



BOARD OF EDUCATION

BUSINESS MEETING

MARCH 19, 2024

AGENDA

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION

BUSINESS MEETING
PATRICIA LINDLEY CENTER FOR THE PERFORMING ARTS

Tuesday, March 19, 2024
6:00 PM

I. CALL TO ORDER - PRESIDENT

- A. Pledge of Allegiance
- B. Attendance Roll Call

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClafin____ Mrs. Shellhouse____

- C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the “Hearing of the Public”.
- D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClafin____ Mrs. Shellhouse____

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- E. Waive the reading of the prior minutes and approve the Minutes of the Work Session conducted on Friday, February 16, the Regular Session conducted on Tuesday, February 20, 2024 and the Special Session conducted on Wednesday, March 6, 2024.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClaflin____ Mrs. Shellhouse____

E. Presentations

- 1. Recognition of Communicate with H.E.A.R.T. Recipients - Ron Kisner
- 2. Recognition of Whitney Kirschner for placing 7th in the State Bowling Tournament - Athletic Director John Bowman
- 3. Recognition of Sean Whitehouse for being named Lorain County Player of the Year - Athletic Director John Bowman
- 4. Introduction of Jennifer Bedard, Long Term 6th Grade Substitute Teacher
- 5. Lorain County Public Health - Nursing Services

G. Administrative Reports (In Person Reports this Month)

- 1. Bowman - Athletic Director & Student Life
- 2. Helton - Food & Nutrition Manager
- 3. Keenan - Principal, Wellington High School
- 4. Kubasak - Director of Curriculum & Special Projects
- 5. Kubasak - Principal, Westwood Elementary School
- 6. Morris - Dean of Climate and Culture
- 7. Rahm - Director of Student Services
- 8. Sword - Communications Coordinator
- 9. Telloni - Principal, McCormick Middle School

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H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert's Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

1. Athletics & Facilities – Mrs. Kazmierczak & Mrs. McClafin
2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
3. Strategic Planning – Mrs. McClafin & Mr. Mohrman
4. Policies & Communications – Mrs. Kazmierczak & Mrs. Shellhouse
5. Endowment – Mr. Mohrman
6. OSBA & Student Achievement Liaison – Mr. Ratliff
7. J.V.S. Board – Mr. Ratliff

II. TREASURER'S REPORT AND BUSINESS (See Attachment A)

A. It is recommended that the following financial items be approved:

1. February Financial Statements 2024

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClafin____ Mrs. Shellhouse____

B. Operations Update for March 2024. (see attached)

III. SUPERINTENDENT'S REPORT AND BUSINESS (See Attachment B)

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

a) None

2. Retirements:

a) Approve the retirement of Linda Baker, Bus Driver for Wellington Exempted Village School District effective September 1, 2024 after 22 years of service to the Wellington Exempted Village School District.

3. Disability Retirement:

a) None

4. Resignations:

a) Patricia Shellhouse from Consultant of Guidance Counselors and Gifted Teachers effective January 1, 2024 due to her appointment to the Board of Education.

b) Janet Kubsak from Westwood Principal effective February 26, 2024 due to her promotion to Curriculum Director.

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- 5. Leave of Absence:
 - a) None

- 6. Unpaid Leave of Absence:
 - a) None

- 7. Absence Without Pay:
 - a) None

- 8. Salary/Hours Adjustments:
 - a) None

- 9. Employment:
 - a) Hire Jennifer Bedard as a Long-Term Substitute Teacher at McCormick Middle School at the salary of \$120.00 per day for 56 days, effective March 4, 2024.
 - b) Hire Kennedy Jerousek as after school tutor at Wellington High School at the salary of \$30.00 per hour on an as-needed basis effective March 4, 2024 for the 2023/2024 school year.
 - c) Award a One (1) - Year Classified Employment Contract for Chelsea French as Special Education Aide (EL0) at McCormick Middle School for the remainder of the 2023/2024 school year effective March 11, 2023.
 - d) Supplemental Contracts for the 2023/2024 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Softball Assistant Coach	Ken Lugo	EL5
Varsity Track Assistant Coach	Ben Friend	EL5

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClaflin___ Mrs. Shellhouse___

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B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (see attachment).

