

**WELLINGTON EXEMPTED VILLAGE
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION
Wellington High School - Dining Hall
May 21, 2019
6:05 P.M.**

Vice-President Murner called the meeting to order by asking for a roll call.

Present: McClafin, Ratliff, Stump, Murner, Rosecrans

Absent: None

#19-085 APPROVAL OF MEETING AGENDA

Motion was made by Ratliff and seconded by McClafin to approve the meeting agenda as amended.

1. Page 9, Separate vote on "C. 1. c.", Endowment Coordinator;
2. Page 5, Item "n.", change Cathy Kurtz EL 0 to EL 2;
3. Page 6, Change Westwood K-Kids and MMS K-Kids, Cathy Kurtz EL 1 to EL 3;
4. Page 8, Add to Request Resolutions, "e." Authorize a payment to Well-Help, paid from the Duke Pride Carnival, for summer meal vouchers in the amount of \$14,543.25.

Yes: Ratliff, McClafin, Stump, Murner, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-086 MEETING MINUTES APPROVAL

Motion was made by Murner and seconded by McClafin to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, April 16, 2019, the Special Session conducted on Tuesday, April 30, 2019 and the Work Session conducted on Tuesday, May 14, 2019.

Yes: Murner, McClafin, Ratliff, Stump, Rosecrans

No: None

President Rosecrans declared this motion passed.

PRESENTATIONS

1. Savannah McKee/Perfect ACT Score – Robert Miller/SpaceBound, Inc.
2. 3rd Grade Classroom Makeover Project

ADMINISTRATIVE REPORTS: Bowman, Drake, Nimmo, Perchinske and Ward

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – John Bowman reported they met on Monday and discussed the plans with the track.
2. Finance – P. McClafin – No report
3. Strategic Planning – B. Murner/K. Stump – They will be meeting on May 22nd.
4. Policies – P. McClafin /A. Ratliff – There are policies on the agenda to be voted on.
5. Endowment – K. Stump – The Endowment approved Spring Grants and the grants are on the agenda for approval by the Board.
6. OSBA Liaison/Student Achievement Liaison– B. Murner – No report
7. J.V.S. Board – A. Ratliff – Mr. Ratliff reported May 17th was the Senior Recognition at the Lorain Palace Theater and the last day for students is May 24th. Mr. Ratliff said the JVS Board has voted to place a levy back on the ballot.

#19-087 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Murner to approve the following financial items:

1. April Financials;
2. Approve Julian & Grube, Inc. to conduct the Medicaid School Program Audit for two years – FY 20 and FY 21;
3. Approve the updated Five-Year Forecast for FY19 as presented;
4. Approve the Amended Certificate of Estimated Resources FY19 as presented;
5. Approve the Amended Appropriations for FY19 as presented;
6. Authorize the Treasurer to transfer the following funds:
 - a. \$500,000.00 from the General Fund (001) to the Permanent Improvement Fund (003.9999);

- b. \$15,000.00 from the General Fund (001) to the Flexible Spending Account (001.9018);
 - c. \$16,600.46 from the General Fund (001) to the H.B. 264 Fund (002);
 - d. \$96,824.00 from the Permanent Improvement Fund (003.9999) to the Maintenance Fund (034);
7. Accept and create funds for the following Grants:
- a. Ohio School Climate State Grant for Westwood Elementary FY19 (499.9219)- \$4,901.00;
 - b. School Quality Improvement Grant for McCormick Middle School (572.9119) and Wellington High School (572.9219) -
FY19 - \$150,000.00
FY20 - \$300,000.00
FY21 - \$300,000.00
FY22 - \$150,000.00

The Board thanked Mr. Weber for getting the grant for the District.

