

WELLINGTON EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES OF REGULAR SESSION
Westwood Elementary School Dining Hall and via Zoom
March 15, 2022
6:02 P.M.

President Reynolds called the meeting to order by asking for a roll call.

Pledge of Allegiance - Led by the presidents of Westwood and McCormick's K-Kids.

Present: Kazmierczak, Ratliff, Stump, Reynolds

Absent: Mohrman

#22-051 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Stump and seconded by Ratliff to approve the meeting agenda as amended.

1. Page 7, Contracts, remove item "a." the contract for Connect;
2. Page 8, add item "c.", Endowment Grants totalling \$10,775;
3. Page 8, Separate vote for Endowment Grant for Endowment Coordinator for \$2,000.

Yes: Stump, Ratliff, Kazmierczak, Reynolds

No: None

President Reynolds declared this motion passed.

#22-052 MEETING MINUTES APPROVAL

Motion was made by Ratliff and seconded by Kazmierczak to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted Tuesday, February 15, 2022 and the Work Session conducted on Tuesday, March 1, 2022.

Yes: Ratliff, Kazmierczak, Stump, Reynolds

No: None

President Reynolds declared this motion passed.

PRESENTATION

1. Recognition of Joseph Danesi, Junior at Lorain County Joint Vocational School for his accomplishments in Cybersecurity and Networking, placing first in the Regional PC Servicing and Troubleshooting event, presented by Board Member Ayers Ratliff;
2. Recognition of Autumn Dudziak, Junior at Lorain County Joint Vocational School for her accomplishments in Digital Arts Media I, placing third in the Regional Fundamental of Desktop Publishing event, presented by Board Member Ayers Ratliff;
3. Recognition of Sadie Willis, Junior at Lorain County Joint Vocational School for her accomplishments in Web and Graphics Design, placing second in the Regional Fundamental Word Processing event, presented by Board Member Ayers Ratliff.

ADMINISTRATIVE REPORTS - Please see the attached administrative reports.

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – J. Reynolds/J. Kazmierczak – Mrs. Kazmierczak reported the committee met and spoke about the upcoming sports. Mr. Bowman has reported the Boys Basketball team will be selling old basketball jerseys at the Duke Pride Carnival.
2. Finance – K. Stump/P. Mohrman – Mr. Stump reported they met and spoke about the PI Levy.
3. Strategic Planning – K. Stump/A. Ratliff – No Meeting
4. Policies – J. Reynolds/J. Kazmierczak – Mrs. Reynolds reported they met and the second reading of policies is on the agenda for vote tonight.
5. Endowment – K. Stump – Mr. Stump reported they met and their grant proposals have been added to the Board agenda for vote tonight. The Savings for College had matching funds of \$10,600 at 16%.
6. OSBA Liaison/Student Achievement Liaison– P. Mohrman – No Report
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported at the February 17th meeting the Board voted on a five year contract for the Superintendent. Mr. Ratliff stated he was not able to obtain a copy of the contract prior to voting and he voted against the contract. Mr. Ratliff stated Mr. Stannard has asked about the JVS Endowment Board and after placing three calls he has not received a response per Mr. Ratliff.

#22-053 APPROVAL OF FINANCIAL ITEMS

Motion was made by Stump and seconded by Kazmierczak to approve the following financial items:

1. The February 2022 Financial Statements;
2. Authorize the Treasurer to transfer \$22,000.00 from the General Fund (001) to the Flexible Spending Account Fund (001-9018) to cover costs associated with the flexible spending plan.

Mr. Donnelly stated the High School air infiltration work will be done next week and paving will be done during spring break.

Yes: Stump, Kazmierczak, Ratliff, Reynolds
No: None

President Reynolds declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#22-054 APPROVAL OF PERSONNEL

Motion was made by Stump and seconded by Ratliff to approve the following items:

1. Transfers:
 - a. Hayley Rose from Cafeteria Monitor at McCormick Middle School (EL0) to Cafeteria Monitor at Westwood Elementary School (EL0) effective February 16, 2022;
 - b. Timothy Simmons from Head Custodian at Westwood Elementary School (EL10) to Custodian Assigned to Events (EL20) for the 2021/2022 School Year effective March 7, 2022;
 - c. Mary Shelton from Custodian (EL5) to Head Custodian (EL2) for the 2021/2022 School Year effective March 7, 2022.
2. Retirement:
 - a. Elizabeth Ann Petersen - First Grade Teacher at Westwood Elementary School effective at the end of the 2021/2022 School Year after 17 years of service.
3. Employment:
 - a. Hire the following after school tutors at \$30.00 per hour on an as needed basis: Allison Ennes and Andrea Harris effective for the 2021/2022 School Year;

b. Supplemental Contracts for the 2021/2022 School Year:

