

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
McCormick Middle School Dining Hall and via Zoom
September 20, 2022
6:00 P.M.

President Reynolds called the meeting to order by asking for a roll call.

Pledge of Allegiance & Sharing

Present: Kazmierczak, Mohrman, Ratliff, Stump, Reynolds

Absent: None

#22-149 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Stump and seconded by Mohrman to approve the meeting agenda as amended.

1. Page 3, Add under "Presentations", Recognition of Daisy Bockmore for Grand Champion and Reserve Grand Champion Steer at Lorain County Fair for two (2) years;
2. Page 6, Add under "8. Salary/Hours Adjustments", Madison Virgin, BA to MA and Kayla Rose, BA+30 to MA;
3. Page 8, Add item "r.", Authorize a stipend of \$1,300.00 for Richard Snodgrass for Percussion Instructor for the Marching Band for 2022/2023 School Year;
4. Page 10, a separate vote on item "f.": for the Data Use and Confidentiality Agreement.

Yes: Stump, Mohrman, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

#22-150 MEETING MINUTES APPROVAL

Motion was made by Ratliff and seconded by Mohrman to approve the minutes of the Regular Session conducted on Tuesday, August 16, 2022 and the Work Session conducted on Tuesday, September 6, 2022.

Yes: Ratliff, Mohrman, Kazmierczak, Stump, Reynolds

No: None

President Reynolds declared this motion passed.

PRESENTATIONS

1. Summary of expiring 2019-2022 Strategic Plan and recommendation of the new 2023-2026 Strategic Plan.
2. The newly revised 2022/2023 Academic School Calendar.
3. Recognition of Daisy Bockmore for Grand Champion and Reserve Grand Champion Steer at Lorain County Fair for two (2) years.

ADMINISTRATIVE REPORTS - See Attached Reports

HEARING OF THE PUBLIC - Amy Taylor - Spoke about the busing problem with not being able to transport students to Elyria.

REPORTS

1. Athletic Council – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported there was a ribbon cutting for the turnstile on September 15th. The R-Factor will be starting soon for new people. The youth teams attended the Boys Soccer game last night and the youths got introduced at half-time. Fliers have been distributed for youth wrestling and information should be going out soon for basketball.
2. Finance – K. Stump/P. Mohrman – No Report
3. Strategic Planning – K. Stump/A. Ratliff – No Report
4. Policies – J. Reynolds/J. Kazmierczak – Mrs. Reynolds reported there will be a meeting on Friday, October 14, 2022 with Mr. Weber and NEOLA
5. Endowment – K. Stump – Mr. Stump reported the Endowment had a Kick-Off meeting that he was unable to attend. The next meeting will be this Friday.
6. OSBA Liaison/Student Achievement Liaison– P. Mohrman – No Report
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported there are approximately 1,300 students attending the JVS and 102 are Wellington students. There are 301 Ninth Grade students and 19 are from Wellington. The JVS Board met Thursday, September 15, 2022 and hired a new Administrator Assistant to the Superintendent, Barbara Widman from Norwalk at step 10 with a salary of \$67,454.40 a year. October 22nd the JVS will hold a Homecoming event from 11 am - 2 pm that will be a family carnival free to the public. There will be no school for students on October 14th due to NEOLA Day.

#22-151 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Mohrman to approve the following financial items:

1. Financial Statements for August 2022;
2. The Amended Certificate of Estimated Resources for FY23;
3. The Amended Appropriations for FY23.

Yes: Ratliff, Mohrman, Kazmierczak, Stump, Reynolds

No: None

President Reynolds declared this motion passed.

#22-152 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Stump and seconded by Kazmierczak to move to Executive Session at 7:51 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Yes: Stump, Kazmierczak, Mohrman, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

#22-153 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Ratliff and seconded by Stump to return to Regular Session at 9:56 p.m.

Yes: Ratliff, Stump, Kazmierczak, Mohrman, Reynolds

No: None

President Reynolds declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#22-154 APPROVAL OF PERSONNEL

Motion was made by Stump and seconded by Mohrman to approve the following items:

1. Retirements:

- a. Nancy Nimmo from Student Services Director effective July 31, 2023 after 5 years of service to the Wellington Exempted Village School District;
- b. Doris Cook, an extension of her retirement date as Student Service Secretary from October 11, 2022 to December 30, 2022 to account for the training of her replacement.

2. Resignation:

- a. Savannah Rozanski - Paraprofessional for Westwood Elementary School effective September 4, 2022.

