

**WELLINGTON EXEMPTED VILLAGE
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION
Wellington High School - Dining Hall
September 19, 2017
6:03 P.M.**

President Stewart called the meeting to order by asking for a roll call.

Present: Murner, Rosecrans, Stump, Ratliff, Stewart

Absent: None

#17-164 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Stump and seconded by Rosecrans to approve the meeting agenda as amended.

1. Page 7, item "m." and "n.", the numbers 21 and 37 need switched (MMS 21, WHS 37);
2. Page 1, switch number 1 and 2 under Presentations.

Yes: Stump, Rosecrans, Murner, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

#17-165 MEETING MINUTES APPROVAL

Motion was made by Rosecrans and seconded by Murner to waive the reading of the prior minutes and approve the Minutes of the Regular Session conducted on Tuesday, August 15, 2017 and the Special Session conducted on Tuesday, September 12, 2017.

Yes: Rosecrans, Murner, Stump, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

PRESENTATIONS

1. Quick Updates – Tina Drake and Nathan Baxendale

2. Recognition of Hailey Bartish
3. Focus Report – Westwood Report Card/Paul Holland

HEARING OF THE PUBLIC – Karen Wright spoke on behalf of the Wellington Support Staff about the lack of supervisors for classified and how it is affecting their jobs.

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – None
2. Finance – S. Stewart – None
3. Strategic Planning – B. Murner/K. Stump – None
4. Policies – A. Ratliff/D. Rosecrans – None
5. Endowment – K. Stump – The Endowment met last Friday. The Community Foundation gave a presentation. Items discussed were: forming sub-committees, communications and development, fundraising and college and career opportunities for students.
6. OSBA Liaison/Student Achievement Liaison– B. Murner – Capital Conference is will be November 12 – 14, 2017. Budgets have been passed. There are two House Bills: 176 and 181 that effect education. The House Bills are for testing and testing standards.
7. J.V.S. Board – A. Ratliff – Upcoming dates: October 7th – 12th Annual Senior Living Fair and September 23rd is JVS PTA Night at the Races. Enrollment at the JVS is: 93 in house 9th graders, 138 satellite 9th graders, 95 in house 10th graders, 127 satellite 10th graders, 393 11th graders and 382 12th graders.

#17-166 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Stump to approve the following financial item:

1. August Financials;
2. FY18 Amended Certificate of Estimated Resources;
3. FY18 Permanent Appropriation Resolution;
4. Approve the following Student Activity Accounts:
 - a. Key Club;
 - b. FOR Club;
 - c. Anime Club;
 - d. Kindergarten Class;

e. Approve Fund 599-9018 – 21st Century Grant FY18.

Yes: Ratliff, Stump, Murner, Rosecrans, Stewart

No: None

President Stewart declared this motion passed.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO BOARD

#17-167 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Stump and seconded by Murner to approve the following personnel items.

1. Leave of Absence:
 - a. Kim Gronsky – Family Medical Leave beginning September 20, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
2. Leave Without Pay:
 - a. Lisa Mykytiuk – Leave without pay for ten (10) days on February 26, 2018 through March 9, 2018;
3. Transfers:
 - a. Paula Staffeld from Title I Teacher at McCormick to Intervention Specialist at McCormick effective August 30, 2017;
 - b. Tiffany Warner from Physical Education Teacher at Westwood/McCormick to Title I Teacher at McCormick effective August 30, 2017;
4. Professional Meetings:
 - a. Sara Palmison – Independence, Ohio for Anxiety & Depression in the Classroom Seminar on October 31, 2017;
 - b. Emily Campofredano – Columbus, Ohio for State Library Association Conference on October 18-20, 2017;
 - c. Toni Novotny – Columbus, Ohio for the Ohio Music Educators State Conference on February 8-10, 2018;
 - d. Brenda Bosley – Lorain County ESC in Elyria for Gifted Education Workshops on October 2, 3, 5, 2017 and November 7, 2017;;
5. Employment:
 - a. Hire Barbara Pasta as a Bus Driver effective August 16, 2017 (EL 0);
 - b. Hire William LeVan as a Bus Driver effective August 16, 2017 (EL 0);
 - c. Hire Ann Green as a substitute bus driver effective September 11, 2017;

