

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
Westwood Elementary School - Dining Hall
May 21, 2024
6:01 P.M.

President Ratliff called the meeting to order by asking for a roll call.

Pledge of Allegiance

Present: Kazmierczak, McClafin, Shellhouse, Mohrman, Ratliff

Absent: None

#24-141 APPROVAL OF MEETING AGENDA AS PRESENTED

Motion was made by McClafin and seconded by Mohrman to approve the meeting agenda as presented.

Yes: McClafin, Mohrman, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-142 MEETING MINUTES APPROVAL

Motion was made by Mohrman and seconded by McClafin to approve the minutes of the Regular Session conducted on Tuesday, April 16, 2024, the Special Sessions conducted on Thursday, April 25, 2024 and Tuesday, April 30, 2024 and the Work Session conducted on Tuesday, May 7, 2024.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

PRESENTATION

1. Retirement Recognitions:
 - a. John Perry - WHS History Teacher
 - b. Debbie Kimmich - MMS Secretary
 - c. Linda Baker - Bus Driver

2. Introductions:
 - a. John Howells - WHS Social Studies Teacher
 - b. Kimberley Milks - WWD Principal
 - c. Shyla Urban - WHS Principal

ADMINISTRATIVE REPORTS - See Attached Reports

HEARING OF THE PUBLIC

Martha Abram, Tiffany Warner, Malynda Perchinske and Bryant Santee all spoke about their concerns with the non-renewal of a teacher, Bryan Policz.

Jamie Babb spoke about her concerns with kids leaving and communication issues.

Bill Watters spoke about the need to hire coaches for a female wrestling team.

REPORTS

1. Athletic Council – J. Kazmierczak/P. McClafin – Mrs. Kazmierczak stated they met last night and Mr. Bowman said the sports are working on fair fundraisers.
2. Finance – J. Kazmierczak/P. Mohrman – No meeting. They are hoping to meet next week.
3. Strategic Planning – P. Mohrman/P. McClafin – No meeting
4. Policies and Communications – J. Kazmierczak/P. Shellhouse – Mrs. Shellhouse thanked Amy Sword for posting pictures of the events for the public to see. Mrs. Kazmierczak said they will be reviewing and updating policies in June.
5. Endowment – P. Mohrman – Mr. Mohrman reported they last met May 10th to wrap up FY24. Mr. Mohrman spoke about a new upcoming Carol Sharp Scholarship and the history behind the family giving the scholarship. The Endowment approved grants that are on the Board agenda tonight. The Endowment is also recalling unused grant funds to be returned.
6. OSBA Liaison/Student Achievement Liaison – Mr. Ratliff spoke about HB 250 and how schools need to have a policy in place by July 1, 2025 for cell phones. Mr. Ratliff also spoke about the investigations that are being done on the overspending of funds at STRS.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported 412 students received their certificate of completion in their field at the JVS with 36 students being from Wellington. Mr. Ratliff thanked Mr. Ratliff, Mrs. Sword, Mr. Raham and Mrs. Roush for attending the ceremony. The JVS will be doing improvements without asking for any additional levies. The JVS will be starting an adult ed truck driving school and upgrading their nursing program.

#24-143 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by McClafin to approve the following financial items:

1. April Financial Statements 2024
2. Authorize the Treasurer to transfer from the General Fund - Medicaid Claims (001-9150) \$55,000 to the following funds:
 - a) General Fund - Summer School Program (001-9024) - \$52,049.08
 - b) Little Dukes Summer Program (019-9149) - \$388.05
 - c) OHSAA Tournament Softball (022-9006) - \$445.16
 - d) OHSAA Tournament G. Basketball (022-9500) - \$ 1,341.25
 - e) OHSAA Tournament G. Soccer (022-9002) - \$788.46
3. Authorize the Treasurer to transfer \$2,309.24 from the Civil War Club fund (200-9120) to the High School Community Service day fund (300-9708) ;
4. Approve the donation of \$15,680.99 to Well-Help from the donations of the Wellington Duke Pride Carnival for the Summer Food Voucher Program (see attachment);
5. Approve the donation of \$1,000.00 to Well-Help from the K-Kids account (see attachment).

