

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
McCormick Middle School Dining Hall and via Zoom
June 28, 2022
6:04 P.M.

Vice President Stump called the meeting to order by asking for a roll call.

Pledge of Allegiance & Sharing - Kindland - WHS Students

Present: Kazmierczak, Mohrman, Ratliff, Stump

Absent: Reynolds

Mrs. Reynolds entered the meeting at 6:37 p.m.

#22-112 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Mohrman and seconded by Kazmierczak to approve the meeting agenda as amended.

1. Page 4, Treasurer's Report, add item 8, Transfer of \$400,000 from #001 General Fund to #003 Permanent Improvement;
2. Page 6, Employment, change item 6, Sarah Gardner to work 6.5 hours a day up to 8 hours per day.

Yes: Mohrman, Kazmierczak, Ratliff, Stump

No: None

Vice President Stump declared this motion passed.

#22-113 MEETING MINUTES APPROVAL

Motion was made by Ratliff and seconded by Mohrman to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted Tuesday, May 17, 2022 with a correction of "Total Donations = \$12,897.29" and "Year-to-Date Total of Donations for 2021/2022 School Year = \$212,178.96", Work Session conducted on Tuesday, June 7, 2022 and the Special Session held on Tuesday, June 14, 2022.

Yes: Ratliff, Mohrman, Kazmierczak, Stump

No: None

Vice President Stump declared this motion passed.

PRESENTATION

1. Recognition of Kindland
2. Recognition of Citizenship Award
3. The "R" Factor and Focus 3 Staff Credentialing

ADMINISTRATIVE REPORTS - None

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported they are preparing for next year and taking a look at the athletic fields and rec park to see what needs done.
2. Finance – K. Stump/P. Mohrman – Mr. Mohrman reported they met on June 6th and discussed the roof at Westwood, HVAC at MMS and the High School gym.
3. Strategic Planning – K. Stump/A. Ratliff – No Meeting
4. Policies – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported they have met and are going over all the policies and have made some changes to the policies. They also discussed the school handbook and did some updates to next year's handbook.
5. Endowment – K. Stump – No Meeting
6. OSBA Liaison/Student Achievement Liaison– P. Mohrman – Mr. Mohrman reported there have been a lot of laws passed by the Governor. A few passed were the millage increase proposed on levies and arming teachers.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported the next Board meeting will be this Thursday. Mr. Ratliff presented the Board with the J.V.S. updated Five Year Forecast. The J.V.S. will be paying Green Circle Growers back \$44,000 in four installments over improper taxing on the green house buildings. The Superintendent wants to add six new teachers for ninth grade for increased enrollment. The J.V.S. is planning capital improvements in the future on the Five Year Forecast.

#22-114 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Kazmierczak to approve the following financial items:

1. The May 2022 Financial Statements;
2. The Final Amended Certificate of Estimated Resources for FY22 as presented;
3. The Final Amended Appropriations for FY22 as amended;
4. The Treasurer to transfer the following:
 - a. \$49.76 from the Remote EDx - Donations account #001-9921;
 - b. \$0.23 from the Donations for Staff Massages account #001-9900;
 - c. \$126.85 from the Mental Health Addiction and Recovery Grant account #001-9821 to the General Fund #001, to clean up old accounts;
5. The Treasurer to transfer \$10,455.26 from the General Fund #001 to the Athletic Fund #300-9500 to cover negative balances and restore the beginning cash for FY23;
6. Authorization of a new Fund #536 - Title I Non-competitive, Supplemental School Improvement;
7. FY23 Permanent Appropriations as presented;
8. Transfer of \$400,000 from #001 General Fund to #003 Permanent Improvement Fund.