Junior Varsity Softball Coach	Michael Snow	EL5
Varsity Softball Assistant Coach (50% Revision - approved last month as a volunteer)	Makaylin Moore	EL0
Varsity Baseball Assistant Coach	Timothy Polen	EL2
Junior Varsity Baseball Coach	John Kinter	EL2
Varsity Track Assistant Coach	Jerrica (Frye) Hopkins	EL3
Varsity Track Assistant Coach	Dylan Lowery	EL1
Varsity Track Assistant Coach	Benjamin Friend	EL5
Junior High Track Coach	Daniel Gundert	EL14
Junior High Track Coach	Jeffrey Hook	EL3
Resident Educator Mentor for Amber DeCaprio	Katie Custar	EL0

Yes: Stump, Ratliff, Kazmierczak, Reynolds
 No: None

President Reynolds declared this motion passed.

#22-055 APPROVAL OF PERSONNEL

Motion was made by Kazmierczak and seconded by Stump to approve the following items:

1. Award Three (3) Year Administrative Contract Renewal for Dr. Janet Kubasak as Principal of Westwood Elementary School effective August 1, 2023 through July 31, 2026 as presented;
2. Approve Administrative Contract Amendment for Dr. Janet Kubasak as Principal of Westwood Elementary School effective March 15, 2022 as presented.

Yes: Kazmierczak, Stump, Ratliff, Reynolds
 No: None

President Reynolds declared this motion passed.

#22-056 APPROVAL OF RESOLUTIONS, CONTRACTS AND FIELD TRIPS

Motion was made by Ratliff and seconded by Stump to approve the following resolutions, contracts and field trips:

1. Resolutions:

- a. Approve the Recognition of Chloe Black for being named All American Cheerleader. Congratulations Chloe!;
- b. Approve the Recognition of Joseph Danesi for his accomplishments in the Business Professionals of America Regional and State events. Congratulations Joseph!;
- c. Approve the Recognition of Autumn Dudziak for her accomplishments in the Business Professionals of America Regional and State events. Congratulations Autumn!;
- d. Approve the Recognition of Sadie Willis for her accomplishments in the Business Professionals of America Regional and State events. Congratulations Sadie!;
- e. Approve the following student fees for the 2021/2022 School Year:
 1. Wellington High School Fees
 - a. All Art Classes - \$35.00

*All economically disadvantaged students have fees waived.
- f. Approve spending \$7,211.46 for the purchase of new baseball uniforms due to the increased student participation.

2. Contracts:

- a. Approve the agreement for Educational Services between the Lorain County Board of Developmental Disabilities and Wellington Exempted Village School District for the 2022/2023 School Year (see attachment);
- b. Approve the contracted service agreement with the Educational Service Center of Central Ohio to provide interpreter services to a Wellington student attending the Ohio School of The Deaf and the Delaware Area Career Center at a cost of \$35,274 for the 2021/2022 School Year. (see attachment).

3. Field Trip:

- a. Approve the Off Campus Educational Experience for Wellington High School Civil War History Club to attend an overnight field study at Gettysburg National Military Park in Gettysburg, Pennsylvania from April 10, 2022 to April 13, 2022.

Yes: Ratliff, Stump, Kazmierczak, Reynolds

No: None

President Reynolds declared this motion passed.

#22-057 APPROVAL OF GRANTS, SALES PROJECTS AND DONATIONS

Motion was made by Stump and seconded by Ratliff to approve the following grants, sales projects and donations:

1. Grants:

- a. Approve the two OSLN STEM Classroom Grants totaling \$10,000.00 from the Battelle Foundation Fund retroactive to February 28, 2022;
- b. Approve the grant from The Stocker Foundation in the amount of \$500 for the 2022 Summer Food Voucher program (also listed below under donations);
- c. Approve the following Endowment Grants:
 - 1. MMS 6th Grade Trip to Henry Ford Museum - B. Bosley \$2,700.00
 - 2. MMS Lego Club - M. Braddock \$250.00
 - 3. MMS The Finishing Touch - A. Bogan \$750.00
 - 4. WHS OMEA Professional Development - H. Sleggs \$675.00
 - 5. WWD Water Bottles for All - C. Hess \$400.00
 - 6. Bus Funds - Endowment Board \$6,000.00

2. Sales Projects:

- a. Builder's Club - Blood Drive;
- b. Builder's Club - Valentine Candy Gram;
- c. Builder's Club - MMS Spring Dance;
- d. Jr. High Student Council - Spring Formal Dance;
- e. Key Club - Carnation Sale;
- f. Westwood Principal's Fund - Ripcho Yearbook Sale;
- g. Westwood Principal's Fund - Stoller Fundraising;
- h. Westwood Principal's Fund - Read-a-Thon;
- i. WHS Dukes Track & Field - Dukes Track & Field 5K;
- j. WHS Dukes Track & Field - Dash for Cash Raffle;
- k. Civil War History Club - Military History Fair.