Yes: Ratliff, McClafin, Kazmierczak, Shellhouse, Mohrman

No: None

President Ratliff declared this motion passed.

1. Operations Update for May 2024 (see attached).

#24-144 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by McClafin and seconded by Mohrman to move to Executive Session at 7:59 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: McClafin, Mohrman, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

Mrs. McClafin left the meeting during Executive Session

#24-145 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Mohrman and seconded by Kazmierczak to return to Regular Session at 10:23 p.m..

Yes: Mohrman, Kazmierczak, Shellhouse, Ratliff
No: None

President Ratliff declared this motion passed.

#24-146 APPROVAL TO AMEND THE AGENDA

Motion was made by Mohrman and seconded by Shellhouse to approve the following item:

1. Superintendent's Report and Business, item 4, Resignations, item f, separate vote for Bryan Policz.

Yes: Mohrman, Shellhouse, Kazmierczak, Ratliff
No: None

President Ratliff declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#24-147 APPROVAL OF PERSONNEL

Motion was made by Mohrman and seconded by Kazmierczak to approve the following items:

1. Resignations:

- a. Barbara Rose - Bus Driver effective May 1, 2024;
- b. Jennifer Bedard - Long Term Substitute Teacher at McCormick Middle School effective May 24, 2024;
- c. Emily Barbee - Special Education Aide/Paraprofessional at Murray Ridge effective June 6, 2024;
- d. John Telloni - Principal at McCormick Middle School effective July 31, 2024;
- e. Pamela Relitz - Intervention Specialist at McCormick Middle School effective end of the 2023/2024 school year, June 3, 2024.

2. Employment:

- a. Cassidy Keys - Award a One (1) - Year Certified Contract as Kindergarten Teacher (BA-EL0) at Westwood Elementary School for the 2024/2025 school year effective August 23, 2024;

- b. John Howells - Award a One (1) - Year Certified Contract as Social Studies Teacher (BA-EL8) at Wellington High School for the 2024/2025 school year effective August 23, 2024 pending background check and transcript verification;
- c. James Feliciano - Full-time Floating District Substitute Teacher and Tutor at the salary of \$135.00 per day for 181 days, effective August 23, 2024;
- d. Barbara Hill - Full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 181 days, effective August 23, 2024;
- e. David Schoonover as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 181 days, effective August 23, 2024;
- f. Morgan Takala as a full-time Floating District Substitute Teacher & Tutor at the salary of \$135.00 per day for 181 days, effective August 23, 2024;
- g. Sally Norris as a full-time Floating Classified Substitute at the rate of \$13.00 per hour for the 2024/2025 School Year effective August 23, 2024;
- h. Award One (1) - Year Certified Employment Contracts for the 2024/2025 school year to:
 - 1. Shelby Beck (McCormick Mathematics Teacher)
 - 2. Ericka Cole (McCormick ELA Teacher)
 - 3. Mary Claire Frantz (High School Counselor)
 - 4. Michelle Gillmore (High School Intervention Specialist)
 - 5. Theresa Klobusnik (Westwood Kindergarten Teacher)
 - 6. Tyler Lehman (Westwood Music Teacher)
 - 7. Rebecca McGuire (McCormick Intervention Specialist)
 - 8. Guillermo Porras (High School Spanish Teacher)
 - 9. Jacob Walters (McCormick Science Teacher)
 - 10. Logan Wiegand (Westwood First Grade Teacher)
- i. Award Two (2) - Year Certified Employment Contracts for the 2024/ 2025 and 2025/2026 school years to:
 - 1. Stephanie Boyd (Westwood Computer Teacher 50%)
 - 2. Andrea Harris (Westwood Intervention Specialist)
 - 3. Caitlin Hartley (McCormick Science Teacher)
 - 4. Kaitlin Krajcik (High School Art Teacher)
 - 5. Morgan Pilgrim (Westwood First Grade Teacher)
 - 6. George Rosekelly (High School Science & Math Teacher 67%)
 - 7. Madison Virgin (McCormick Intervention Specialist)
 - 8. Robert Williams (Westwood Intervention Specialist)
 - 9. Allison Zitek (Westwood Second Grade Teacher)
- j. Award Continuing Certified Employment Contracts to:
 - 1. Holly Sommerville O'Daley (High School ELA Teacher)
- k. Award One (1) - Year Classified Employment Contracts for the 2024/2025 school year to:

1. Jonathan Cwalina (Special Education Aide)
 2. Gabrielle Smugala (Cafeteria Monitor)
 3. Cody Soboslai (Cleaner)
- I. Award Two (2) - Year Classified Employment Contracts for the 2024/2025 and 2025/2026 school years to:
1. Danielle Bockmore (Special Education Aide)
 2. Melissa Carver (Bus Driver)
 3. Angela Conley (Evening Custodian)
 4. Marcia Friend (Cafeteria Monitor)
 5. Sarah Gardner (Special Education Aide)
 6. Corey Harboldt (Cleaner)
 7. Stephanie King (Special Education Aide)
 8. Amanda Lawson (Head Cook)
 9. Melanie Phillips (Cafeteria Helper)
 10. Justin Reffert (Skilled Maintenance II)
 11. Melissa Avery Roberts (Bus Driver)
 12. John Sizer (Cafeteria Monitor)
 13. Tracy Strait (Library Technician)
 14. Katherine Woods (Special Education Aide)
- m. Award One (1) - Year Contract for Jordan Burns as Social Emotional Learning and Mental Health Specialist for the 2024/2025 school year as presented;
- n. Award One (1) - Year Contract for Christa Coburn Roisman as Evaluating Therapist for the 2024/2025 school year as presented;
- o. Award a One (1) - Year Contract for Dottie Cianciola as Stage & Technical Theater Director (EL12) for the 2024/2025 school year;
- p. Hire the following Extended School Year (ESY) staff for the summer of 2024:
1. Madison Virgin as Intervention Specialist at a rate of \$30.00 per hour for 4.25 hours for up to a total of nine (9) days;
 2. Kathy Zvara as Paraprofessional at a rate of \$14.78 per hour for 4.25 hours for up to a total of nine (9) days;
 3. Sarah Gardner as Paraprofessional at a rate of \$14.78 per hour for 4.25 hours for up to a total of nine (9) days;
 4. Jill Boyd as Paraprofessional at a rate of \$14.78 per hour for 4.25 hours for up to a total of nine (9) days.
- q. Hire the following staff for the summer of 2024:
1. Wendy Shivak as Secretary for the Westwood Warriors summer school program at a rate of \$17.10 per hour;
 2. Rebecca Piotrowski as Paraprofessional for the Westwood Warriors summer school program at a rate of \$15.11 per hour;
 3. Sarah Gardner as Paraprofessional for the Westwood Warriors summer school program at a rate of \$15.11 per hour;

4. Kimberly Gronsky as Paraprofessional for the Westwood Warriors summer school program at a rate of \$15.11 per hour;
 5. Kelly May as Paraprofessional for the Westwood Warriors summer school program at a rate of \$15.11 per hour;
 6. Melissa Carver as Paraprofessional for the Westwood Warriors summer school program at a rate of \$15.11 per hour;
 7. Allison Zitek as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 8. James Feliciano as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 9. Catherine Selzer as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour.
 10. Logan Wiegand as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 11. Morgan Takala as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 12. Cassidy Keys as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 13. Kristin Barbas as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour;
 14. Katie Custar as Teacher for the Westwood Warriors summer school program at a rate of \$30.00 per hour.
- r. Hire the following students as summer interns on an as-needed basis with a weekly maximum of 28 hours per week for the summer of 2024:
1. Briana Bogan as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 2. Logan Cuson as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 3. Jayden Henly as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 4. Scott Skierski as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 5. Landon Whitehouse as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 6. Deakan Wirth as Summer Custodial/Maintenance Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 7. Jonah Stump as Athletic Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024;
 8. Brooke Lehmkuhl as Athletic Intern at a rate of \$13.00 per hour not to exceed 28 hours per week effective May 31, 2024.