Yes: Ratliff, Kazmierczak, Mohrman, Stump, Reynolds

No: None

Vice President Stump declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#22-115 APPROVAL OF PERSONNEL

Motion was made by Mohrman and seconded by Reynolds to approve the following items:

1. Transfers:
 - a. Reassign Katie Custar from Intervention Specialist at Westwood Elementary School to Intervention Specialist at McCormick Middle School for the 2022/2023 School Year;
 - b. Reassign George Rosekelly as Science Teacher (100%) to Science Teacher (50%) for Wellington High School for the 2022/2023 School Year.
2. Resignations:
 - a. Kaitlyn Yakovich as School Psychologist for the District effective July 31, 2022;

- b. Kyle Metzger as Intervention Specialist for Wellington High School effective July 31, 2022;
 - c. Kelsey Kenney as Intervention Specialist at McCormick Middle School effective July 31, 2022;
 - d. Paul Hornbeck as Computer Technician at Wellington Exempted Village School District effective July 8, 2022.
3. Leave of Absence:
- a. Caitlyn Hartley - Family Medical Leave beginning August 23, 2022 for approximately 12 weeks. Sick leave to run concurrently with FMLA.
4. Absence Without Pay:
- a. Wendy Shivak - Leave without pay for .25 day on September 2, 2022.
5. Employment:
- a. Kelsey Kenney - Home Instruction tutor at \$30.00 per hour on an as needed basis for 2021/2022 School Year;
 - b. Amber DeCaprio - Half-time Floating District Substitute Teacher & Tutor at a salary of \$60.00 per day for 186 days, effective August 23, 2022;
 - c. Sarah Gardner - Full-time Classified Substitute at a rate of \$12.50 per hour for the 2022/2023 School Year effective July 1, 2022 at 6.5 hours per day up to 8 hours per day;
 - d. Ronald Kisner - Student & Family Experience Trainer for the Cleveland Clinic's Communicate with HEART Customer Experience Program at \$50.00 per hour as needed for training and support during the 2022/2023 School Year;
 - e. Hire the following students as summer interns on an as needed basis with a weekly maximum of 28 hours per week for the summer of 2022:
 1. Annelise Broome - District Technology Intern at a rate of \$12.50 per hour effective June 13, 2022;
 2. Cody Soboslai - Intern at Wellington High School at a rate of \$12.50 per hour effective June 13, 2022;
 3. Justin Charlton - Intern at McCormick Middle School at a rate of \$12.50 per hour effective June 13, 2022;
 4. Matthew Moore - Intern at Westwood Elementary School at a rate of \$12.50 per hour effective June 13, 2022;
 5. Robert Ethan Hendricks - Intern at McCormick Middle School at a rate of \$12.50 per hour effective June 13, 2022;
 - f. Hire the following staff for the summer of 2022:
 1. Marissa Migra - Teacher at Westwood Summer Warriors Program at a rate of \$30.00 per hour;
 2. Kristin Barbas - Teacher at Westwood Summer Warriors Program at a rate of

\$30.00 per hour;

3. Kelsey Kenney - Teacher for the Wellington High School Summer School Program at a rate of \$30.00 per hour;
4. Candis Krieg - Teacher for the Wellington High School Summer School Program at a rate of \$30.00 per hour;

g. Award the following Extended Service Contracts for the 2022/2023 School Year:

EXTENDED SERVICE CONTRACTS	NAME
Social Emotional Learning & Mental Health Specialist - 10 Days	Jordan Burns
School Counselor - Wellington High School - 10 Days	Patrick Gallion
School Counselor - McCormick Middle School - 10 Days	Amy Sherman
Media Specialist - District - 10 Days	Emily Campofredano
CTE Teacher - Wellington High School - 10 Days	Robert Howells
CTE Teacher - Wellington High School - 10 Days	Shannon Thome
CTE Teacher - McCormick Middle School - 10 Days	Matthew Wilkosz
Agriculture Education 5th Quarter - Grant Funded - 10 Days	Shannon Thome

