

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF THE ORGANIZATIONAL MEETING
Westwood Elementary School - Superintendent's Office
January 7, 2025
6:03 P.M.

President Pro Tempore Ratliff called the meeting to order.

Pledge of Allegiance

ROLL CALL

Present: Babb, Kazmierczak, Shellhouse, Mohrman, Ratliff

Absent: None

#25-001 ELECTION OF PRESIDENT - PHILLIP MOHRMAN

Motion was made by Shellhouse and seconded by Ratliff to elect Phillip Mohrman as Board President for 2025.

Yes: Shellhouse, Ratliff, Babb, Kazmierczak

Abstain: Mohrman

No: None

Treasurer Bailey declared this motion passed.

Treasurer Bailey administered the Oath of Office of President - Phillip Mohrman

#25-002 ELECTION OF VICE PRESIDENT - JENNIFER KAZMIERCZAK

Motion was made by Shellhouse and seconded by Ratliff to elect Jennifer Kazmierczak as Vice President for 2025.

Yes: Shellhouse, Ratliff, Babb, Mohrman

Abstain: Kazmierczak

No: None

President Mohrman declared this motion passed.

Treasurer Bailey administered the Oath of Office of Vice President - Jennifer Kazmierczak

#25-003 ELECTION OF BOARD TREASURER PRO TEMPORE - JAMIE BABB

Motion was made by Shellhouse and seconded by Ratliff to elect Jamie Babb as Treasurer Pro Tempore for 2025.

Yes: Shellhouse, Ratliff, Babb, Kazmierczak, Mohrman

No: None

President Mohrman declared this motion passed.

Treasurer Bailey administered the Oath of Office of Treasurer Pro Tempore - Jamie Babb

#25-004 APPROVAL OF RESOLUTION WAIVING THE READING OF THE MINUTES

Motion was made by Ratliff and seconded by Kazmierczak to approve the following:

1. Be it resolved by the Wellington Board of Education of the Wellington Exempted Village School District that the authority be hereby given to waive the formal reading of the minutes of previous meeting(s) at a regular Board of Education meeting during the calendar year 2025.

Yes: Ratliff, Kazmierczak, Babb, Shellhouse, Mohrman

No: None

President Mohrman declared this motion passed.

#25-005 ESTABLISHMENT OF THE TIME AND PLACE OF BOARD MEETINGS

Motion was made by Ratliff and seconded by Babb to hold the Regular Sessions of the Board of Education on the dates shown on the attached proposed "2025 Meeting Dates".

Board of Education
 Planning Calendar 2025

<u>Month</u>	<u>Work Session</u> <u>1st Tuesday of the Month</u>	<u>Business Session</u> <u>3rd Tuesday of the Month</u> <u>Unless Noted*</u>
January	<u>January 7, 2025</u> Organization Meeting Westwood Superintendent's Office	<u>January 21, 2025</u> Wellington High School, Rm. 100

Wellington Exempted Village School District
 Organizational Meeting - January 7, 2025 at 6:03 p.m.

February	<u>February 4, 2025</u> Westwood Superintendent's Office	<u>February 18, 2025</u> Wellington High School, Rm. 100
March	<u>March 4, 2025</u> Westwood Superintendent's Office	<u>March 18, 2025</u> Wellington High School, Rm. 100
April	<u>April 1, 2025</u> Westwood Superintendent's Office	<u>April 15, 2025</u> Wellington High School, Rm. 100
May	<u>May 6, 2025</u> Westwood Superintendent's Office	<u>May 20, 2025</u> Wellington High School, Rm. 100
June	<u>June 3, 2025</u> Westwood Superintendent's Office	<u>June 17, 2025</u> Wellington High School, Rm. 100
July	No Work Session	<u>July 15, 2025</u> Wellington High School, Rm. 100
August	Board Retreat TBD	<u>*August 12, 2025</u> Wellington High School, Rm. 100 (Fair 17-24)
September	<u>September 2, 2025</u> Westwood Superintendent's Office	<u>September 16, 2025</u> Wellington High School, Rm. 100
October	<u>October 7, 2025</u> Westwood Superintendent's Office	<u>October 21, 2025</u> Wellington High School. Rm. 100
November	<u>November 4, 2025</u> Westwood Superintendent's Office	<u>November 18, 2025</u> Wellington High School, Rm. 100

December	<u>December 2, 2025</u> Westwood Superintendent's Office	<u>December 16, 2025</u> Wellington High School, Rm. 100
January 2026	<u>January 6, 2026</u> Organization Meeting Westwood Superintendent's Office	

Yes: Ratliff, Babb, Shellhouse, Kazmierczak, Mohrman
 No: None

President Mohrman declared this motion passed.

#25-006 APPROVAL TO ESTABLISH BOARD SERVICE FUND

Motion was made by Ratliff and seconded by Shellhouse to establish a Board Service Fund, which shall not exceed those limitations as defined in Section 3315.15 of the Revised Code.

Yes: Ratliff, Shellhouse, Babb, Kazmierczak, Mohrman
 No: None

President Mohrman declared this motion passed.

#25-007 APPROVAL TO APPOINTMENT OF LAW FIRMS

Motion was made by Ratliff and seconded by Kazmierczak to approve the following law firms to represent the Wellington Board of Education and its administration in matters deemed appropriate for legal services during the calendar year 2025:

1. McGown & Markling Co., L.P.A. - Matthew John Markling District Harassment Officer
2. Pepple & Waggoner, LTD

Yes: Ratliff, Kazmierczak, Babb, Shellhouse, Mohrman
 No: None

President Mohrman declared this motion passed.