3. Leave of Absence:

- a. Caitlyn Hartley - Family Medical Leave beginning August 29, 2022 for approximately 5 weeks. Sick leave to run concurrently with FMLA;
- b. Tara Gallagher - Family Medical Leave beginning August 24, 2022 for approximately four - six (4-6) weeks. Sick leave to run concurrently with FMLA.

4. Salary/Hours Adjustments

- a. Certified Staff - Based upon additional university training:

Name	Old Training Level	New Training Level
Megan Birchfield	MA	MA+15
Kaitlin Krajcik	BA+15	BA+30
Madison Virgin	BA	MA
Kayla Rose	BA+30	MA

5. Employment:

- a. Timothy Simmons - Custodian Assigned to Events (EL20) for the District for the 2022/2023 School Year effective August 22, 2022. A One (1) Year Classified Employment Contract;
- b. Richard Shivak - Custodian (EL0) for Westwood Elementary School for the 2022/2023 School Year effective August 22, 2022. A One (1) Year Classified Employment Contract ;
- c. Patricia Shellhouse - Long Term Substitute School Counselor (MA+30 - EL10) for McCormick Middle School effective August 23, 2022 to January 20, 2023 pending education verification;
- d. Sally Norris - Full-time Classified Floating Substitute at a rate of \$12.50 per hour for the 2022/2023 School Year effective August 25, 2022;
- e. Matthew Kimmich - ALC Paraprofessional (EL3) for McCormick Middle School for the 2022/2023 School Year effective August 29, 2022. A One (1) Year Classified Employment Contract;

Wellington Exempted Village School District
 Regular Board Meeting - September 20, 2022 at 6:00 p.m.

- f. Brittany Irwin - Cafeteria Helper (EL4) for Westwood Elementary School for the 2022/2023 School Year effective September 6, 2022. A One (1) Year Classified Employment Contract;
- g. Shelby Beck - Math Teacher (BA-EL0) for McCormick Middle School effective August 24, 2022. A One (1) Year Certified Employment Contract;
- h. Tyler Lehman - Music Teacher (BA-EL0) 50% for Westwood Elementary School effective August 24, 2022. A One (1) Year Certified Employment Contract;
- i. Tyler Lehman - Half-Time Floating Building Substitute/Tutor for the 2022/2023 School Year at the rate of \$57.50 for 181 days effective August 24, 2022;
- j. Melissa Roberts - Special Needs Bus Aide (EL0) for the 2022/2023 School Year effective September 12, 2022. A One (1) Year Classified Employment Contract;
- k. Emily Lippincott - Special Education Aide (EL0) for Murray Ridge for the 2022/2023 School Year effective September 26, 2022 pending background checks. A One (1) Year Classified Employment Contract;
- l. Kathleen Dickason - Library Technician (EL3) for Wellington High School for the 2022/2023 School Year effective September 21, 2022. A One (1) Year Classified Employment Contract;
- m. Kelly May - Cafeteria Monitor (EL0) for McCormick Middle School for the 2022/2023 School Year effective September 26, 2022. A One (1) Year Classified Employment Contract;
- n. Kelly May - Part-time Classified Floating Substitute at a rate of \$12.50 per hour for 3.5 hours per day for the 2022/2023 School Year effective September 26, 2022;
- o. Joslyn Orsik - Secretary (EL5) for the Student Service Department for the 2022/2023 School Year effective October 3, 2022 pending background checks. A One (1) Year Classified Employment Contract;
- p. Susan Souhrada - Stipend for \$1,000.00 for the Wellness Champion for the School District during the 2022/2023 School Year (paid from the Wellness Fund 001-9355);
- q. Supplemental Contracts for the 2022/2023 School Year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
7th Grade Volleyball Coach	Alexis Porelli	EL0
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Cathy Kurtz	EL5
Westwood K-Kids Advisor (50%) - Grades 1-2-3	Sarah Gardner	EL0
McCormick K-Kids Advisor (50%) - Grades 4-5	Cathy Kurtz	EL5
McCormick K-Kids Advisor (50%) - Grades 4-5	Sarah Gardner	EL0
McCormick Builders Club - Grades 6-7-8	Tracy Strait	EL1