Yes: Ratliff, Murner, McClafin, Stump, Rosecrans
No: None

President Rosecrans declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#19-088 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Rosecrans and seconded by Ratliff to approve the following items:

1. Resignations:
 - a. Susan Achter as an Intervention Specialist at Wellington High School, JV Girls Basketball Coach and FOR Club Advisor effective June 30, 2019;
 - b. Melissa Hatfield as Intervention Specialist at McCormick Middle School effective August 25, 2019;
2. Leaves of Absence:
 - a. Lois Lane-Unger - Family Medical Leave beginning April 29, 2019 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
 - b. Daniel Gundert - Family Medical Leave beginning April 30, 2019 for approximately 12 weeks. Sick leave to run concurrently with FMLA;

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- c. Martha Abram – Family Medical Leave beginning May 24, 2019 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
- d. Megan Birchfield – Family Medical Leave beginning August 26, 2019 for approximately 12 weeks. Sick leave to run concurrently with FMLA;

3. Employment:

- a. Award Certified 1-year Employment Contracts for the 2019/2020 school year to:

Brianne Burl	Kaitlin Krajcik
Robert Cooperider	Candis Krieg
Andrea Harris	Katie Reppucci
Kellsey Horton	James Shepherd
Robert Howells	Hayley Ward

- b. Award Certified 2-year Employment Contracts for the 2019/2020, 2020/2021 school years to:

Sherry Arcuri	Sara Palmison
Daniel Gundert	Robert Ronsky
Cristy Hess	Catherine Selzer
Deborah Krugman	Susan Souhrada
Roberta McCarty	Tiffany Warner
Christy Miller	Jaqueline Woods
Michael Miller	Holly Zakerski
Roy Moore	

- c. Award Certified Continuing Employment Contracts to:

Margo Voss

- d. Award Classified 1-year Employment Contracts for the 2019/2020 school year to:

Amanda Davidson	Melanie Phillips
Stephanie Grant	Sherry Stewart
Christopher Lamp	Katherine Woods

- e. Award Classified Continuing Employment contracts to:

Brian Bratton	Merry Ellen Hemphill
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- f. One year contract for Tari Diedrick as the Payroll Officer effective July 1, 2019 through June 30, 2020. Approximately 30 hours per week; as presented;
- g. One-year contract for Christa Coburn Roisman as Evaluating Therapist for the 2019/2020 school year; as presented;
- h. Authorize the employment of James Perchinske as the Technology Coordinator for the month of July 2019 at his current per diem rate. Mr. Perchinske will be rolled over to an Administrator’s Contract effective August 1, 2019 per the March 19, 2019 Board Meeting Minutes;

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- i. Hire Joanna Broome to provide Extended School Year (ESY) services as Speech Therapist during the summer of 2019 at a rate of \$30.00 per hour as needed;
- j. Hire Andrea Harris to provide Extended School Year (ESY) instructional services during the summer of 2019 at a rate of \$30.00 per hour for 4.25 hours per day for a total of twelve (12) days;
- k. Hire Jill Boyd to provide Parapro Extended School Year (ESY) services during the summer of 2019 at a rate of \$13.26 per hour for 4.25 hours per day for a total of twelve (12) days;
- l. Hire Jennifer Garrett as Home Instruction Tutor at \$30.00 per hour for a Westwood Elementary student who is not on an IEP and has been placed on home instruction for medical reasons. The student is eligible for up to one (1) hour per school day missed and up to one-half (1/2) hour per half day missed beginning with the 2018/2019 school year until permitted to return to school full time by a doctor’s release;
- m. Revise supplemental contract for Benjamin Friend as Assistant Varsity Track Coach for the 2018/2019 school year from 100% to 50%;
- n. Supplemental contract for Cathy Kurtz as McCormick 4-5-6 K-Kids Advisor (50%) for the 2018/2019 school year effective January 22, 2019 (EL 2);
- o. Approve Ken Laposky and John Howells as Volunteer Varsity Football Coaches for the 2019/2020 school year;
- p. Supplemental Contracts for the 2018/2019 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
<u>Asst. Varsity Track (50%)</u>	<u>Katherine Beemer</u>	<u>EL 0</u>
<u>Junior Varsity Baseball</u>	<u>Stephen Adams</u>	<u>EL 0</u>