2. Contracts:

- a) Approve the Agreement with the Lorain County Board of Developmental Disabilities for school-aged services provided at Murray Ridge School for the 2024-2025 school year. (See Attachment).
- b) Approve the 2024 ESY Agreement with LLA Therapy for the Stars and Stripes program held at Northrop Elementary School in Medina for six (6) weeks at a cost of \$390.00 per student per week and 1:1 Support at \$200.00 per student per week with a list of students to be finalized by Friday, May 17, 2024.
- c) Approve the quote with Velocity Mechanical to provide preventative maintenance for the HVAC Systems at McCormick Middle School and Wellington High School for one year effective July 1, 2024 - June 30, 2025 at the cost of \$6,280.00 (see attachment).
- d) Approve the following amendments to the contract for services with Firelands Electric approved on November 7, 2023 to add Parking Lot Lights to the main high school / middle school parking lot. The base cost of \$69,698.00 will remain the same. However, the \$20,000.00 previously approved for ground penetrating radar, directional boring and conduit and cables for security cameras on the light poles is no longer applicable. The new amount includes costs for fuel island and the bus lot gate as follows:

(1) Camera conduit and pole access -	\$12,300.00
(2) Transformer bases for each pole for camera equipment -	\$7,700.00
(3) Power for bus bullpen gate controller -	\$4,000.00
(4) Power for 2 gas pumps at new fuel island -	\$7,800.00
(5) Add amiable light for bus lot -	\$1,500.00
(6) Underground locating -	\$1,600.00

These itemized costs total \$34,900.00. When combined with the bid amount of \$69,698.00 the total contract for Firelands Electric will be \$104,598.00 to be paid from the PI fund (003) and safety grant funds (599).

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- e) Approve a three-year contract for managed Voice over IP phone services with Armstrong beginning May 1, 2024 through April 30, 2027 at an annual rate of \$17,274.36 with a one-time upfront cost of \$1,500.00 (see attachment).
- f) Approve the purchase agreement with Lindsay Honda for an additional new passenger van for student transportation at the state bid price of \$42,850.00 (see attachment).
- g) Approve the contract for Sedwick for re-enrollment in the Ohio School Comp 2025 Workers' Compensation Group Rating Program, sponsored by the Ohio School Board Association and the Ohio Association of School Business Officials to manage both workers' compensation and unemployment compensation claims for the period from January 1, 2025 to December 31, 2025 at an annual fee of \$2,305.00.
- h) Approve the WHS Gym Wall Repair contract with Grunwell-Cashero Construction who provided the lowest, most responsible bid price of \$242,050.00 to complete the work as designed by Osborne Engineering (see bid tabulation and contract attached).

3. Field Trips:

- a) Approve the Off Campus Educational Experience for Wellington High School FFA to attend an Overnight Field Study in Columbus, Ohio from May 1, 2024 to May 3, 2024.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

C. It is recommended that the following sales projects/donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) Wellington School Endowment Grants
 - (1) Stocker Center Performing Arts "Who Ate the Sun?" - Janet Kubasak - \$1,524.85

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- (2) MMS Science Olympiad - Malynda Perchinske - \$1,500
- (3) Field Day Shirts - Sara Palmison - \$1,000

2. Sales Projects:

- a) None

3. Donations:

- a) The Drew Guyer Memorial Foundation donated trophies for the winners of the 3rd-4th and 5th-6th grade spelling bees valued at \$85.00.
- b) Kaitlyn Carpenter donated toys to the Westwood Dukes Care Closet valued at \$375.00.
- c) Ron and Debbie Bowman donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- d) Dr. Janet Kubasak donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- e) Born Implement donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- f) American Legion Post#8 donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- g) State Representative Joe Miller donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- h) Village Market/ Apples donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- i) Steve Dupee donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- j) Mark Bughman donated \$30.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- k) Harry Rowland Jr., Inc. donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- l) The Platinum Petal donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- m) King Realty donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- n) Cleveland City Forge donated \$150.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- o) Murray Ridge Animal Clinic donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

