Technician for the Wellington School District, effective July 1, 2025, due to the reclassification of Level 1 Computer Technician to the newly created Technology Analyst position (see III A 10).

5. Resignations:

a) Marie Storrow from Payroll Officer effective October 18, 2025.

6. Leave of Absence:

a) Janet Kubasak - Family Medical Leave beginning May 7, 2025 through May 24, 2025. Sick leave to run concurrently with FMLA.

b) Mary Claire Frantz - Family Medical Leave beginning August 25, 2025 through October 9, 2025. Sick leave to run concurrently with FMLA.

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- c) Cassidy Keys - Family Medical Leave beginning August 25, 2025 through November 17, 2025. Sick leave to run concurrently with FMLA.

- 7. Unpaid Leave of Absence:
 - a) Cassidy Keys - beginning November 18, 2025 returning January 5, 2026.

- 8. Absence Without Pay:
 - a) None

- 9. Salary/Hours Adjustments:
 - a) None

- 10. Job Description:
 - a) Approve the job description of Technology Analyst as presented (see attachment).

- 11. Employment:
 - a) Hire Brenda Cole as Bus Driver in Training at a rate of \$18.00 per hour as needed for training effective May 19, 2025.
 - b) Award Two (2) - Year Administrative Contract for Sean MacKellar as School Psychologist effective August 1, 2025 through July 31, 2027 as presented.
 - c) Award One (1) - Year Certified Employment Contract to Samantha Palacios as Teacher (BA-EL1) at McCormick Middle School for the 2025/2026 school year.
 - d) Hire James Feliciano as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 183 days, effective August 22, 2025.
 - e) Hire Barbara Hill as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 183 days, effective August 22, 2025.
 - f) Hire David Schoonover as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 183 days, effective August 22, 2025.
 - g) Hire Morgan Takala as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 183 days, effective August 22, 2025.
 - h) Award One (1) - Year Certified Employment Contracts for the 2025/2026 school year to:

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- (1) Ericka Cole
 - (2) Emily (Schmitz) Echleberger
 - (3) John Howells
 - (4) Cassidy Keys
 - (5) Theresa Klobusnik
 - (6) Nicholas Laposky
 - (7) Rebecca McGuire
 - (8) Larry Pearson
 - (9) Bryan Policz
 - (10) Guillermo Porras
 - (11) Janet Powalie
 - (12) Emily Rich
 - (13) Jamie Wade
 - (14) Jacob Walters
- i) Award Two (2) - Year Certified Employment Contracts for the 2025/2026 and 2026/2027 school years to:
- (1) Sherry Arcuri
 - (2) Shelby Beck
 - (3) Mary Claire Frantz
 - (4) Michelle Gilmore
 - (5) Daniel Gundert
 - (6) Cristy Hess
 - (7) Robert Howells
 - (8) Tyler Lehman
 - (9) Michael Miller
 - (10) Catherine Selzer
 - (11) Susan Souhrada
 - (12) Logan Wiegand
 - (13) Jaqueline Woods
- j) Award Continuing Certified Employment Contracts to:
- (1) Holly Zakerski
- k) Hire Sally Norris as a full-time Floating Classified Substitute at the rate of \$13.00 per hour for the 2025/2026 School Year effective August 22, 2025.
- l) Award Two (2) - Year Classified Employment Contracts for the 2025/2026 and 2026/2027 school years to:
- (1) Nicole Casper (Cafeteria Monitor)
 - (2) Leann Cromer (Cafeteria Helper)
 - (3) Jonathan Cwalina (Paraprofessional)

