

**WELLINGTON EXEMPTED VILLAGE SCHOOLS
REGULAR SESSION
High School Dining Hall
Tuesday, May 15, 2018
6:00 P.M.**

I. CALL TO ORDER - PRESIDENT

A. Pledge of Allegiance

B. Calling of the Roll - Treasurer

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

C. This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation as indicated on the agenda. Those wishing to speak during the public participation portion of the meeting are required to sign in and agree to follow district procedure regarding the "Hearing of the Public".

D. It is recommended that this agenda be approved as presented or approved as amended.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

E. Waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, April 17, 2018 and the Special Sessions conducted on Monday, April 23, 2018, Tuesday, May 1, 2018 and Wednesday, May 9, 2018.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

F. Presentations

1. Recognition of Camille Bowman for Excellence in Attendance Award
2. Recognition of Retiring Teacher - Carolyn Abbey
3. Administrative Reports - Baxendale, Bowman, Drake, Holland, Perchinske, Shields

G. Hearing of the Public

The Hearing of the Public will last no longer than sixty minutes with each person having five minutes to speak.

A Wellington School District Citizen must sign in and be recognized by the chair to make statements relative **to current school related issues**. The chair will limit remarks pursuant to the debate regulations of Robert's Rules of Order.

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After being called, persons wishing to speak should rise. When recognized by the chair, the individual recognized must state his/her name and address. The individual may then make a statement to the Board.

At no time may any person make slanderous, libelous, demeaning, or derogatory remarks about any individual. Such remarks would be unacceptable and will result in the person being ruled out of order and instructed to stop speaking. Speakers should not expect questions asked by them to be answered during the meeting, however, the Board, at its discretion, may respond to such questions.

H. Reports

- 1. Athletic/Facilities – Mr. Rosecrans / Mr. Stump
- 2. Finance – Mrs. McClafin
- 3. Strategic Planning – Mr. Murner / Mr. Stump
- 4. Policies – Mrs. McClafin / Mr. Ratliff
- 5. Endowment – Mr. Stump
- 6. OSBA Liaison – Mr. Murner (Capital Conference)
- 7. OSBA Student Achievement Liaison – Mr. Murner
- 8. J.V.S. Board – Mr. Ratliff

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II. MOTION TO MOVE TO EXECUTIVE SESSION – Per the Ohio Revised Code 121.22 (G)(1) to discuss the contract renewal and non-renewal of administrators and matters required to be kept confidential.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

III. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

IV. CONSIDERATION OF RENEWAL/NONRENEWAL OF ELEMENTARY PRINCIPAL’S EMPLOYMENT CONTRACT ACCORDING TO O.R.C. 3319.02

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

V. TREASURER'S REPORT AND BUSINESS (See Attachment A)

A. It is recommended that the following financial items be approved:

- 1. April Financials;
- 2. Approve the Amended Certificate of Estimated Resources as presented for FY18;
- 3. Approve the Amended Appropriations as presented for FY18;
- 4. Approve the Updated FY18 Five Year Forecast as presented;

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- 5. Authorize the Treasurer to transfer \$500,000.00 from the General Fund to the Permanent Improvement Fund.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin _____, Mr. Murner _____, Mr. Ratliff _____, Mr. Rosecrans_____, Mr. Stump_____

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VI. SUPERINTENDENT’S REPORT AND BUSINESS (See Attachments B & C)

A. It is recommended that the following personnel items be approved:

1. Resignations:

- a. Carol Metzger as Bus Driver effective May 25, 2018;
- b. Sherry Barlow as ALC Monitor effective June 8, 2018;

2. Leave of Absence:

- a. Rita Smith-Rogers - Family Medical Leave beginning April 12, 2018 for approximately 12 weeks. Sick leave to run concurrently with FMLA;

3. Leave Without Pay:

- a. Cristy Hess - Leave without pay for one (1) day on April 23, 2018;

4. Transfer:

- a. Transfer Daniel Gundert from the position of 3rd Grade Teacher at Westwood Elementary to Physical Education Teacher at Westwood Elementary effective for the 2018/2019 school year;

5. Reduction-In-Force:

- a. The following positions will be reduced effective for the 2018-2019 school year. These reductions are being made due to financial reasons and decreasing enrollment and will take effect on July 1, 2018:
 - 1. Latchkey Assistant - Westwood Elementary School;
 - 2. Latchkey Coordinator - Westwood Elementary School - Reduction in hours from 6.8 hours per day to 2.8 hours per day;

