

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES OF REGULAR SESSION  
Patricia Lindley Center for the Performing Arts  
March 19, 2024  
6:00 P.M.

President Ratliff called the meeting to order by asking for a roll call.

Pledge of Allegiance

Present: Kazmierczak, McClafin, Shellhouse, Mohrman, Ratliff

Absent: None

#24-073 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by McClafin and seconded by Shellhouse to approve the meeting agenda as amended.

1. Page 2, item "F. 2.." under Presentations. Whitney Kirschner was unable to attend and will reschedule;
2. Page 6, item "9. Supplemental", remove Ben Friend as Varsity Track Assistant Coach.

Yes: McClafin, Shellhouse, Kazmierczak, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#24-074 MEETING MINUTES APPROVAL

Motion was made by Mohrman and seconded by McClafin to approve the minutes of the Work Session conducted on Friday, February 16, 2024, Regular Session conducted on Tuesday, February 20, 2024 and the Special Session conducted on Wednesday, March 6, 2024.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

PRESENTATION

1. Recognition of Communicate with H.E.A.R.T. Recipients - Ron Kisner
2. Recognition of Sean Whitehouse for being named Lorain County Player of the Year - Athletic Director John Bowman

3. Introduction of Jennifer Bedard, Long Term 6th Grade substitute teacher
4. Lorain County Public Health - Nursing Services

ADMINISTRATIVE REPORTS - See Attached Reports

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – J. Kazmierczak/P. McClafin – Mrs. Kazmierczak reported they have a meeting scheduled next month. The sports banquet will be held tomorrow evening.
2. Finance – J. Kazmierczak/P. Mohrman – No report
3. Strategic Planning – P. Mohrman/P. McClafin – They met on March 5, 2024 and redistributed some lead positions. The committee also did some edits on fliers. The committee meets the 1st meeting of every month.
4. Policies and Communications – J. Kazmierczak/P. Shellhouse – Mrs. Kazmierczak reported they reviewed policies. The next meeting is next Monday. On communications they talked about the planning of the upcoming Back to School Bash. Mr. Ratliff asked if the committee reviewed the Bylaw he was concerned about. Mrs. Kazmierczak reported they reviewed the Bylaw and it's in the draft procedure. Mr. Ratliff is upset about the wording of the Bylaw and feels it states employees are not allowed to speak with a Board member over concerns.
5. Endowment – P. Mohrman – Mr. Mohrman reported the Endowment met last week and the Endowment received a lot of great requests for grants. They are seeking additional information on some of the grant applications. The Endowment is having the Board approve three grants on the agenda tonight.
6. OSBA Liaison/Student Achievement Liaison – Mr. Ratliff reported he spoke with Scott Palider who is a lobbyist with OSBA about upcoming events and gave a report on them.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported the upcoming dates: March 25 - April 1st - Spring Break, April 18th Board Meeting, April 19th Teacher Professional Development Day, May 15th Last day for seniors, May 16th Student Recognition Day, May 22nd end of the third quarter and May 24th is the last day for students. Mr. Ratliff mentioned the Board voted and approved a contract for Burgess & Burgess at the cost of \$6,500 a month. Mr. Ratliff said Burgess & Burgess were not on the Board agenda nor added to the agenda. Mr. Ratliff did not vote for the Burgess & Burgess contract.

#24-075 APPROVAL OF FINANCIAL ITEM

Motion was made by Mohrman and seconded by Shellhouse to approve the following financial item:

1. February 2024 Financial Statements

Yes: Mohrman, Shellhouse, Kazmierczak, McClafin, Ratliff

No: None

President Ratliff declared this motion passed.

- 1.. Operations Update for March 2024 (see attached).

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#24-076 APPROVAL OF PERSONNEL

Motion was made by McClafin and seconded by Mohrman to approve the following items:

1. Retirements:

- a. Linda Baker - Bus Driver for Wellington Exempted Village School District effective September 1, 2024 after 22 years of service to the Wellington Exempted Village School District.

2. Resignations:

- a. Patricia Shellhouse from Consultant of Guidance Counselors and Gifted Teachers effective January 1, 2024 due to her appointment to the Board of Education;
- b. Janet Kubasak from Westwood Principal effective February 26, 2024 due to her promotion to Curriculum Director.

3. Employment:

- a. Jennifer Bedard - Long-Term Substitute Teacher at McCormick Middle School at the salary of \$120.00 per day for 56 days, effective March 4, 2024;
- b. Kennedy Jerousek - After School Tutor at Wellington High School at the salary of \$30.00 per hour on an as-needed basis effective March 4, 2024 for the 2023/2024 school year;
- c. Chelsea French - One (1) year Classified Employment Contract as Special Education Aide (EL0) at McCormick Middle School for the remainder of the 2023/2024 school year effective March 11, 2024.
- d. Supplemental Contracts for the 2023/2024 School Year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Softball Assistant Coach	Ken Lugo	EL5

Yes: McClafin, Mohrman, Kazmierczak, Shellhouse, Ratliff  
 No: None

President Ratliff declared this motion passed.

