

**WELLINGTON EXEMPTED VILLAGE  
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION  
Westwood Elementary School - Dining Hall  
February 19, 2019  
6:00 P.M.**

President Rosecrans called the meeting to order by asking for a roll call.

Present: McClafin, Ratliff, Murner, Rosecrans

Absent: Stump

#19-036 APPROVAL OF MEETING AGENDA

Motion was made by McClafin and seconded by Murner to approve the meeting agenda as presented.

Yes: McClafin, Murner, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-037 MEETING MINUTES APPROVAL

Motion was made by Murner and seconded by McClafin to waive the reading of the prior minutes and approve the Minutes of the Special Session conducted on Wednesday, January 16, 2019, the Regular Session conducted on Tuesday, January 22, 2019, the Special Session conducted on Monday, January 28, 2019 and the Work Session conducted on Tuesday, February 5, 2019.

Yes: Murner, McClafin, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

PRESENTATIONS

1. Resolution of Appreciation in Memory of Nancy Ratliff
2. Presentation of Dolly Parton Imagination Library 2019 Contribution
3. McCormick Drama Club Members - Upcoming Show

Reception Intermission – 6:35 p.m.

ADMINISTRATIVE REPORTS: Baxendale, Bowman, Drake, Nimmo, Perchinske and Ward

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – Mr. Weber gave a report but the recorder was not going.
2. Finance – P. McClafin – No meeting
3. Strategic Planning – B. Murner/K. Stump – No meeting
4. Policies – P. McClafin /A. Ratliff – Mrs. McClafin reported they met and the policies are on the Board agenda.
5. Endowment – K. Stump – Mr. Weber reported he presented the Strategic Plan to the Endowment.
6. OSBA Liaison/Student Achievement Liaison– B. Murner – No report
7. J.V.S. Board – A. Ratliff – Upcoming Events: March 30-Career Tech Saturday grades 4-6, April 3, 4 and 10-Bakery is Open, February 21-Board Meeting, March 7-Parent-Teacher Conference, March 15-No School, April 15-22-Spring Break. Current enrollment is 8<sup>th</sup> gr.-68, 9<sup>th</sup>gr.-91, 10<sup>th</sup> gr.-98, 11<sup>th</sup> gr.-344, 12<sup>th</sup> gr.-362.

#19-038 APPROVAL OF FINANCIAL ITEMS

Motion was made by McClafin and seconded by Murner to approve the following financial items:

1. January Financials;

Yes: McClafin, Murner, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-039 APPROVAL OF CATHY KURTZ K-KIDS YEARS OF EXPERIENCE

Motion was made by Ratliff and seconded by Rosecrans to approve the years of experience level for Cathy Kurtz for Westwood K-Kids supplemental to EL2.

Yes: Ratliff, Rosecrans, McClafin, Murner

No: None

President Rosecrans declared this motion passed.

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#19-040 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Murner and seconded by Rosecrans to approve the following personnel items:

1. Retirements:

- a. Cindy Hertrick as Intervention Specialist at McCormick Middle School effective June 30, 2019;

2. Leave of Absence:

- a. Katie Custar – Family Medical Leave beginning April 29, 2019 for approximately 12 weeks. Sick leave to run concurrently with FMLA;

3. Employment:

- a. Hire Marcia Friend as Cafeteria Monitor at McCormick Middle School for 2.5 hours per day effective February 11, 2019 (EL 0);
- b. Hire Christopher Lamp as a Bus Driver effective February 20, 2019 for 6 hours per day in conjunction with Ohio Means Job’s 50% Reimbursement Training Program (EL 0);
- c. Hire William Watters as a Van Driver on an as-needed basis for the 2018/2019 school year effective February 12, 2019;
- d. Approve Bill Burkhardt as a volunteer coach for 7<sup>th</sup> and 8<sup>th</sup> grade Girls Basketball for the 2018/2019 school year;
- e. Approve the Westwood K-Kids supplemental contract for Cathy Kurtz effective January 29, 2019 for the remainder of the 2018/2019 school year (EL 2);

f. Supplemental Contracts for the 2018/2019 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
Head Varsity Track	Matthew Kimmich	EL 0
Assistant Varsity Track	Benjamin Friend	EL 3

<u>Assistant Varsity Track</u>	<u>Jerrica Frye</u>	<u>EL 0</u>
<u>Junior Varsity Softball</u>	<u>Kaitlin Kracjik</u>	<u>EL 1</u>
<u>Assistant Varsity Baseball</u>	<u>Albert Stacey</u>	<u>EL15</u>

Yes: Murner, Rosecrans, McClafin, Ratliff

No: None

President Rosecrans declared this motion passed.