h. Supplemental Contracts for the 2022/2023 School Year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
Varsity Football Assistant Coach	Matthew Kimmich	EL5
Varsity Football Assistant Coach	John Howells	EL5
Varsity Football Assistant Coach	Thomas Hicks	EL5
Varsity Football Assistant Coach	Michael Akers	EL5
8th Grade Football Coach	Bryan Douglas Varney	EL3
7th Grade Football Coach	Peter Keenan	EL13
Varsity Boys Soccer Assistant Coach	Andrew Dooley	EL3
Varsity Cross Country Assistant Coach	Nathan Morris	EL5
Varsity Girls Golf Head Coach	Michael Braddock	EL5
SUPPLEMENTAL	NAME	DIFFERENTIAL

Yes: Mohrman, Reynolds, Kazmierczak, Ratliff, Stump
No: None

Vice President Stump declared this motion passed.

#22-116 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by Reynolds and seconded by Kazmierczak to approve the following resolutions and contracts:

1. Resolutions:

- a. Approve the Memorandum of Understanding with the Wellington School Support Staff addressing compensation rates for Extra Bus Trips. Instead of Bus Drivers having their pay rate reduced for Bus Trips their rate will now remain at their normal pay rate earned for bus routes. (See agreement attached);
- b. Approve the 2022-2023 Consolidated Student Handbook and Student Code of Conduct. (See Attachment);
- c. Approve the job description "Dean of Climate and Culture". (See Attachment);
- d. Approve the revised job description "Alternative Learning Classroom (ALC) Educational Paraprofessional". (See Attachment);
- e. Approve the Removal and Disposal from Inventory of miscellaneous items no longer in working condition (see attachment).

2. Contracts:

- a. Approve the Agreement with Dr. Gleb Tsipursky, CEO of Disaster Avoidance Experts for a Professional Development Session with the Board of Education and with all District Administrators on Thursday, July 21, 2022 including 160 books, "The Truth-Seeker's Handbook: A Science-Based Guide". Total cost of \$4,600.00. (See Attachment);
- b. Approve the Agreement with Dr. Gleb Tsipursky, CEO of Disaster Avoidance Experts for a Professional Development Session with district staff on Opening Day, August 24, 2022 at a total of \$6,000.00, all incidentals and travel costs are included in the price quoted. (See Attachment);
- c. Approve the Service Agreement with Educational Alternatives for the 2022/2023 school year for the Day Treatment Program at a cost per pupil of \$237 -\$277 per day. See the complete fee schedule in Schedule 1. (See Attachment);
- d. Approve the Murray Ridge Center Preschool Agreement for the 2022 / 2023 school year at a cost of \$7,500.00 per student. (See Attachment);
- e. Approve the Agreement for Admission of Pupils to the Educational Service Center of Northeast Ohio (ESCNEO) for Positive Education Program Services at a rate per pupil of \$264 - \$456 per day depending on placement. (See Attachment);
- f. Approve the Agreement with Insight Behavioral Consulting, Inc. for Special Education Services for one or more qualified students at a tuition rate of

\$60,000.00 per student. (See Attachment);

- g. Approve the Membership with HPS, a food services purchasing agent, for the 2022/2023 school year in the amount of \$2,186.84. (See Attachment);
- h. Approve the Agreement with Mental Health, Addiction and Recovery Services (MHARS) Board of Lorain County for the provision of Mental Health Consultation, Education and Prevention activities which are fully funded by the MHARS Board and provided by mental health agencies to collaborating schools. There is no cost to this agreement. (See Attachment);
- i. Approve the Participation Agreement and Proposal from Schools of Ohio Risk Sharing Authority (SORSA) to provide insurance for the 2022/2023 school year effective July 1, 2022 through June 30, 2023 at a cost of \$67,951.00. (See Attachment);
- j. Approve the Contracted Services Agreement with Eric Roulette to provide services as a District Testing Consultant for the 2022/2023 school year at a rate of \$300.00 per day on an as-needed basis; prorated as needed for partial days and hours. (See Attachment);
- k. Approve The 21st Century Grant Partnership Agreement with College Now Greater Cleveland for the 2022/2023 School Year. The 21st CCLC Competitive Grant is an opportunity to establish or expand activities that provide students with enrichment, along with activities designed to complement the students' regular academic programs. (See Attachment);
- l. Approve the Data Sharing Agreement with Mass Insight Education & Research, Inc who through a grant from The Nord Family Foundation is to analyze data and gather stakeholder input to understand the current strengths and areas for growth relative to equitable access to rigorous advanced academic opportunities for all student populations in Lorain County school districts. (See Attachment).

