

# **BOARD OF EDUCATION**

## **BUSINESS MEETING**

**OCTOBER 15, 2024**

### **AGENDA**

**WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BUSINESS MEETING  
WESTWOOD ELEMENTARY SCHOOL  
DINING HALL**

**Tuesday, October 15, 2024  
6:00 PM**

#### **I. CALL TO ORDER - PRESIDENT**

A. Pledge of Allegiance

B. Attendance Roll Call

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the “Hearing of the Public”.

**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

**Board of Education - Business Meeting – October 15, 2024 – 6:00 P.M.**

D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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E. Waive the reading of the prior minutes and approve the minutes of the Business Meeting conducted on Tuesday, September 17, 2024 and Work Session conducted on Tuesday, October 8, 2024.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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**F. Presentations**

1. Science of Reading Presentation - Kimberley Milks and Janet Kubasak
2. Retirement Recognition - Brenda Bosley
3. Retirement Recognition - Ed Brennan

**G. Administrative Reports (copies shared with the board, questions directed to superintendent)**

1. Kubasak - Director of Curriculum & Special Projects
2. Rahm - Director of Student Services
3. Bowman - Athletic Director & Student Life
4. Sword - Communications Coordinator
5. Helton - Food & Nutrition Manager
6. Heyd - Technology Coordinator
7. Milks - Principal, Westwood Elementary School
8. Figuly - Principal, McCormick Middle School
9. Urban - Principal, Wellington High School

**H. Hearing of the Public**

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

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Any person wishing to speak must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

**I. Reports**

- 1. Athletics & Facilities – Mrs. Kazmierczak & Mrs. Babb
- 2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
- 3. Strategic Planning – Mrs. Babb & Mr. Mohrman
- 4. Policies & Communications – Mrs. Kazmierczak & Mrs. Shellhouse
- 5. Endowment – Mr. Mohrman
- 6. OSBA & Student Achievement Liaison – Mr. Ratliff
- 7. J.V.S. Board – Mr. Ratliff

**II. TREASURER'S REPORT AND BUSINESS (See Attachment A)**

A. It is recommended that the following financial items be approved:

- 1. Financial Statements for September 2024

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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B. Operations Update- Attachment to be handed out at meeting

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**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

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**III. SUPERINTENDENT’S REPORT AND BUSINESS (See Attachment B)**

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

a) None

2. Retirements:

a) Approve the retirement of Edward Brennan, Bus Driver on September 27, 2024 after over 12 years of service to the Wellington Exempted Village School District.

3. Disability Retirement:

a) None

4. Resignations:

a) Approve the resignation of Melissa Carver, Bus Driver effective October 11, 2024.

b) Approve the resignation of Richard Shivak, Custodian effective October 22, 2024.

5. Leave of Absence:

a) Rachel Neenan - Family Medical Leave beginning October 14, 2024 on an as needed basis. Sick leave to run concurrently.

b) Patricia Kresila - Family Medical Leave beginning October 16, 2024 on an as needed basis through January 22, 2025. Sick leave to run concurrently.

6. Unpaid Leave of Absence:

a) Approve the unpaid leave of absence of Tiffany Warner, Title I teacher at McCormick Middle School, starting on November 11, 2024 and ending on June 30, 2025

7. Absence Without Pay:

a) None

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8. Salary/Hours Adjustments:

- a) None

9. Employment:

- a) Approve the following bus driver substitutes on an as-needed basis at the rate of \$17.00 per hour effective August 28, 2024 for the 2024/2025 school year:
  - (1) Adam Chellis - pending bus driver certificate
  - (2) Ann Green
  - (3) Amy McCown
  - (4) Sharon Ohly
  - (5) Melissa Carver (effective October 14, 2024)
- b) Approve Joyce Scolaro, retired bus driver substitute on an as-needed basis at the rate of \$18.23 per hour effective August 28, 2024 for the 2024/2025 school year:
- c) Approve Melissa Roberts at 6 hours (due to JVS route) effective October 14, 2024 for the 2024/2025 school year.
- d) Approve Leann Cromer as an as-needed classified substitute cafeteria helper for the district at a rate of \$13.00 per hour effective November 11, 2023.
- e) Hire Scott Skierski (Student) as Substitute Cleaner at Westwood Elementary School on an as-needed basis at a rate of \$13.00 per hour - not to exceed 28 hours per week, effective October 4, 2024 through May 30, 2025.
- f) Hire Samantha Palacios as a long-term substitute to fill the unpaid leave of absence (Warner), effective October 16, 2024 through June 2, 2025 pending background check, education and license verification
- g) Award a 1-year certified contract to Larry Pearson (BA - EL 5) to fill the McCormick Middle School Title I Math position starting on October 28, 2025 (135 days), pending a background check and verification of educational hours.
- h) Supplemental Contracts for the 2024/2025 school year:

<b>SUPPLEMENTAL</b>	<b>NAME</b>	<b>DIFFERENTIAL</b>
Junior High Head Football Coach (change in position/title)	Joe Saunders	EL8+
Junior High Assistant Football Coach (change in position/title)	Pete Keenan	EL8+

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Cross Country Head Coach	Jeff Hook	EL6
Girls Basketball Head Coach	Nathan Morris	EL15 (old scale)
8th Grade Girls Basketball Coach	Joe Saunders	EL8+
7th Grade Girls Basketball Coach	Morgan Lehmkuhl	EL0
Varsity Wrestling Head Coach	William Watters Jr.	EL15 (old scale)
Varsity Wrestling Head Coach (HS and Jr. High Girls)	Anthony Budka	EL8+
Junior High Head Coach	Dan McNeely	EL6
Junior High Assistant Coach	Trayton Bowman	EL0
Elementary Music (K-3)	Tyler Lehman	EL2
Community Dramatics - Winter Production	Dave Conklin	EL15 (old scale)
Community Asst. Dramatics - Winter Production	Emily Campofredano	EL8+

- i) Hire the following after school tutors at \$30.00 per hour on an as-needed basis; Jennifer Barlow, Jill Boyd, Cristy Hess, Patricia Kresila, Deborah Krugman, Cathy Kurtz and Allison Zitek effective for the 2024/2025 school year.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_  
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B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Approve the language for the Locally-Defined Graduation Seals (see attachment).
- b) Approve the Retirement Recognition Resolution for Brenda Bosley.
- c) Approve the Retirement Recognition Resolution for Ed Brennan.

