



BOARD OF EDUCATION

**BUSINESS MEETING
SEPTEMBER 20, 2022**

AGENDA

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION

BUSINESS MEETING
MCCORMICK MIDDLE SCHOOL
DINING HALL
and
via ZOOM

<https://us06web.zoom.us/j/88298772623?pwd=RU9mRFFEVkpaTkFiQjNrRVYxTUlzZz09>

Tuesday, September 20, 2022
6:00 PM

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance & Student Sharing

B. Attendance Roll Call

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district’s business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedures regarding the “Hearing of the Public”.

D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

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- E. Waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, August 16, 2022 and the Work Session conducted on Tuesday, September 6, 2022.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds____ Mr. Stump____ Mrs. Kazmierczak____ Mr. Mohrman____ Mr. Ratliff____

F. Presentations

- 1. Summary of expiring 2019-2022 Strategic Plan and recommendation of the new 2023-2026 Strategic Plan.
- 2. The newly revised 2022-2023 Academic School Calendar.

G. Administrative Reports

- 1. Bowman
- 2. Helton
- 3. Keenan
- 4. Kubasak
- 5. Morris*
- 6. Nimmo
- 7. Telloni
- 8. Wolanski

H. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert’s Rules of Order.

After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

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At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

I. Reports

1. Athletic/Facilities – Mrs. Reynolds & Mrs. Kazmierczak
2. Finance – Mr. Stump & Mr. Mohrman
3. Strategic Planning – Mr. Stump & Mr. Ratliff
4. Policies – Mrs. Reynolds & Mrs. Kazmierczak
5. Endowment – Mr. Stump
6. OSBA/Student Achievement Liaison – Mr. Mohrman
7. J.V.S. Board – Mr. Ratliff

II. TREASURER'S REPORT AND BUSINESS (See Attachment A)

A. It is recommended that the following financial items be approved:

1. Financial Statements for August 2022.
2. The Amended Certificate of Estimated Resources for FY23.
3. The Amended Appropriations for FY232.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

III. MOTION TO MOVE TO EXECUTIVE SESSION - Per the Ohio Revised Code 121.22(G)(1);To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

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IV. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds____ Mr. Stump____ Mrs. Kazmierczak____ Mr. Mohrman____ Mr. Ratliff____

V. SUPERINTENDENT’S REPORT AND BUSINESS (See Attachment B)

A. It is recommended that the following personnel items be approved:

1. Transfers/Reassignments:

a) None

2. Retirements:

a) Approve the retirement of Nancy Nimmo from Student Services Director effective July 31, 2023 after 5 years of service to the Wellington Exempted Village School District.

b) Approve the extension of the retirement date for Doris Cook, District Student Service Secretary from October 11, 2022 to December 30, 2022 to account for the training of her replacement.

3. Disability Retirement:

a) None

4. Resignations:

a) Approve the resignation of Savannah Rozanski as Paraprofessional for Westwood Elementary School effective September 4, 2022.

5. Leave of Absence:

a) Caitlyn Hartley - Family Medical Leave beginning August 29, 2022 for approximately 5 weeks. Sick leave to run concurrently with FMLA.

b) Tara Gallagher - Family Medical Leave beginning August 24, 2022 for approximately 4-6 weeks. Sick leave to run concurrently with FMLA.

6. Unpaid Leave of Absence:

a) None

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7. Absence Without Pay:

- a) None

8. Salary/Hours Adjustments:

- a) Certified Staff - Based upon additional university training:

Name	Old Training Level	New Training Level
Megan Birchfield	MA	MA+15
Kaitlin Krajcik	BA+15	BA+30

9. Employment:

- a) Award a One (1) - Year Classified Employment Contract for Timothy Simmons as Custodian Assigned to Events (EL20) at the District for the 2022/2023 school year effective August 22, 2022.
- b) Award a One (1) - Year Classified Employment Contract for Richard Shivak as Custodian (EL0) at Westwood Elementary School for the 2022/2023 school year effective August 22, 2022.
- c) Hire Patricia Shellhouse as Long Term Substitute School Counselor (MA+30 - EL10) at McCormick Middle School effective August 23, 2022 to January 20, 2023 pending education verification.
- d) Hire Sally Norris as full-time Classified Floating Substitute at a rate of \$12.50 per hour for the 2022-2023 School Year effective August 25, 2022.
- e) Award a One (1) - Year Classified Employment Contract for Matthew Kimmich as ALC Paraprofessional (EL3) at McCormick Middle School for the 2022/2023 school year effective August 29, 2022.
- f) Award a One (1) - Year Classified Employment Contract for Brittany Irwin as Cafeteria Helper (EL4) at Westwood Elementary School for the 2022/2023 school year effective September 6, 2022.
- g) Award a One (1) - Year Certified Contract for Shelby Beck as Math Teacher (BA-EL0) for McCormick Middle School effective August 24, 2022.
- h) Award a One (1) - Year Certified Contract for Tyler Lehman as Music Teacher (BA-EL0) 50% for Westwood Elementary School effective August 24, 2022.