Yes: Reynolds, Kazmierczak, Mohrman, Ratliff, Stump

No: None

Vice President Stump declared this motion passed.

#22-117 APPROVAL OF GRANT, SALES PROJECTS AND DONATIONS

Motion was made by Reynolds and seconded by Kazmierczak to approve the following grant, sales projects and donations:

1. Grant:
 - a. AEOP JSS eCybermission Grant for \$1,500.00 awarded to McCormick Middle School from HSTW Ohio Network, Batelle and AEOP eCM;
2. Sales Projects:
 - a. WHS Student Council - T-Shirt Sale;
 - b. Builder's Club - American Red Cross Blood Drive;
 - c. Builder's Club - Fall Dance;

- d. Builder's Club - Box Tops for Education;
 - e. Builder's Club - Movie Night;
 - f. Class of 2025 - Home Football Game Concessions;
 - g. MMS Principal's Fund - SchoolStore.com;
 - h. WHS FFA - Strawberry Sale;
 - i. WHS FFA - FFA Shirts, Jackets, etc.;
 - j. WHS FFA - Citrus & Nut Sale;
 - k. WHS FFA - Hog Raffle
 - l. WHS Yearbook - Yearbook Sales and Ad Sales;
3. Donations:
- a. Village Market donated ice cream cups valued at \$360.00 for Senior Send Off and WHS Community Service Day;
 - b. Wellington Eagles donated \$500.00 to the Wellington Track Program;
 - c. JC Insurance donated \$2,000.00 to Wellington High School to be used for Community Service Day;
 - d. Cleveland Clinic donated \$1,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Mr. Ratliff is glad to have the Kiwanis Builders Club back and operating. He thanked them for for doing a nice job last school year

Yes: Reynolds, Kazmierczak, Mohrman, Ratliff, Stump
No: None

Vice President Stump declared this motion passed.

#22-118 APPROVAL OF DONATION

Motion was made by Reynolds and seconded by Mohrman to approve the following donation:

1. Donation:
- a. Ayers Ratliff donated cards for special occasions and postage for June and September 2022 K-Kids mailings totalling \$209.00.

Yes: Reynolds, Mohrman, Kazmierczak, Stump
Abstain: Ratliff
No: None

Vice President Stump declared this motion passed.

Total Donations = \$4,069.00

Year-to-Date Total of Donations for 2021/2022 School Year = \$216,247.96

#22-119 APPROVAL OF NEOLA BYLAWS & POLICY REVISIONS AND ADOPTION RESOLUTION

Motion was made by Kazmierczak and seconded by Reynolds to approve the following:

- A. Second Reading of NEOLA Bylaws & Policy Revisions (Complete Policy Revisions Attached) (1st Reading was on May 17, 2022)
 1. Legal Alerts Provided by NEOLA from Ennis Britton Company, L.P.A.
 - a. Maintenance of Effort & Maintenance of Equity
 - b. Virtual Board Meetings Permitted Through June 2022 (HB 51)
 2. Bylaws and Policies (complete policy revisions attached)
 - a. Policy 1520 - Employment of Administrators
 - b. Policy 5112 - Entrance Requirements
 - c. Policy 6550 - Travel Payment & Reimbursement
- B. Adoption Resolution - RESOLVED, that the Bylaws and Policies printed and codified in the comprehensive document entitled "Bylaws and Policies of the Wellington Exempted Village School District Board of Education" are hereby adopted and, further be it RESOLVED, that in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law, inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies and parts of policies shall remain in full effect. Take notice that the foregoing resolution was adopted by the Wellington Exempted Village School District Board of Education at a public meeting held at McCormick Middle School, Ohio on Tuesday, June 28, 2022.