s. Supplemental Contracts for the 2023/2024 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Track Assistant Coach	Benjamin Friend	EL7
Junior High Track Coach	Elizabeth Leiby	EL0
Junior High Track Volunteer* (change in status)	Jeffrey Hook	NA

t. Supplemental Contracts for the 2024/2025 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Football Head Coach	Rob Howells	EL8+
Varsity Volleyball Head Coach	Jack Colvin	EL6
Varsity Girls Golf Head Coach	James Feliciano	EL1
Instrumental Music Director	Hayley Sleggs	EL6

Yes: Mohrman, Kazmierczak, Shellhouse, Ratliff
 No: None

President Ratliff declared this motion passed.

#24-148 APPROVAL OF RESIGNATION OF BRYAN POLICZ

Motion was made by Ratliff and seconded by Shellhouse to approve the following:

1. Resignation of Bryan Policz from Mathematics Teacher at McCormick Middle School effective end of the 2023/2024 school year, June 3, 2024.

Yes: None
 No: Ratliff, Shellhouse, Kazmierczak, Mohrman

President Ratliff declared this motion failed.

#24-149 APPROVAL OF WESTWOOD ELEMENTARY SCHOOL PRINCIPAL - KIMBERLY MILKS

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following:

1. Kimberly Milks - Award a Two (2) Year Contract as Principal at Westwood Elementary School effective August 1, 2025 through July 31, 2026 as presented pending background check.

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-150 APPROVAL OF WELLINGTON HIGH SCHOOL PRINCIPAL - SHYLA URBAN

Motion was made by Mohrman and seconded by Shellhouse to approve the following:

1. Shyla Urban - Award a Two (2) Year Contract as Principal at Wellington High School effective August 1, 2025 through July 31, 2026 as presented pending background check.

Yes: Mohrman, Shellhouse, Kazmierczak, Ratliff

No: None

President Ratliff declared this motion passed.

#24-151 APPROVAL OF FOOD SERVICE DIRECTOR - ANDREA HELTON

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following:

1. Andrea Helton.- Award a Three (3) Year Administrative Contract as Food Service Director effective August 1, 2024 through July 31, 2027, as presented (Full Contract Attached).

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-152 APPROVAL TO AMEND THE AGENDA

Motion was made by Kazmierczak and seconded by Shellhouse to amend the agenda to add the following item:

1. Resolutions, a. Approve a 2% Experience Salary Increase, add 4. Susan Doehr, Accounts Payable.

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-153 APPROVAL OF RESOLUTIONS

Motion was made by Mohrman and seconded by Kazmierczak to approve the following resolutions:

1. Resolutions:

- a. Approve a 2% Experience Salary Increase to the following Exempt Employees:
 1. Lindsay Bowman - Administrative Assistant to the Superintendent
 2. David Haynes - Level 1 Computer Technician
 3. Marie Storrow - Payroll Officer
 4. Susan Doehr - Accounts Payable

Yes: Mohrman, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-154 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by Shellhouse and seconded by Ratliff to approve the following resolutions and contracts:

1. Resolutions:

- a. Approve the Agreement between The Community Foundation of Lorain County and the Wellington Schools Endowment for the Establishment of the Carl N. and Marion C. Oney Scholarship Fund. (See Agreement Attached.)
- b. Approve the Meal Pricing for the 2024/2025 School Year:
 1. Breakfast
 - a. K-12: \$ \$1.85 (no change)
 - b. Reduced-price \$0.30
 2. Lunch
 - a. K-3 \$3.10 (+ .10)
 - b. 4-8 \$3.25 (+ .15)
 - c. 9-12 \$3.35 (+ .10)
 - d. Reduced-price \$0.40
 3. Adult
 - a. Adult Breakfast: \$2.60 (no change)
 - b. Adult Lunch: \$4.50 (no change)