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- (4) Daniel Doehr (Skilled Maintenance I)
 - (5) Anne Falkenberg (Head Cook)
 - (6) Katheryn Gajoch (Bus Driver)
 - (7) Toni Gerhardinger (Secretary)
 - (8) Grant Humphreys (Cleaner)
 - (9) Matthew Kimmich (Paraprofessional - ALC)
 - (10) Kelly May (Paraprofessional - Library Technician)
 - (11) Jennifer McCloskey (Secretary)
 - (12) Andrea Murner (Paraprofessional)
 - (13) Joslyn Orsik (Secretary)
 - (14) Rebecca Piotrowski (Paraprofessional)
 - (15) Chrystal Poling (Head Cook)
 - (16) Melissa Avery Roberts (Bus Aide)
 - (17) Wendy Shivak (Paraprofessional)
 - (18) Sylvia Small (Paraprofessional)
 - (19) Gabrielle Smugala (Cafeteria Monitor)
 - (20) Denise Whitesel (Cleaner)
 - (21) Bryce Wylie (Cafeteria Monitor)
 - (22) Kathleen Zvara (Paraprofessional)
- m) Award Two (2) - Year Contract for Lindsay Bowman as Administrative Assistant to the Superintendent effective July 1, 2025 through June 30, 2027 as presented.
- n) Award Two (2) - Year Contract for Marie Storrow as Payroll Officer effective July 1, 2025 through June 30, 2027 as presented.
- o) Approve the Amendment of the Continuing Contract for Susan Doehr, Accounts Payable Secretary originally approved on April 26, 2001 as presented.
- p) Award One (1) - Year Contract for Jordan Burns as Social Emotional Learning and Mental Health Specialist for the 2025/2026 school year as presented.
- q) Award One (1) - Year Contract for Christa Coburn Roisman as Evaluating Therapist for the 2025/2026 school year as presented.
- r) Hire the following staff for 2025 summer school programming per Negotiated Agreements:
- (1) Katie Custar as Teacher;
 - (2) James Feliciano as Teacher;
 - (3) Caitlin Hartley as Teacher;
 - (4) Holly Hosack as Teacher;
 - (5) Cathy Kurtz as Teacher;

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- (6) Nicholas Laposky as Teacher;
 - (7) Catherine Selzer as Teacher;
 - (8) Ciera Trent as Teacher;
 - (9) Allison Zitek as Teacher;
 - (10) Wendy Shivak as Secretary;
 - (11) Sarah Gardner as Paraprofessional;
 - (12) Kelly May as Paraprofessional;
 - (13) Rebecca Piotrowski as Paraprofessional;
 - (14) Val Rogers as Paraprofessional (pending current background checks);
- s) Hire the following students as summer interns on an as-needed basis at a rate of \$13.00 per hour with a weekly maximum of 28 hours per week for the summer of 2025:
- (1) Olivia Allen;
 - (2) Logan Cuson;
 - (3) Ashton Roessler;
 - (4) Scott Skierski;
 - (5) Landon Whitehouse;
 - (6) Deakan Wirth;
 - (7) Kitiara Hill;

12. Supplemental Contracts for the 2024/2025 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Baseball Assistant Coach	John Kinter	EL5
Varsity Bowling Head Coach (pending PAP)	Tim Rolfe	EL13

13. Supplemental Contracts for the 2025/2026 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Football Head Coach	Robert Howells	EL8+
Varsity Volleyball Head Coach	Jack Colvin	EL7
Varsity Girls Soccer Head Coach	Todd Miller	EL1
Varsity Boys Soccer Head Coach	William Pabst	EL5
Varsity Cross Country Head Coach	Jeffrey Hook	EL7
Varsity Boys Golf Head Coach	Tom Guyer Jr.	EL8+

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Varsity Girls Golf Head Coach	James Feliciano	EL2
Head Cheer Coach HS Football	Catherine Selzer	EL6

14. Award the following Extended Service Contracts for the 2024/2025 school year:

EXTENDED SERVICE CONTRACTS	NAME
School Counselor - McCormick Middle School - 10 Days	Jamie Wade

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. Babb ___ Mr. Ratliff ___ Mrs. Shellhouse ___

B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Approve the following substitute rates for the 2025/2026 school year:
 - (1) Bus Driver Substitutes- \$18.00/hour (no change)
 - (2) Daily Teacher Substitutes- \$125/day (no change)
 - (3) Building Teacher Substitutes
 - (a) \$125/day (First Year of Service)(no change)
 - (b) \$130/day (Second Year of Service)(no change)
 - (c) \$135/day (Third Year of Service or more)(no change)
 - (4) Classified Substitutes- \$13.00/hour (no change)
- b) Approve the Resolution that the Wellington McCormick Middle School Parent Teacher Organization (PTO) is hereby officially recognized.
- c) Approve the following Northeast District Athletic Board (NEDAB) vendor worker stipends for working the Ohio High School Athletic Association Division III District Softball Tournament: (Paid from Tournament Revenue):

(1) Bill Berger	Announcer	\$450.00
(2) John Bowman	Tournament Manager	\$550.00
(3) Aaron Davison	Trainer	\$400.00
(4) Michele Davison	Score	\$200.00
(5) Debbie Kimmich	Ticket Taker	\$300.00

2. Contracts:

- a) Approve the Agreement for Guardian to Transport Student to the

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Insight Academy for the 2024-2025 Extended School Year effective June 24, 2025 (see attachment).