#24-077 APPROVAL OF RESOLUTION, CONTRACTS AND FIELD TRIP

Motion was made by Mohrman and seconded by Kazmierczak to approve the following resolution, contracts and field trip:

1. Resolution:

- a. Approve the removal and disposal from inventory of miscellaneous items no longer in working condition (see attachments).

2. Contracts:

- a. Approve the Agreement with the Lorain County Board of Developmental Disabilities for school-aged services provided at Murray Ridge School for the 2024-2025 school year. (See Attachment);
- b. Approve the 2024 ESY Agreement with LLA Therapy for the Stars and Stripes program held at Northrop Elementary School in Medina for six (6) weeks at a cost of \$390.00 per student per week and 1:1 Support at \$200.00 per student per week with a list of students to be finalized by Friday, May 17, 2024;
- c. Approve the quote with Velocity Mechanical to provide preventative maintenance for the HVAC Systems at McCormick Middle School and Wellington High School for one year effective July 1, 2024 - June 30, 2025 at the cost of \$6,280.00 (see attachment);
- d. Approve the following amendments to the contract for services with Firelands Electric approved on November 7, 2023 to add Parking Lot Lights to the main high school / middle school parking lot. The base cost of \$69,698.00 will remain the same. However, the \$20,000.00 previously approved for ground penetrating radar, directional boring and conduit and cables for security cameras on the light poles is no longer applicable. The new amount includes costs for fuel island and the bus lot gate as follows:

- (1) Camera conduit and pole access - \$12,300.00
- (2) Transformer bases for each pole for camera equipment - \$7,700.00
- (3) Power for bus bullpen gate controller - \$4,000.00
- (4) Power for 2 gas pumps at new fuel island - \$7,800.00
- (5) Add amiable light for bus lot -

\$1,500.00  
(6) Underground locating -  
\$1,600.00

These itemized costs total \$34,900.00. When combined with the bid amount of \$69,698.00 the total contract for Firelands Electric will be \$104,598.00 to be paid from the PI fund (003) and safety grant funds (599);

- e. Approve a three-year contract for managed Voice over IP phone services with Armstrong beginning May 1, 2024 through April 30, 2027 at an annual rate of \$17,274.36 with a one-time upfront cost of \$1,500.00 (see attachment);
  - f. Approve the purchase agreement with Lindsay Honda for an additional new passenger van for student transportation at the state bid price of \$42,850.00 (see attachment);
  - g. Approve the contract for Sedwick for re-enrollment in the Ohio School Comp 2025 Workers' Compensation Group Rating Program, sponsored by the Ohio School Board Association and the Ohio Association of School Business Officials to manage both workers' compensation and unemployment compensation claims for the period from January 1, 2025 to December 31, 2025 at an annual fee of \$2,305.00;
  - h. Approve the WHS Gym Wall Repair contract with Grunwell-Cashero Construction who provided the lowest, most responsible bid price of \$242,050.00 to complete the work as designed by Osborne Engineering (see bid tabulation and contract attached).
3. Field Trips:
- a. Approve the Off Campus Educational Experience for Wellington High School FFA to attend an Overnight Field Study in Columbus, Ohio from May 1, 2024 to May 3, 2024.

Yes: Mohrman, Kazmierczak, McClafin, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-078 APPROVAL OF GRANTS AND DONATIONS

Motion was made by Mohrman and seconded by Kazmierczak to approve the following grant and donations:

- 1. Grants - Wellington Schools Endowment:
  - a. Stocker Center Performing Arts "Who Ate the Sun?" - Janet Kubasak - \$1,524.85
  - b. MMS Science Olympiad - Malynda Perchinske - \$1,500.00
  - c. Field Day Shirts - Sara Palmison - \$1,000.00

2. Donations:

- a. The Drew Guyer Memorial Foundation donated trophies for the winners of the 3rd-4th and 5th-6th grade spelling bees valued at \$85.00;
- b. Kaitlyn Carpenter donated toys to the Westwood Dukes Care Closet valued at \$375.00;
- c. Ron and Debbie Bowman donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- d. Dr. Janet Kubasak donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- e. Born Implement donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- f. American Legion Post#8 donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- g. State Representative Joe Miller donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- h. Village Market/Apples donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- i. Steve Dupee donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- j. Mark Bughman donated \$30.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- k. Harry Rowland Jr., Inc. donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- l. The Platinum Petal donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.;
- m. King Realty donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- n. Cleveland City Forge donated \$150.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- o. Murray Ridge Animal Clinic donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- p. Jeff and Donna Martin donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- q. David Schlather of Schlather Insurance Agency donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- r. Lincoln Street Chapel donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- s. Richard and Marcia Friend donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- t. Dr. Jack Coates donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- u. Matthew Dolan donated \$250.00 to the Wellington Duke Pride Carnival for the

Summer Food Voucher Program;