6. Employment:

- a. Hire Robert Howells as Career Tech Education Teacher at the High School for the 2018/2019 school year (B+30/4);
- b. Hire Melanie Phillips as Cafeteria Aide at Westwood Elementary effective May 16, 2018 for the remainder of the 2017/2018 school year (EL 0);
- c. One-year contract for Melanie Phillips as Cafeteria Aide at Westwood Elementary for the 2018/2019 school year (EL 1);
- d. Hire Stephanie Grant as One-on-One Parapro at Murray Ridge for the 2018/2019 school year effective August 22, 2018 (EL 0);

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- e. Hire Rachel Bucholz as Home Instruction Tutor at \$15.00 per hour for a McCormick Middle School student who is on an IEP and has been placed on home instruction due to a disciplinary decision. The student is eligible for up to 11 hours of tutoring to cover the period of April 16, 2018 to April 30, 2018;
- f. Hire Susan Achter as Home Instruction Tutor at \$15.00 per hour for a High School student who is on an IEP and has been placed on home instruction due to a disciplinary decision. The student is eligible for up to 10 hours of tutoring to cover the period of April 20, 2018 to May 11, 2018;
- g. Hire Nancy Mims as Home Instruction Tutor at \$15.00 per hour for a High School student who is not on an IEP at this time and has been placed on home instruction due to a disciplinary decision. The student is eligible for up to 36 hours of tutoring to cover the period of April 18, 2018 to June 7, 2018;
- h. One-year contract for Christa Coburn Roisman as Evaluating Therapist for the 2018/2019 school year;
- i. Two-year contract for John Bowman as Athletic and Student Life Coordinator effective August 1, 2018. Terms and conditions to remain unchanged from previous contract;
- j. Authorize a 2% Cost of Living salary increase effective July 1, 2018 for the following exempt employees: Payroll Clerk, Accounts Payable Clerk, and Administrative Assistant to the Superintendent;
- k. Authorize a 2% Cost of Living salary increase effective August 1, 2018 for the following administrators: Elementary Principal, Middle School Principal, High School Principal, Student Life Coordinator, Technology Coordinator, Director of Student Services, Treasurer, and Superintendent;
- l. Approve Ken Laposky as a Volunteer Football Coach for the 2018/2019 school year;
- m. Supplemental Contracts for the 2017/2018 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
<u>Head Varsity Track</u>	<u>John Bowman</u>	<u>EL 0</u>

- n. Supplemental Contracts for the 2018/2019 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
<u>Freshman Class Advisor</u>	<u>Tara Gallagher</u>	<u>EL 3</u>
<u>Sophomore Class Advisor</u>	<u>Peter Keenan</u>	<u>EL 0</u>
<u>Junior Class Advisor</u>	<u>Susan Souhrada</u>	<u>EL 1</u>
<u>Senior Class Advisor</u>	<u>Jeremy Muhl</u>	<u>EL 3</u>
<u>H.S. Student Council Advisor</u>	<u>Roberta McCarty</u>	<u>EL 3</u>

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<u>National Honor Society Advisor (50%)</u>	<u>Emily Campofredano</u>	<u>EL 3</u>
<u>National Honor Society Advisor (50%)</u>	<u>Sara Palmison</u>	<u>EL 0</u>
<u>Academic Challenge</u>	<u>Sara Palmison</u>	<u>EL 0</u>
<u>H.S. Vocal Music Advisor</u>	<u>Sherry Arcuri</u>	<u>EL 4</u>
<u>Instrumental Music Director</u> <u>+20/186 (B+30/27)</u>	<u>Antoinette Novotny</u>	<u>EL 15</u> <u>20 days</u>
<u>Pep Band Director</u>	<u>Antoinette Novotny</u>	<u>\$105.00/game</u>
<u>High School Drama Advisor</u>	<u>David Conklin</u>	<u>EL 15</u>
<u>Assistant Drama Advisor</u>	<u>Emily Campofredano</u>	<u>EL 6</u>
<u>WHS Yearbook Advisor</u>	<u>Kaitlin Krajcik</u>	<u>EL 0</u>
<u>Resident Educator Coordinator</u>	<u>Katie Custar</u>	<u>EL 5</u>
<u>J.H. Student Council Advisor (50%)</u>	<u>Debbie Kimmich</u>	<u>EL 5</u>
<u>J.H. Student Council Advisor (50%)</u>	<u>Rhonda Lara</u>	<u>EL 1</u>
<u>S.A.C. Advisor (50%)</u>	<u>Jaqueline Woods</u>	<u>EL 3</u>
<u>S.A.C. Advisor (50%)</u>	<u>Paula Staffeld</u>	<u>EL 3</u>
<u>MMS Memory Book Advisor</u>	<u>Rhonda Lara</u>	<u>EL 3</u>
<u>Westwood K-Kids (50%)</u>	<u>Cindy Kodosky</u>	<u>EL 7</u>
<u>WHS Key Club</u>	<u>Katie Woods</u>	<u>EL 2</u>
<u>WHS Civil War Club</u>	<u>John Perry</u>	<u>EL 7</u>
<u>WHS Otaku Anime Club</u>	<u>Holly Sommerville O'Daley</u>	<u>EL 5</u>
<u>WHS FOR (Friends of Rachel) Club</u>	<u>Susan Achter</u>	<u>EL 1</u>
<u>McCormick Drama Club</u>	<u>Emily Campofredano</u>	<u>EL 4</u>
<u>McCormick Chess Club</u>	<u>Matthew Wilkosz</u>	<u>EL 3</u>
<u>Assistant Boys Soccer</u>	<u>Jeff Bartolovich</u>	<u>EL 3</u>
<u>Extended Time Contracts</u>		
<u>Guidance - High School</u>	<u>Patrick Gallion</u>	<u>10 days</u>
<u>Media Specialist</u>	<u>Emily Campofredano</u>	<u>10 days</u>
<u>Vo-Ag Teacher</u>	<u>Shannon Thome</u>	<u>10 days</u>
<u>Vo-Ag Teacher - Grant Funded</u>	<u>Shannon Thome</u>	<u>10 days</u>

