

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
Wellington High School
February 20, 2024
6:00 P.M.

President Ratliff called the meeting to order by asking for a roll call.

Pledge of Allegiance

Present: Kazmierczak, McClafin, Shellhouse, Mohrman, Ratliff

Absent: None

#24-049 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Mohrman and seconded by McClafin to approve the meeting agenda as amended.

1. Page 12, item "B." under New Business. The Memorandum of Understanding for Supplemental Pay is a First Reading only and not a voting item.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

#24-050 MEETING MINUTES APPROVAL

Motion was made by McClafin and seconded by Mohrman to approve the minutes of the Regular Session conducted on Tuesday, January 16, 2024 and the Organizational Meeting conducted on Tuesday, January 16, 2024.

Yes: McClafin, Mohrman, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

PRESENTATION

1. Industry 4.0 Program, CTE Manufacturing - Jake Hoffman, Buckeye Educational Systems

ADMINISTRATIVE REPORTS - See Attached Reports

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – J. Kazmierczak/P. McClafin – No report
2. Finance – J. Kazmierczak/P. Mohrman – No report
3. Strategic Planning – P. Mohrman/P. McClafin – Mr. Weber stated they met on February 5th and they will have an executive summary report going out to the community to report the district's progress.
4. Policies and Communications – J. Kazmierczak/P. Shellhouse – Mrs. Kazmierczak reported the next meeting is February 26, 2024.
5. Endowment – P. Mohrman – Mr. Mohrman reported the Endowment met last Friday. The Endowment has 38 families and 66 students participating in the Savings for College Program. March 1st is the deadline for applications for scholarships. The Endowment has released their annual report and they have \$1.6 million teacher invested money. The next meeting will be March 8th.
6. OSBA Liaison/Student Achievement Liaison – Mr. Ratliff reported the governor released the school bus report and had 17 recommendations for districts. Mr. Ratliff reported five recommendations applied to our district and discussed the five recommendations. One recommendation was to not mandate seat belts in buses. The seat belts would be a decision each school district would make. Mr. Ratliff stated they are making recommendations on changes for property taxes. HB2 has \$600 million dollars set aside for the construction of schools that is held up in the senate.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported May 16th will be the JVS graduation at the Black River Landing with a rain date of May 18th. The JVS has a Care Closet has been a huge success.

#24-051 APPROVAL OF FINANCIAL ITEM

Motion was made by Mohrman and seconded by Ratliff to approve the following financial item:

1. January 2024 Financial Statements;
2. The Amended Certificate of Estimated Resources for FY24 as presented;
3. The Amended Appropriations for FY24 as presented.

Yes: Mohrman, Ratliff, Kazmierczak, McClafin, Shellhouse
No: None

President Ratliff declared this motion passed.

1. Review of the Food Service Account (006) (see attached);
2. Review of the Athletic Fund Account (300) and supporting General Fund accounts (001) (see attached);
3. Operations Update for February 2024 (see attached).

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#24-052 APPROVAL OF PERSONNEL

Motion was made by Mohrman and seconded by Shellhouse to approve the following items:

1. Transfers:
 - a. Brenda Bosley - from 6th Grade Social Studies Teacher (MA-EL28) at McCormick Middle School to Title I Math Teacher (MA-EL28) at McCormick Middle School effective January 29, 2024;
 - b. Marcia Friend - From Cafeteria Monitor (EL5) at McCormick Middle School to Cafeteria Monitor (EL5) at Wellington High School effective February 20, 2024.
2. Leave of Absence:
 - a. Claire Frantz - Family Medical Leave beginning approximately April 24, 2024 for approximately 6 weeks. Sick leave to run concurrently with FMLA.
3. Employment:
 - a. Cathy Kurtz - after school tutor at \$30.00 per hour on an as-needed basis effective for the 2023/2024 School Year;
 - b. Award the following Extended Service Contracts for the 2023/2024 School Year:

EXTENDED SERVICE CONTRACTS	NAME
CTE Teacher - Performing Arts - additional 10 Days	Dave Conklin
Stage & Technical Theater Director - additional 10 Days	Dottie Cianciola

c. Supplemental Contracts for the 2023/2024 School Year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
7th Grade Boys Basketball Coach	Brian Meadows	EL0
Junior Varsity Baseball Coach	Daryn Broadwater	EL0
Junior High Track Coach	Jeffrey Hook	EL5
Junior High Track Coach	Daniel Gundert	EL15

Yes: Mohrman, Shellhouse, Kazmierczak, McClafin, Ratliff
No: None

President Ratliff declared this motion passed.

