

**WELLINGTON EXEMPTED VILLAGE  
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION  
Westwood Elementary - Dining Hall  
June 26, 2018  
6:00 P.M.**

President Stump called the meeting to order by asking for a roll call.

Present: McClafin, Murner, Ratliff, Rosecrans, Stump

Absent: None

**#18-112 APPROVAL OF MEETING AGENDA AS AMENDED**

Motion was made by Ratliff and seconded by McClafin to approve the meeting agenda as amended.

1. Page 3, Item 3, c. and f., remove hire of Jacqueline Dunlap as part-time secretary and amendment to the current contract for the Treasurer;
2. Page 3, Item 3, e., separate vote on contract for Carrie Stannard;
3. Page 5, Item 1, h., remove proposal of SpyGlass;
4. Page 3, Item 3, d., separate vote on contract for Tari Diedrick.

Yes: Ratliff, McClafin, Murner, Rosecrans, Stump

No: None

President Stump declared this motion passed.

**#18-113 MEETING MINUTES APPROVAL**

Motion was made by Rosecrans and seconded by McClafin to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, May 15, 2018 and the Special Session conducted on Tuesday, June 5, 2018.

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

PRESENTATIONS

1. Recognition of Tina Gabler, Treasurer, for receiving the Ohio Auditor of State Award
2. Dialogue with the Board Program Presentation – Mr. Weber provided the Board with the planning calendar with dates for the community forum and topics. The topics are a draft but the dates are firm due to having to book the location.

HEARING OF THE PUBLIC

1. Cathy Kurtz – Spoke as a teacher in support of Paul Holland.
2. Jessica Reynolds – Spoke as a parent in support of Paul Holland.
3. Eric Forgas – Spoke as a parent in support of Paul Holland.
4. Katie Smith - Spoke as a parent in support of Paul Holland.
5. Mollie Deidrick - Spoke as a parent in support of Paul Holland and about a Permanent Improvement Levy for the District.
6. Kristen Hill - Spoke as a parent in support of Paul Holland.

Mr. Ratliff spoke about the need for a Permanent Improvement Levy in the district.

Mr. Stump spoke about the roles of the Principals and the OPES (Ohio Principal Evaluation System). The Board did not get what they asked for because Mr. Holland felt the OPES process was unnecessary.

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – No Report
2. Finance – P. McClafin – No Report
3. Strategic Planning – B. Murner/K. Stump – No Report
4. Policies – P. McClafin /A. Ratliff – No Report
5. Endowment – K. Stump – They met in May to wrap up the year and talk about how they can continue the success with the College Savings program. The next meeting will be in August.
6. OSBA Liaison/Student Achievement Liaison– B. Murner – No Report
7. J.V.S. Board – A. Ratliff – Mr. Ratliff provided the Board with a hand out. Mr. Ratliff spoke about the JVS putting a Permanent Improvement Levy on the ballot that would produce \$4.489 million. Mr. Ratliff is not in favor for the Permanent Improvement Levy because the JVS has no plans on how the funds will be spent.

#18-114 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Rosecrans to approve the following financial items:

1. May Financials;
2. Approve Temporary Appropriations FY19 50% of FY18 expenditures as presented;
3. Approve Super Blanket Purchase Orders up to \$250,000.00;
4. Authorize transfer from General Fund (001) to H.B. 264 (004.9016) for \$3,891.02;
5. Authorize transfer from General Fund (001) to Cafeteria Fund (006) for \$25,000.00;
6. Authorize transfer from Uniform School Supplies WWD Fund (009.9001) to the General Fund (001) for \$198.37;
7. Authorize transfer from Uniform School Supplies WHS Fund (009.9003) to the General Fund (001) for \$10.50;
8. Approve Fund 499.9018 in the amount of \$459.00 for Secondary Transition;
9. Approve the Amended Permanent Appropriations as presented for FY18;
10. Approve the Amended Certificate of Estimated Resources as presented for FY18;

Yes: Ratliff, Rosecrans, McClafin, Murner, Stump

No: None

President Stump declared this motion passed.