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- i) Hire Tyler Lehman as a Half-Time Floating Building Substitute / Tutor for the 2022/2023 school year at a rate of \$57.50 for 181 days effective August 24, 2022.
- j) Award a One (1) - Year Classified Employment Contract for Melissa Roberts as Special Needs Bus Aide (EL0) for the 2022/2023 school year effective September 12, 2022.
- k) Award a One (1) - Year Classified Employment Contract for Emily Lippincott as Special Education Aide (EL0) at Murray Ridge for the 2022/2023 school year effective September 26, 2022 pending background checks.
- l) Award a One (1) - Year Classified Employment Contract for Kathleen Dickason as Library Technician (EL3) at Wellington High School for the 2022/2023 school year effective September 21, 2022.
- m) Award a One (1) - Year Classified Employment Contract for Kelly May as Cafeteria Monitor (EL0) at McCormick Middle School for the 2022/2023 school year effective September 26, 2022.
- n) Hire Kelly May as a part-time Classified Floating Substitute at a rate of \$12.50 per hour for 3 ½ hours per day for the 2022/2023 school year effective September 26, 2022.
- o) Award a One (1) - Year Classified Employment Contract for Joslyn Orsik as Secretary (EL5) for the Student Service Department for the 2022/2023 school year effective October 3, 2022 pending background checks.
- p) Authorize a Stipend of \$1,000.00 for Susan Souhrada to be the Wellness Champion for the School District during the 2022/2023 school year (paid from the Wellness Fund 001.9355).
- q) Supplemental Contracts for the 2022/2023 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
7th Grade Volleyball Coach	Alexis Porelli	EL0
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Cathy Kurtz	EL5
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Sarah Gardner	EL0
McCormick K-Kids Advisor (50%) - Grades 4-5	Cathy Kurtz	EL5
McCormick K-Kids Advisor (50%) - Grades 4-5	Sarah Gardner	EL0
McCormick Builders Club - Grades 6-7-8	Tracy Strait	EL1

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MMS Student Activity Committee Advisor (50%)	Paula Staffeld	EL5
MMS Student Activity Committee Advisor (50%)	Jaqueline Woods	EL5
Jr. High Student Council Advisor (50%)	Caitlin Hartley	EL1
Jr. High Student Council Advisor (50%)	Wendy Shivak	EL0
Middle School MemoryBook Advisor	Rhonda Lara	EL5
WHS Key Club Advisor	Katherine Woods	EL5
WHS Student Council Advisor	Christen Lewis	EL0
High School Class Advisor (50%) - Freshman	Susan Souhrada	EL0
High School Class Advisor (50%) - Freshman	Candis Krieg	EL0
High School Class Advisor - Sophomore	Katherine Woods	EL0
High School Class Advisor - Junior	Susan Souhrada	EL5
High School Class Advisor - Senior	Candis Krieg	EL1
Resident Educator Coordinator	Katie Custar	EL5
Resident Educator Mentor for Tyler Lehman	Kimberly Foster	EL0
Buddy for Tyler Lehman	Sherry Arcuri	EL0
Resident Educator Mentor for Katelyn Benzel	Katie Custar	EL0
Buddy for Katelyn Benzel	Tiffany Warner	EL0
Resident Educator Mentor for Shelby Beck	Michael Miller	EL0
Buddy for Shelby Beck	Michael Miller	EL0
Resident Educator Mentor for Pamela Relitz	Katie Custar	EL0
Buddy for Pamela Relitz	Michael Miller	EL0
Buddy for Michelle Gilmore	Sara Palmison	EL0

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

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- r) Award One (1)-Year Contract for Carrie Stannard as Endowment Coordinator for the 2022/2023 School Year, effective July 1, 2022 through June 30, 2023 in an amount of \$2,000.00.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds____ Mr. Stump____ Mrs. Kazmierczak____ Mr. Mohrman____ Mr. Ratliff____

B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

1. Resolutions:

- a) Authorize a Cost of Living Increase in Base Wages of 3% for all Administrative employees effective August 1, 2022 and all Exempt employees effective July 1, 2022.
- b) Approve the new district Strategic Plan for the 2023-2026 school years.
- c) Approve the contribution to the Lorain County Imagination Library for the proper public purpose of improving the literacy rate of children in our school district through the extension of our curriculum from birth to age five at a cost of \$2,500.00 for the 2022-2023 School Year. Our contribution this year is in September so that we can participate in the “Connect to a Cause” matching gift program through the Lorain County Community Foundation, “We Match Your Donation Thanks to our Business Champions, a \$40,000.00 match pool will directly benefit participating organizations. With every donation received during Connect to a Cause, a prorated match will be given to your favorite organization, making your gift go even further.”
- d) Approve the Resolution to Participate in the Ohio Schools Cooperative in advertising and receiving bids for the purchase of one school bus and one 9-passenger school van.
- e) Approve the Revised 2022-2023 Academic School Calendar.
- f) Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (see attachment).