#19-041 APPROVAL OF RESOLUTIONS, CONTRACTS, FIELD TRIPS AND MOU

Motion was made by McClafin and seconded by Ratliff to approve the following resolutions, contracts, field trips and memorandum of understanding:

1. Request Resolutions:

- a. Approve to partner with the Lorain County Imagination Library for the proper public purpose of improving the literacy rate of children in our school district through the extension of our curriculum from birth to age five at a cost of \$2,500.00 for the 2018/2019 school year;
- b. Designation by the Wellington Exempted Village School District Board of Education of April 13, 2019 as the date of the Duke Pride Carnival date from 9:00 a.m. to 12:00 noon at the Wellington High School. We encourage and support the efforts of the Duke Pride Carnival Committee as they hold their eighth annual carnival;
- c. Approve the Open Enrollment Guidelines and Application for the 2019/2020 school year (continuance of current policies);
- d. Approve tentative Class of 2019 Graduation List;
- e. Approve the Provisional School Calendar for the 2019/2020 school year;
- f. Approve the migration to the Latin Honors Student Recognition system effective with the graduating class of 2023 and to use both the Latin Honors and traditional GPA systems for 2020, 2021 and 2022;
- g. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);

2. Contracts:

- a. Service Agreement with the Educational Service Center of Lorain County to provide a part-time Speech Language Pathologist for the remainder of the 2018/2019 school year - \$14,289.00;
- b. License Agreement with Neola, Inc. and Update Service Addendum E;

- c. College Credit Plus and My University Guarantee Memorandum of Understanding with Lorain County Community College effective July 1, 2019 through June 30, 2020;
  - d. Agreement for Educational Services from the Lorain County Board of Developmental Disabilities for the 2019/2020 school year;
3. Field Trips:
- a. Off Campus Educational Experience for WHS FFA students to attend the State FFA Convention in Columbus, Ohio leaving on May 1, 2019 and returning May 3, 2019. This is at no cost to the Board of Education;
4. Memorandum of Understanding:
- a. Memorandum of Understanding (MOU) with the Wellington Education Association (WEA) regarding the Public School Works Professional Development and Training for certified employees during the 2018/2019 school year.

Yes: McClafin, Ratliff, Murner, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-042 APPROVAL OF GRANTS, SALES PROJECTS AND DONATIONS

Motion was made by McClafin and seconded by Murner to approve the following grants, sales projects and donations:

1. Grants:
  - a. Wellington Women’s League to Mary Melaragno’s Classroom for portable CD players and headsets - \$960.00;
2. Sales Projects:
  - a. MMS Memory Book – Sale of 2018/2019 Memory Book;
  - b. 7/8 Student Council – “Movies for Morgan”;
3. Donations:
  - a. Mary Foster to Westwood K-Kids in memory of Nancy Ratliff - \$40.00;
  - b. Ethan Metheney to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
  - c. Westwood Staff to Westwood K-Kids in memory of Nancy Ratliff - \$228.00;
  - d. Unknown Donor to Westwood K-Kids in memory of Nancy Ratliff - \$3.00;
  - e. Edward Weber to Westwood K-Kids in memory of Nancy Ratliff - \$200.00;
  - f. Terry and Pam Mazzone to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;