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#18-115 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Rosecrans and seconded by McClafin to approve the following personnel items:

1. Resignations:
  - a. Tyler Carroll as Math Teacher at the High School effective June 11, 2018;
  - b. Rita Smith-Rogers as Special Education Paraprofessional at Westwood effective June 19, 2018;
  - c. Everett Brandt as Music Teacher at McCormick Middle School, Junior High Vocal Music Advisor and Instrumental Music Assistant effective June 20, 2018;
2. Leaves Without Pay:
  - a. Margo Voss - Leave without pay for one (1) day on April 24, 2018;

**WELLINGTON EXEMPTED VILLAGE SCHOOLS**

**Regular Board Meeting – June 26, 2018 – 6:00 P.M.**

- b. Joyce Scolaro – Leave without pay for .5 day on April 26, 2018 and for one (1) day on April 27, 2018;
  - c. Rita Smith-Rogers – FMLA Leave without pay for .75 day on May 4, 2018 and for five (5) days on May 7, 8, 9, 10, 11, 2018;
  - d. Merry Ellen Hemphill – FMLA Leave without pay for eight (8) days on April 20, 23, 24, 25, 26, 27, 30, and May 1, 2018;
  - e. Jill Boyd – Leave without pay for one (1) day on April 25, 2018;
  - f. Kim Foster – Leave without pay for one (1) day on May 1, 2018;
3. Employment:
- a. Hire Kellsey Horton as Guidance Counselor at McCormick Middle School effective August 27, 2018 (M+15/4);
  - b. Hire Amanda Davidson as One-on-One Educational Aide/Parapro at Westwood Elementary School for the 2018/2019 school year for 6.5 hours per day effective August 29, 2018 (EL0);
  - c. Approve Merry Ellen Hemphill as Educational Aide/Paraprofessional at Westwood Elementary effective August 29, 2018 for 6.5 hours per day as part of the Reduction-in-Force Recall Process (EL 2);
  - d. Revision of supplemental contract for Rhonda Lara as Junior High Student Council Advisor (50%) to reflect the correct Experience Level as EL 3 for the 2018/2019 school year;
  - e. Approve stipend of \$1,000.00 for Susan Souhrada to be the Wellness Champion for the District during the 2018/2019 school year (Paid for by the Wellness Fund (001.9355));
  - f. Hire Joanna Broome to provide Extended School Year (ESY) services as Speech Therapist during the summer of 2018 at a rate of \$30.00 per hour not to exceed sixty (60) total hours of service;
  - g. Hire Brianne Burcl to provide Extended School Year (ESY) instructional services during the summer of 2018 at a rate of \$30.00 per hour for 4.25 hours per day for a total of twelve (12) days;
  - h. Hire Jill Boyd to provide Parapro Extended School Year (ESY) services during the summer of 2018 at a rate of \$12.11 per hour for 4.25 hours per day for a total of twelve (12) days;
  - i. Hire Rachel Bucholz as Home Instruction Tutor at \$15.00 per hour for a McCormick Middle School student who is on an IEP and has been placed on home instruction due to an IEP team decision. The student is eligible for up to six (6) hours of tutoring to cover the period of May 23, 2018 to May 31, 2018;
  - j. Hire Michael Conn as a substitute bus driver on an as-needed basis at the substitute rate of pay effective for the 2018/2019 school year;
  - k. Approve hours for Stephanie Grant who was hired at the May 15, 2018 Board meeting as a One-on-One Educational Aide/Parapro at Murray Ridge School

to be 6.5 hours per day for the 2018/2019 school year;

1. Supplemental Contracts for the 2018/2019 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
<u>Assistant Girls Soccer</u>	<u>Jason Gundert</u>	<u>EL 0</u>
<u>Head Wrestling</u>	<u>William Watters</u>	<u>EL 5</u>
<u>Head Volleyball</u>	<u>John Fell</u>	<u>EL 1</u>
<u>J.H. Cheerleading</u>	<u>Debbie Kimmich</u>	<u>EL 5</u>
<u>WHS SADD Advisor</u>	<u>Tara Gallagher</u>	<u>EL 3</u>
<u>STEAM Club Advisor</u>	<u>Amy Bogan</u>	<u>EL 3</u>
<u>Extended Time Contracts</u>		
<u>Guidance – Middle School</u>	<u>Kellsey Horton</u>	<u>10 days</u>

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-116 APPROVAL OF EMPLOYMENT OF PERSONNEL – TARI DIEDRICK

Motion was made by Murner and seconded by Rosecrans to approve the following personnel item:

1. Approve a one-year contract for Tari Diedrick as Payroll Officer effective July 1, 2018 through June 30, 2019 - \$41,260.50 for 148 days.

Mr. Ratliff spoke about the differences in salaries between the three exempt employees and how he felt the salaries needed reviewed. Mr. Ratliff agreed to vote for Tari Diedrick’s contract if the salaries of the other two exempt employees would be looked at and the Board verbally agreed to look at the salaries.

