

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
McCormick Middle School
September 19, 2023
6:03 P.M.

President Reynolds called the meeting to order by asking for a roll call.

Pledge of Allegiance

Present: Kazmierczak, Mohrman, Ratliff, Stump, Reynolds

Absent: None

#23-145 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Stump and seconded by Reynolds to approve the meeting agenda as amended.

1. Page 5, item 2., Retirement: The year for Jill Stone's retirement should be changed to 2024.

Yes: Stump, Reynolds, Kazmierczak, Mohrman, Ratliff

No: None

President Reynolds declared this motion passed.

#23-146 MEETING MINUTES APPROVAL

Motion was made by Ratliff and seconded by Stump to approve the minutes of the Regular Session conducted on Tuesday, August 15, 2023 and the Work Session conducted on Tuesday, September 5, 2023.

Yes: Ratliff, Stump, Kazmierczak, Mohrman, Reynolds

No: None

President Reynolds declared this motion passed.

PRESENTATION

1. School Report Cards

ADMINISTRATIVE REPORTS - See Attached Reports

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported they will be meeting on October 16, 2023.
2. Finance – J. Kazmierczak/P. Mohrman – Mr. Mohrman reported they met a week ago and reviewed the Five Year Forecast and upcoming levy.
3. Strategic Planning – K. Stump/P. Mohrman – Mr. Weber reported they will meet on October 2, 2023.
4. Policies – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported they will meet on September 25, 2023.
5. Endowment – P. Mohrman – Mr. Mohrman reported The Endowment meeting for September was canceled. The next meeting will be October 16, 2023.
6. OSBA Liaison/Student Achievement Liaison– Mr. Ratliff reported on House Bill 267 - Partisan for School Boards. The State of Ohio has a 13 member board to review the school bus safety on seat belts.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported October 21st is their Homecoming which is a family event. November 19th will be their Open House and September 30th their annual Craft Show. Mr. Ratliff spoke about his concerns with the JVS trying to promote 8th graders to attend the JVS.

#23-147 APPROVAL OF FINANCIAL ITEMS

Motion was made by Mohrman and seconded by Ratliff to approve the following financial items:

1. Financial Statements for August 2023.

Yes: Mohrman, Ratliff, Kazmierczak, Stump, Reynolds

No: None

President Reynolds declared this motion passed.

Discussion/Information:

1. Operations Update for September 2023

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#23-148 APPROVAL OF PERSONNEL

Motion was made by Ratliff and seconded by Kazmierczak to approve the following items:

1. Retirement:
 - a. Jill Stone - Kindergarten Teacher at Westwood Elementary School effective June 30, 2024 after 32 years of service to the Wellington Exempted Village School District.
2. Resignation:
 - a. April Reveglia - Special Education Aide/Parapro at Westwood Elementary School effective August 21, 2023;
 - b. Matthew Wilkosz - Science Teacher at McCormick Middle School effective September 8, 2023.
3. Leave of Absence:
 - a. Paula Staffeld - Family Medical Leave beginning August 28, 2023 on an as needed basis. Sick leave to run concurrently;
 - b. Susan Doehr - Family Medical Leave beginning October 20, 2023 for approximately 6 weeks. Sick leave to run concurrently;
 - c. Robert Williams - Family Medical Leave beginning September 18, 2023 for approximately 5 weeks. Sick leave to run concurrently.
4. Salary/Hours Adjustments:
 - a. George Rosekelly - Teacher BA+30 (EL13) at 50% to Teacher BA+30 (EL13) at 67% for the 2023/2024 School Year;
 - b. Certified Staff - Based upon additional university training:

NAME	OLD TRAINING LEVEL	NEW TRAINING LEVEL
Megan Birchfield	MA+15	MA+30
Stephanie Boyd	BA (50%)	BA+15 (50%)
Kaitlin Krajcik	BA+30	MA
Cathy Kurtz	MA+15	MA+30
Holly Zakerski	BA	MA