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- d. Approve two-year contract for James Perchinske as Technology Coordinator effective August 1, 2017 through July 31, 2019;
- e. One-year contracts for the following Mentor Teachers for the 2017/2018 school year at a cost of \$726.00 each:
 - Tara Gallagher for Susan Souhrada
 - Tara Gallagher for Tyler Carroll
 - Kerry Trefz for Kaitlin Krajcik
 - Melissa Hatfield for Sara Palmison
- f. One-year contracts for the following Buddy Teachers for the 2017/2018 school year at a cost of \$380.00 each:
 - Kimberly Foster for Katie Reppucci
 - Lisa Pitts for Jamie Munroe
 - Stacey Goble for Everett Brandt
 - Tara Gallagher for Tyler Carroll
 - Kerry Trefz for Kaitlin Krajcik
- g. One-year contract for Amy Bogan to facilitate Susan Achter, a Resident Teacher for the 2017/2018 school year at a total cost of \$726.00;
- h. One-year contract for Katie Custar to facilitate Holly Zakerski, a Resident Teacher for the 2017/2018 school year at a total cost of \$726.00;
- i. Supplemental Contracts for the 2017/2018 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
<u>Instrumental Music Assistant</u>		<u>EL 3</u>
<u>+10/186 (B/3)</u>	<u>Everett Brandt</u>	<u>10 days</u>
<u>Junior High Vocal Advisor</u>	<u>Everett Brandt</u>	<u>EL 3</u>
<u>Varsity Cheerleading - Football</u>	<u>Valerie Watters</u>	<u>EL 2</u>
<u>Varsity Cheerleading - Basketball</u>	<u>Valerie Watters</u>	<u>EL 2</u>
<u>Junior High Cheerleading</u>	<u>Jenna Bowman</u>	<u>EL 1</u>
<u>7th Grade Volleyball</u>	<u>Jennifer Stumphauzer</u>	<u>EL 0</u>
<u>Assistant Varsity Football</u>	<u>Doug Dickason</u>	<u>EL 1</u>
<u>Assistant Varsity Football</u>	<u>Dylan Lowery</u>	<u>EL 1</u>
<u>8th Grade Football</u>	<u>Mark Bennett</u>	<u>EL 2</u>
<u>7th Grade Football</u>	<u>Dylan Lowery</u>	<u>EL 1</u>
<u>Assistant Varsity Boys Basketball</u>	<u>Nick Senghas</u>	<u>EL 6</u>
<u>Junior Varsity Boys Basketball</u>	<u>Jacob Kolar</u>	<u>EL 0</u>
<u>Assistant Varsity Girls Basketball</u>	<u>Sherry Barlow</u>	<u>EL 14</u>
<u>8th Grade Girls Basketball</u>	<u>Laurie Nixon</u>	<u>EL 8</u>
<u>Assistant Varsity Boys Soccer</u>	<u>Jeff Bartolovich</u>	<u>EL 2</u>

6. Resignations:

- a. Barbara Pasta as Bus Driver effective September 5, 2017;
- b. William LeVan as Bus Driver effective September 5, 2017.