**WELLINGTON EXEMPTED VILLAGE SCHOOLS**  
**Regular Board Meeting – February 19, 2019 – 6:00 P.M.**

- g. Clifford and Sandra Watson to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- h. Daniel and Cindy Kodosky to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- i. Sheila and Robert Holmes to Westwood K-Kids in memory of Nancy Ratliff - \$35.00;
- j. Cynthia Reynolds to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- k. Gloria Babitt to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- l. Kathy Toth-Smith to Westwood K-Kids in memory of Nancy Ratliff - \$20.00;
- m. David and Carolyn Aiken to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- n. Carol M. Zeiter to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- o. Ayers Jr. and Heidi Ratliff to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- p. Jim Ables to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- q. Reta Rutherford to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- r. J.C. Ratliff to Westwood K-Kids in memory of Nancy Ratliff - \$200.00;
- s. John and Penny McClaflin to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- t. Albert and Lucille Gabel to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- u. Ronald and Kathy Gresco to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- v. Jim and Doris Cook to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- w. Harold and Marsha Hartman to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- x. Pete and Beth Bric to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- y. Bridget and Benjamin Derrick to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- z. The WEVSD Treasurer's Office to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- aa. Jerry and Sue Brasee to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- bb. Ohio Harness Horsemen's Association to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- cc. Donald and Ellen Sprinkle to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- dd. Joanne Farr to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;

WELLINGTON EXEMPTED VILLAGE SCHOOLS  
Regular Board Meeting – February 19, 2019 – 6:00 P.M.

- ee. Guy Wells to Westwood K-Kids in memory of Nancy Ratliff - \$10.00;
- ff. Richard and Charlene Burton and Sandy Andrews to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- gg. Laurie Wise to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- hh. Alice Harrison to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- ii. Linda Harrison and Brian Ropchock to Westwood K-Kids in memory of Nancy Ratliff - \$30.00;
- jj. Constance Park to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- kk. Edwin and Diana Gott to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- ll. Leigh Hellner to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- mm. Joseph and Susan Forgacs to Westwood K-Kids in memory of Nancy Ratliff - \$25.00;
- nn. George and Teresa Bosela to Westwood K-Kids in memory of Nancy Ratliff - \$50.00;
- oo. Mary Jane Bly to Westwood K-Kids in memory of Nancy Ratliff - \$100.00;
- pp. Fisher Titus Hospital to Wellington Schools - \$3,739.00 for Wellness Room Equipment;
- qq. Schwebel's to Wellington Athletic Department - \$100.00;
- rr. Quill to Wellington Student Services – 3 qt. saucepan to be used by WHS Special Education classroom – valued at \$25.99;

Yes: McClaflin, Murner, Rosecrans

Abstain: Ratliff

No: None

President Rosecrans declared this motion passed.

Mr. Ratliff thanked the Board for the recognition for Nancy.

#19-043 APPROVAL OF DONATION

Motion was made by Murner and seconded by McClaflin to approve the following donation:

1. Motivation Plaques to Wellington School District – 6 Deluxe Certificate Mounts valued at \$132.00.

Yes: Murner, McClaflin, Rosecrans

Abstain: Ratliff

No: None

President Rosecrans declared this motion passed.

Total Donations = \$6,387.99

Year-to-Date Total of Donations for 2018/2019 School Year = \$25,959.07

#19-044 APPROVAL TO AN AMENDMENT OF CONTRACT FOR EDWARD WEBER

Motion was made by Ratliff and seconded by Murner to approve the Superintendent contract amendment for Edward Weber effective August 1, 2019 as presented.

Yes: Ratliff, Murner, McClafin, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-045 APPROVAL OF CONTRACT FOR EDWARD WEBER

Motion was made by Murner and seconded by McClafin to approve a four year contract for Superintendent, Edward Weber, effective August 1, 2020 through July 31, 2024 as presented.

Yes: Murner, McClafin, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

#19-046 APPROVAL OF CONTRACT FOR TINA GABLER

Motion was made by McClafin and seconded by Rosecrans to approve a four year contract for Treasurer, Tina Gabler, effective August 1, 2019 through July 31, 2023 as presented.

Yes: McClafin, Rosecrans, Murner

No: Ratliff

President Rosecrans declared this motion passed.

OLD BUSINESS – Mr. Ratliff reminded everyone about the Kiwanis Pancakes on Friday.

