

**WELLINGTON EXEMPTED VILLAGE  
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION  
Wellington High School - Dining Hall  
February 20, 2018  
6:07 P.M.**

President Stump called the meeting to order by asking for a roll call.

Present: McClafin, Murner, Ratliff, Rosecrans, Stump

Absent: None

#18-036 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Rosecrans and seconded by McClafin to approve the meeting agenda as amended.

1. Page 5, add under Executive Session, to discuss safety and security.

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-037 MEETING MINUTES APPROVAL

Motion was made by McClafin and seconded by Rosecrans to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, January 23, 2018, the Work Session conducted on February 6, 2018 and the Special Session conducted on Thursday, February 8, 2018.

Yes: McClafin, Rosecrans, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

PRESENTATIONS

1. Administrative Reports - Baxendale, Bowman, Drake, Holland and Shields

HEARING OF THE PUBLIC - None

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – Met February 12<sup>th</sup> and discussed the plans for repairs for the buildings and facilities.
2. Finance – P. McClafin – Met today and discussed the 5 Year Forecast, reviewed the true cash on hand and financial reports.
3. Strategic Planning – B. Murner/K. Stump – Met today and started discussing the expectations for the next four to six weeks.
4. Policies – P. McClafin /A. Ratliff – Met February 15<sup>th</sup> and discussed policies at WHS and MMS and the possibility of getting Narcan available at the school along with training on the usage.
5. Endowment – K. Stump – They talked about the Savings for College program and the Endowment matched \$14,000 the last half of the year for the Savings for College program.
6. OSBA Liaison/Student Achievement Liaison– B. Murner – State Representative Gail Manning would like to recognize students for their achievements. Students and groups can be submitted to her office for a certificate of recognition.
7. J.V.S. Board – A. Ratliff – Mr. Ratliff and Mr. Weber spoke to the J.V.S. Board about the Imagination Library Program. There will be Parent Teacher Conferences on March 1<sup>st</sup>. There will be a labor management meeting on March 6<sup>th</sup> for employees and Board members. At the last Board meeting the J.V.S. discussed the possibility of needing a PI Levy. Enrollment at the JVS is: 70 8<sup>th</sup> graders, 92 in house 9<sup>th</sup> graders, 149 satellite 9<sup>th</sup> graders, 95 in house 10<sup>th</sup> graders, 124 satellite 10<sup>th</sup> graders, 383 11<sup>th</sup> graders and 396 12<sup>th</sup> graders.

#18-038 APPROVAL OF FINANCIAL ITEMS

Motion was made by Rosecrans and seconded by McClafin to approve the following financial items:

1. January Financials;
2. Approve Fund 001.9018 to separate the Flexible Spending Account for tracking and accounting purposes;
3. Appoint the Treasurer as the Board of Education’s designee for the purpose of required Public Records Training as required by O.R.C. 149.43 (E) (1).

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#18-039 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Rosecrans and seconded by Stump to approve the following personnel items:

1. Leave Without Pay:
  - a. Chris Stumphauzer – Leave without pay for five (5) days on April 9-13, 2018;
2. Leaves of Absence:
  - a. Nancy Mims – Family Medical Leave beginning February 5, 2018 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
  - b. Kim Foster – Family Medical Leave beginning August 27, 2018 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
3. Professional Meetings:
  - a. Everett Brandt – Convention Center in Columbus, Ohio for the Ohio Music Educators Association Professional Development Conference on February 8-10, 2018;
4. Employment:
  - a. Hire Carol Metzger as a Bus Driver for the District for 5 hours per day effective February 5, 2018 (EL 0);
  - b. Supplemental Contracts for the 2017/2018 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
Website Coordinator/Trainer	Amy Bogan	\$2,000.00
Website Coordinator/Trainer	Mary Melaragno	\$2,000.00

Yes: Rosecrans, Stump, McClafin, Murner, Ratliff

No: None

President Stump declared this motion passed.

#18-040 APPROVAL OF RESOLUTIONS AND CONTRACTS

Motion was made by McClafin and seconded by Rosecrans to approve the following resolutions and contract:

1. Request Resolutions:
  - a. Designation by the Wellington Exempted Village School District Board of Education of March 2, 2018 as “Kiwaniis Pancake Day” from 7:00 am to 7:00 pm at the Wellington Habilitation Center. We encourage and support the efforts of the Wellington Kiwanis Club as they hold their annual Pancake Day;