MMS Student Activity Committee Advisor (50%)	Paula Staffeld	EL5
MMS Student Activity Committee Advisor (50%)	Jaqueline Woods	EL5
Jr. High Student Council Advisor (50%)	Caitlin Hartley	EL1
Jr. High Student Council Advisor (50%)	Wendy Shivak	EL0
Middle School MemoryBook Advisor	Rhonda Lara	EL5
WHS Key Club Advisor	Katherine Woods	EL5
WHS Student Council Advisor	Christen Lewis	EL0
High School Class Advisor (50%) - Freshman	Susan Souhrada	EL0
High School Class Advisor (50%) - Freshman	Candis Krieg	EL0
High School Class Advisor - Sophomore	Katherine Woods	EL0
High School Class Advisor - Junior	Susan Souhrada	EL5
High School Class Advisor - Senior	Candis Krieg	EL1
Resident Educator Coordinator	Katie Custar	EL5
Resident Educator Mentor for Tyler Lehman	Kimberly Foster	EL0
Buddy for Tyler Lehman	Sherry Arcuri	EL0
Resident Educator Mentor for Katelyn Benzel	Katie Custar	EL0
Buddy for Katelyn Benzel	Tiffany Warner	EL0
Resident Educator Mentor for Shelby Beck	Michael Miller	EL0
Buddy for Shelby Beck	Michael Miller	EL0
Resident Educator Mentor for Pamela Relitz	Katie Custar	EL0
Buddy for Pamela Relitz	Michael Miller	EL0
Buddy for Michelle Gilmore	Sara Palmison	EL0

r. Richard Snodgrass - Stipend for \$1,300.00 for the Percussion Instructor for the Marching Band during the 2022/2023 School Year.

Yes: Stump, Mohrman, Kazmierczak, Ratliff, Reynolds
 No: None

President Reynolds declared this motion passed.

#22-155 APPROVAL OF ENDOWMENT COORDINATOR

Motion was made by Mohrman and seconded by Reynolds to approve the following:

1. Carrie Stannard - Endowment Coordinator for the 2022/2023 School Year; effective July 1, 2022 through June 30, 2023 in an amount of \$2,000.00, one (1) year contract.

Yes: Mohrman, Reynolds, Kazmierczak, Ratliff

Abstain: Stump

No: None

President Reynolds declared this motion passed.

#22-156 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by Stump and seconded by Reynolds to approve the following resolutions and contracts:

1. Resolutions:

- a. Authorize a Cost of Living Increase in Base Wages of 3% for all Administrative employees effective August 1, 2022 and all Exempt employees effective July 1, 2022;
- b. Approve the new district Strategic Plan for the 2023-2026 School Years;
- c. Approve the contribution to the Lorain County Imagination Library for the proper public purpose of improving the literacy rate of children in our school district through the extension of our curriculum from birth to age five at a cost of \$2,500.00 for the 2022/2023 School Year. Our contribution this year is in September so that we can participate in the "Connect to a Cause" matching gift program through the Lorain County Community Foundation, "We Match Your Donation Thanks to our Business Champions, a \$40,000.00 match pool will directly benefit participating organizations. With every donation received during Connect to a Cause, a prorated match will be given to your favorite organization, making your gift go even further.";
- d. Approve the Resolution to Participate in the Ohio Schools Cooperative in advertising and receiving bids for the purchase of one school bus and one 9-passenger school van;
- e. Approve the Revised 2022-2023 Academic School Calendar;
- f. Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (see attachment).

2. Contracts:

- a. Approve the Service Agreement with Presence Learning for as needed Psychologist services from September 12, 2022 through June 30, 2023;
- b. Approve the Agreement with ABC Therapy, Ltd. for Occupational Therapy Assistant Services as needed effective September 12, 2022 for twelve (12)

calendar months;

- c. Approve the Agreement with the Community Foundation of Lorain County Establishing the Wellington Schools - Gregory John Frenk Memorial scholarship Fund;
- d. Approve the Statement of Understanding between Wellington Exempted Village Schools and Lorain County Community College in regards to Teacher Education Candidates;
- e. Approve the Agreement between Total Education Solutions TES Therapy and Wellington Exempted Village School District for the purchase of ETR Assessment Protocols from September 1, 2022 through June 30, 2023.

Yes: Stump, Reynolds, Kazmierczak, Mohrman, Ratliff
No: None

President Reynolds declared this motion passed.

#22-157 APPROVAL OF CONTRACT

Motion was made by Stump and seconded by Reynolds to approve the following contract:

1. Approve the Data Use and Confidentiality Agreement with Ohio University for the completion of the Ohio Healthy Youth Environments Survey (OHYES!)

Yes: Stump
No: Reynolds, Kazmierczak, Mohrman, Ratliff

President Reynolds declared this motion not passed.