Yes: Murner, Rosecrans, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-117 APPROVAL OF EMPLOYMENT OF PERSONNEL – CARRIE STANNARD

Motion was made by Rosecrans and seconded by Murner to approve the following personnel item:

1. Approve a one-year contract for Carrie Stannard as Endowment Coordinator for the 2018/2019 school year effective July 1, 2018 through June 30, 2019 - \$2,000.00.

Yes: Rosecrans, Murner, McClafin, Ratliff  
 Abstain: Stump  
 No: None

President Stump declared this motion passed.

#18-118 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by Murner and seconded by McClafin to approve the following resolutions and contracts:

1. Request Resolutions:

- a. Approve Insurance Rates for Wellington Schools’ employees effective July 1, 2018 (same rates as last year):

	<u>Single</u>	<u>Family</u>
Medical with Prescription (Premium Plan)	\$ 670.59	\$ 1,676.53
Dental	\$ 25.87	\$ 68.56
Vision	\$ 3.96	\$ 10.49

- b. Approve Lunch/milk prices for the 2018/2019 school year:

K-3	\$2.75	Reduced \$ .40
4-8	\$2.80	Reduced \$ .40
9-12	\$3.00	Reduced \$ .40
Milk	\$0.50	
Adult	\$3.35	

- c. Approve Breakfast/milk prices for the 2018/2019 school year (no increase):

K-6	\$1.40	Reduced \$ .30
7-12	\$1.40	Reduced \$ .30
Milk	\$0.50	
Adult	\$1.75	

- d. Approve the following substitute rates for the 2018/2019 school year:

1. Teacher Substitutes - \$95.00/day;
2. Classified Substitutes - \$10.50/ hour;
3. Bus Driver Substitutes - \$15.00/hour;

- e. Approve increase in rate of pay for Home Instruction Teachers from \$15.00 per hour to \$30.00 per hour effective for the 2018/2019 school year;

- f. Approve the purchase of SpringBoard ELA and Math materials for Wellington High School from College Board for the 2018/2019 school year - \$16,686.80 (To

be paid from Title IV-A Grant (Student Support and Academic Enrichment) (599.9119));

- g. Approve job description for Transportation & Facilities Manager;
  - h. Authorize the Treasurer to apply for the Diesel Mitigation Trust Fund Grant through the Ohio Environmental Protection Agency (Ohio EPA) for the purpose of replacing two (2) diesel buses;
  - i. Approve donation of \$5,000.00 to Well-Help from the donation to the 2018 Wellington Duke Pride Carnival from Sunoco Pipeline;
  - j. Authorize Matthew A. Mishak, Attorney at Law of North Ridgeville, Ohio and Mark F. Craig, Esq. of Elyria, Ohio, as options for legal counsel on an as-needed basis;
  - k. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);
2. Contracts:
- a. Agreement with the Educational Service Center of Northeast Ohio for Positive Education Program Services (PEP) for the 2018/2019 school year - \$243.00/day for Grades K-8 and \$250.00/day for Grades 9-12;
  - b. Service Agreement with TRECA to provide On-line Credit Recovery Services during the 2018/2019 school year;
  - c. Approve Participation Agreement and proposal from Schools of Ohio Risk Sharing Authority (SORSA) to provide insurance for the 2018/2019 school year effective July 1, 2018 through June 30, 2019 - \$54,278.00;
  - d. Approve agreement with Cafeteria Logix (Carrie Beegle) to provide Food Service Consulting services for the 2018/2019 school year effective August 1, 2018 through July 30, 2019 - \$47,000.00;
  - e. Approve Service Agreement with the Educational Service Center of Lorain County (ESC) to provide a Play-Based Assessment for a pre-school child during the month of June 2018. Cost not to exceed \$1,327.00;
  - f. Contracted Services Agreement with William Watters for the purchase of Athletic Field Services during the summer of 2018. Approximately 20 hours per week for eight (8) weeks not to exceed \$2,880.00;
  - g. Contract Agreement with Ripcho Studio, Inc. to provide photography services for the Wellington School District for the 2018/2019, 2019/2020, 2020/2021 school years;
  - h. Memorandum of Understanding and Interagency/Transition Agreement with Local Education Agencies in Huron County, Huron County Board of Developmental Disabilities, Huron County Help Me Grow/Early Intervention, Community Action Commission of Erie, Huron & Richland Counties, Inc., Head Start Program and Teaching & Mentoring Communities Head Start Program effective July 2018 through June 2020 on an as-needed basis;

- i. Preschool Agreement with Murray Ridge Center/Lorain County Board of Developmental Disabilities for the 2018/2019 school year.

Yes: Murner, McClafin, Ratliff, Stump  
Abstain: Rosecrans  
No: None

President Stump declared this motion passed.