- c. Approve the following Northeast District Athletic Board (NEDAB) vendor worker stipends for working the Ohio High School Athletic Association Division III District Softball Tournament: (Paid from Tournament Revenue):

1. Ken Stillwagon	Scoreboard	\$150.00
2. Jeff Lambert-Shemo	Trainer	\$350.00
3. Mike Snow	Announcer	\$300.00
4. Alex Martin	Trainer	\$175.00
5. Duane Sunagel	Official Rules Interpreter	\$425.00
6. Bill Berger	Announcer	\$175.00
7. John Bowman	Tournament Manager	\$425.00
8. Deb Huelsman	Ticket Taker	\$50.00
9. Linda Karp	Ticket Taker	\$100.00

- d. Approve the retirement recognition resolution for John Perry;
- e. Approve the retirement recognition resolution for Debbie Kimmich;
- f. Approve the retirement recognition resolution for Linda Baker.

2. Contracts:

- a. Approve the Agreement for Provision Of Special Education and Related Services with Insight Behavioral Consulting, a corporation organized and existing under the laws of the State of Ohio and having its principal place of business in Westlake, Ohio, and operating an educational institution known as Insight Academy (“Insight Academy”), and the Board of Education of the Wellington Exempted Village School District, at a cost of \$74,984.00 per student. (See Attachment);
- b. Approve the Agreement for Guardian to Transport Student to the Insight Academy for the 2023-2024 Extended School Year effective June 25, 2024 (see attachment);
- c. Approve the Agreement for Guardian to Transport Student to the Insight Academy for the 2024-2025 School Year effective August 19, 2024 (see attachment);
- d. Approve the Special Education Service Agreement with Spectrum for one (1) student to attend effective August 26, 2024 through June 5, 2025 at a cost of \$62,900.00 (see attachment);
- e. Approve the Master Service Agreement with META Solutions for Core Services for the 2024-2025 school year at a cost of \$20.25 per student for a total of \$18,083.25 (see Schedule I attachment);
- f. Approve the Master Service Agreement with META Solutions for INFOhio Library Services and IEP Anywhere PLUS for the 2024-2025 school year at a cost of \$4.93 per student for a total of \$4,402.49 and (see Schedule II attachment);
- g. Approve the Agreement with The Early Learning Center for 2024 Extended School Year programming at \$525.00 per student, per session (see attachment);
- h. Approve the Contract with Education Alternatives (EA) in Cleveland, Ohio for the 2024/2025 school year. See Schedule A for the per diem costs per student;
- i. Approve the Transportation Agreement with Education Alternatives (EA) in

Cleveland, Ohio for the 2024/2025 school year. See Schedule A for the per diem costs per student;

- j. Approve the Agreement for Admission with the Educational Service Center of Northeast Ohio for Willow Creek at a cost of \$322 per day per pupil and Phoenix at a cost of \$397 per day per pupil for the 2024/2025 school year as needed (see attachment);
- k. Approve the Service Agreement with the Educational Service Center of Lorain County to provide a Social Worker for the Summer Warriors Program, July 8, 2024 through August 1, 2024 at a cost of \$1,208.00;
- l. Approve the Service Agreement with the Educational Service Center of Lorain County to provide a Physical Therapist for the Extended School Year (ESY) Program, June 6, 2024 through August 20, 2024 at a cost of \$195.00;
- m. Approve the Service Agreement with The Mental Health, Addiction and Recovery Services (MHARS) Board of Lorain County to provide mental health and substance use services for the 2024/2025 school year.

Yes: Shellhouse, Ratliff, Kazmierczak, Mohrman

No: None

President Ratliff declared this motion passed.