- v. Wellington Firefighter's Association donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- w. Frank Miller donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- x. Wellington FFA Alumni donated \$44.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- y. The Law Office of Brett Murner donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- z. Herrick Memorial Library donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- aa. Pall Gentle Dental Care donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- bb. Valley Chevrolet donated \$2,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- cc. United Church of Huntington donated \$150.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- dd. Charities Aid Foundation America (Republic Services) donated \$250.00 directly to Well-Help for the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- ee. Personal Stitch Sportswear donated six (6) Wellington T-Shirts for National Nutrition Month valued at \$100.00;
- ff. Texas Roadhouse donated three (3) Dinner for Two Certificates and three (3) Free Appetizer Certificates for National Nutrition Month valued at \$111.00;
- gg. Edward Weber purchased a Chick-Fil-A value meal for the boys basketball team and fan bus on March 8, 2024 to celebrate a great season and the team reaching the district finals of the Ohio High School Athletic Associations' Basketball Tournament for a total donation of \$586.87.

Yes: Mohrman, Kazmierczak, McClafin, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-079 APPROVAL OF DONATION

Motion was made by Mohrman and seconded by McClafin to approve the following donation:

1. Ayers and Heidi Ratliff donated \$40.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse  
Abstain: Ratliff  
No: None

President Ratliff declared this motion passed.

#24-080 APPROVAL OF DONATION

Motion was made by Kazmierczak and seconded by McClafin to approve the following donation:

1. Pati and Gil Shellhouse donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Yes: Kazmierczak, McClafin, Mohrman, Ratliff  
Abstain: Shellhouse  
No: None

President Ratliff declared this motion passed.

Total Donations = \$8,521.87

Year-to-Date Total of Donations for 2023/2024 School Year = \$88,287.63

OLD BUSINESS

APPROVAL OF LORAIN COUNTY PUBLIC HEALTH FOR SCHOOL NURSE SERVICES

Motion was made by Kazmierczak and seconded by Mohrman to approve the following contract:

1. Approve the quote from Lorain County Public Health for School Nurse Services for the 2024/2025 school year for a total of \$111,554.00 (see attachment).

Board members had a discussion and decided to table the contract. No vote was taken.

#24-081 APPROVAL TO TABLE LORAIN COUNTY PUBLIC HEALTH FOR SCHOOL NURSE SERVICES

Motion was made by Mohrman and seconded by McClafin to approve the following:

1. Table the quote for Lorain County Public Health for School Nurse Services for the 2024/2025 school year for a total of \$111,554.00 (see attachment).

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

### NEW BUSINESS

Approve the Facilities Rental and Use Agreement and Rental Fee Schedule (see attachment).

#### #24-082 APPROVAL TO TABLE THE FACILITIES RENTAL AND USE AGREEMENT AND RENTAL FEE SCHEDULE

Motion was made by McClafin and seconded by Kazmierczak to approve the following:

1. Table the Facilities Rental and Use Agreement and Rental Fee Schedule until the next Business Meeting..

Yes: McClafin, Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#### #24-083 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by McClafin and seconded by Kazmierczak to move to Executive Session at 8:20 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: McClafin, Kazmierczak, Shellhouse, Mohrman, Ratliff

No: None

President Ratliff declared this motion passed.

#### #24-084 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Shellhouse and seconded by Kazmierczak to return to Regular Session at 9:56 p.m..

Yes :Shellhouse, Kazmierczak, McClafin, Mohrman, Ratliff  
No: None

President Ratliff declared this motion passed.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - Mr. Mohrman spoke about having some big meetings coming up with new chapters for the district. He mentioned the Board needs to operate and make decisions as a team.

Mrs. Kazmierczak mentioned there will be a lot of homework for the Board members to work on at home so they can be prepared for the upcoming meetings.

FUTURE BOARD OF EDUCATION MEETINGS

- A. Saturday, March 23, 2024, Work Session, 10:00 AM, with the Ohio School Board Association for the purpose of screening Superintendent Candidates, Superintendent's Office, Westwood Elementary School;
- B. Thursday, March 28, 2024, Work Session, 6:00 PM, with the Ohio School Board Association for the purpose of conducting first-round interviews for the position of Superintendent, Superintendent's Office, Westwood Elementary School;
- C. Friday, March 29, 2024, Work Session, 6:00 PM, with the Ohio School Board Association for the purpose of conducting first-round interviews for the position of Superintendent, Superintendent's Office, Westwood Elementary School;
- D. Tuesday, April 16, 2024, Business Meeting, 6:00 PM, Westwood Elementary School and via Zoom;
- E. Tuesday, May 7, 2024, Work Session, 6:00 PM, Westwood Elementary School;
- F. Tuesday, May 21, 2024, Business Meeting, 6:00 PM, McCormick Middle School and via Zoom.

#24-085 ADJOURNMENT

Motion was made by Mohrman and seconded by Kazmierczak to adjourn the Regular Session at 10:00 p.m.

Yes: Mohrman, Kazmierczak, McClafin, Shellhouse, Ratliff  
No: None

President Ratliff declared this motion passed.

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Board President

\_\_\_\_\_  
Treasurer

Note: There was an audio recording of this meeting and is available upon request with the Treasurer.