- q. Supplemental Contracts for the 2019/2020 school year:

SUPPLEMENTAL	NAME	DIFFERENTIAL
<u>Head Varsity Football</u>	<u>Robert Howells</u>	<u>EL 6</u>
<u>Assistant Varsity Football</u>	<u>Matthew Kimmich</u>	<u>EL 2</u>
<u>Assistant Varsity Football</u>	<u>Kyle Conley</u>	<u>EL 1</u>
<u>Head Junior High Football</u>	<u>Mark Bennett</u>	<u>EL 4</u>
<u>Head Varsity Volleyball</u>	<u>John Fell</u>	<u>EL 2</u>
<u>8th Grade Volleyball</u>	<u>Lindsay Jameyson</u>	<u>EL 6</u>
<u>7th Grade Volleyball</u>	<u>Jill Boyd</u>	<u>EL 1</u>
<u>Head Varsity Girls Soccer</u>	<u>Jason Gundert</u>	<u>EL 1</u>
<u>Head Varsity Boys Soccer</u>	<u>Andrew Lara</u>	<u>EL 4</u>
<u>Head Varsity Golf</u>	<u>Tom Guyer</u>	<u>EL 5</u>
<u>Freshman Class Advisor</u>	<u>Tara Gallagher</u>	<u>EL 4</u>

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<u>Sophomore Class Advisor</u>	<u>Peter Keenan</u>	<u>EL 1</u>
<u>Junior Class Advisor</u>	<u>Susan Souhrada</u>	<u>EL 2</u>
<u>Senior Class Advisor</u>	<u>Jeremy Muhl</u>	<u>EL 4</u>
<u>H.S. Student Council Advisor</u>	<u>Roberta McCarty</u>	<u>EL 4</u>
<u>National Honor Society Advisor</u>	<u>Sara Palmison</u>	<u>EL 1</u>
<u>Academic Challenge</u>	<u>Sara Palmison</u>	<u>EL 1</u>
<u>H.S. Vocal Music Advisor</u>	<u>Sherry Arcuri</u>	<u>EL 5</u>
<u>Instrumental Music Director</u> <u>+20/186 (B+30/28)</u>	<u>Antoinette Novotny</u>	<u>EL 15</u> <u>20 days</u>
<u>Pep Band Director</u>	<u>Antoinette Novotny</u>	<u>TBD</u>
<u>High School Drama Advisor</u>	<u>David Conklin</u>	<u>EL 15</u>
<u>Assistant Drama Advisor</u>	<u>Emily Campofredano</u>	<u>EL 7</u>
<u>WHS Yearbook Advisor</u>	<u>Kaitlin Krajcik</u>	<u>EL 1</u>
<u>Resident Educator Coordinator</u>	<u>Katie Custar</u>	<u>EL 6</u>
<u>J.H. Student Council Advisor (50%)</u>	<u>Debbie Kimmich</u>	<u>EL 6</u>
<u>J.H. Student Council Advisor (50%)</u>	<u>Rhonda Lara</u>	<u>EL 2</u>
<u>S.A.C. Advisor (50%)</u>	<u>Jaqueline Woods</u>	<u>EL 4</u>
<u>S.A.C. Advisor (50%)</u>	<u>Paula Staffeld</u>	<u>EL 4</u>
<u>MMS Memory Book Advisor</u>	<u>Rhonda Lara</u>	<u>EL 4</u>
<u>Westwood K-Kids (50%)</u>	<u>Cindy Kodosky</u>	<u>EL 8</u>
<u>Westwood K-Kids (50%)</u>	<u>Cathy Kurtz</u>	<u>EL 3</u>
<u>WHS Key Club</u>	<u>Katie Woods</u>	<u>EL 3</u>
<u>WHS Civil War Club</u>	<u>John Perry</u>	<u>EL 8</u>
<u>WHS Otaku Anime Club</u>	<u>Holly Sommerville O'Daley</u>	<u>EL 6</u>
<u>WHS FOR (Friends of Rachel) Club</u>	<u>Kerry Trefz</u>	<u>EL 0</u>
<u>McCormick Drama Club</u>	<u>Emily Campofredano</u>	<u>EL 5</u>
<u>McCormick Chess Club</u>	<u>Matthew Wilkosz</u>	<u>EL 4</u>
<u>WHS Spanish Club</u>	<u>Roberta McCarty</u>	<u>EL 3</u>
<u>MMS Broadcast Club</u>	<u>Emily Campofredano</u>	<u>EL 1</u>
<u>MMS Academic Challenge</u>	<u>Amy Bogan</u>	<u>EL 1</u>
<u>7/8 Builders Club</u>	<u>Katie Woods</u>	<u>EL 3</u>
<u>McCormick 4-5-6 K-Kids (50%)</u>	<u>Cindy Kodosky</u>	<u>EL 8</u>
<u>McCormick 4-5-6 K-Kids (50%)</u>	<u>Cathy Kurtz</u>	<u>EL 3</u>