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2. Contracts:

- a) Approve the Service Agreement with Presence Learning for as needed Psychologist services from September 12, 2022 through June 30, 2023.
- b) Approve the Agreement with ABC Therapy, Ltd. for Occupational Therapy Assistant Services as needed effective September 12, 2022 for twelve (12) calendar months.
- c) Approve the Agreement with the Community Foundation of Lorain County Establishing the Wellington Schools - Gregory John Frenk Memorial scholarship Fund.
- d) Approve the Statement of Understanding between Wellington Exempted Village Schools and Lorain County Community College in regards to Teacher Education Candidates.
- e) Approve the Agreement between Total Education Solutions TES Therapy and Wellington Exempted Village School District for the purchase of ETR Assessment Protocols from September 1, 2022 through June 30, 2023.
- f) Approve the Data Use and Confidentiality Agreement with Ohio University for the completion of the Ohio Healthy Youth Environments Survey (OHYES!).

3. Field Trips:

- a) None

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

C. It is recommended that the following sales projects/ donations/ grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Grants:

- a) None

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2. Sales Projects:

- a) WHS Student Council - Homecoming Dance
- b) Class of 2024 - Wreath Fundraiser
- c) WWD Principal - Sweet Caroline Spirit Wear
- d) McCormick Drama Club - Spring Production Performances
- e) Westwood Parent Co-Op - Tri-C Distributors
- f) Westwood Principal's Fund - Ripcho Yearbook Sales
- g) MMS Miss Virgin's Classroom - The Perfect Blend Coffee Cart
- h) WHS Drama Club/Community Theater - Little Shop of Horrors
- i) WHS Drama Club/Community Theater - A Christmas Carol
- j) Class of 2023 & 2024 - Paint Your Parking Spot
- k) Key Club - Murder Mystery Dinner
- l) McCormick Library - Scholastic Book Fair
- m) Westwood Library - Scholastic Book Fair

3. Donations:

- a) North Coast Wireless Communications, LLC - Core Fiber Package for the Athletic Field - One (1) year value = \$554.40
- b) Moira Erwine donated three (3) backpacks including supplies with an estimated value of \$300.00 to Westwood Elementary School.
- c) The Class of 2022 donated their remaining account balance of \$133.57 to the Class of 2023.
- d) The Family of Brian O'Donnell & Valley Chevrolet donated \$1,000.00 to be used toward eliminating student lunch debt.
- e) Tammy Koleski, Realtor, donated a variety of school supplies, games and toys valued at \$5,015.00 to the Westwood Wee Care Closet.
- f) Apples donated a basket of food items valued at \$20.00 to the Back to School Bash.
- g) AutoZone donated a bucket of ultimate car care products valued at \$25.00 to the Back to School Bash.
- h) Bread-N-Brew donated four (4) - \$5.00 gift cards for a total value of \$20.00 to the Back to School Bash.
- i) Discount Drug Mart donated one (1) gift card valued at \$25.00 to the Back to School Bash.
- j) Essential Kneads donated a t-shirt and a gift card for a total value of \$60.00 to the Back to School Bash.

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- k) Farm & Home Hardware donated five (5) - \$10.00 gift cards for a total value of \$50.00 to the Back to School Bash.
- l) Harrison Ford Quick Lane donated two (2) gift cards for free oil changes for a total estimated value of \$98.00 to the Back to School Bash.
- m) O'Reilly Auto Parts donated a bucket of car cleaning supplies valued at \$13.44 to the Back to School Bash.
- n) Subway donated ten (10) coupons for free 6-inch subs with a total value of \$79.99 to the Back to School Bash.
- o) Village Market donated a basket of food items valued at \$25.00 to the Back to School Bash.
- p) Herrick Memorial Library donated school supplies with a total value of \$68.00 to Westwood Elementary School.
- q) Edward Weber donated \$100 to the Westwood K-Kids service club.

Moved by: _____ Seconded by: _____

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- r) Platinum Petal donated a basket of toiletries valued at \$30.00 to the Back to School Bash.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds ___ Mr. Stump ___ Mrs. Kazmierczak ___ Mr. Mohrman ___ Mr. Ratliff ___

- s) Ayers Ratliff donated a picture and a gift card for a total value of \$50.00 to the Back to School Bash.
- t) J.C. Ratliff Attorney at Law donated \$100.00 to the Westwood K-Kids service club.

Moved by: _____ Seconded by: _____

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Total Donations = \$7,767.40

Year-to-Date Total of Donations for 2022/2023 School Year = \$7,767.40

VI. OLD BUSINESS

A. None

VII. NEW BUSINESS

A. None

VIII. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

IX. FUTURE BOARD OF EDUCATION MEETINGS

A. Tuesday, October 4, 2022, Work Session, 6:00 PM, Westwood Elementary School and via Zoom

B. Tuesday, October 18, 2022, Business Meeting, 6:00 PM, Wellington High School and via Zoom

X. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mrs. Reynolds___ Mr. Stump___ Mrs. Kazmierczak___ Mr. Mohrman___ Mr. Ratliff___

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ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.