

**WELLINGTON EXEMPTED VILLAGE
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION
Wellington High School - Dining Hall
July 17, 2018
6:00 P.M.**

President Stump called the meeting to order by asking for a roll call.

Present: McClafin, Ratliff, Rosecrans, Stump

Absent: Murner

#18-128 APPROVAL OF MEETING AGENDA

Motion was made by McClafin and seconded by Rosecrans to approve the meeting agenda as presented.

Yes: McClafin, Rosecrans, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-129 MEETING MINUTES APPROVAL - AS AMENDED

Motion was made by Rosecrans and seconded by McClafin to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, June 26, 2018, as amended, and the Special Session conducted on Tuesday, July 10, 2018.

Mr. Ratliff asked for the minutes from June 26, 2018 be amended. Resolution #18-116 comment needs to read: Mr. Ratliff spoke about the differences in salaries between the three exempt employees and how he felt the salaries needed reviewed. Mr. Ratliff agreed to vote for Tari Diedrick's contract if the salaries of the other two exempt employees would be looked at and the Board verbally agreed to look at the salaries.

Yes: Rosecrans, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

Mr. Weber introduced Hayley Ward who will be our new Music Teacher at McCormick Middle School.

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council - D. Rosecrans/K. Stump - Mr. Rosecrans stated the lights are in the works at the stadium. The sound systems work is starting and the labor is being donated. Mr. Rosecrans stated that security matters will be discussed in Executive Session.
2. Finance - P. McClafin - No Report
3. Strategic Planning - B. Murner/K. Stump - No Report
4. Policies - P. McClafin / A. Ratliff - No Report
5. Endowment - K. Stump - No Report
6. OSBA Liaison/Student Achievement Liaison- B. Murner - Mr. Weber mentioned Capital Conference mailers came out and the conference is in November.
7. J.V.S. Board - A. Ratliff - Mr. Ratliff stated that the JVS will be hiring a new treasurer. Their current treasurer is being reassigned as the Chief Financial Officer. Mr. Ratliff provided the Board with a hand out on the county schools enrollments and mills with information he received from the County Auditor's Office. Hand out attached.

#18-130 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by McClafin to approve the following financial items:

1. June Financials;
2. Approve the Petty Cash Expenditure Reports for FY18;
3. Establish the Petty Cash and Change Funds for FY19;
4. Approve an advance from General Fund (001) to the Memory Book - MMS Fund (300.9679) in the amount of \$773.76.

Mrs. Gabler stated when the Memory Book Fund has the money, the funds will be returned to General Fund.

Yes: Ratliff, McClafin, Rosecrans, Stump

No: None

President Stump declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#18-131 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Rosecrans and seconded by McClafin to approve the following personnel items:

1. Resignations:
 - a. Lynne Shields as Director of Student Services effective August 16, 2018;
2. Leaves of Absence:
 - a. Rosemaria Daniels - Family Medical Leave beginning July 11, 2018 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
3. Employment:
 - a. Hire Candis Krieg as Math Teacher at Wellington High School effective August 27, 2018 (B/4);
 - b. Hire Hayley Ward as Music Teacher at McCormick Middle School effective August 27, 2018 (B/1);
 - c. Hire William LeVan as a Bus Driver for the District for 5 hours per day effective August 15, 2018 (EL 2);
 - d. Approve continuing contract for Jill Westfall effective for the 2018/2019 school year;
 - e. Approve revision of one-year contract for Kellsey Horton as Guidance Counselor to reflect the correct certification level of M/4 verified by transcripts;
 - f. Approve a \$350.00 stipend for Robert Bliss for field work done at the Wellington Rec Park during the 2017/2018 Softball season.

Yes: Rosecrans, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-132 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by Ratliff and seconded by Rosecrans to approve the following resolutions and contracts:

1. Request Resolutions:
 - a. Authorize the Superintendent and Treasurer to begin the statutory selection process for an architect-of-record to provide design services as needed over the next 5 years with capital projects, beginning with the lighting for the stadium revitalization project;
 - b. Approve the proposal from Julian & Grube, Inc. to assess the operations and procedures of the District's custodial staff;
 - c. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);
2. Contracts:

- a. Contracted Services Agreement with Melanie Broud to provide services as a District Technology Consultant for the 2018/2019 school year at a rate of \$50.00 per hour, not to exceed \$10,000.00;
- b. Amend current contract with Renhill to include a new substitute classification for a Murray Ridge Summer Paraprofessional with a rate of \$12.11 per hour.