Yes: Stump, Murner, Rosecrans, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

#17-168 APPROVAL OF RESOLUTIONS, CONTRACT, FIELD TRIPS AND MOUS

Motion was made by Rosecrans and seconded by Stump to approve the following resolutions and contracts:

1. Request Resolutions:

- a. Approve to amend the Wellington Exempted Village Schools Endowment By-laws to expand Board appointed positions to 2-4 seats per term with total appointed Board membership ranging from 6-12 positions;
- b. Review and affirmation of Board Policy 2413 – Career Advising to comply with the Ohio Department of Education requirement;
- c. Approve MTC Horticultural Services to provide snow plowing services on an as-needed basis dependent on accumulation of 2 or more inches of snow at McCormick Middle School and the High School at the rate of \$360.00 per push and at Westwood Elementary School at the rate of \$150.00 per push during the 2017/2018 school year;
- d. Authorization to eliminate the position of Computer Technician;
- e. Authorization to eliminate the vacant half-time positions of Business Secretary at District Office and Guidance Secretary at Westwood Elementary effective October 31, 2017 and to direct the Superintendent to provide appropriate notification to the Wellington Support Staff Union in accordance with time lines provided in the Negotiated Agreement;
- f. Approve the revised job description for the Technology Coordinator position;
- g. Accept the cancellation, effective September 1, 2017, of contract #8733 for Starfish Outsourced IT Director amounting to \$45,000.00 annually;
- h. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);

2. Contracts:

- a. OJT Non-Financial Agreement with Ohio Means Jobs/Lorain County Workforce Development Agency to provide assistance in training and retaining a skilled, productive workforce effective August 1, 2017 through July 31, 2018;

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- b. Contract with Ohio School Leadership Foundation for the purpose of facilitation of services related to the Superintendent evaluation and the Treasurer evaluation effective for the 2017/2018 school year - \$6,000.00 plus expenses;
 - c. Contracted Services Agreement with Eric Roulette to provide services as a District Testing Consultant for the 2017/2018 school year at a rate of \$250.00 per day;
 - d. Contracted Services Agreement with Melanie Broud to provide services as a District Technology Consultant for the 2017/2018 school year at a rate of \$50.00 per hour, not to exceed \$10,000.00;
 - e. Student Transportation Agreement with Education Alternatives to transport a student on an IEP to their facility during the 2017/2018 school year;
3. Field Trips:
- a. Off Campus Overnight/Extended Educational Experience for WHS FFA students to attend the National FFA Convention in Indianapolis, Indiana leaving October 25, 2017 and returning October 28, 2017. This is at no cost to the Board of Education;
 - b. Off Campus Overnight/Extended Educational Experience for Junior Class Government students to tour Washington, D.C. leaving March 7, 2018 and returning March 10, 2018. This is at no cost to the Board of Education;
4. Memorandum of Understanding:
- a. Memorandum of Understanding (MOU) with the Lorain County Schools Crisis Team (LCSCCT) regarding entering into a relationship in order to utilize the LCSCCT Crisis Team. This is at no cost to the District;
 - b. Memorandum of Understanding (MOU) with the Village of Wellington regarding the School Security Officers Program (SSO Program) for the 2017/2018 school year effective October 19, 2017 for one year;
 - c. Memorandum of Understanding (MOU) with the Wellington Support Staff (WSS) regarding the increase of one hour per day for Doris Cook to monitor the bus radio in the afternoons for the 2017/2018 school year effective August 30, 2017;
 - d. Memorandum of Understanding (MOU) with the Wellington Education Association (WEA) regarding the creation of an Assistant Golf Coach position for the 2017/2018 and 2018/2019 school years.

Mr. Ratliff asked what the expenses would be for “2. b.” for the Ohio School Leadership Foundation. Mr. Weber replied it would be any travel expenses.

Mr. Rosecrans wanted to bring to the Board attention that if House Bill 318 passes, they may need to revisit item “4. b.” because the House Bill dictates what the program is.

Mr. Ratliff asked if anyone was sent by Starfish to replace Eddie in April.

