



BOARD OF EDUCATION

BUSINESS MEETING

AUGUST 13, 2024

AGENDA

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION

BUSINESS MEETING
MCCORMICK MIDDLE SCHOOL
DINING HALL

Tuesday, August 13, 2024
6:00 PM

I. CALL TO ORDER - PRESIDENT

- A. Pledge of Allegiance
- B. Attendance Roll Call

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

- C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the “Hearing of the Public”.
- D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

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E. Waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, July 16, 2024.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff _____ Mr. Mohrman _____ Mrs. Kazmierczak _____ Mrs. McClafin _____ Mrs. Shellhouse _____

F. Presentations

1. FMX Software Update - Postponed until the September 17th Board Meeting

G. Administrative Reports (Reports in Person this Month)

1. Kubasak - Director of Curriculum & Special Projects
2. Rahm - Director of Student Services

H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

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At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

1. Athletics & Facilities – Mrs. Kazmierczak & Mrs. McClafin
2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
3. Strategic Planning – Mrs. McClafin & Mr. Mohrman
4. Policies & Communications – Mrs. Kazmierczak & Mrs. Shellhouse
5. Endowment – Mr. Mohrman
6. OSBA & Student Achievement Liaison – Mr. Ratliff
7. J.V.S. Board – Mr. Ratliff

II. TREASURER'S REPORT AND BUSINESS (See Attachment A)

A. It is recommended that the following financial items be approved:

1. Financial Statements for July 2024;
2. The Amended Estimated Resources August 13, 2025;
3. The Amended Appropriations August 13, 2025;

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

B. Operations Update- Attachment to be handed out at meeting

C. Resolution to Authorize the Treasurer of the Wellington Exempted Village School District to engage in certain transactions by using electronic transactions, including receipt of funds from the Lorain County Auditor; The Treasurer shall be responsible for establishing all Automated Clearing House (ACH) arrangements for the District; The Treasurer is authorized to share the district's banking information with the Lorain County Auditor and to make changes to the bank account where funds will be settled

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on behalf of Wellington Exempted Village School District; The Treasurer shall be responsible for accounting, reporting, and generally overseeing compliance.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClaflin____ Mrs. Shellhouse____

III. SUPERINTENDENT’S REPORT AND BUSINESS (See Attachment B)

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

- a) Corey Harboldt from 8 hours at Westwood to 4 hours at Westwood and 4 hours at Wellington High School effective Monday, August 19, 2024.

2. Retirements:

- a) None

3. Disability Retirement:

- a) None

4. Resignations:

- a) Approve the resignation of Tanya Gallion, Cafeteria Monitor at Westwood Elementary School effective August 5, 2024.
- b) Approve the resignation of Kelsey Smith, Cafeteria Monitor at Westwood Elementary School effective August 7, 2024.

5. Leave of Absence:

- a) Tiffany Warner - Intermittent Family Medical Leave beginning approximately August 26, 2024, for up to 60 days. Sick leave to run concurrently with FMLA.

6. Unpaid Leave of Absence:

- a) None

7. Absence Without Pay:

- a) None

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8. Salary/Hours Adjustments:

- a) Adjust the hourly rate for Katheryn Gajoch from Bus Driver at EL0 to Bus Driver in Training at \$17.00 per hour effective July 8, 2024 through license approval
- b) Adjust the salary schedule placement for Katheryn Gajoch Bus Driver for the 2024/2025 school year from EL0 to EL13 effective after license approval per experience affidavits.

9. Employment:

- a) The following transportation employees are contracted to work 173 student days per year plus 8 paid holidays and 4 professional development days at the daily hours listed below for the 2024/2025 school year effective August 26, 2024:
 - (1) Edward Brennan 6 hours (due to JVS route)
 - (2) Judy Brenner (Van Driver) as-needed, \$18.58/hr.
 - (3) Melissa Carver 5 hours
 - (4) Marcia Friend (Bus Aide) 3.25 hours
 - (5) Katheryn Gajoch 5 hours
 - (6) Rosalyn Harrell (Bus Driver) 5 hours
 - (7) Rosalyn Harrell (Coordinator) 3 hours
 - (8) Elizabeth Humphreys 2.5 hours
 - (9) Melissa Avery Roberts (Bus Driver) 5 hours
 - (10) Melissa Avery Roberts (Bus Aide) 2 hours
 - (11) Diane Reininger 5 hours
 - (12) Kelsey Smith 7 hours (due to Preschool route)
 - (13) Molly Smith 5 hours
 - (14) Sheryl Thaxton (Van Driver) as-needed, \$17.07/hr.
- b) Award a One (1) - Year Certified Contract for Janet Powalie as Intervention Specialist (BA-EL0) for Wellington High School for the 2024/2025 school year effective August 23, 2024.
- c) Award a One (1) - Year Certified Contract for Emily Rich as Intervention Specialist (MA-EL2) for McCormick Middle School for the 2024/2025 school year effective August 23, 2024 pending background checks, official transcripts, license verification and experience affidavits.
- d) Award a One (1) - Year Certified Contract for Jamie Wade as School Counselor (MA-EL2) for McCormick Middle School for the 2024/2025 school year effective August 23, 2024 pending official resignation from Upper Sandusky Schools contract (anticipated August 19, 2024) and

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background checks, official transcripts, and experience affidavits.