Mr. Ratliff asked how Julian & Grube, Inc. will help the district on their review of the secretaries. Mr. Weber stated that the district did not replace Jackie Doehr's secretary position in August 2017 and her work was reassigned to union and non-union people. In 2014 the Auditor of State evaluated the number of secretaries in our district and said we had too many secretaries. Julian & Grube, Inc. gave the district five recommendations. They recommended not to cut or hire another secretary. Julian & Grube recommended us to redo the job duties of the secretaries. Mr. Weber stated there will be a meeting with all the secretaries to discuss reassignments of duties. Westwood currently has one secretary and the other two buildings have additional secretaries in their buildings. It was recommended that possibly Doris and Dawn could absorb some of the registration work from Westwood and provide swing shifts to help cover lunch periods. Mr. Ratliff mentioned how Black River School District's Superintendent Secretary does their EMIS work and all registrations and maybe if we had a central registration it would help.

Yes: Ratliff, Rosecrans, McClafin, Stump

No: None

President Stump declared this motion passed.

#18-133 APPROVAL OF SALES PROJECT AND DONATION

Motion was made by Ratliff and seconded by Rosecrans to approve the following sales project and donation:

1. Sales Project:

- a. WHS FFA - Hog Raffle;

2. Donations:

- a. Edward Weber to WHS After-Prom, WHS Basketball Play-off Student Fan Bus, WHS Choir and Transportation Department - Total amount of \$534.97.

Total Donations = \$534.97

Year-to-Date Total of Donations for 2017/2018 School Year = \$534.97

Mr. Ratliff spoke on how very generous Mr. Weber has been to the students and employees. Mr. Weber has shown how much he cares for the students.

Yes: Ratliff, Rosecrans, McClafin, Stump

No: None

President Stump declared this motion passed.

OLD BUSINESS - None

NEW BUSINESS - None

COMMENTS OR STATEMENTS FROM BOARD MEMBERS - None

PUBLIC INPUT - None

Mr. Weber mentioned that Mr. Ratliff asked if a Dialogue with the Board Meetings could do a Transportation and Bus Safety meeting. Mr. Weber asked Mr. Ratliff to attend the meeting on October 13, 2018 for the Transportation and Bus Safety Meeting and Mr. Ratliff agreed to.

Mr. Weber updated the Board on the August 11th Board Retreat. The location will be at RPM International Corporate Lodge located in Medina from 9 a.m. to 3:30 p.m.

Mr. Stump stated Mr. Ratliff donated a plaque for the certificate presented to the Treasurer's Office from the Ohio Auditor of State. Only five percent of districts receive this award.

#18-134 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Rosecrans and seconded by McClafin to move to Executive Session at 6:35 p.m. per the Ohio Revised Code 121.22 (G)(1)(6) to consider the appointment, employment, discipline of a public employee or official; to discuss safety and security; to discuss union matters.

Yes: Rosecrans, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-135 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by McClafin and seconded by Rosecrans to return to Regular Session at 7:45 p.m.

Yes: McClafin, Rosecrans, Ratliff, Stump

No: None

President Stump declared this motion passed.

FUTURE MEETINGS

- A. August 11, 2018, Board Retreat - RPM International Corporate Lodge
- B. August 28, 2018, Business Meeting, 6:00 p.m., High School Dining Hall
- C. September 4, 2018, Work Session, 6:00 p.m., Westwood Dining Hall
- D. September 18, 2018, Business Meeting, 6:00 p.m., Westwood Dining Hall

DIALOGUE WITH THE BOARD MEETINGS - September 15, 2018, 8:30 a.m. - 10:30 a.m. at Bread-n-Brew

#18-136 ADJOURNMENT

Motion was made by Rosecrans and seconded by McClafin to adjourn the Regular Session at 7:46 p.m.

Yes: Rosecrans, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

Board President

Treasurer

Note: An audio recording was made of this meeting and is on file in the Treasurer's Office.