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- p) Jeff and Donna Martin donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- q) David Schlather of Schlather Insurance Agency donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- r) Lincoln Street Chapel donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- s) Richard and Marcia Friend donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- t) Dr. Jack Coates donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- u) Matthew Dolan donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- v) Wellington Firefighter's Association donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- w) Frank Miller donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- x) Wellington FFA Alumni donated \$44.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- y) The Law Office of Brett Murner donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- z) Herrick Memorial Library donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- aa) Pall Gentle Dental Care donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- bb) Valley Chevrolet donated \$2,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- cc) United Church of Huntington donated \$150.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- dd) Charities Aid Foundation America (Republic Services) donated \$250.00 directly to Well-Help for the Wellington Duke Pride Carnival for the Summer Food Voucher Program.
- ee) Personal Stitch Sportswear donated six (6) Wellington T-Shirts for National Nutrition Month valued at \$100.00.
- ff) Texas Roadhouse donated three (3) Dinner for Two Certificates and three (3) Free Appetizer Certificates for National Nutrition Month valued at \$111.00.

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gg) Edward Weber purchased a Chick-Fil-A value meal for the boys basketball team and fan bus on March 8, 2024 to celebrate a great season and the team reaching the district finals of the Ohio High School Athletic Associations' Basketball Tournament for a total donation of \$586.87.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

hh) Ayers and Heidi Ratliff donated \$40.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

ii) Pati and Gil Shellhouse donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff___ Mr. Mohrman___ Mrs. Kazmierczak___ Mrs. McClafin___ Mrs. Shellhouse___

Total Donations = \$8,521.87
Year-to-Date Total of Donations for 2023/2024 School Year = \$88,287.63.

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IV. OLD BUSINESS

- A. Approve the Quote from Lorain County Public Health for School Nurse Services for the 2024-2025 school year for a total of \$111,554.00 (see attachment).

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

V. NEW BUSINESS

- A. Approve the Facilities Rental Use Agreement and Rental Fee Schedule (See Attachment).

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

- VI. **MOTION TO MOVE TO EXECUTIVE SESSION - Per the Ohio Revised Code 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.**

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff ___ Mr. Mohrman ___ Mrs. Kazmierczak ___ Mrs. McClafin ___ Mrs. Shellhouse ___

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VII. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClafin____ Mrs. Shellhouse____

VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

IX. FUTURE BOARD OF EDUCATION MEETINGS

- A. Saturday, March 23, 2024, Work Session, 10:00 AM, with the Ohio School Board Association for the purpose of screening Superintendent Candidates, Superintendent’s Office, Westwood Elementary School.
- B. Thursday, March 28, 2024, Work Session, 6:00 PM, with the Ohio School Board Association for the purpose of conducting first-round interviews for the position of Superintendent, Superintendent’s Office, Westwood Elementary School.
- C. Friday, March 29, 2024, Work Session, 6:00 PM, with the Ohio School Board Association for the purpose of conducting first-round interviews for the position of Superintendent, Superintendent’s Office, Westwood Elementary School.
- D. Tuesday, April 16, 2024, Business Meeting, 6:00 PM, Westwood Elementary School and via Zoom
- E. Tuesday, May 7, 2024, Work Session, 6:00 PM, Westwood Elementary School
- F. Tuesday, May 21, 2024, Business Meeting, 6:00 PM, McCormick Middle School and via Zoom

X. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mr. Ratliff____ Mr. Mohrman____ Mrs. Kazmierczak____ Mrs. McClafin____ Mrs. Shellhouse____

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ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.