

BOARD OF EDUCATION

BUSINESS MEETING

September 17, 2024

AGENDA

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION

BUSINESS MEETING
MCCORMICK MIDDLE SCHOOL
DINING HALL

Tuesday, September 17, 2024
6:00 PM

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance

B. Attendance Roll Call

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Babb___ Mrs. Kazmierczak___ Mrs. Shellhouse___

C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the "Hearing of the Public".

D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Babb___ Mrs. Kazmierczak___ Mrs. Shellhouse___

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- E. Waive the reading of the prior minutes and approve the minutes of the Board Retreat Monday, August 5, 2024 and Tuesday, August 6, 2024, the Regular Session conducted on Tuesday, August 13, 2024, Special Sessions conducted on Monday, August 26, 2024, Tuesday, August 27, 2024, and Tuesday, September 3, 2024.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Babb ___ Mrs. Kazmierczak ___ Mrs. Shellhouse ___

F. Presentations

- 1. McCormick Middle School PBIS Update - Bobby Figuly, Nathan Morris, and McCormick students
- 2. FMX Software Update - John Bowman

G. Administrative Reports

- 1. Kubasak - Director of Curriculum & Special Projects
- 2. Rahm - Director of Student Services
- 3. Bowman - Athletic Director & Student Life
- 4. Sword - Communications Coordinator
- 5. Helton - Food & Nutrition Manager
- 6. Figuly - Principal, McCormick Middle School
- 7. Milks - Principal, Westwood Elementary School
- 8. Urban - Principal, Wellington High School

H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

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At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

- 1. Athletics & Facilities – Mrs. Kazmierczak & Mrs. Babb
- 2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
- 3. Strategic Planning – Mrs. Babb & Mr. Mohrman
- 4. Policies & Communications – Mrs. Kazmierczak & Mrs. Shellhouse
- 5. Endowment – Mr. Mohrman
- 6. OSBA & Student Achievement Liaison – Mr. Ratliff
- 7. J.V.S. Board – Mr. Ratliff

II. TREASURER'S REPORT AND BUSINESS (See Attachment A)

A. It is recommended that the following financial items be approved:

- 1. Financial Statements for August 2024

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Babb____ Mrs. Kazmierczak____ Mrs. Shellhouse____

B. Operations Update- Attachment to be handed out at meeting

III. SUPERINTENDENT’S REPORT AND BUSINESS (See Attachment B)

A. It is recommended that the following personnel items be approved:

- 1. Transfers/Reassignments:

a) None

- 2. Retirements:

a) Approve the retirement of Brenda Bosley, Title I Teacher at McCormick Middle School effective October 25, 2024 after 21 years of service to the Wellington Exempted Village School District.

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3. Disability Retirement:

- a) None

4. Resignations:

- a) Accept the Resignation of Melissa Carver from Cafeteria Monitor at Westwood Elementary School effective September 6, 2024.

5. Leave of Absence:

- a) Paula Staffeld - Family Medical Leave beginning August 23, 2024 on an as needed basis. Sick leave to run concurrently;
- b) Tricia Farr - Family Medical Leave beginning August 26, 2024 for approximately 12 weeks. Sick leave to run concurrently.
- c) Hayley Sleggs - beginning approximately November 6, 2024 for approximately 12 weeks. Sick leave to run concurrently.

6. Unpaid Leave of Absence:

- a) None

7. Absence Without Pay:

- a) None

8. Salary/Hours Adjustments:

- a) Adjust the salary of George Rosekelly from Teacher BA+30 (EL14) at 67% to Teacher BA+30 (EL14) at 84% for the 2024/2025 school year.
- b) Certified Staff - Based upon additional university training:

| NAME | OLD TRAINING LEVEL | NEW TRAINING LEVEL |
|------------------|--------------------|--------------------|
| Jennifer Barlow | MA | MA+15 |
| Daniel Gundert | BA | BA+15 |
| John Howells | BA | BA+15 |
| Catherine Selzer | BA | BA+15 |
| Shannon Thome | MA | MA+15 |
| Allison Zitek | BA | MA |

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9. Employment:

- a) Authorize a Stipend of \$1,000.00 for Susan Souhrada to be the Wellness Champion for the School District during the 2024/2025 school year (paid from the Wellness Fund 001.9355).
- b) Hire Debbie Kimmich as Substitute Secretary on an as-needed basis for the 2024/2025 School Year effective August 1, 2024 at a rate of \$22.62 per hour.
- c) Hire William Mohler (Student) as a Technology Intern on an as-needed basis at a rate of \$13.00 per hour - not to exceed 20 hours per week, effective August 26, 2024 through May 30, 2025.
- d) Award a One (1) - Year Classified Employment Contract for Bryce Wylie as Cafeteria Monitor (EL0) at McCormick Middle School for the 2024/2025 school year effective August 28, 2024 pending receipt of Student Monitor Permit.
- e) Award a One (1) - Year Classified Employment Contract for Nicole Casper as Cafeteria Monitor (EL0) at Westwood Elementary School for the 2024/2025 school year effective August 28, 2024.
- f) Award a One (1) - Year Classified Employment Contract for Melissa Carver as Cafeteria Monitor (EL0) at Westwood Elementary School for the 2024/2025 school year effective August 26, 2024.
- g) Award a One (1) - Year Classified Employment Contract for Lori Bradstock as Cafeteria Monitor (EL0) at Westwood Elementary School for the 2024/2025 school year effective September 18, 2024 pending receipt of background checks and Student Monitor Permit.
- h) Approve Bryant Santee as Event Manager at a rate of \$50 per event as an addition to the Wellington Seasonal Athletic Event Position rates and employees for the 2024/2025 school year.
- i) Supplemental Contracts for the 2024/2025 school year:

| SUPPLEMENTAL | NAME | DIFFERENTIAL |
|---|------------------|--------------|
| 7th Grade Football Coach | Joe Saunders | EL8+ |
| Varsity Volleyball Assistant Coach | John Fell | EL7 |
| Freshman Volleyball Coach (paid at 8th Grade coaching rate) | Morgan Lehmkuhl | EL0 |
| 8th Grade Volleyball Coach | Megan Birchfield | EL7 |
| Varsity Football Volunteer | Nicholas Laposky | NA |
| Resident Educator Coordinator | Katie Custar | EL8+ |

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| Buddy Teacher for John Howells | Rob Howells | EL0 |
| Buddy Teacher for Cassidy Keys | Laura Gallatin | EL0 |
| Buddy Teacher for Nick Laposky | Joe Saunders | EL0 |
| Buddy Teacher for Jan Powalie | Kerry Trefz | EL0 |
| Buddy Teacher for Emily Rich | Katie Custar | EL0 |
| Buddy Teacher for Emily Schmitz | Shannon Thome | EL0 |
| Buddy Teacher for Jamie Wade | Claire Frantz | EL0 |
| Resident Educator Mentor for Cassidy Keys | Kim Foster | EL0 |
| Resident Educator Mentor for Nick Laposky | Joe Saunders | EL0 |
| Resident Educator Mentor for Jan Powalie | Kerry Trefz | EL0 |
| Resident Educator Mentor for Emily Schmitz | Shannon Thome | EL0 |
| Resident Educator Mentor for Jacob Walters | Katie Custar | EL0 |
| LPDC Chair | Sherry Arcuri | EL1 |
| Westwood K-Kids Advisor (50%) - Grades 1-2-3 | Cathy Kurtz | EL8+ |
| Westwood K-Kids Advisor (50%) - Grades 1-2-3 | Sarah Gardner | EL2 |
| McCormick K-Kids Advisor (50%) - Grades 4-5 | Cathy Kurtz | EL8+ |
| McCormick K-Kids Advisor (50%) - Grades 4-5 | Sarah Gardner | EL2 |
| McCormick Builders Club Advisor (50%) - Grades 6-7-8 | Tracy Strait | EL3 |
| McCormick Builders Club Advisor (50%) - Grades 6-7-8 | Barbara Hill | EL2 |
| MMS Student Activity Committee Advisor (50%) | Paula Staffeld | EL8+ |
| MMS Student Activity Committee Advisor (50%) | Jaqueline Woods | EL8+ |
| Jr. High Student Council Advisor (50%) | Caitlin Hartley | EL3 |
| Jr. High Student Council Advisor (50%) | Wendy Shivak | EL2 |
| McCormick Drama Club Advisor | Emily Campofredano | EL8+ |

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| | | |
|---------------------------------------|--------------------|------|
| Junior High Choir | Sherry Arcuri | EL4 |
| WHS Student Council Advisor | Christen Lewis | EL2 |
| WHS Key Club Advisor | Katie Woods | EL7 |
| High School Class Advisor - Freshman | Susan Souhrada | EL2 |
| High School Class Advisor - Sophomore | Katie Woods | EL2 |
| High School Class Advisor - Junior | Susan Souhrada | EL7 |
| High School Class Advisor - Senior | Tracy Strait | EL1 |
| National Honors Society Club Advisor | Janet Powalie | EL0 |
| Otaku Anime Club Advisor | Holly O'Daley | EL8+ |
| WHS Newspaper Club Advisor | Holly O'Daley | EL2 |
| Gay Straight Alliance Club Advisor | Holly O'Daley | EL2 |
| ROX Club Advisor | Holly O'Daley | EL2 |
| WHS Yearbook Club Advisor | Kaitlin Krajcik | EL6 |
| WHS Choir Director | Sherry Arcuri | EL8+ |
| WHS Pep Band Director | Tyler Lehman | EL0 |
| WHS Drama Advisor | Emily Campofredano | EL8+ |
| WHS Assistant Drama Advisor | Dottie Cianciola | EL1 |

- j) Hire the following after school tutors at \$30.00 per hour on an as-needed basis; Martha Abram, Shelby Beck, Ericka Cole, James Feliciano, Holly Hosack, Bryan Policz and Wendy Shivak effective for the 2024/2025 school year.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Babb___ Mrs. Kazmierczak___ Mrs. Shellhouse___

B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

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1. Resolutions:

- a) Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (See Attachment).