3. Donations:

- a. Pepple & Waggoner, Ltd. donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- b. The Pizza House donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- c. Vasu Communications, Inc. donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;

- d. Norton-Eastman Funeral Home donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- e. Fort's Olde Town Tavern donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- f. First Baptist Church donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- g. Krystina's Grand Strand Salon LLC donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- h. Brighton Township donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- i. Wellington VFW Post #6941 donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- j. Harrison Ford Inc. donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- k. J.D. Tomlinson - Lorain County Prosecutor donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- l. Herrick Memorial Library donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- m. Pall Gentle Dental Care donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- n. American Legion Spirit of 76 Post 8 donated \$250.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- o. Bonnie Brae Farms donated \$35.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- p. Born Implement LLC donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- q. Lorain County Engineer Ken Carney donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- r. Forest City Technologies donated \$5,000.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- s. Steve Dupee donated \$30.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- t. Wellington Firefighter's Association donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- u. The Stocker Foundation donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- v. Renhill Group donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- w. Alecia Vidika, Attorney at Law, Vidika Law, LLC donated \$200.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;

- x. Village Council Representative Mark Bughman donated \$25.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- y. Domino's donated \$50.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- z. West Roofing Systems, Inc. donated \$500.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- aa. The Law Office of Brett Murner donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program;
- bb. Hale Farm and Village donated four (4) one time use passes to Hale Farm and Village to the Wellington Duke Pride Carnival for the Summer Food Voucher Program valued at \$48.00;
- cc. Village Market donated two (2) \$10 gift cards to the Food Service Department to use for National Nutrition Month's contests;
- dd. Pizza House donated a \$12 gift card to the Food Service Department to use for National Nutrition Month's contests;
- ee. Happy Tails Dog Grooming donated a \$25 gift card to the Food Service Department to use for National Nutrition Month's contests;
- ff. Scent Depot Wellington LLC donated a \$20 gift card to the Food Service Department to use for National Nutrition Month's contests;
- gg. Bread N Brew donated a \$10 gift card to the Food Service Department to use for National Nutrition Month's contests;
- hh. The Charmed Farmhouse donated three child activity books to the Food Service Department to use for National Nutrition Month's contests valued at \$14.97;
- ii. Mama Wise Sews donated a spring wreath to the Food Service Department to use for National Nutrition Month's contests valued at \$65.00;
- jj. Kayla Diggs of Moby Max donated a \$50 Amazon gift card to Westwood Elementary to purchase an Amazon Fire 7 Tablet;
- kk. Tammy Koleski, Realtor, donated a variety of children's clothing, Easter baskets, shoes and books to the Dukes Care Closet at Westwood Elementary School valued at \$7,819.00.

Yes: Stump, Ratliff, Kazmierczak, Reynolds

No: None

President Reynolds declared this motion passed.

#220-58 APPROVAL OF ENDOWMENT GRANT

Motion was made by Ratliff and seconded by Reynolds to approve the following Endowment Grant:

1. Endowment Coordinator - Endowment Board \$2,000.00

Yes: Ratliff, Reynolds, Kazmierczak

Abstain: Stump

No: None

President Reynolds declared this motion passed.

#22-059 APPROVAL OF DONATION

Motion was made by Kazmierczak and seconded by Reynolds to approve the following donation:

1. Donation:

- a. The Platinum Petal donated \$100.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Yes: Kazmierczak, Reynolds, Ratliff

Abstain: Stump

No: None

President Reynolds declared this motion passed.

#22-060 APPROVAL OF DONATION

Motion was made by Stump and seconded by Kazmierczak to approve the following donation:

1. Donation:

- a. Ayers and Heidi Ratliff donated \$30.00 to the Wellington Duke Pride Carnival for the Summer Food Voucher Program.

Yes: Stump, Kazmierczak, Reynolds

Abstain: Ratliff

No: None

President Reynolds declared this motion passed.

Total Donations = \$17,603.97

Year-to-Date Total of Donations for 2021/2022 School Year = \$168,880.67

OLD BUSINESS

#22-061 APPROVAL OF NEOLA BYLAWS & POLICY REVISIONS

Motion was made by Kazmierczak and seconded by Stump to approve the second reading and approve the NEOLA Bylaws and Policy revisions.

1. Policy 1616/3216/4216 - Staff Dress and Grooming (New/Revised)

Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming an employee's right to dress in accordance with their gender identity (within the constraints of the adopted dress code). The language is an option because there is no requirement to include such language in policy or administrative guidelines. Implementation of such measures is required in accordance with the stated principles, whether they are in writing or not, in order to comply with Title IX and Title VII.