#25-008 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVE TO THE WELLINGTON SCHOOLS ENDOWMENT BOARD OF TRUSTEES

Motion was made by Ratliff and seconded by Kazmierczak to nominate Patti Shellhouse as the Endowment Representative.

Yes: Ratliff, Kazmierczak, Babb, Mohrman

Abstain: Shellhouse

No: None

President Mohrman declared this motion passed.

#25-009 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVE TO THE OSBA TO SERVE AS OSBA LEGISLATIVE LIAISON AND OSBA STUDENT ACHIEVEMENT LIAISON

Motion was made by Kazmierczak and seconded by Shellhouse to nominate Ayers Ratliff as the OSBA Legislative Liaison and OSBA Student Achievement Liaison..

Yes: Kazmierczak, Shellhouse, Babb, Mohrman

Abstain: Ratliff

No: None

President Mohrman declared this motion passed.

#25-010 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVES TO THE POLICY COMMITTEE

Motion was made by Ratliff and seconded by Mohrman to nominate Jamie Babb and Patti Shellhouse as the reporters of the Board Policy Committee.

Yes: Ratliff, Mohrman, Babb, Kazmierczak, Shellhouse

No: None

President Mohrman declared this motion passed.

#25-011 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVE TO THE COMMUNICATIONS COMMITTEE

Motion was made by Mohrman and seconded by Shellhouse to nominate Ayers Ratliff as the reporter of the Communications Committee.

Yes: Mohrman, Shellhouse, Babb, Kazmierczak

Abstain: Ratliff
No: None

President Mohrman declared this motion passed.

#25-012 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVES TO THE FINANCE & AUDIT COMMITTEE

Motion was made by Shellhouse and seconded by Ratliff to nominate Phillip Mohrman and Jennifer Kazmierczak as the reporters of the Finance & Audit Committee.

Yes: Shellhouse, Ratliff, Babb, Kazmierczak
Abstain: Mohrman
No: None

President Mohrman declared this motion passed.

#25-013 APPROVAL TO APPOINTMENT OF BOARD REPRESENTATIVES TO THE ATHLETIC & FACILITIES COMMITTEE

Motion was made by Mohrman and seconded by Kazmierczak to nominate Jamie Babb and Jennifer Kazmierczak as the reporters of the Athletic & Facilities Committee.

Yes: Mohrman, Kazmierczak, Babb, Ratliff, Shellhouse
No: None

President Mohrman declared this motion passed.

#25-014 APPROVAL TO STANDING AUTHORIZATIONS FOR 2025

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following standing authorizations for 2025:

1. Authorize the Superintendent to approve professional leave for all employees;
2. Authorize the Board President and Vice President to attend the workshop for new board presidents;
3. Authorize the Treasurer to invest district funds to generate interest income (certificates of deposit, repurchase agreements, commercial paper, banker's acceptance, etc.);
4. Authorize to require only the Treasurer's signature on payroll and budgetary checks;
5. Authorize the Treasurer to process check payments on purchase orders within appropriations prior to Board approval;

6. Authorize the Treasurer to request tax advances from the County Auditor's Office as funds become available;
7. Authorize the Treasurer to attend Public Records Training as the designee of the Board of Education and as approved by the Ohio Attorney General RC149.43E;
8. Authorize the Superintendent to act as purchasing agent;
9. Authorize the Superintendent to approve employee resignations between regular meetings;
10. Authorize the Superintendent to employ such personnel as needed for emergency situations, with such employment to be presented to the Board for approval at the next regular meeting;
11. Authorize the Superintendent to approve all applications for federal, state, and local funds;
12. Utilize the following newspapers for advertising and announcements: *Lorain County Community Guide (formerly The Wellington Enterprise)*, *The Lorain Morning Journal*, *The Chronicle Telegram*, *The Ashland-Times Gazette* and *The Rural Urban*;
13. Purchase property, fleet and liability insurance as in the past;
14. Renew the OSBA membership for 2025;
15. Notification of medical insurance availability to the Board at 100% their cost per ORC 3313.202;
16. Approve the standard mileage rate for calendar year 2025 established by the IRS;
17. Approve the Tax Budget for the 2025-2026 school year and forward to the Lorain County Budget Commission for their consideration before January 20, 2025 as presented.

Yes: Kazmierczak, Shellhouse, Babb, Ratliff, Mohrman
No: None

President Mohrman declared this motion passed.

#25-015 MEETING MINUTES APPROVAL

Motion was made by Shellhouse and seconded by Babb to approve the minutes the Business Meeting conducted on Tuesday, December 17, 2024.

Yes: Shellhouse, Babb, Ratliff, Kazmierczak, Mohrman
No: None

President Mohrman declared this motion passed.

#25-016 APPROVAL OF SPECIAL SESSION BOARD MEETING

Motion was made by Shellhouse and seconded by Kazmierczak to approve the holding of a Special Session Board meeting on Monday, January 13, 2025 at 6:00 p.m. at Westwood Elementary School in the Superintendent's Office. The purpose of the meeting is to go into Executive Session to discuss employment of a public official.

Yes: Shellhouse, Kazmierczak, Babb, Ratliff, Mohrman

No: None

President Mohrman declared this motion passed.

#25-017 ADJOURNMENT

Motion was made by Shellhouse and seconded by Kazmierczak to adjourn the Work Session at 7:33 p.m.

Yes: Shellhouse, Kazmierczak, Babb, Ratliff, Mohrman

No: None

President Mohrman declared this motion passed.

Board President

Treasurer

Note: An audio recording of this meeting is available upon request to the Treasurer.