Yes: Kazmierczak, Reynolds, Mohrman, Ratliff, Stump

No: None

Vice President Stump declared this motion passed.

NEW BUSINESS

- A. First Reading of NEOLA Bylaws & Policy Revisions (no action, reading only)
 1. Bylaws and Policies (Complete Policy Revisions Attached)
 - a. Policy 0113 - DISTRICT ADDRESS (REVISED)
 - b. Policy 0121 - AUTHORITY (REVISED)
 - c. Policy 0131.1 - TECHNICAL CORRECTIONS (NEW)
 - d. Policy 0132 - EXECUTIVE (REVISED)
 - e. Policy 0147 - COMPENSATION (REVISED)
 - f. Policy 0157 - APPOINTMENT TO JOINT VOCATIONAL SCHOOL DISTRICT BOARD (REVISED)

- g. Policy 0167.2 - USE OF PERSONAL COMMUNICATION DEVICES (NEW)
- h. Policy 0175.1 - SCHOOL BOARD CONFERENCES, CONVENTIONS, AND WORKSHOPS (REVISED)
- i. Policy 1330 - EVALUATION OF THE TREASURER (REPLACEMENT)
- j. Policy 1400 - JOB DESCRIPTIONS (REVISED)
- k. Policy 1460 - PHYSICAL EXAMINATION (RESCIND)
- l. Policy 1481 - USE OF EMPLOYEE'S PERSONAL PROPERTY AT SCHOOL (NEW)
- m. Policy 1540 - SUSPENSION OF ADMINISTRATIVE CONTRACTS (REVIEWED)
- n. Policy 2105 - MISSION STATEMENT (REVISED)
- o. Policy 2111 - PARENT AND FAMILY ENGAGEMENT (REVIEWED)
- p. Policy 2210 - CURRICULUM DEVELOPMENT (REVISED)
- q. Policy 2230 - COURSE GUIDES (NEW)
- r. Policy 2261.01 - PARENT AND FAMILY MEMBER PARTICIPATION IN TITLE I PROGRAMS (REVIEWED)
- s. Policy 2413 - CAREER ADVISING (REVIEWED)
- t. Policy 2575 - SERVICE LEARNING (NEW)
- u. Policy 3120.01 - JOB DESCRIPTIONS (NEW)
- v. Policy 3131 - REDUCTION IN STAFF (REVISED)
- w. Policy 3142 - NON-RENEWAL OF A TEACHER CONTRACT (REVISED)
- x. Policy 3160 - PHYSICAL EXAMINATION (RESCIND)
- y. Policy 3281 - USE OF EMPLOYEE'S PERSONAL PROPERTY AT SCHOOL (NEW)
- z. Policy 3310 - FREEDOM OF SPEECH IN NON INSTRUCTIONAL SETTINGS (REVISED)
- aa. Policy 3430 - LEAVES OF ABSENCE (NEW)
- bb. Policy 4111 - CREATING A POSITION (REVISED)
- cc. Policy 4120.01 - JOB DESCRIPTIONS (NEW)
- dd. Policy 4160 - PHYSICAL EXAMINATION (RESCIND)
- ee. Policy 4281 - USE OF EMPLOYEE'S PERSONAL PROPERTY AT SCHOOL (NEW)
- ff. Policy 4422 - BENEFITS FOR NONREPRESENTED STAFF (NEW)
- gg. Policy 5310 - HEALTH SERVICES (REVISED)
- hh. Policy 5335 - CARE OF STUDENTS WITH CHRONIC HEALTH CONDITIONS (NEW)
- ii. Policy 5340 - STUDENT ACCIDENTS (REVISED)
- jj. Policy 5605 - SUSPENSION/EXPULSION OF STUDENTS WITH DISABILITIES (NEW)
- kk. Policy 5710 - STUDENT COMPLAINTS GRIEVANCE
- ll. Policy 5725 - STUDENTS AS PRECINCT ELECTION OFFICIALS (NEW)
- mm. Policy 6150 - TUITION INCOME (NEW)
- nn. Policy 6320.01 - PREVAILING WAGE COORDINATOR (RESCIND)
- oo. Policy 6350 - PROHIBITION AGAINST CONTRACTING WITH A PERSON AGAINST WHOM AN UNRESOLVED FINDING FOR RECOVERY HAS BEEN