2. Policy 2271 - College Credit Plus (Revised)

This policy has been revised to include the provision of R.C. 3345.32, requiring male students who are eighteen (18) years or older to register with the Selective Service System in order to participate in the College Credit Plus program.

3. Policy 2370.01 - Blended Learning (Revised)

This policy has been revised because of changes enacted by S.B. 229. The latest change in statute emphasizes the requirement for non computer-based learning opportunities that must be included in any Blended Learning program, thus drawing greater differentiation from Online Learning programs.

4. Policy 5511 - Dress and Grooming (Revised)

Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming a student's right to dress in accordance with their gender identity (within the constraints of the adopted dress code). The language is an option because there is no requirement to include such language in policy or administrative guidelines. Implementation of such measures is required in accordance with the stated principles, whether they are in writing or not, in order to comply with Title IX and Title VII.

5. Policy 5772 – Weapons (Revised)

This policy has been revised to include the most recent definition of "weapon" to include incendiary devices, explosives, and other objects defined as dangerous ordinances under State law. This definition is consistent with the revisions to other Weapons policies (3217, 4217) included in the Volume 40 Number 1 Update.

6. Policy 6110 - Grant Funds (Revised)

This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific requirements for Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) will need to be documented and provided at the time of audit of specific funded programs (ESSER, GEER, etc.)

7. Policy 6114 – Cost Principles - Spending Federal Funds (Revised)

This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment are included, along with the Davis-Bacon prevailing wage provisions for contracts in excess of \$2,000 related to construction, alteration, repairs, etc.

8. Policy 6325 - Procurement - Federal Grants/Funds (Revised)

This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment are included, along with the Davis-Bacon prevailing wage provisions for contracts in excess of \$2,000 related to construction, alteration, repairs, etc.

9. Policy 6423 – Use of Credit Cards (Revised)

This policy has been revised to comply with AOS requirement to include the procedure for credit card issuance, credit card reissuance, credit card cancellation. This revision should be adopted to maintain accurate policies

10. Policy 7217 – Weapons (Revised)

This policy is revised to include the recent revisions to Policy 1617/3217/4217 (Volume 40 Number 1 Update) based on the Ohio Supreme Court ruling in support of two statutes, R.C. 109.78 & R.C. 2923.122, regarding necessary training for any school staff designated by a board of education to carry a concealed gun during the workday. The definition of weapons has also been updated to align with current law. It is important to note that the Court’s decision acknowledged there could be an easy legislative fix to this requirement, and House Bill 99 was introduced in February 2021 to do just that. However, pending legislative action, school district boards of education that have authorized staff to carry concealed guns on campus should be aware of this decision and should contact legal counsel to discuss immediate next steps to avoid violations of the law.

11. Policy 8500 – Food Services (Revised)

This policy has been revised to include appropriate references to conflict of interest and ethics policies that apply to food services procurement practices and clarifies the food/milk substitution provisions

Yes: Kazmierczak, Stump, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

NEW BUSINESS - None

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - None

#22-062 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Stump and seconded by Ratliff to move to Executive Session at 7:16 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official; (G)(3) discussions concerning pending or imminent court action; (G)(4) preparing for, conducting, or reviewing collective bargaining strategy.

Yes: Stump, Ratliff, Kazmierczak, Reynolds

No: None

President Reynolds declared this motion passed.

#22-063 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Stump and seconded by Kazmierczak to return to Regular Session at 8:31 p.m.

Yes: Stump, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

#22-064 APPROVAL TO AMEND THE AGENDA

Motion was made by Stump and seconded by Kazmierczak to amend the agenda and add the following:

1. Accept the Compliance Officer Report and Recommendation regarding the investigation involving John Bowman and Roger Sasack on September 3, 2021.

Yes: Stump, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

#22-065 APPROVAL TO ACCEPT THE COMPLIANCE OFFICER REPORT AND RECOMMENDATION

Motion was made by Stump and seconded by Ratliff to approve the following:

1. Approve the Compliance Officer Report and Recommendation regarding the investigation involving John Bowman and Roger Sasack on September 3, 2021.

Yes: Stump, Ratliff, Kazmierczak, Reynolds

No: None

President Reynolds declared this motion passed.

FUTURE BOARD OF EDUCATION MEETINGS

- A. Tuesday, April 5, 2022, Work Session, 6:00 pm, Westwood Elementary School and Zoom;

B. Tuesday, April 19, 2022, Business Meeting, 6:00 pm, McCormick Middle School and Zoom.

#22-066 ADJOURNMENT

Motion was made by Stump and seconded by Kazmierczak to adjourn the Regular Session at 8:33 p.m..

Yes: Stump, Kazmierczak, Ratliff, Reynolds

No: None

President Reynolds declared this motion passed.

Board President

Treasurer

Note: There is an audio recording of this meeting that begins at "Presentations" and ends at "Move to Executive Session" that is available upon request with the Treasurer..