NEW BUSINESS

A. First reading of the following NEOLA Policies:

Policies:

7540.06	Technology Update – Phase III	page 1 of 1
0131	Legislative	page 1 of 1
0141.2	Conflict of Interest	pages 1 - 2
0164	Notice of Meetings	page 1 of 1
	Other Administrators	pages 1 - 6
0165.1	Regular Meetings	pages 1 - 2
0165.2	Special Meetings	page 1 of 1
0165.3	Recess/Adjournment	page 1 of 1
0166	Executive Session	pages 1 - 2
0168	Minutes	page 1 of 1
0169.1	Public Participation at Board Meetings	pages 1 - 2
1240.01	Non-Reemployment of the Superintendent	page 1 of 1
1422	Nondiscrimination and Equal Employment Opportunity	pages 1 – 6
1541	Termination and Resignation	page 1 of 1
1662	Anti-Harassment	pages 1 – 9
2111	Parent and Family Engagement	pages 1 – 3
2260	Nondiscrimination and Access to Equal Educational Opportunity	pages 1 – 7
2261	Title I Services	pages 1 – 2
2261.01	Parent and Family Member Participation In Title I Programs	pages 1 – 4
2261.03	District and School Report Card	pages 1 – 3
3122	Nondiscrimination and Equal Employment Opportunity	pages 1 – 6
3140	Termination and Resignation	pages 1 – 2
3362	Anti-Harassment	pages 1 – 9
4122	Nondiscrimination and Equal Employment Opportunity	pages 1 – 6
4140	Termination and Resignation	page 1 of 1
4162	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions	pages 1 – 4
4362	Anti-Harassment	pages 1 – 9
5517	Anti-Harassment	pages 1 – 6
5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students	pages 1 – 4
5610.02	In-School Discipline	page 1 of 1

WELLINGTON EXEMPTED VILLAGE SCHOOLS  
Regular Board Meeting – February 19, 2019 – 6:00 P.M.

5610.03	Emergency Removal of Students	pages 1 - 2
5611	Due Process Rights	pages 1 - 3
6320	Purchasing and Bidding	pages 1 - 5
6325	Procurement – Federal Grants/Funds	pages 1 - 4
6423	Use of Credit Cards	pages 1 - 4
8141	Mandatory Reporting of Misconduct By Licensed Employees	pages 1 - 2

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – Mr. Murner spoke about Nancy Ratliff and how she was a special person. Mr. Murner mentioned how he feels the Board is showing stability.

PUBLIC INPUT – None

#19-047 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Murner and seconded by McClafin to move to Executive Session at 7:30 p.m. per the Ohio Revised Code 121.22 (G)(1)(6) to consider the appointment, employment, or discipline of a public employee or official; to discuss Safety and Security; to discuss Union matters; to discuss legal matters to be kept confidential.

Yes: Murner, McClafin, Ratliff, Rosecrans  
No: None

President Rosecrans declared this motion passed.

#19-048 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Murner and seconded by McClafin to return to Regular Session at 9:23 p.m.

Yes: Murner, McClafin, Ratliff, Rosecrans  
No: None

President Rosecrans declared this motion passed.

FUTURE MEETINGS

- A. March 5, 2019, Work Session, 6:00 p.m., Westwood Dining Hall
- B. March 19, 2019, Business Meeting, 6:00 p.m., Westwood Dining Hall
- C. April 2, 2019, Work Session, 6:00 p.m., Westwood Dining Hall
- D. April 16, 2019, Business Meeting, 6:00 p.m., McCormick Dining Hall

DIALOGUE WITH THE BOARD MEETINGS (Two Board members will attend the meeting)

- A. March 9, 2019, 8:30 a.m. – 10:30 a.m., Bread-n-Brew to discuss State of the Schools Preview
- B. April 13, 2019, 8:30 a.m. – 10:30 a.m., Bread-n-Brew to discuss Special Education Programs

#19-049 ADJOURNMENT

Motion was made by Murner and seconded by McClafin to adjourn the Regular Session at 9:25 p.m.

Yes: Murner, McClafin, Ratliff, Rosecrans

No: None

President Rosecrans declared this motion passed.

---

Board President

---

Treasurer

Note: An audio recording was made of this meeting. The recording is on file in the Treasurer's Office.