2. Contracts:

- a) Approve the Service Agreement with the Educational Service Center of Lorain County to provide Play-Based Assessments for Five (5) preschool children for a total cost of \$5,707.51.

3. Field Trips:

- a) Approve the Off Campus Educational Experience for McCormick Middle School and Wellington High School FFA Students to attend Versailles High School for an FFA Conference on October 19, 2024.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Babb____ Mrs. Kazmierczak____ Mrs. Shellhouse____

C. It is recommended that the following sales projects/donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) TC Energy - 4th Grade Science Classes - Computer Science Integration - \$14,650.00
- b) Wellington Schools Endowment Grants
 - (1) NYC Broadway Drama Club Field Trip - Emily Campofredano - \$5,000.00
 - (2) 4th & 5th Grade Center for the Arts Inspired Learning - Megan Birchfield, Jaque Woods, Ericka Cole - \$4,368.00

2. Sales Projects:

- a) Westwood Library - Scholastic Book Fair
- b) McCormick Library - Scholastic Book Fair
- c) McCormick Drama Club - Spring Production
- d) Junior High Student Council - Sweetest Day Carnation Sale
- e) WHS Drama Club/Community Theater - Holiday Show

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- f) WHS Drama Club/Community Theater - Spring Musical
- g) WHS Drama Club/Community Theater - Broadway Fashion Show
- h) WWD/MMS/WHS - Spirit Wear Sale

3. Donations:

- a) Mary Seliga donated \$200.00 toward student lunch debt.
- b) An anonymous donation of \$5.00 was received toward student lunch debt.
- c) Dr. Janet Kubasak purchased crayons for the Back to School Bash valued at \$127.80.
- d) Tammy Koleski of Wee Care Closet donated a variety of school supplies, water bottles, lunch bags, and books to the Westwood Dukes Care Closet valued at \$11,196.25.
- e) Boys and Girls Club of Northeast Ohio donated forty-five laptops, two clever touches with motorized stands, two laptop carts, two printers and a projection system to be repurposed at Westwood Elementary and McCormick Middle Schools valued at \$68,900.00.
- f) Wellington Head Start donated various school supplies, toothbrushes, hand sanitizer, emergency phone number magnets and mini first aid kits to the Back to School Bash valued at \$200.00.
- g) Dan Goodwin of the Class of 1984 donated \$250.00 to the Wellington Exempted Village School District Athletic Department.
- h) Friends of Sheriff Stammitti donated \$1,000.00 to Wellington K-Kids service club.
- i) Querin Apartments donated \$100.00 to Wellington K-Kids service club.
- j) Brighton Township donated \$200.00 to Wellington K-Kids service club.
- k) Jordan Family Farms donated \$100.00 to Wellington K-Kids service club.
- l) Visual Products donated \$100.00 to Wellington K-Kids service club.
- m) Wellington Implement donated \$50.00 to Wellington K-Kids service club.
- n) Forest City Technologies donated \$75.00 to Wellington K-Kids service club.
- o) The Farmer's Savings Bank donated \$100.00 to Wellington K-Kids service club.
- p) Vidika Law, LLC donated \$250.00 to Wellington K-Kids service club.
- q) Dr. William Spreng donated \$100.00 to Wellington K-Kids service club.
- r) Sheila and Robert Holmes donated \$50.00 to Wellington K-Kids service club.
- s) Daniel and Cindy Kodosky donated \$50.00 to Wellington K-Kids service club.

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- t) Steven and Marcee Maurer donated \$200.00 to Wellington K-Kids service club.
- u) Edward Weber donated \$100.00 to Wellington K-Kids service club.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Babb___ Mrs. Kazmierczak___ Mrs. Shellhouse___

- v) Ayers Ratliff purchased envelopes, labels, copies and postage for the 2024 K-Kids mailing for a total donation of \$209.25.
- w) J. C. Ratliff Attorney at Law donated \$100.00 to Wellington K-Kids service club.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Babb___ Mrs. Kazmierczak___ Mrs. Shellhouse___

Total Donations = \$83,663.30

Year-to-Date Total of Donations for 2024/2025 School Year = \$88,663.30

IV. OLD BUSINESS

A. None

V. NEW BUSINESS

A. None

VI. MOTION TO MOVE TO EXECUTIVE SESSION - Per the Ohio Revised Code 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation

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of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Babb____ Mrs. Kazmierczak____ Mrs. Shellhouse____

VII. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Babb____ Mrs. Kazmierczak____ Mrs. Shellhouse____

VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

IX. FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, October 1, 2024, Work Session, 6:00 PM, Westwood Elementary School
- B. Tuesday, October 15, 2024, Business Meeting, 6:00 PM, Westwood Elementary School & via Zoom

X. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Babb____ Mrs. Kazmierczak____ Mrs. Shellhouse____

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ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.