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin _____, Mr. Murner _____, Mr. Ratliff _____, Mr. Rosecrans _____, Mr. Stump _____

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- o. Approve Supplemental Contract for Nancy Ratliff as Westwood K-Kids Advisor (50%) for the 2018/2019 school year (EL 7).

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

- p. Award Certified Continuing Employment Contract to Doug Allen.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

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- B. It is recommended that the Wellington Exempted Village School District Board of Education approve the following items:

- 1. Request Resolutions:

- a. Authorization to eliminate a 3rd grade teaching position due to decrease in enrollment and due to that position being vacated with the transfer of Daniel Gundert from 3rd grade to the Physical Education position at Westwood;
- b. Authorization to create a 1st grade teaching position due to increase in enrollment numbers for the 1st grade class. Position to be filled by Morgan Pilgrim who is returning from a one year leave of absence;
- c. Authorize the purchase of a 2018 Transit Van for the District from Harrison Ford of Wellington for a cost not to exceed \$26,874.25;
- d. Authorize the purchase of a 2019 Chevrolet K3500 Truck for the District from Brother’s Chevrolet of Wellington for a cost not to exceed \$32,939.50;
- e. Authorize the division of the current Builders Club at McCormick Middle School into two clubs - McCormick K-Kids for Grades 4-6 and Builders Club for Grades 7-8 effective for the 2018/2019 school year;
- f. Approve purchase of Calculus AP Edition, 11th Student Addition + WebAssign (6-year access), Instructor’s Edition and Teacher’s Resource Guide for the High School from Cengage Learning per quote # 2937060 - \$3,340.15;
- g. Approve donation of \$8,300.02 to Well-Help from the donations and proceeds from the 2018 Wellington Duke Pride Carnival;
- h. Approve Poggemeyer Design Group to conduct an evaluation of all parking lots in the District at a cost not to exceed \$2,500.00;
- i. Approve the purchase of SpringBoard Math materials for McCormick Middle School from College Board for the 2018/2019 school year - \$6,581.75;
- j. Approve the purchase of SpringBoard ELA materials for McCormick Middle School from College Board for the 2018/2019 school year - \$13,583.08;

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2. Contracts:

- a. Service Agreement with META Solutions for EMIS Coordination and EMIS Data Entry effective July 1, 2018 through June 30, 2019 - \$46,350.00;
- b. Service Agreement with the Lorain County Educational Service Center to provide a part-time Speech Language Pathologist to the Wellington Exempted Village Schools for the remainder of the 2017/2018 school year and the 2018/2019 school year effective April 12, 2018 through June 30, 2019 at \$55.00 per hour determined by the student’s IEP;
- c. Interagency Agreement with Lorain County Local Education Agencies, Early Head Start & Head Start, Lorain County Board of Developmental Disabilities, Lorain County Local Education Agencies, Early Intervention Services of Lorain County effective July 1, 2018 through June 30, 2019;
- d. Agreement with Lorain County Board of Mental Health to provide Consultation, Education and Prevention Activities for the 2018/2019 school year;
- e. Authorization to continue membership in the Ohio High School Athletic Association for the 2018/2019 school year;
- f. Multi-Service Agreement with the Educational Service Center of Lorain County for the 2018/2019 school year;
- g. Roof Maintenance Agreement with West Roofing Systems to provide maintenance service for the roof at McCormick Middle School;
- h. One-year contract/purchased service agreement with Valerie K. Purtilo as Teacher/Consultant of the Blind and Visually Impaired for the 2018/2019 school year;
- i. Agreement with K&K Insurance for the voluntary Student Accident Insurance Program for the 2018/2019 school year;