ISSUED (NEW)

- pp. Policy 6530 - PAYMENT OF ACCRUED, UNUSED VACATION LEAVE (NEW)
- qq. Policy 6660 - SCHOOL SERVICE FUND (NEW)
- rr. Policy 6661 - TEXTBOOK AND INSTRUCTIONAL MATERIALS ACCOUNT (RESCIND)
- ss. Policy 7460 - CONSERVATION OF NATURAL AND MATERIAL RESOURCES (NEW)
- tt. Policy 7530.01 - STAFF USE OF CELLULAR TELEPHONES (RESCIND)
- uu. Policy 7540 - TECHNOLOGY (REVISED)
- vv. Policy 7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY (REVISED)
- ww. Policy 7540.06 - DISTRICT-ISSUED STUDENT EMAIL ACCOUNT (REVISED)
- xx. Policy 8350 - CONFIDENTIALITY (REPLACEMENT)
- yy. Policy 8442.01 - WORKERS' COMPENSATION (NEW)
- zz. Policy 8451 - PEDICULOSIS (HEAD LICE) (NEW)
- aaa. Policy 8470 - SEX OFFENDER NOTIFICATION (NEW)
- bbb. Policy 8550 - COMPETITIVE FOOD SALES (NEW)
- ccc. Policy 8630 - STUDENT REMOVAL/SUSPENSION FROM TRANSPORTATION (RESCIND)
- ddd. Policy 8650 - TRANSPORTATION BY SCHOOL VAN (NEW)
- eee. Policy 8760 - STUDENT ACCIDENT INSURANCE (REVISED)
- fff. Policy 9143 - FAMILY AND CIVIC ENGAGEMENT TEAM (RESCIND)

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - Mr. Ratliff wanted to thank the community for the support of our schools with total donations at \$216,247.96 for 2021/2022 School Year.

#22-120 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Reynolds and seconded by Kazmierczak to move to Executive Session at 7:00 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; (G)(3) discussions concerning pending or imminent court action; (G)(4) preparing for, conducting, or reviewing collective bargaining strategy.

Yes: Reynolds, Kazmierczak, Mohrman, Ratliff, Stump
No: None

Vice President Stump declared this motion passed.

#22-121 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Reynolds and seconded by Mohrman to return to Regular Session at 9:09 p.m.

Yes: Reynolds, Mohrman, Kazmierczak, Ratliff, Stump

No: None

Vice President Stump declared this motion passed.

FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, July 19, 2022, Business Meeting, 6:00 pm, McCormick Middle School and Zoom.
- B. Thursday, July 21, 2022 through Saturday, July 23, 2022, Board Professional Development.

#22-122 ADJOURNMENT

Motion was made by Reynolds and seconded by Kazmierczak to adjourn the Regular Session at 9:10 p.m..

Yes: Reynolds, Kazmierczak, Mohrman, Ratliff, Stump

No: None

Vice President Stump declared this motion passed.

Board Vice President

Treasurer

Note: There is an audio recording of this meeting and is available upon request with the Treasurer..