- r. Approve the non-renewal of the following non-teaching contracts for the 2019/2020 school year:

Sara Stachurski
Michelle Dawson
Robert Kelling

William LeVan
Laurie Pochatek

Yes: Rosecrans, Ratliff, McClafin, Stump, Murner
No: None

President Rosecrans declared this motion passed.

#19-089 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by McClafin and seconded by Ratliff to approve the following resolutions and contracts:

1. Request Resolutions:

- a. Approve the following NEOLA Policies:

7540.06	Technology Update – Phase III	page 1 of 1
0131	Legislative	page 1 of 1
0141.2	Conflict of Interest	pages 1 - 2
0164	Notice of Meetings	page 1 of 1
	Other Administrators	pages 1 - 6
0165.1	Regular Meetings	pages 1 - 2
0165.2	Special Meetings	page 1 of 1
0165.3	Recess/Adjournment	page 1 of 1
0166	Executive Session	pages 1 - 2
0168	Minutes	page 1 of 1
0169.1	Public Participation at Board Meetings	pages 1 - 2
1240.01	Non-Reemployment of the Superintendent	page 1 of 1
1422	Nondiscrimination and Equal Employment Opportunity	pages 1 – 6
1541	Termination and Resignation	page 1 of 1
1662	Anti-Harassment	pages 1 – 9
2111	Parent and Family Engagement	pages 1 – 3
2260	Nondiscrimination and Access to Equal Educational Opportunity	pages 1 – 7
2261	Title I Services	pages 1 – 2
2261.01	Parent and Family Member Participation In Title I Programs	pages 1 – 4
2261.03	District and School Report Card	pages 1 – 3
3122	Nondiscrimination and Equal Employment Opportunity	pages 1 – 6
3140	Termination and Resignation	pages 1 – 2

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3362	Anti-Harassment	pages 1 - 9
4122	Nondiscrimination and Equal Employment Opportunity	pages 1 - 6
4140	Termination and Resignation	page 1 of 1
4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions	pages 1 - 4
4362	Anti-Harassment	pages 1 - 9
5517	Anti-Harassment	pages 1 - 6
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students	pages 1 - 4
5610.02	In-School Discipline	page 1 of 1
5610.03	Emergency Removal of Students	pages 1 - 2
5611	Due Process Rights	pages 1 - 3
6320	Purchasing and Bidding	pages 1 - 5
6325	Procurement - Federal Grants/Funds	pages 1 - 4
6423	Use of Credit Cards	pages 1 - 4
8141	Mandatory Reporting of Misconduct By Licensed Employees	pages 1 - 2

- b. Approve Insurance Rates for Wellington Schools' employees effective July 1, 2019:

	<u>Single</u>	<u>Family</u>
Medical with Prescription (Premium Plan)	\$ 704.17	\$ 1,760.48
Dental	\$ 26.90	\$ 71.30
Vision	\$ 3.96	\$ 10.49