3. Field Trips:

- a. Off Campus Educational Experience for 6th Grade students to attend the Henry Ford Museum in Dearborn, Michigan on May 5, 2018. This is at no cost to the Board of Education.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin _____, Mr. Murner _____, Mr. Ratliff _____, Mr. Rosecrans____, Mr. Stump_____

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C. It is recommended that the following sales projects/ donations/grants be approved and if necessary the establishment of fund, appropriation, budget, and revenue accounts:

1. Endowment Grants for the 2018/2019 School Year:

- a. Student Enterprise Expansion – Sara Palmison \$ 1,000.00

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b. Music Filing System – Sherry Arcuri	\$ 2,500.00
c. Steven Gross Workshop– Everett Brandt	\$ 2,000.00
d. Steve Free Workshop – Everett Brandt	\$ 1,000.00
e. Choral Music Library – Everett Brandt	\$ 1,600.00
f. Attractive Look for Middle School Choir – Everett Brandt	\$ 3,000.00
g. Bus Funds – Endowment Board (\$2,000.00 each school)	\$ 6,000.00
h. Endowment Coordinator – Endowment Board	<u>\$ 2,000.00</u>
Total	\$ 19,100.00

2. Sales Projects:

- a. MMS Student Council – Junior High Spring Formal;
- b. Wellington Latchkey – Domino’s Benefit Nights scheduled for the 2018/2019 school year;
- c. Westwood Elementary – Mumkins;
- d. Westwood Staff and Students – Donations to wear T-shirts in support of a student/family in need;
- e. Westwood Staff and Students – Wristband Sale in support of a student/family in need;
- f. Westwood Staff – Staff “Pie in the Face” in support of a student/family in need;

3. Donations:

- a. Tina Drake to Wellington High School – Headphones for state testing purposes valued at \$105.00;
- b. Tina Drake to WHS Community Service Day – Fleece valued at \$36.00;
- c. Mark Bughman to the Duke Pride Carnival - \$35.00;
- d. Querin, Inc. to Duke Pride Carnival - \$50.00;
- e. Wellington VFW to Duke Pride Carnival - \$125.00;
- f. Dr. Jack Coates to Duke Pride Carnival - \$50.00;
- g. Brighton Township to Duke Pride Carnival - \$200.00;
- h. Wellington Township to Duke Pride Carnival - \$200.00;
- i. Wellington Eagles to the Duke Pride Carnival - \$500.00;
- j. Mark Rosemark/Anne Rosemark Endowment to WHS Special Olympics - \$1,000.00;

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- k. Donor’s Choose to McCormick Art Department – Three ipads and cases valued at \$1,150.00;

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

- l. Motivation Plaques to Wellington FFA – 5 Certificate Holders and 15 Engraved Plates valued at \$170.00;

- m. Motivation Plaques to Wellington School Board – One Certificated Holder valued at \$22.00.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

Total Donations = \$3,643.00

Year-to-Date Total of Donations for 2017/2018 School Year = \$48,480.44

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VII. OLD BUSINESS

VIII. NEW BUSINESS

IX. COMMENTS OR STATEMENTS FROM BOARD MEMBERS

X. PUBLIC INPUT

- XI. MOTION TO MOVE TO EXECUTIVE SESSION – Per the Ohio Revised Code 121.22 (G)(1)(6) to consider the appointment, employment, or discipline of a public employee or official; to discuss Safety and Security; to discuss Union matters.

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

XII. MOTION TO RETURN TO REGULAR SESSION

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

XIII. FUTURE MEETINGS

- A. June 5, 2018, Work Session, 6:00 p.m., Westwood Dining Hall
- B. June 26, 2018, Business Meeting, 6:00 p.m., Westwood Dining Hall
- C. July 10, 2018, Work Session, 6:00 p.m., Westwood Dining Hall
- D. July 17, 2018, Business Meeting, 6:00 p.m., High School Dining Hall

XIV. MOTION TO ADJOURN

Moved by: _____ Seconded by: _____

Roll Call: Mrs. McClafin ____, Mr. Murner ____, Mr. Ratliff ____, Mr. Rosecrans ____, Mr. Stump ____

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ADDRESSING THE BOARD

School patrons are reminded when addressing the Board, statements about school employees, students, or parents must be accurate and that all remarks made at a public board meeting are subject to the libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board Meeting so that the agenda may be adjusted and a time can be arranged.

MEETINGS AND EXECUTIVE SESSIONS

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of Education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.