



# **BOARD OF EDUCATION**

**BUSINESS MEETING  
SEPTEMBER 19, 2023**

## **AGENDA**

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION

BUSINESS MEETING  
MCCORMICK MIDDLE SCHOOL  
and  
via ZOOM

<https://ohconnect.zoom.us/j/93496923218?pwd=azlycHhORFZpSFhlUnR0VGw4SHh2dz09>

Tuesday, September 19, 2023  
6:00 PM

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance

B. Attendance Roll Call

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_  
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C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the “Hearing of the Public”.

D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_  
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**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

**Board of Education - Business Meeting – September 19, 2023 – 6:00 P.M.**

- E. Waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, August 15, 2023 and the Work Session conducted on Tuesday, September 5, 2023.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_\_ Mr. Stump\_\_\_\_ Mrs. Kazmierczak\_\_\_\_ Mr. Mohrman\_\_\_\_ Mr. Ratliff\_\_\_\_

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**F. Presentations**

- 1. School Report Cards

**G. Administrative Reports (In Person Reports this Month)**

- 1. Bowman
- 2. Helton
- 3. Keenan
- 4. Kubasak
- 5. Morris
- 6. Rahm
- 7. Sword
- 8. Telloni

**H. Hearing of the Public**

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

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At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

**I. Reports**

1. Athletics & Facilities – Mrs. Reynolds & Mrs. Kazmierczak
2. Finance & Audit – Mrs. Kazmierczak & Mr. Mohrman
3. Strategic Planning – Mr. Stump & Mr. Mohrman
4. Policies & Communications – Mrs. Reynolds & Mrs. Kazmierczak
5. Endowment – Mr. Mohrman
6. OSBA & Student Achievement Liaison – Mr. Ratliff
7. J.V.S. Board – Mr. Ratliff

**II. TREASURER'S REPORT AND BUSINESS (See Attachment A)**

A. It is recommended that the following financial items be approved:

1. Financial Statements for August 2023

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_

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B. Discussion/Information

1. Operations Update for September 2023

**III. SUPERINTENDENT'S REPORT AND BUSINESS (See Attachment B)**

A. It is recommended that the following personnel items be approved:

**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

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1. Transfers/Reassignments:
  - a) None
  
2. Retirements:
  - a) Approve the retirement of Jill Stone, Kindergarten Teacher at Westwood Elementary School effective June 30, 2023 after 32 years of service to the Wellington Exempted Village School District.
  
3. Disability Retirement:
  - a) None
  
4. Resignations:
  - a) Approved the resignation of April Reveglia from Special Education Aide / Parapro at Westwood Elementary School effective August 21, 2023.
  - b) Approve the resignation of Matthew Wilkosz from Middle School Science Teacher at McCormick Middle School effective September 8, 2023.
  
5. Leave of Absence:
  - a) Paula Staffeld - Family Medical Leave beginning August 28,2023 on an as needed basis. Sick leave to run concurrently.
  - b) Susan Doehr - Family Medical Leave beginning October 20, 2023 for approximately 6 weeks. Sick leave to run concurrently.
  - c) Robert Williams - Family Medical Leave beginning September 18, 2023 for approximately 5 weeks. Sick leave to run concurrently.
  
6. Unpaid Leave of Absence:
  - a) None
  
7. Absence Without Pay:
  - a) None
  
8. Salary/Hours Adjustments:
  - a) Adjust the salary of George Rosekelly from Teacher BA+30 (EL13) at 50% to Teacher BA+30 (EL13) at 67% for the 20234/2024 school year.

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b) Certified Staff - Based upon additional university training:

NAME	OLD TRAINING LEVEL	NEW TRAINING LEVEL
Megan Birchfield	MA+15	MA+30
Stephanie Boyd	BA (50%)	BA+15 (50%)
Kaitlin Krajcik	BA+30	MA
Cathy Kurtz	MA+15	MA+30
Holly Zakerski	BA	MA

9. Employment:

- a) Hire Ronald Kisner as Student and Family Engagement Liaison and Trainer for the Cleveland Clinic’s Communicate with H.E.A.R.T. Customer Experience Program at \$50.00 per hour as needed for training and support during the 2023/2024 school year effective July 1, 2023 through June 30, 2024.
- b) Hire Nancy Nimmo as Consultant to the Student Services Department at \$50.00 per hour as needed for training and support during the 2023/2024 school year effective September 1, 2023 through June 30, 2024.
- c) Hire Scott Skierski (Student) as Substitute Cleaner at Westwood Elementary School effective August 30, 2023 on an as-needed basis at a rate of \$13.00 per hour - not to exceed 14 hours per week, effective August 30, 2023 through June 30, 2024.
- d) Authorize a Stipend of \$1,000.00 for Susan Souhrada to be the Wellness Champion for the School District during the 2023/2024 school year (paid from the Wellness Fund 001.9355).
- e) Award the following Extended Service Contract for the 2023/2024 School Year:

EXTENDED SERVICE CONTRACT	NAME
Dean of Climate and Culture - McCormick Middle School - 29 Days	Nathan Morris