- c. Approve elimination of one (1) bus: 2003 International VIN# 4DRBRAAN13A949310 from the fleet and authorize the Treasurer to sell it on GovDeals.com;
- d. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);

2. Contracts:

- a. Agreement with K&K Insurance for the voluntary Student Accident Insurance Program for the 2019/2020 school year;
- b. Approve Service Agreement with LLA Therapy to provide physical, occupational and speech services to Wellington student/s with outside educational placements effective August 14, 2019 through August 13, 2020;
- c. Multi-Service Agreement with the Educational Service Center of Lorain County for the 2019/2020 school year;
- d. Agreement with the Educational Service Center to provide a Consultant (Cynthia Lemmerman) to support the TBT's with Data Collection and Analysis, the 5-Step Process, STEM Projects and to support the principal with classroom walkthroughs and program evaluation during the 2019/2020

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- school year - \$27,743.00 plus travel expenses (Funded by School Quality Improvement Grant);
- e. Agreement with the Educational Service Center of Lorain County for Mary Teglovic to provide Data Analysis Professional Development during the 2019/2020 school year effective July 1, 2019 through June 30, 2020 - \$11,500.00 (Funded by School Quality Improvement Grant);
 - f. Agreement with Sheryl Edwards to provide training for teachers at McCormick Middle School on how to use graphing calculators, Chromebook and interactive panels in the classroom to help students visualize Mathematics through the Ohio Learning Standards for Mathematics for the 2018/2019 school year (Year 1) - \$4,000.00 (Funded by School Quality Improvement Grant);
 - g. Agreement with Sheryl Edwards to provide training for teachers at Wellington High School on how to use graphing calculators, Chromebook and interactive panels in the classroom to help students visualize Mathematics through the Ohio Learning Standards for Mathematics for the 2018/2019 school year (Year 1) - \$4,000.00 (Funded by School Quality Improvement Grant);
 - h. Agreement with Sheryl Edwards to provide training for teachers at McCormick Middle School on how to use graphing calculators, Chromebook and interactive panels in the classroom to help students visualize Mathematics through the Ohio Learning Standards for Mathematics for the 2019/2020 school year (Year 2)- \$8,000.00 (Funded by School Quality Improvement Grant);
 - i. Agreement with Sheryl Edwards to provide training for teachers at Wellington High School on how to use graphing calculators, Chromebook and interactive panels in the classroom to help students visualize Mathematics through the Ohio Learning Standards for Mathematics for the 2019/2020 school year (Year 2)- \$8,000.00 (Funded by School Quality Improvement Grant);
 - j. Contracted Services Agreement with Eric Roulette to provide services as a District Testing Consultant for the 2019/2020 school year at a rate of \$250.00 per day on an as-needed basis;
 - k. Accept proposal from Cardinal Asphalt Company, Inc. to repair the asphalt of "Duke Boulevard" at the High School - \$19,800.00.

Yes: McClafin, Ratliff, Stump, Murner, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-090 APPROVAL FOR PAYMENT TO WELL-HELP

Motion was made by Stump and seconded by Murner to approve the following:

1. Authorize a payment to Well-Help paid from the proceeds of the Duke Pride Carnival for summer meal vouchers for students on free and reduce lunches in the amount of \$14,543.25.

Yes: Stump, Murner, McClafin, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-091 APPROVAL OF ENDOWMENT GRANTS, SALES PROJECTS AND DONATIONS

Motion was made by Stump and seconded by McClafin to approve the following Endowment Grants, sales projects and donations:

1. Endowment Grants for the 2019/2020 School Year:

- a. Veterans' Day Breakfast – Joseph Saunders \$ 275.00
- b. Field Trip Fund – Endowment Board \$ 6,000.00
(\$2,000.00 each school)

2. Sales Projects:

- a. WHS Cheerleading – Tug of War;
- b. Yearbook – Yearbook Sales and Yearbook Ads;
- c. Freshman Class of 2023 – Stoller Butterbraids & Pastries;