#24-155 APPROVAL OF GRANTS, SALES PROJECT AND DONATIONS

Motion was made by Shellhouse and seconded by Kazmierczak to approve the following grants, sales project and donations:

1. Wellington Schools Endowment Grants:
 - a. Classroom Modifications - Robert Williams - \$600.00
 - b. Growing Our Future - Andrea Helton - \$5,145.00
 - c. Bus Field Trip Fund - WEVSD Endowment Board - \$6,000.00 (\$2,000.00 to each school building - Westwood, MMS, WHS);
 - d. Endowment Coordinator Stipend - WEVSD Endowment Board - \$2,000.00
 - e. Weight Room Racks - John Bowman - \$6,000.00
2. Sales Project:
 - a. Football Concession - Sophomore Class
3. Donations:
 - a. K-Kids donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - b. Nancy Ketchum of Twist of the Wrist Balloons donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - c. Sandy Jordan donated \$100.00 to the Wellington Duke Pride Carnival for the

Summer Food Voucher Program;

- d. Megan Birchfield donated children's books to be given away at the Back to School Bash valued at \$500.00;
- e. The Platinum Petal donated \$100.00 toward shirts for the Battle of the Books at McCormick Middle School;
- f. Mary Seliga made three separate donations in the amount of \$100.00 each toward student lunch debt for a total donation of \$300.00;
- g. Wellington McDonald's donated 100 drink cups to transport trees home for Earth Day valued at \$50.00;
- h. Neighborhood Forest donated White Cedar Trees to 7th grade science students who signed up to plant a tree for Earth Day valued at \$200.00;
- i. Wellington Implement donated \$300.00 for 6th grade Battle of the Books competition shirts;
- j. J C Insurance paid \$2,828.88 for shirts for Wellington High School Community Service Day;
- k. Gossman Insurance Agency donated \$250.00 for McCormick Middle School field day activities;
- l. Wendy Shivak donated chips for the Middle School dance valued at \$10.00;
- m. Lindsay Bowman purchased cakes from Walmart to be donated to the K-Kids Cake Walk at the Duke Pride Carnival valued at \$52.24;
- n. Edward Weber purchased cakes from Walmart to be donated to the K-Kids Cake Walk at the Duke Pride Carnival valued at \$60.00;
- o. Edward Weber purchased dinner at Rooster's for the FFA members and advisor after the FFA Convention on May 2, 2024 for a total donation of \$220.31;
- p. Edward Weber purchased breakfast for drivers and McDonald's gift cards for those who could not attend the breakfast for a total donation of \$181.85 for Bus Driver Appreciation Day on Monday, May 6, 2024;
- q. Edward Weber purchased an ice cream treat for students and staff who attended the Ohio State University Marion Campus and Warren G. Harding Presidential Library & Memorial field trip on Monday, May 13, 2024, valued at \$59.25;

Yes: Shellhouse, Kazmierczak, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-156 APPROVAL OF DONATIONS

Motion was made by Shellhouse and seconded by Kazmierczak to approve the following donations:

1. Ayers Ratliff purchased cakes from Walmart to be donated to the K-Kids Cake Walk at the Duke Pride Carnival valued at \$100.00;
2. Ayers Ratliff purchased plates and donated engraving for the FFA Banquet for a total donation valued at \$40.00;
3. Ayers Ratliff purchased an ice cream treat for students and staff who attended the Ohio State University Marion Campus and Warren G. Harding Presidential Library & Memorial field trip on Monday, May 13, 2024, valued at \$50.00;
4. Ayers Ratliff purchased lunch after the JVS Graduation ceremony for staff attending (Ratliff, Weber and Sword) for a donation valued at \$25.64.

Yes: Shellhouse, Kazmierczak, Mohrman
Abstain: Ratliff
No: None

President Ratliff declared this motion passed.

#24-157 APPROVAL OF DONATION

Motion was made by Shellhouse and seconded by Ratliff to approve the following donation:

1. Penny and John McClafin rented costumes for the Duke Pride Carnival and purchased bracelets as giveaways for a total donation valued at \$260.00.

Yes: Shellhouse, Ratliff, Kazmierczak, Mohrman
No: None

President Ratliff declared this motion passed.