**WELLINGTON EXEMPTED VILLAGE SCHOOLS****Board of Education - Business Meeting – September 19, 2023 – 6:00 P.M.**f) Supplemental Contracts for the 2023/2024 school year:

<b>SUPPLEMENTAL</b>	<b>NAME</b>	<b>DIFFERENTIAL</b>
8th Grade Volleyball Coach	Madison Virgin	EL0
Volunteer Cross Country Coach	Amy Sword	NA
Elementary Music Extended Activities (K-3)	Tyler Lehman	EL1
Westwood Yearbook Club Advisor	Morgan Takala	EL3
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Cathy Kurtz	EL5
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Sarah Gardner	EL1
McCormick K-Kids Advisor (50%) - Grades 4-5	Cathy Kurtz	EL5
McCormick K-Kids Advisor (50%) - Grades 4-5	Sarah Gardner	EL1
McCormick Builders Club Advisor (50%) - Grades 6-7-8	Tracy Strait	EL2
McCormick Builders Club Advisor (50%) - Grades 6-7-8	Barbara Hill	EL1
MMS Student Activity Committee Advisor (50%)	Paula Staffeld	EL5
MMS Student Activity Committee Advisor (50%)	Jaqueline Woods	EL5
Jr. High Student Council Advisor (50%)	Caitlin Hartley	EL2
Jr. High Student Council Advisor (50%)	Wendy Shivak	EL1
McCormick Memory Book Advisor	Rhonda Lara	EL5
McCormick Drama Club Advisor	Emily Campofredano	EL5
Junior High Choir Extended Activities	Sherry Arcuri	EL3
WHS Student Council Advisor	Christen Lewis	EL1
WHS Key Club Advisor	Katie Woods	EL5
High School Class Advisor - Freshman	Susan Souhrada	EL1
High School Class Advisor - Sophomore	Katie Woods	EL1

**WELLINGTON EXEMPTED VILLAGE SCHOOLS****Board of Education - Business Meeting – September 19, 2023 – 6:00 P.M.**

High School Class Advisor - Junior	Susan Souhrada	EL5
National Honors Society Club Advisor	Sara Palmison	EL4
Otaku Anime Club Advisor	Holly O'Daley	EL5
WHS Newspaper Club Advisor	Holly O'Daley	EL1
Gay Straight Alliance Club Advisor	Holly O'Daley	EL1
ROX Club Advisor	Holly O'Daley	EL1
WHS Yearbook Club Advisor	Kaitlin Krajcik	EL5
WHS Choir Director	Sherry Arcuri	EL5
WHS Pep Band Director	Hayley Sleggs	EL3
Varsity Volleyball Assistant Coach (*adjusted EL only)	Jack Colvin	*EL5
Resident Educator Coordinator	Katie Custar	EL5
Buddy Teacher for Ericka Cole	Megan Birchfield	EL0
Buddy Teacher for Theresa Klobusnik	Brianne Burcl	EL0
Buddy Teacher for Rebecca McGuire	Katie Custar	EL0
Buddy Teacher for Bryan Policz	Joseph Saunders	EL0
Buddy Teacher for Guillermo Porras	Dave Conklin	EL0
Resident Educator Mentor / Facilitator for Tyler Lehman	Katie Custar	EL0
Resident Educator Mentor / Facilitator for Shelby Beck	Katie Custar	EL0

- g) Hire the following after school tutors at \$30.00 per hour on an as-needed basis; Shelby Beck, Kim Foster, Patricia Kresila, Deborah Krugman, Jeremy Muhl, and Bryan Policz effective for the 2023/2024 school year.
- h) Hire Ashley Howells as Athletic Trainer at a rate of \$40 per hour as needed for the 2023/2024 school year effective August 25, 2023 through June 30, 2024.

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Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_

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- i) Award Two (2)-Year Contract for Carrie Stannard as Endowment Coordinator for the 2023/2024 and the 2024/2025 School Years, effective July 1, 2023 through June 30, 2025 in an amount of \$2,000.00 each year.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_

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B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Approve the purchase of Pre-AP materials from College Board for a total of \$17,571.50.
- b) Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (See Attachment).

2. Contracts:

- a) Approve the Agreement for Admission with the Educational Service Center of Northeast Ohio for Willow Creek at a cost of \$282 per day for Grades K-8 and \$293 per day for Grades 9-12 as needed.
- b) Approve the Agreement for Guardian to Transport a student to and from Insight Academy in Berea for the 2023/2024 school year (See Attachment).