3. Donations:

- a. Mercy Health to the Duke Pride Carnival - \$1,000.00;
- b. Sunoco Pipeline LP to the Duke Pride Carnival - \$1,000.00;
- c. Renhill Group, Inc. to the Duke Pride Carnival - \$250.00;
- d. Tim & Grace Simpson to the Duke Pride Carnival - \$50.00;
- e. Anonymous Donor to the Duke Pride Carnival - \$100.00;
- f. Ohio State Eagles Charity Fund to the Duke Pride Carnival - \$500.00;
- g. THRIVE! Southern Lorain County to Wellington National Honor Society 5K Event on May 18, 2019 – 13 cases 20 oz. bottles of water valued at \$93.60;
- h. Hook's Greenhouse to Westwood Reading Gazebo – Plants and Flowers valued at \$175.00;

- i. Band Boosters to the WHS Band - \$3,073.28 from Fundraising Sales;
- j. Village Market/Mr. & Mrs. Krakomperger to McCormick Field Day on June 4, 2019 – Food Items for Lunches valued at \$300.00.

Yes: Stump, McClafin, Ratliff, Murner, Rosecrans
No: None

President Rosecrans declared this motion passed.

#19-092 APPROVAL OF ENDOWMENT GRANT

Motion was made by Murner and seconded by Ratliff to approve the following:

- 1. An Endowment Grant for the 2019/2020 School Year for the Endowment Coordinator for \$2,000.00.

Yes: Murner, Ratliff, McClafin, Rosecrans
Abstain: Stump
No: None

President Rosecrans declared this motion passed.

#19-093 APPROVAL OF DONATIONS

Motion was made by Stump and seconded by Murner to approve the following:

- 1. Motivation Plaques to Wellington School District - 6 Deluxe Certificate Mounts valued at \$132.00;
- 2. Motivation Plaques to Wellington WHS Student Council - 9 4-year and Officer Plaques valued at \$143.55.

Total Donations = \$6,817.43

Year-to-Date Total of Donations for 2018/2019 School Year = \$54,196.30

Yes: Stump, Murner, McClafin, Rosecrans
Abstain: Ratliff
No: None

President Rosecrans declared this motion passed.

OLD BUSINESS – None

NEW BUSINESS – Mr. Weber spoke to the Board about the EdChoice Scholarship Program.

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – None

PUBLIC INPUT – None

#19-094 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by McClafin and seconded by Ratliff to move to Executive Session at 7:32 p.m. per the Ohio Revised Code 121.22 (G)(1)(6) to consider the appointment, employment, or discipline of a public employee or official; to discuss union matters; to discuss legal matters to be kept confidential.

Yes: McClafin, Ratliff, Stump, Murner, Rosecrans
No: None

President Rosecrans declared this motion passed.

#19-095 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by McClafin and seconded by Stump to return to Regular Session at 8:41 p.m.

Yes: McClafin, Stump, Ratliff, Murner, Rosecrans
No: None

President Rosecrans declared this motion passed.

FUTURE MEETINGS

- A. June 12, 2019, Work Session, 6:00 p.m., Westwood Dining Hall
- B. June 25, 2019, Business Meeting, 6:00 p.m., Westwood Dining Hall
- C. July 2, 2019, Work Session, 6:00 p.m., McCormick Middle School Dining Hall
- D. July 16, 17, 18, 2019, Board and Administrative Leadership Retreat/Army War College, Carlisle, PA
- E. July 23, 2019, Business Meeting, 6:00 p.m., McCormick Middle School Dining Hall

#19-096 ADJOURNMENT

Motion was made by Ratliff and seconded by Stump to adjourn the Regular Session at 8:48 p.m.

Yes: Ratliff, Stump, McClafin, Murner, Rosecrans

No: None

President Rosecrans declared this motion passed.

President

Treasurer

Note: An audio recording was made of this meeting. The recording is on file in the Treasurer's Office.