#22-158 APPROVAL OF SALES PROJECTS AND DONATIONS

Motion was made by Stump and seconded by Mohrman to approve the following sales projects and donations:

1. Sales Projects:
 - a. WHS Student Council - Homecoming Dance
 - b. Class of 2024 - Wreath Fundraiser
 - c. WWD Principal - Sweet Caroline Spirit Wear
 - d. McCormick Drama Club - Spring Production Performances
 - e. Westwood Parent Co-Op - Tri-C Distributors
 - f. Westwood Principal's Fund - Ripcho Yearbook Sales
 - g. MMS Miss Virgin's Classroom - The Perfect Blend Coffee Cart
 - h. WHS Drama Club/Community Theater - Little Shop of Horrors

- i. WHS Drama Club/Community Theater - A Christmas Carol
- j. Class of 2023 & 2024 - Paint Your Parking Spot
- k. Key Club - Murder Mystery Dinner
- l. McCormick Library - Scholastic Book Fair
- m. Westwood Library - Scholastic Book Fair

2. Donations:

- a. North Coast Wireless Communications, LLC - Core Fiber Package for the Athletic Field - One (1) year value = \$554.40;
- b. Moira Erwine donated three (3) backpacks including supplies with an estimated value of \$300.00 to Westwood Elementary School;
- c. The Class of 2022 donated their remaining account balance of \$133.57 to the Class of 2023;
- d. The Family of Brian O'Donnell & Valley Chevrolet donated \$1,000.00 to be used toward eliminating student lunch debt;
- e. Tammy Koleski, Realtor, donated a variety of school supplies, games and toys valued at \$5,015.00 to the Westwood We Care Closet;
- f. Apples donated a basket of food items valued at \$20.00 to the Back to School Bash;
- g. AutoZone donated a bucket of ultimate car care products valued at \$25.00 to the Back to School Bash;
- h. Bread-N-Brew donated four (4) - \$5.00 gift cards for a total value of \$20.00 to the Back to School Bash;
- i. Discount Drug Mart donated one (1) gift card valued at \$25.00 to the Back to School Bash;
- j. Essential Kneads donated a t-shirt and a gift card for a total value of \$60.00 to the Back to School Bash;
- k. Farm & Home Hardware donated five (5) - \$10.00 gift cards for a total value of \$50.00 to the Back to School Bash;
- l. Harrison Ford Quick Lane donated two (2) gift cards for free oil changes for a total estimated value of \$98.00 to the Back to School Bash;
- m. O'Reilly Auto Parts donated a bucket of car cleaning supplies valued at \$13.44 to the Back to School Bash;
- n. Subway donated 10 coupons for free 6-inch subs with a total value of \$79.99 to the Back to School Bash;
- o. Village Market donated a basket of food items valued at \$25.00 to the Back to School Bash;
- p. Herrick Memorial Library donated school supplies with a total value of \$68.00 to Westwood Elementary School;
- q. Edward Weber donated \$100 to the Westwood K-Kids Service Club.

Yes: Stump, Mohrman, Kazmierczak, Ratliff, Reynolds
No: None

President Reynolds declared this motion passed.

#22-159 APPROVAL OF DONATION

Motion was made by Ratliff and seconded by Reynolds to approve the following donation:

1. Platinum Petal donated a basket of toiletries valued at \$30.00 to the Back to School Bash.

Yes: Ratliff, Reynolds, Kazmierczak, Mohrman
Abstain: Stump
No: None

President Reynolds declared this motion passed.

#22-160 APPROVAL OF DONATIONS

Motion was made by Stump and seconded by Reynolds to approve the following donations:

1. Ayers Ratliff donated a picture and a gift card for a total value of \$50.00 to the Back to School Bash;
2. J.C. Ratliff Attorney at Law donated \$100.00 to the Westwood K-Kids Service Club.

Yes: Stump, Reynolds, Kazmierczak, Mohrman
Abstain: Ratiff
No: None

President Reynolds declared this motion passed.

Total Donations: \$7,767.40

Year-to-Date Total of Donations for 2022/2023 School Year: \$7,767.40

OLD BUSINESS - None

NEW BUSINESS - The Kiwanis Nut Sale will start next month. Last year they raised \$12,800.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS

The Board discussed having a future Board meeting at the JVS since Mr. Ratliff mentioned the JVS has offered to host a Board meeting for other districts.

The Marching Band will be at the October 4th Work Session to perform for the Board.

FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, October 4, 2022, Work Session, 6:00 PM, Westwood Elementary School and via Zoom;
- B. Tuesday, October 18, 2022, Business Meeting, 6:00 PM, Wellington High School and via Zoom.

#22-161 ADJOURNMENT

Motion was made by Stump and seconded by Mohrman to adjourn the Regular Session at 10:10 p.m..

Yes: Stump, Mohrman, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

Board President

Treasurer

Note: There is an audio recording of this meeting and is available upon request with the Treasurer..