- b) Approve the Agreement for Guardian to Transport Student to the Insight Academy for the 2025-2026 School Year effective August 20, 2024 (see attachment).
- c) Approve the Contract with Education Alternatives (EA) in Cleveland, Ohio for the 2025/2026 school year. See Schedule A for the per diem costs per student (see attachment).
- d) Approve the Transportation Agreement with Education Alternatives (EA) in Cleveland, Ohio for the 2025/2026 school year (see attachment).
- e) Approve the Agreement for Admission with the Educational Service Center of Northeast Ohio at the listed rates per pupil for the 2025/2026 school year as needed (see attachment).
- f) Approve the Extended School Year Program Contract for five (5) students to attend the Early Learning Center at a cost of \$525.00 per student (see attachment).
- g) Approve the Murray Ridge Center Preschool Agreement for the 2025/2026 school year at a cost of \$8,000.00 per student (see attachment).

3. Field Trips:

- a) None

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. Babb ___ Mr. Ratliff ___ Mrs. Shellhouse ___

C. It is recommended that the following sales projects/donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) None

2. Sales Project:

- a) Tattoo a Teacher - McCormick PTO
- b) Artsonia Gift Shop - McCormick Art (2024-2025 school year)
- c) Artsonia Gift Shop - McCormick Art (2025-2026 school year)

3. Donations:

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- a) Dan Rahm donated \$100.00 to the 2025 Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- b) Wellington Township donated \$200.00 to the 2025 Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- c) Wellington VFW 6941 Auxiliary donated \$1,000.00 toward unpaid senior fees.
- d) Petitti Garden Centers donated a tree to Westwood Elementary School to be planted in memory of Deborah Krugman valued at \$180.00.
- e) The Wellington Fullbackers donated \$2001.00 toward the purchase of guardian caps for the Wellington High School football team.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. Babb___ Mr. Ratliff___ Mrs. Shellhouse___

- f) Ayers Ratliff donated six (6) plates with engraving valued at \$6.00 each to the Wellington High School Choir for a total donation of \$18.00.
- g) Ayers Ratliff donated five (5) 4" x 6" deluxe plates with engraving valued at \$8.00 each and one (1) perpetual plaque to hold twelve (12) plates valued at \$49.95 to the Wellington High School FFA for a total donation of \$89.95.
- h) Ayers Ratliff donated three (3) 4" x 6" deluxe plates with engraving valued at \$8.00 each to the McCormick Middle School FFA for a total donation of \$24.00.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. Babb___ Mr. Ratliff___ Mrs. Shellhouse___

Total Donations = \$3,612.95

Year-to-Date Total of Donations for 2024/2025 School Year = \$176,398.38

IV. OLD BUSINESS

A. None

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V. NEW BUSINESS

A. Discussion to keep, cancel or reschedule the work session scheduled for June 3, 2025.

VI. MOTION TO MOVE TO EXECUTIVE SESSION - To request an Executive Session as authorized under the Ohio Revised Code 121.22(G)(1); To consider the employment and compensation of a public employee or official and to consider the purchase of property for public use.
No action will take place after the executive session.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

VII. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

IX. FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, June 3, 2025, Work Session, 6:00 PM, Westwood Elementary School
Superintendent’s Office
- B. Thursday, June 5, 2025, Special Session, 6:00 PM, Westwood Elementary School
Superintendent’s Office
- C. Tuesday, June 17, 2025, Business Meeting, 6:00 PM, Wellington High School & via Zoom

X. MOTION TO ADJOURN

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Moved by: _____ Seconded by: _____

Roll Call: Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. Babb____ Mr. Ratliff____ Mrs. Shellhouse____

ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.