- e) Hire the following staff for the summer of 2024:
 - (1) Jennifer Barlow as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 - (2) Tracy Strait as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 - (3) Cathy Kurtz as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
- f) Hire Scott Skierski (Student) as Substitute Cleaner at Westwood Elementary School on an as-needed basis at a rate of \$13.00 per hour - not to exceed 14 hours per week, effective August 28, 2024 through May 30, 2025.
- g) Hire Logan Cuson (Student) as Substitute Cleaner at Westwood Elementary School on an as-needed basis at a rate of \$13.00 per hour - not to exceed 14 hours per week, effective August 28, 2024 through May 30, 2025.
- h) Hire Ronald Kisner as Student and Family Engagement Liaison and Trainer for the Cleveland Clinic’s Communicate with H.E.A.R.T. Customer Experience Program at \$50.00 per hour as needed for training and support during the 2024/2025 school year effective July 1, 2024 through June 30, 2025.
- i) Hire Marsha Hartman as Substitute Secretary on an as-needed basis for the 2024/2025 School Year effective August 1, 2024 at a rate of \$26.86 per hour.
- j) Approve Dr. Janet Kubasak as Westwood Summer Warriors Principal for the Summer of 2024 to receive a stipend for \$2,000.00.
- k) Award the following Extended Service Contracts for the 2024/2025 school year:

EXTENDED SERVICE CONTRACTS	NAME
Agriculture Education 5th Quarter - Grant Funded - 10 Days	Emily Schmitz

- l) Supplemental Contracts for the 2024/2025 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
*Varsity Football Assistant Coach (change in position)	Mark Morris	EL8+
*8th Grade Football Coach (change in position)	Peter Keenan	EL8+

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SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Football Assistant Coach	Charles “Chip” Shope	EL8+
7th Grade Volleyball Coach	Jill Boyd	EL5
Varsity Girls Soccer Head Coach	Todd Miller	EL0
Varsity Girls Soccer Assistant Coach	Tristin Miller	EL0
Varsity Boys Soccer Head Coach	William Pabst	EL4
Varsity Boys Soccer Assistant Coach	Andrew Dooley	EL5
Varsity Cross Country Assistant Coach	Nathan Morris	EL8+
Varsity Golf Assistant Coach	Daniel Gundert	EL2
Middle Cheer Coach Football	Chloe Black	EL2

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClaflin___ Mrs. Shellhouse___

B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Approve the 2024-2025 Consolidated Student Handbook and Student Code of Conduct (See Attachment).
- b) Approve the contribution to the Lorain County Imagination Library for the proper public purpose of improving the literacy rate of children in our school district through the extension of our curriculum from birth to age five at a cost of \$2,500.00 for the 2024-2025 School Year.
- c) Approve the Meal Pricing for the 2024/2025 School Year:
 (1) Milk \$0.60 (+ .10)
- d) Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (see attachment).

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2. Contracts:

- a) Approve the Contract with Natalie Saylor as On Board instructor (OBI) to provide training and recertification for bus drivers as required for licensing and renewals on an as-needed basis at a rate of \$25.00 per hour effective July 1, 2024 through June 30, 2025.
- b) Approve the Service Agreement with Lorain County Community Action Agency, Inc. to provide Head Start Services to preschool programming for three and four year olds for the 2024/2025 school year.
- c) Approve the Agreement with Lorain County Emergency Management Agency (LC EMA) for participation in the volunteer effort of providing bus transportation required by LC EMA in the event of a public emergency.
- d) Approve the Agreement with Ohio Deaf and Blind Education Services to provide transportation for one student to the Ohio State School for the Blind for the 2024/2025 school year.

3. Field Trips:

- a) None

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

C. It is recommended that the following sales projects/donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) None

2. Sales Projects:

- a) None

3. Donations:

- a) Nick Morano of Valley Chevrolet donated \$1,5000.00 to the Wellington School Athletic Department.

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- b) An anonymous donation of a variety of shirts was donated to the Wellington High School and McCormick Middle School Cares Closets valued at \$42.60.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

Total Donations = \$1,542.60
Year-to-Date Total of Donations for 2023/2024 School Year = \$6,542.60.

IV. OLD BUSINESS

A. None

V. NEW BUSINESS

A. None

- VI. MOTION TO MOVE TO EXECUTIVE SESSION** - Per the Ohio Revised Code 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

VII. MOTION TO RETURN TO REGULAR SESSION

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Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

IX. FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, September 3, 2024, Work Session, 6:00 PM, Westwood Elementary School
- B. Tuesday, September 17, 2024, Business Meeting, 6:00 PM, McCormick Middle School & via Zoom

X. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

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Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.