#24-053 APPROVAL OF CONTRACT FOR DIRECTOR OF CURRICULUM & SPECIAL PROJECTS - DR. JANET KUBASAK

Motion was made by Kazmierczak and seconded by Shellhouse to approve the following:

1. Award a three (3) year administrative contract for Dr. Janet Kubasak as Director of Curriculum & Special Projects effective February 26, 2024 through July 31, 2027 as presented.

Mr. Ratliff questioned Mr. Weber why he has been in the district for eight years and why in the year he is leaving we need a curriculum director. Mr. Weber replied when he came to the district we didn't have the treasury to support many positions. The district did not have anyone in charge of curriculum, transportation, maintenance or food service. With the growth of the report cards it is time to have a curriculum director. Mr. Ratliff stated there were community members upset over this new position.

Yes: Kazmierczak, Shellhouse, McClafin, Mohrman
No: Ratliff

President Ratliff declared this motion passed.

APPROVAL OF RESOLUTIONS AND CONTRACT

Motion was made by Mohrman and seconded by Ratliff to approve the following resolutions and contract:

1. Resolutions:

- a. Approve the Open Enrollment Guidelines, Policies and Application for the 2024-2025 School Year;
 - b. Approve the tentative Class of 2024 Graduation List;
 - c. Approve the Resolution of Wellington Exempted Village Schools as voluntary members of Ohio High School Athletic Association (OHSAA) for the 2024-2025 School Year;
 - d. Approve the acceptance of the donation from John Cloud Sr. of Twenty-Seven Thousand Dollars (\$27,000.00) to The Community Foundation of Lorain County ("Foundation") and the creation of the Wellington Schools - Edward Weidman Scholarship Fund to support graduating seniors or graduates of Wellington High School pursuing post high school education preferably a student pursuing Science, Technology, Engineering or Math (STEM) related programs of study (see attached agreement);
 - e. Approve the Wellington Schools Endowment Fund's Saving for College Program match of 21% for 2023, with a total of \$11,034.79 (\$10,075 spendable Savings for College Fund balance and \$309.79 from the Endowment's General Fund);
 - f. Approve the removal and disposal from inventory of miscellaneous items no longer in working condition (see attachments).
2. Contracts:
- a. Approve the quote from Lorain County Public Health for School Nurse Services for the 2024-2025 school year for a total of \$111,554.00 (see attachment).

Mrs. McClafin questioned the cost of the nursing services from the county. Mr. Weber explained the services we receive from the health department. The Board asked if the Lorain County Public Health Department could come to the next meeting for a presentation of their services.

**Motion was made but vote was taken later.

#24-054 APPROVAL TO TABLE THE CONTRACT FOR LORAIN COUNTY PUBLIC HEALTH

Motion was made by Mohrman and seconded by McClafin to approve the following:

1. Approved to table the contract for Lorain County Public Health for school nurse services for the 2024-2025 school year for a total of \$111,554.00.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse, Ratliff

No: None

President Ratliff declared this motion passed.

Mr. Mohrman questioned the disposal from inventory form for the leg extension equipment. Mr. Mohrman asked if the Board could have more clarification on the item and a picture.

#24-055 APPROVAL TO TABLE THE REMOVAL AND DISPOSAL OF INVENTORY

Motion was made by Mohrman and seconded by Ratliff to approve the following:

1. Approved to table the removal and disposal of inventory - leg extension equipment.

Yes: Mohrman, Ratliff, Kazmierczak, McClafin, Shellhouse

No: None

President Ratliff declared this motion passed.