2. Contracts:

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- a) Approve the Agreement with Ripcho Studio, Inc. for exclusive privilege to photograph the students of Wellington Exempted Village School District for the 2024/2025, 2025/2026 and 2026/2027 school years at a commission of 10% after deducting sales tax without commission on retakes (see attachment).
  - b) Approve the Contract for Behavior Analyst Services with Kara Shep Consulting to provide services, training and consultation to district students and staff at a rate of \$100.00 per hour as needed for the 2024/2025 school year (see attachment).
3. Settlement Agreement:
- a) The Board hereby authorizes the Settlement Agreement and Release concerning Lorain County Court of Common Pleas Case No: 24CV212115, a copy of which is attached hereto and incorporated therein by reference.
4. Field Trips:
- a) Wellington Choral Boosters are planning a Spring 2025 (specific dates to be finalized) trip for the MMS JH Choir and WHS Choir Students to Chicago, IL to attend a Choir Clinic at Vandercook College of Music.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff \_\_\_ Mr. Mohrman \_\_\_ Mrs. Babb \_\_\_ Mrs. Kazmierczak \_\_\_ Mrs. Shellhouse \_\_\_

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C. It is recommended that the following sales projects/ donations/ grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:
- a) Martha Holdings Jennings Foundation Grant - Malynda Perchinske - \$15,000.00
  - b) Ohio STEM Learning Network Grant - Malynda Perchinske - \$5,000.00
  - c) Nordson Teacher Grants
    - (1) Integrating Computer Science - Malynda Perchinske - \$1,000.00
    - (2) Modern Art in the Library - Tracy Strait - \$1,000.00
    - (3) Weekly PBIS Incentives - Ericka Cole - \$200.00

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- (4) McCormick Podcast - Megan Birchfield - \$1,000.00
- d) Wellington Schools Endowment Grants
  - (1) Physics/ AP Calculus/ AP Probability & Statistics Cedar Point Trip - George Rosekelly - \$2,000.00
  - (2) Special Education Family Picnic - Robert Williams - \$1,000.00
  - (3) 40 Book Challenge - Megan Birchfield - \$2,000.00
  - (4) CTE Performing Arts Classes - Dottie Cianciola - \$2,480.00
  - (5) Fostering Artistic Exploration: Tools for Fiber Art Expression - Kaitlin Krajcik - \$1,400.00

2. Sales Project:

- a) None

3. Donations:

- a) Mary Seliga donated \$300.00 toward student lunch debt.
- b) Dr. Janet Kubasak donated baskets for the Back to School Bash Giveaway valued at \$125.00.
- c) Jack Coates, Jr. D.C. donated \$25.00 to Wellington K-Kids service club.
- d) Cynthia Reynolds donated \$100.00 to Wellington K-Kids service club.
- e) Bret and Lindsay Bowman donated \$100.00 to Wellington K-Kids service club.
- f) King Realty donated \$500.00 to Wellington K-Kids service club.
- g) Gary and Tracey Feron donated \$100.00 to Wellington K-Kids service club.
- h) Forest City Technologies donated \$675.00 to Wellington K-Kids service club.
- i) Mark Bughman donated \$30.00 to Wellington K-Kids service club.
- j) Tom and Brandi Guyer of the Drew Guyer Memorial Foundation donated \$200.00 toward the Veterans Day Breakfast at McCormick Middle School.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff \_\_\_ Mr. Mohrman \_\_\_ Mrs. Babb \_\_\_ Mrs. Kazmierczak \_\_\_ Mrs. Shellhouse \_\_\_

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- k) Pati Shellhouse created and donated vinyl Duke decals for the Wellington Exempted Village School District golf cart valued at \$30.00.

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Total Donations = \$2,185.00

Year-to-Date Total of Donations for 2024/2025 School Year = \$92,390.90

**IV. OLD BUSINESS**

A. None

**V. NEW BUSINESS**

A. None

**VI. MOTION TO MOVE TO EXECUTIVE SESSION - To request an Executive Session as authorized under the Ohio Revised Code 121.22(G)(1);**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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**VII. MOTION TO RETURN TO REGULAR SESSION**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff\_\_\_ Mr. Mohrman\_\_\_ Mrs. Babb\_\_\_ Mrs. Kazmierczak\_\_\_ Mrs. Shellhouse\_\_\_

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**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

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**VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS**

**IX. FUTURE BOARD OF EDUCATION MEETINGS**

- A. Tuesday, November 5, 2024, Work Session, 6:00 PM, Westwood Elementary Superintendent Office
- B. Tuesday, November 19, 2024, Business Meeting, 6:00 PM, Wellington High School & via Zoom

**X. MOTION TO ADJOURN**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mr. Ratliff \_\_\_ Mr. Mohrman \_\_\_ Mrs. Babb \_\_\_ Mrs. Kazmierczak \_\_\_ Mrs. Shellhouse \_\_\_

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**ADDRESSING THE BOARD**

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

**MEETINGS AND EXECUTIVE SESSIONS**

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.