Total Donations = \$6,828.17 - BOARD AGENDA AMOUNT APPROVED

TOTAL DONATIONS = \$6,738.17 CORRECT AMOUNT

Year-to-Date Total of Donations for 2023/2024 School Year = \$95,115.80 BOARD AGENDA AMOUNT APPROVED

YEAR-TO-DATE TOTAL OF DONATIONS FOR 2023/2024 SCHOOL YEAR = \$121,219.64 CORRECT AMOUNT

OLD BUSINESS

#24-158 APPROVAL OF NEOLA BYLAWS & POLICY REVISIONS

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following:

- A. SECOND READING OF NEOLA BYLAWS & POLICY REVISIONS

(Complete Policy Revisions Attached) (First Reading was on April 16, 2024)

1. **Policy 2623 - Student Assessment and Academic Intervention Services (Revised)**
This policy has been revised to include the requirement included in HB 33 that, by June 30 of each year, schools must provide parents with a student's score on any state assessment administered to the student. Notice may be sent by mail or email, or posted in the district's online portal. Additional information about reporting student results for state tests can be found here. Also, legal citations and cross references have been updated.
2. **Policy 2623.02 - Third Grade Reading Guarantee (Revised)**
This policy has been revised to reflect current administration windows for student assessments, found in R.C. 3313.608 and R.C. 3313.0715.
3. **Policy 3120.04 - Employment of Substitutes (Revised)**
This policy includes a minor change prompted by HB 33, reflecting that districts may employ student teachers as substitute teachers on a semester-to-semester basis upon approval by the board. Schools will need to confirm that the student teacher's college or university allows their students to be paid substitutes.
4. **Policy 3140 - Termination and Resignation (Revised)**
This policy has been revised to reflect changes in HB 33 permitting districts to provide notice of the Board's intention to terminate a professional employee by regular mail with a certificate of mailing, electronic mail with proof of delivery, or other method with proof of delivery. It is critical that the district obtains proof that the notice was received, regardless of the means of delivery.
5. **Policy 4124 - Employment Contract (Revised)**
This policy has been revised to reflect changes in HB 33 permitting districts to provide notice of the Board's intention not to re-employ a classified staff member by regular mail with a certificate of mailing, electronic mail with proof of delivery, or other method with proof of delivery. It is critical that the district obtains proof that the notice was received, regardless of the means of delivery.
6. **Policy 4140 - Termination and Resignation (Revised)**
This policy has been revised to reflect changes in HB 33 permitting districts to provide notice of the Board's intention to terminate a classified staff member by regular mail with a certificate of mailing, electronic mail with proof of delivery, or other method with proof of delivery. It is critical that the district obtains proof that the notice was received, regardless of the means of delivery.
7. **Policy 5310 - Health Services (Revised)**
This policy has been revised to reflect that Ohio law (R.C. 3313.6413) now requires each traditional public school district, community school, STEM school, chartered nonpublic school, and other public school with school buildings that enroll girls in grades six (6) through twelve (12) to provide free menstrual products (HB 33). Schools may choose to provide free products to a broader range of grade levels.
8. **Policy 8600 - Transportation (Revised)**
Ohio law limits how far a student in grades k-8 can walk (two (2) miles). However, there is no technical limit for high school students. Therefore, we have created additional options for the district to consider. Also, at Travel Times for the Transportation of Children with Disabilities, provisions have been added to help districts fulfill their obligation to establish travel time standards for students with

disabilities [A.C. 3301-51-10(D)(1)]. In addition, we removed language that states the superintendent will take changes to bus routes to the board at the next meeting. The Superintendent has the authority to make changes, and this is not a practice typically employed by districts. So this requirement is not necessary. We have added a drafting note informing districts that school bus drivers meet the qualifications to drive vehicles other than school buses. That said, districts may require that drivers complete other training modules, such as school van driver training. An individual does not need a CDL to drive vehicles other than school buses. See Board Policy 8650, below, for more information regarding qualifications to drive district vehicles. Finally, we have corrected a minor typo and added cross references to other applicable policies.

9. Policy 8600.04 - Bus Driver Certification (Revised)

This policy has been revised to add cross references to relevant policies, update references to the Ohio Department of Education and Workforce, and properly reference "school vehicles."