#24-056 APPROVAL OF RESOLUTIONS

Motion was made by Mohrman and seconded by Ratliff to approve the following resolutions:

1. Resolutions:

- a. Approve the Open Enrollment Guidelines, Policies and Application for the 2024-2025 School Year;
- b. Approve the tentative Class of 2024 Graduation List;
- c. Approve the Resolution of Wellington Exempted Village Schools as voluntary members of Ohio High School Athletic Association (OHSAA) for the 2024-2025 School Year;
- d. Approve the acceptance of the donation from John Cloud Sr. of Twenty-Seven Thousand Dollars (\$27,000.00) to The Community Foundation of Lorain County ("Foundation") and the creation of the Wellington Schools - Edward Weidman Scholarship Fund to support graduating seniors or graduates of Wellington High School pursuing post high school education preferably a student pursuing Science, Technology, Engineering or Math (STEM) related programs of study (see attached agreement);
- e. Approve the Wellington Schools Endowment Fund's Saving for College Program match of 21% for 2023, with a total of \$11,034.79 (\$10,075 spendable Savings for College Fund balance and \$309.79 from the Endowment's General Fund).

Yes: Mohrman, Ratliff, Kazmierczak, McClafin, Shellhouse

No: None

President Ratliff declared this motion passed.

#24-057 APPROVAL OF SALES PROJECT AND DONATIONS

Motion was made by McClafin and seconded by Shellhouse to approve the following grant, sales project and donations:

1. Sales Project:

- a. Community Cornhole Tournament - WHS Student Council
- b. Stoller Fundraiser - Westwood Principal's Fund
- c. Winter Formal - Junior Class
- d. Valentine's Carnation Sale - Jr. High Student Council

2. Donations:

- a. Forest City Technologies donated \$5,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- b. Edward Weber donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- c. Edward Weber donated four (4) \$25.00 gift cards for our cleaners for helping out with the extra tasks of the home wrestling quad-match for a total donation of \$100.00;
- d. Edward Weber purchased pancake meals for fifty-nine (59) special Wellington Exempted Village School District employees at the Kiwanis Pancake Day for a total donation of \$413.00;
- e. Bauman & Sons Oil, LLC donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- f. Ken Carney donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- g. Judge D. Chris Cook donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- h. Sharon & Gary Moore donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- i. Tom Orlando and the deputy clerks of the Lorain County Clerk of Courts donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- j. Jan and Don Kohne donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- k. Micheal D. Tully Co. L. P. A. donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- l. Alecia Vidika of Vidika Law, LLC donated \$300.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- m. Visual Products Inc. donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- n. Sheriff Phil R. Stammitti donated \$100.00 to the Wellington Duke Pride Carnival

- for the Summer Food Voucher Program;
- o. Sedz Painting LLP donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - p. The Lorain County Auditor's Office donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - q. Bret & Lindsay Bowman donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - r. First Baptist Church donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - s. Rodd Torbert of Jostens donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - t. The Pizza House donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - u. Peggy Karolak donated \$150.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - v. Pepple & Waggoner donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - w. Norton-Eastman Funeral Home donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - x. Curtis D. Ferriman O.D. donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - y. Brighton Township donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - z. Wellington Implement donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - aa. Dan and Morgan Pilgrim donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
 - bb. Tammy Koleski and the Wee Care Closet donated a variety of coats, snow pants, dolls, toys and laundry detergent to the Westwood Care Closet valued at \$2,861.00;
 - cc. Dr. Janet Jubasak purchased pizza for dinner for the teachers and staff during parent teacher conferences valued at \$122.27;
 - dd. North Eastern Ohio Education Association donated \$400.00 for Graduation Yard Signs for the Class of 2024;
 - ee. Elyria Charities donated \$1,526.51 toward flexible seating for 4th grade classrooms.

Yes: McClaflin, Shellhouse, Kazmierczak, Mohrman, Ratliff
No: None

President Ratliff declared this motion passed.