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3. Field Trips:

- a) Approve the Off Campus Educational Experience for Wellington High School FFA to attend the National FFA Convention in Indianapolis, Indiana from November 1, 2023 to November 4, 2023.
- b) Approve the Off Campus Educational Experience for 5th Grade to attend the Cleveland Natural History Museum in Cleveland, Ohio on November 21, 2023.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_\_ Mr. Stump\_\_\_\_ Mrs. Kazmierczak\_\_\_\_ Mr. Mohrman\_\_\_\_ Mr. Ratliff\_\_\_\_

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C. It is recommended that the following sales projects/ donations/ grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) Wellington Schools Endowment Grants
  - (1) 5th Grade Programs - Jaqueline Woods - \$3,500
  - (2) Gifted Grades 4-6 - Megan Birchfield - \$4,000
  - (3) Nature and Conservation Elective Enrichment - Brenda Bosley - \$1,788

2. Sales Projects:

- a) 7th/8th Grade Formal Dance - Jr. High Student Council
- b) Try Your Luck - Jr. High Student Council
- c) Carnation Sale - Jr. High Student Council
- d) Homecoming Dance - WHS Student Council
- e) Powderpuff Game - WHS Student Council
- f) Mattress Sale - Wellington High School
- g) Miracle on 34th Street - WHS Drama Club & Community Theater
- h) Spring Performance - WHS Drama Club & Community Theater
- i) Football Concessions - Sophomore Class
- j) Holiday Gift Card Calendar - National Honor Society
- k) Memory Book Sale - McCormick Memory Book
- l) Spirit Wear Sale - Westwood Principal's Fundraiser

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3. Donations:

- a) Tammy Koleski and the Wee Care Closet donated clothing, backpacks, school supplies, headphones, fidgets and shoes to the Westwood Dukes Care Closet valued at \$11,756.00.
- b) Dr. Janet Kubasak donated snacks and badge holders for the Westwood Summer Warriors program and school supplies for the Back to School Bash for a total donation of \$486.42.
- c) Tracy Strait donated school supplies for the Back to School Bash with a total value of \$100.00.
- d) Kiwanis Club of Wellington donated school supplies for the Back to School Bash with a total value of \$598.74.
- e) Moira Erwine donated food, toiletries and school supplies to Westwood Dukes Care Closet for an estimated value of \$500.00.
- f) Sally & Mike Giar donated school supplies to Westwood Dukes Care Closet for an estimated value of \$125.00.
- g) The Wellington Soccer Association donated new soccer nets installed on Westwood’s playground and spirit wear items for the Westwood Dukes Care Closet for an estimated value of \$400.00.
- h) Wellington Fullbackers donated \$600.00 toward the purchase of Senior Banners.
- i) Wellington Band Boosters donated \$75.00 toward the purchase of a Senior Baner.
- j) Wellington Spirit Boosters donated \$225.00 toward the purchase of Senior Banners.
- k) Edward Weber donated nine (9) Warren G. Harding Presidential Sweatshirts valued at \$480.43 as Souvenirs from the Warren G. Harding Presidential Library Educational Board Program in conjunction with the Ohio School Board Association.
- l) Edward Weber donated five (5) Visa Gift Cards valued at \$550.00 as Thank You Gifts to volunteers who helped with the planning and presentations at the Warren G. Harding Presidential Library Educational Board Program in conjunction with the Ohio School Board Association.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds \_\_\_ Mr. Stump \_\_\_ Mrs. Kazmierczak \_\_\_ Mr. Mohrman \_\_\_ Mr. Ratliff \_\_\_

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m) The Platinum Petal donated a Duke Flag with an estimated value of \$185.00.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_

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n) Wellington Soccer Boosters, Chairperson Amber Mohrman, donated \$525.00 toward the purchase of Senior Banners.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds\_\_\_ Mr. Stump\_\_\_ Mrs. Kazmierczak\_\_\_ Mr. Mohrman\_\_\_ Mr. Ratliff\_\_\_

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Total Donations = \$16,606.59

Year-to-Date Total of Donations for 2023/2024 School Year = \$16,706.59

**IV. OLD BUSINESS**

A. None

**V. NEW BUSINESS**

A. None

**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

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**VI. MOTION TO MOVE TO EXECUTIVE SESSION** - Per the Ohio Revised Code 121.22(G)(1); To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds \_\_\_ Mr. Stump \_\_\_ Mrs. Kazmierczak \_\_\_ Mr. Mohrman \_\_\_ Mr. Ratliff \_\_\_  
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**VII. MOTION TO RETURN TO REGULAR SESSION**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds \_\_\_ Mr. Stump \_\_\_ Mrs. Kazmierczak \_\_\_ Mr. Mohrman \_\_\_ Mr. Ratliff \_\_\_  
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**VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS**

**IX. FUTURE BOARD OF EDUCATION MEETINGS**

- A. Tuesday, October 3, 2023, Work Session, 6:00 PM, Westwood Elementary School & via Zoom
- B. Tuesday, October 17, 2023, Business Meeting, 6:00 PM, Westwood Elementary School & via Zoom

**X. MOTION TO ADJOURN**

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Roll Call: Mrs. Reynolds \_\_\_ Mr. Stump \_\_\_ Mrs. Kazmierczak \_\_\_ Mr. Mohrman \_\_\_ Mr. Ratliff \_\_\_  
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**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

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**ADDRESSING THE BOARD**

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

**MEETINGS AND EXECUTIVE SESSIONS**

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.