#18-119 APPROVAL OF SALES PROJECTS AND DONATIONS

Motion was made by Rosecrans and seconded by McClafin to approve the following sales project and donations:

1. Sales Projects:

- a. Freshman Class of 2022 – Stoller Butterbraid Pastry Sale;
- b. Sophomore Class of 2021 – Concessions at Home Football Games;
- c. WHS FFA – Citrus and Nut Sale;
- d. WHS FFA – FFA Recycles Program;
- e. WHS FFA – Sale of FFA Shirts, Jackets, etc.
- f. WHS FFA – Strawberry Sale;
- g. MMS Student Council – Spring Formal Dance (7/8);
- h. MMS Student Council – Candy Cane Grams;
- i. MMS Principal’s Fund – Magazine/Cookie Dough Fall Sale;
- j. MMS Principal’s Fund – School Store.com;
- k. MMS Principal’s Fund – Box Tops;

2. Donations:

- a. Ashland University to Westwood Principal’s Fund for Daniel Gundert’s participation in the Ashland Field Experience or Internship for the Fall Semester - \$100.00;
- b. Ashland University to McCormick Principal’s Fund for Patricia Kresila’s participation in the Ashland Field Experience or Internship for the Fall Semester - \$40.00;
- c. Lorain County Community College to McCormick Principal’s Fund for “Honorarium Spring 2018” for Patti Grieve - \$25.00;
- d. Tina Drake to WHS Senior Class – Four Cedar Point tickets valued at \$220.00;
- e. Brighton Township to WHS Band for marching in the Memorial Day Parade - \$60.00;
- f. Band Boosters to the WHS Band from candy sales - \$1,209.00;

- g. Latchkey Parent’s Association to Latchkey - \$9,406.02;
- h. Sunoco Pipeline LP to Duke Pride Carnival - \$5,000.00.

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-120 APPROVAL OF DONATIONS

Motion was made by Rosecrans and seconded by McClafin to approve the following donations:

1. Motivation Plaques to Wellington High School – 20 Graduation Clocks valued at \$640.00;
2. Motivation Plaques to WHS Band – 3 Graduation Clocks, 1 Large Plate with engraving and 3 engraved plates valued at \$112.00;

Yes: Rosecrans, McClafin, Murner, Stump

Abstain: Ratliff

No: None

President Stump declared this motion passed.

#18-121 APPROVAL OF DONATION

Motion was made by Rosecrans and seconded by Ratliff to approve the following donation:

1. SB Graphix/Carrie Stannard to Wellington Drama Clubs - \$175.00.

Yes: Rosecrans, Ratliff, McClafin, Murner

Abstain: Stump

No: None

President Stump declared this motion passed.

Total Donations = \$16,987.02

Year-to-Date Total of Donations for 2017/2018 School Year = \$65,467.46

OLD BUSINESS – None

NEW BUSINESS – None

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – None

PUBLIC INPUT – Mollie Deidrick asked the Board if they would be discussing their petitions.

Mrs. Forgacs spoke about the community pulling together when something is needed. Eric Forgacs was able to get a \$5,000 donation for the football program because of the need for football equipment.

The Board introduced Kellsey Horton, the new McCormick Middle School Guidance Counselor.

#18-122 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by McClafin and seconded by Murner to move to Executive Session at 7:49 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, discipline of a public employee or official; to discuss safety and security; to discuss union matters.

Yes: McClafin, Murner, Ratliff, Rosecrans, Stump  
No: None

President Stump declared this motion passed.

#18-123 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Rosecrans and seconded by McClafin to return to Regular Session at 9:22 p.m.

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump  
No: None

President Stump declared this motion passed.

FUTURE MEETINGS

- A. July 10, 2018, Work Session, 6:00 p.m., Westwood Dining Hall
- B. July 17, 2018, Business Meeting, 6:00 p.m., High School Dining Hall
- C. August 11, 2018, Board Retreat – Details to be determined.

WELLINGTON EXEMPTED VILLAGE SCHOOLS  
Regular Board Meeting – June 26, 2018 – 6:00 P.M.

D. August 28, 2018, Business Meeting, 6:00 p.m., High School Dining Hall

E. September 4, 2018, Work Session, 6:00 p.m., Westwood Dining Hall

#18-124 ADJOURNMENT

Motion was made by McClafin and seconded by Rosecrans to adjourn the Regular Session at 9:24 p.m.

Yes: McClafin, Rosecrans, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

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Board President

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Treasurer

Note: An audio recording was made of this meeting and is on file in the Treasurer's Office.