#24-058 APPROVAL OF DONATIONS

Motion was made by Mohrman and seconded by McClafin to approve the following donations:

1. Ayers Ratliff donated \$300.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
2. Ayers Ratliff purchased doughnuts for Cristy Hess's class as a classroom reward for positive behavior valued at \$38.97;
3. Ayers Ratliff donated Ninety-nine (99) personalized 9"x12" graduation clocks valued at \$39.95 each for all seniors graduating from Wellington High School in 2024 for a total donation of \$3,955.05.

Yes: Mohrman, McClafin, Kazmierczak, Shellhouse

Abstain: Ratliff

No: None

President Ratliff declared this motion passed.

Total Donations = \$20,591.80

Year-to-Date Total of Donations for 2023/2024 School Year = \$79,765.76

OLD BUSINESS

The Facilities Use Agreement with the Fellowship Church for the use of the Wellington High School cafeteria, restrooms, hallway closest to the cafeteria and the library/media center for a weekly facility fee of \$250.00 for four (4) hours of use effective October 29, 2023 (See Attachment).

The Facilities Use Agreement for the district is still a "draft" being reviewed by the Finance Committee.

NEW BUSINESS

#24-059 APPROVAL OF MOU WITH WEA - MODIFY SECTION 6.12 CATASTROPHIC LEAVE

Motion was made by Mohrman and seconded by Kazmierczak to approve the following:

1. Approve the Memorandum of Understanding with the Wellington Education Association Association to specifically modify Section 6.12 Catastrophic Leave of the Collective Bargaining Agreement. (See attached MOU).

Yes: Mohrman, Kazmierczak, McClafin, Shellhouse, Ratliff
No: None

President Ratliff declared this motion passed.

FIRST READING OF THE MOU WITH WEAA - MODIFY SECTION 7.08
SUPPLEMENTAL PAY

The Memorandum of Understanding with the Wellington Education Association Association to specifically modify Section 7.08 Supplemental Pay of the Collective Bargaining Agreement. (See attached MOU).

#24-060 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by McClafin and seconded by Kazmierczak to move to Executive Session at 8:10 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: McClafin, Kazmierczak, Shellhouse, Mohrman, Ratliff
No: None

President Ratliff declared this motion passed.

****NO AUDIO RECORDING FOR THE REMAINDER OF THE MEETING.**

#24-061 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Kazmierczak and seconded by Mohrman to return to Regular Session, no time was given.

Yes:Kazmierczak, Mohrman, McClafin, Shellhouse, Ratliff
No: None

President Ratliff declared this motion passed.

#24-062 APPROVAL TO AMEND THE AGENDA TO ADD A RESOLUTION: ROGER SASACK AGREEMENT

Motion was made by Kazmierczak and seconded by Mohrman to approve the following:

1. Approval to amend the agenda to add a Resolution for the Settlement Agreement, Release and Waiver (Agreement) between Roger Sasack and the Wellington Exempted Village School District Board of Education.

Yes:Kazmierczak, Mohrman, McClafin, Shellhouse, Ratliff
No: None

President Ratliff declared this motion passed.

#24-063 APPROVAL OF RESOLUTION - ROGER SASACK

Motion was made by Kazmierczak and seconded by Mohrman to approve the following:

1. Approve the Agreement, Release and Waiver (Agreement) between Roger Sasack (Supplemental Contract Holder/Sasack) and the Wellington Exempted Village School District Board of Education.

Yes:Kazmierczak, Mohrman, McClafin, Shellhouse, Ratliff
No: None

President Ratliff declared this motion passed.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - None

FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, March 5, 2024, Work Session, 6:00 PM, Westwood Elementary School, Superintendent's Office for the purpose of the Superintendent's & Treasurer's evaluations;
- B. Tuesday, March 19, 2024, Business Meeting, 6:00 PM, Lindley Center.

#24-064 ADJOURNMENT

Motion was made by McClafin and seconded by Mohrman to adjourn the Regular Session, no time was given.

Yes: McClafin, Mohrman, Kazmierczak, Shellhouse, Ratliff

Wellington Exempted Village School District
Regular Board Meeting - February 20, 2024 at 6:00 p.m.

No: None

President Ratliff declared this motion passed.

Board President

Treasurer

Note: There was a partial audio recording of this meeting and is available upon request with the Treasurer.