10. Policy 8640 - Transportation for Non-Routine Trips (Revised)

The title of this policy has been updated for accuracy. In addition, it has been revised to recognize that a district may charge the personnel costs associated with the driver's time and/or mileage costs. These are actually two (2) separate costs that a district reports and tracks. Therefore, it is important that districts have a way to recoup costs of a driver, who will be paid on an hourly basis. Finally, we have added cross references to other related policies.

11. Policy 8650 - Transportation by Vehicles Other Than School Buses (Revised)

Because the administrative code uses the term "vehicle," and the revised code uses the term "van," this policy has been revised and expanded to refer to vehicles other than school buses. Both of the above-referenced terms are used in law, so there does not appear to be a preferred term, and we do not believe that one term has a different legal effect than the other. Also, the policy has been revised to reflect that drivers of non-routine vehicles like vans do not need a CDL. However, if someone meets requirements to drive a bus (which includes a CDL), they are also qualified to drive vans/nonroutine vehicles.

12. Policy 8660 - Incidental Transportation of Students by Private Vehicle (Revised)

OAC (A.C.) 3301-83-19, which is part of the approved transportation regulations, addresses routine use of vehicles, including regular use of a personal vehicle in the transport of students, at the direction of the school. OAC 3301-83-19 provides rules governing the transportation of students in authorized vehicles. Incidental use of a personal vehicle in the transport of school students (for example, an unexpected situation in which a principal or staff member needs to drive a sick student home from school or a field trip) is not regulated in this section of the administrative code.

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

NEW BUSINESS

#24-159 **APPROVAL OF CONSULTANT CONTRACT WITH DR. ANDREW PELTZ**

Motion was made by Shellhouse and seconded by Kazmierczak to approve the following:

1. Approve a consultant contract with Dr. Andrew Peltz effective April 17, 2024 through July 31, 2024 as presented. (See attached contract)

Yes: Shellhouse, Kazmierczak, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-160 APPROVAL OF ADOPTION OF HOUGHTON MIFFLIN HARCOURT - INTO LITERATURE

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following:

1. Approve the Adoption of Houghton Mifflin Harcourt (HMH) Into Literature for Grades 6 through 12 with the supplemental Grammar Workbooks at a Total Cost of Proposal of \$71,692.94.

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-161 APPROVAL OF ADOPTION OF MCGRAW HILL - REVEAL MATH

Motion was made by Mohrman and seconded by Kazmierczak to approve the following:

1. Approve the Adoption of McGraw Hill Reveal Math for Grades 4 through 12 at a Total Cost of Proposal of \$85,130.78.

Yes: Mohrman, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-162 APPROVAL OF ADOPTION OF PERFECTION LEARNING - BASIC DRAMA PROJECTS

Motion was made by Shellhouse and seconded by Kazmierczak to approve the following:

1. Approve the Adoption of Perfection Learning Basic Drama Projects for Students enrolled in the Performing Arts Pathway courses for Grades 9 through 12 at a Total Cost of Proposal of \$5,039.44.

Yes: Shellhouse, Kazmierczak, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-163 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Kazmierczak and seconded by Mohrman to move to Executive Session at 10:42 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: Kazmierczak, Mohrman, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-164 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Kazmierczak and seconded by Mohrman to return to Regular Session at 11:17 p.m..

Yes : Kazmierczak, Mohrman, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - None

FUTURE BOARD OF EDUCATION MEETINGS

- A. Wednesday, May 29, 2024, Special Session, 6:00 PM, Westwood Elementary School;
- B. Tuesday, June 4, 2024, Special Session, 4:00 PM, Westwood Elementary School;
- C. Tuesday, June, 4, 2024, Work Session, 6:00 PM, Westwood Elementary School;
- D. Tuesday, June 25, 2024, Business Meeting, 6:00 PM, McCormick Middle School and via Zoom.

#24-165 ADJOURNMENT

Motion was made by Kazmierczak and seconded by Shellhouse to adjourn the Regular Session at 11:20 p.m.

Yes: Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

Board President

Treasurer

Note: There is an audio recording of this meeting. A copy can be requested from the Treasurer.