5. Employment:

- a. Ronald Kisner - Student and Family Engagement Liaison and Trainer for the Cleveland Clinic's Communicate with H.E.A.R.T. Customer Experience Program at \$50.00 per hour as needed for training and support during the 2023/2024 School Year effective July 1, 2023 through June 30, 2024;
- b. Nancy Nimmo - Consultant to the Student Services Department at \$50.00 per hour as needed for training and support during the 2023/2024 School Year effective September 1, 2023 through June 30, 2024;
- c. Scott Skierski (student) - Substitute Cleaner at Westwood Elementary School on an as needed basis at a rate of \$13.00 per hour, not to exceed 14 hours per week, effective August 30, 2023 - June 30, 2024;
- d. Susan Souhrada - Stipend of \$1,000.00 to the the Wellness Champion for the School District during the 2023/2024 School Year (paid from Wellness Fund (001-9355));
- e. Award the following Extended Service Contract for the 2023/2024 School Year:

EXTENDED SERVICE CONTRACT	NAME
Dean of Climate and Culture - McCormick Middle School - 29 Days	Nathan Morris

f. Supplemental Contracts for the 2023/2024 School Year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
8th Grade Volleyball Coach	Madison Virgin	EL0
Volunteer Cross Country Coach	Amy Sword	NA
Elementary Music Extended Activities (K-3)	Tyler Lehman	EL1
Westwood Yearbook Club Advisor	Morgan Takala	EL3
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Cathy Kurtz	EL5
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Sarah Gardner	EL1
McCormick K-Kids Advisor (50%) - Grades 4-5	Cathy Kurtz	EL5
McCormick K-Kids Advisor (50%) - Grades 4-5	Sarah Gardner	EL1
McCormick Builders Club Advisor (50%) - Grades 6-7-8	Tracy Strait	EL2
McCormick Builders Club Advisor (50%) - Grades 6-7-8	Barbara Hill	EL1

Wellington Exempted Village School District
 Regular Board Meeting - September 19, 2023 at 6:03 p.m.

MMS Student Activity Committee Advisor (50%)	Paula Staffeld	EL5
MMS Student Activity Committee Advisor (50%)	Jaqueline Woods	EL5
Jr. High Student Council Advisor (50%)	Caitlin Hartley	EL2
Jr. High Student Council Advisor (50%)	Wendy Shivak	EL1
McCormick Memory Book Advisor	Rhonda Lara	EL5
McCormick Drama Club Advisor	Emily Campofredano	EL5
Junior High Choir Extended Activities	Sherry Arcuri	EL3
WHS Student Council Advisor	Christen Lewis	EL1
WHS Key Club Advisor	Katie Woods	EL5
High School Class Advisor - Freshman	Susan Souhrada	EL1
High School Class Advisor - Sophomore	Katie Woods	EL1
High School Class Advisor - Junior	Susan Souhrada	EL5
National Honors Society Club Advisor	Sara Palmison	EL4
Otaku Anime Club Advisor	Holly O'Daley	EL5
WHS Newspaper Club Advisor	Holly O'Daley	EL1
Gay Straight Alliance Club Advisor	Holly O'Daley	EL1
ROX Club Advisor	Holly O'Daley	EL1
WHS Yearbook Club Advisor	Kaitlin Krajcik	EL5
WHS Choir Director	Sherry Arcuri	EL5
WHS Pep Band Director	Hayley Sleggs	EL3
Varsity Volleyball Assistant Coach (*adjusted EL only)	Jack Colvin	*EL5
Resident Educator Coordinator	Katie Custar	EL5
Buddy Teacher for Ericka Cole	Megan Birchfield	EL0
Buddy Teacher for Theresa Klobusnik	Brianne Burcl	EL0

Buddy Teacher for Rebecca McGuire	Katie Custar	ELO
Buddy Teacher for Bryan Policz	Joseph Saunders	ELO
Buddy Teacher for Guillermo Porras	Dave Conklin	ELO
Resident Educator Mentor / Facilitator for Tyler Lehman	Katie Custar	ELO
Resident Educator Mentor / Facilitator for Shelby Beck	Katie Custar	ELO

- g. Hire the following after school tutors at \$30.00 per hour on an as needed basis: Shelby Beck, Kim Foster, Patricia Kresila, Deborah Krugman, Jeremy Muhl and Bryan Policz effective for the 2023/2024 School Year;
- h. Ashley Howells - Athletic Trainer at a rate of \$40.00 per hour as needed for the 2023/2024 School Year effective August 25, 2023 through June 30, 2024.