Yes: Stump, Rosecrans, Murner, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

#17-169 APPROVAL OF SALES PROJECTS AND DONATIONS

Motion was made by Rosecrans and seconded by Murner to approve the following sales projects and donations:

1. Sales Projects:

- a. WHS Special Education Department – Hello Morning Beverage Delivery;
- b. WHS Special Education Department – Student Supply Store;
- c. WHS Drama Club – Spring Production;
- d. WHS Drama Club – “A Christmas Carol: A live radio play” Performances;
- e. McCormick Drama Club – Spring Production;
- f. McCormick Library – Scholastic Book Fair;
- g. Westwood Library – Scholastic Book Fair;
- h. Key Club – Carnation Sale;
- i. National Honor Society – Buckeye Fundraiser;

2. Donations:

- a. Clare-Mar Lakes to the Wellington School District – School Supplies valued at \$370.00;
- b. School Employees Lorain County Credit Union to the Wellington School District – 10 backpacks filled with school supplies valued at \$200.00;
- c. Edward Weber to the WHS Band - \$100,00;
- d. Dr. Kenyon Glor to Westwood K-Kids - \$100.00;
- e. Red Robin Donations to Wellington High School - \$23.35;
- f. Lorain County Clerk of Courts Employees to Well-Help - \$220.00;
- g. Wellington Softball Concession Stand to Athletic Department - \$1,082.75;
- h. Edward Weber to the Kindergarten College Night - \$250.00;
- i. LorMet Community Credit Union to Kindergarten College Night - \$250.00;
- j. Farmers Savings Bank to Kindergarten College Night - \$250.00;
- k. Lorain County Community College to Kindergarten College Night - \$250.00;

Yes: Rosecrans, Murner, Stump, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

#17-170 APPROVAL OF DONATIONS

Motion was made by Stump and seconded by Rosecrans to approve the following donations:

1. Donations:

- a. Motivation Plaques to Westwood Elementary School - 275 Dynamic Duke medals valued at \$550.00;
- b. Motivation Plaques to McCormick Middle School - 21 Dynamic Duke engraved medals valued at \$220.00;
- c. Motivation Plaques to Wellington High School - 37 Student of the Month engraved medals valued at \$126.00;
- d. Ayers and Nancy Ratliff to Westwood K-Kids - stamps, K-Kids pictures, mailing labels and envelopes valued at \$167.00.

Total Donations = \$4,159.10

Year-to-Date Total of Donations for 2017/2018 School Year = \$4,162.60

Yes: Stump, Rosecrans, Murner, Stewart

Abstain: Ratliff

No: None

President Stewart declared this motion passed.

OLD BUSINESS - None

NEW BUSINESS

A. First reading of the following NEOLA Policies:

New Policies:

5111.01	Homeless Students	pages 1 - 5
5111.03	Children and Youth in Foster Care	pages 1 - 4
8300	Continuity of Organizational Operations Plan	pages 1 - 2
8305	Information Security	pages 1 - 2
8340	Letters of Reference	page 1 of 1

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – Mr. Murner spoke about the statistics and how encouraging it is to see the district is moving towards improvements. The district was rated second most improved district in the county.

Mr. Ratliff spoke about Mr. Weber’s work with the Kindergarten College Night. Mr. Ratliff also spoke about the importance of reading. Mr. Ratliff’s wife has been working hard at getting children signed up to receive free books so they can read them from the Dolly Parton’s Imagination Library.

PUBLIC INPUT – Mollie Deidrick spoke about the districts cuts and that the district should not expect an employee to do more than their job.

FUTURE MEETINGS

- A. October 4, 2017, Work Session, 6:00 p.m., Westwood Dining Hall
- B. October 17, 2017, Regular Session, 6:00 p.m., McCormick Middle School Library
- C. November 21, 2017, Regular Session, 6:00 p.m., High School Library

#17-171 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Stump and seconded by Rosecrans to move to Executive Session at 7:40 p.m. per the Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Yes: Stump, Rosecrans, Murner, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

#17-172 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Rosecrans and seconded by Stump to return to Regular Session at 8:44 p.m.

Yes: Rosecrans, Stump, Murner, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

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#17-173 ADJOURNMENT

Motion was made by Stump and seconded by Rosecrans to adjourn the Regular Session at 8:46 p.m.

Yes: Stump, Rosecrans, Murner, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

Board President

Treasurer

Note: An audio recording was made of this meeting and is on file in the Treasurer's Office.