- b. Approve proposal from Then Design Architecture (TDA) for professional design services for the Fieldhouse Improvements and Facility Improvements at Dukes Stadium to include new field lighting, new six (6) lane track, playing field irrigation and new scoreboard. Cost not to exceed \$10,000.00;
  - c. Approve proposal from MKC Architects to provide planning services for renovations to the Wellington High School gymnasium, locker rooms and mezzanine areas. Cost not to exceed \$5,000.00;
  - d. Approve proposal from Energy Optimiser for new lighting at Dukes Stadium, purchased through META/MEC Purchasing Cooperative with an option to finance through Musco Financing. Cost not to exceed \$252,300.00;
  - e. Open Enrollment Guidelines and Application for the 2018/2019 school year (continuance of current policies);
  - f. Approve tentative Class of 2018 Graduation List;
  - g. Approve the 2018/2019 School Calendar;
  - h. Approve the Firestone Building Products Company, LLC roofing warranty change from Fairweather Roofing to West Roofing Systems;
2. Contracts:
- a. Roof Maintenance Agreement with West Roofing Systems to provide regularly scheduled maintenance for the roof at Westwood Elementary School during the 2018/2019 school year - \$1,540.00;
  - b. Roof Maintenance Agreement with West Roofing Systems to provide regularly scheduled maintenance for the roof at Wellington High School during the 2018/2019 school year - \$1,950.00;
  - c. Contracted Services Agreement with Sherry Arcuri to provide musical accompaniment for Spring Musical in March 2018 - \$500.00;
  - d. Contracted Services Agreement with Tari Diedrick to provide musical accompaniment for Spring Musical in March 2018 - \$500.00;
  - e. Contracted Services Agreement with Rick Snodgrass to provide musical accompaniment for Spring Musical in March 2018 - \$500.00;
  - f. Contracted Services Agreement with Allison Zander to provide musical accompaniment for Spring Musical in March 2018 - \$500.00;
  - g. Contracted Services Agreement with Michael Campofredano to provide set design and construction for Spring Musical in March 2018 - \$400.00;
3. Field Trips:
- a. Off Campus Overnight/Extended Educational Experience for WHS FFA students to attend the State FFA Convention in Columbus, Ohio leaving May 2, 2018 and returning May 4, 2018. This is at no cost to the Board of Education.

Mr. Ratliff questioned the TDA contract. Mr. Ratliff thought the district already had the work done and Mr. Weber replied this is more detailed and the past work was for

bleachers only. The Board had a discussion on the improvements needed at the athletic field.

Yes: McClafin, Rosecrans, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-041 APPROVAL OF SALES PROJECT AND DONATIONS

Motion was made by Rosecrans and seconded by Murner to approve the following sales project and donations:

1. Sales Projects:

- a. WHS Year Book – Sale of Back-dated Yearbook Copies;

2. Donations:

- a. Band Boosters to WHS Band - \$2,047.00 from holiday candy sales;
- b. Fisher-Titus Medical Center Health Education Grant Program to Wellington Schools - \$3,171.13 for fitness equipment;
- c. Dan Gossman to the Athletic Department - \$800.00;
- d. Sue Kauffman to WHS Community Service Day - \$200.00 for T-shirts.

Total Donations = \$6,218.13

Year-to-Date Total of Donations for 2017/2018 School Year = \$19,249.38

Yes: Rosecrans, Murner, McClafin, Ratliff, Stump

No: None

President Stump declared this motion passed.

OLD BUSINESS – None

NEW BUSINESS - None

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – None

PUBLIC INPUT – None

#18-042 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Rosecrans and seconded by McClafin to move to Executive Session at 7:10 p.m. per the Ohio Revised Code 121.22 (G)(1) to consider the appointment, employment, discipline, or compensation of a public employee or official; to discuss evaluations of Principals; to discuss Union matters, and matters required to be kept confidential, safety and security.

Yes: Rosecrans, McClafin, Murner, Ratliff, Stump

No: None

President Stump declared this motion passed.

#18-043 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Ratliff and seconded by Rosecrans to return to Regular Session at 9:04 p.m.

Yes: Ratliff, Rosecrans, McClafin, Murner, Stump

No: None

President Stump declared this motion passed.

FUTURE MEETINGS

- A. March 6, 2018, Work Session, 6:00 p.m., Westwood Dining Hall to discuss Food Service
- B. March 8, 2018, Special Session, 6:00 p.m., Westwood Dining Hall to discuss Latchkey
- C. March 20, 2018, Business Meeting, 6:00 p.m., Westwood Dining Hall
- D. April 11, 2018, Work Session, 6:00 p.m., Westwood Dining Hall

#18-044 ADJOURNMENT

Motion was made by Ratliff and seconded by McClafin to adjourn the Regular Session at 9:06 p.m.

Yes: Ratliff, McClafin, Murner, Rosecrans, Stump

No: None

President Stump declared this motion passed.

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Board President

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Treasurer

Note: An audio recording was made of this meeting and is on file in the Treasurer's Office.