Mr. Mohrman questioned the long term goal with Ronald Kisner. Mr. Weber reported they are in the finalizing goals of the online training for new employees on Public School Works. Mr. Weber also discussed the development of a student workshop with Focus 3 that was the final development.

Mrs. Kazmierczak asked how many hours Mr. Kisner works. Mr. Weber responded around 10 hours per week.

Mr. Mohrman questioned the employment of Nancy Nimmo. Mr. Weber reported Mrs. Nimmo will offer a high level of guidance to the Student Services Department. Mrs. Kazmierczak asked if it would be over the phone and Mr. Weber responded most likely but Mrs. Nimmo still has a home in Medina.

Yes: Ratliff, Kazmierczak, Mohrman, Stump, Reynolds
 No: None

President Reynolds declared this motion passed.

#23-149 APPROVAL OF ENDOWMENT COORDINATOR

Motion was made by Ratliff and seconded by Mohrman to approve the following:

1. Carrie Stannard - Award a Two (2) Year Contract as Endowment Coordinator for the 2023/2024 and 2024/2025 School Years, effective July 1, 2023 through June 30, 2025 in an amount of \$2,000.00 each year.

Yes: Ratliff, Mohrman, Kazmierczak, Reynolds

Abstain: Stump
No: None

President Reynolds declared this motion passed.

#23-150 APPROVAL OF RESOLUTIONS, CONTRACTS AND FIELD TRIPS

Motion was made by Stump and seconded by Kazmierczak to approve the following resolutions, contracts and field trips:

1. Resolutions:

- a. Approve the purchase of Pre-AP materials from College Board for a total of \$17,571.50;
- b. Approve the removal and disposal from inventory of miscellaneous items no longer in working condition (see attachments).

2. Contracts:

- a. Approve the agreement for admission with the Educational Service Center of Northeast Ohio for Willow Creek at a cost of \$282 per day for Grades K-8 and \$293 per day for Grades 9-12 as needed;
- b. Approve the agreement Guardian to Transport a student to and from Insight Academy in Berea for the 2023/2024 School Year (See Attachment).

3. Field Trips:

- a. Approve the Off Campus Educational Experience for Wellington High School FFA to attend the National FFA Convention in Indianapolis, Indiana from November 1, 2023 to November 4, 2023;
- b. Approve the Off Campus Educational Experience for 5th Grade to attend the Cleveland Natural History Museum in Cleveland, Ohio on November 21, 2023.

Yes: Stump, Kazmierczak, Mohrman, Ratliff, Reynolds
No: None

President Reynolds declared this motion passed.

#23-151 APPROVAL OF GRANTS, SALES PROJECTS AND DONATIONS

Motion was made by Mohrman and seconded by Stump to approve the following grants, sales projects and donations:

1. Endowment Grants:

- a. 5th Grade Programs - Jaqueline Woods \$3,500.00
- b. Gifted Grades 4-6 - Megan Birchfield \$4,000.00

- c. Nature & Conservation Elective Enrichment - Brenda Bosley \$1,788.00

2. Sales Projects:

- a. 7th/8th Grade Formal Dance - Jr. High Student Council
- b. Try Your Luck - Jr. High Student Council
- c. Carnation Sale - Jr. High Student Council
- d. Homecoming Dance - WHS Student Council
- e. Powderpuff Games - WHS Student Council
- f. Mattress Sale - Wellington High School
- g. Miracle on 34th Street - WHS Drama Club & Community Theater
- h. Spring Performance - WHS Drama Club & Community Theater
- i. Football Concessions - Sophomore Class
- j. Holiday Gift Card Calendar - National Honor Society
- k. Memory Book Sales - McCormick Memory Book
- l. Spirit Wear Sale - Westwood Principal's Fundraiser

3. Donation:

- a. Tammy Koleski and the Wee Care Closet donated clothing, backpacks, school supplies, headphones, fidgets and shoes to the Westwood Dukes Care Closet valued at \$11,756.00;
- b. Dr. Janet Kubasak donated snacks and badge holders for the Westwood Summer Warriors program and school supplies for the Back to School Bash for a total donation of \$486.42;
- c. Tracy Strait donated school supplies for the Back to School Bash with a total value of \$100.00;
- d. Kiwanis Club of Wellington donated school supplies for the Back to School Bash with a total value of \$598.74;
- e. Moira Erwine donated food, toiletries and school supplies to Westwood Dukes Care Closet for an estimated value of \$500.00;
- f. Sally & Mike Giar donated school supplies to Westwood Dukes Care Closet for an estimated value of \$125.00;
- g. The Wellington Soccer Association donated new soccer nets installed on Westwood's playground and spirit wear items for the Westwood Dukes Care Closet for an estimated value of \$400.00;
- h. Wellington Fullbackers donated \$600.00 toward the purchase of Senior Banners;
- i. Wellington Band Boosters donated \$75.00 toward the purchase of a Senior Banners;

- j. Wellington Spirit Boosters donated \$225.00 toward the purchase of Senior Banners;
- k. Edward Weber donated nine (9) Warren G. Harding Presidential Sweatshirts valued at \$480.43 as Souvenirs from the Warren G. Harding Presidential Library Educational Board Program in conjunction with the Ohio School Board Association;
- l. Edward Weber donated five (5) Visa Gift Cards valued at \$550.00 as Thank You Gifts to volunteers who helped with the planning and presentations at the Warren G. Harding Presidential Library Educational Board Program in conjunction with the Ohio School Board Association.

Yes: Mohrman, Stump, Kazmierczak, Ratliff, Reynolds
No: None

President Reynolds declared this motion passed.

#23-152 APPROVAL OF DONATION

Motion was made by Ratliff and seconded by Kazmierczak to approve the following donation:

- 1. The Platinum Petal donated a Duke Flag with a value of \$185.00.

Yes: Ratliff, Kazmierczak, Mohrman, Reynolds
Abstain: Stump
No: None

President Reynolds declared this motion passed.

#23-153 APPROVAL OF DONATIONS

Motion was made by Stump and seconded by Kazmierczak to approve the following donation:

- 1. Wellington Soccer Boosters, Chairperson Amber Mohrman, donated \$525.00 toward the purchase of Senior Banners.

Yes: Stump, Kazmierczak, Ratliff, Reynolds
Abstain: Mohrman
No: None

President Reynolds declared this motion passed.

Total Donations = \$16,606.59

Year-to-Date Total of Donations for 2023/2024 School Year = \$16,706.59

OLD BUSINESS - None

NEW BUSINESS - None

#23-154 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Stump and seconded by Mohrman to move to Executive Session at 7:50 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: Stump, Mohrman, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

#23-155 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Stump and seconded by Kazmierczak to return to Regular Session at 8:55 p.m.

Yes: Stump, Kazmierczak, Mohman, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - None

FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, October 3, 2023, Work Session, 6:00 PM, Westwood Elementary School and via Zoom;
- B. Tuesday, October 17, 2023, Business Meeting, 6:00 PM, Westwood Elementary School and via Zoom.

#23-156 ADJOURNMENT

Motion was made by Ratliff and seconded by Kazmierczak to adjourn the Regular Session at 8:57 p.m.

Yes: Ratliff, Kazmierczak, Mohrman, Stump, Reynolds

No: None

President Reynolds declared this motion passed.

Board President

Treasurer

Note: There is an audio recording of this meeting and it is available upon request to the Treasurer.