

**WELLINGTON EXEMPTED VILLAGE
SCHOOL DISTRICT**

**MINUTES OF REGULAR SESSION
Westwood Elementary School - Cafeteria
February 21, 2017
6:00 P.M.**

President Stewart called the meeting to order by asking for a roll call.

Present: Rosecrans, Stump, Ratliff, Stewart

Absent: Murner

#17-036 APPROVAL OF MEETING AGENDA AS AMENDED

Motion was made by Rosecrans and seconded by Stump to approve the meeting agenda as amended.

1. Page 2 under Reports, change "Policies" from Sally Stewart to Ayers Ratliff and Dan Rosecrans.

Yes: Rosecrans, Stump, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

#17-037 MEETING MINUTES APPROVAL

Motion was made by Stump and seconded by Rosecrans to waive the reading of the prior minutes and to approve the minutes of the Organizational Session conducted on Tuesday, January 10, 2017, the Regular Session conducted on Tuesday, January 10, 2017 and the Work Session conducted on Thursday, February 9, 2017.

Yes: Stump, Rosecrans, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

Presentations - The Board heard presentations from Building Principals: Paul Holland, Craig Housum and Tina Drake. Bryce Wylie, student, spoke about his trip to New York City to sing at Carnegie Hall. John Bowman, Athletic Director, gave a sporting update.

TheDesign Architecture spoke to the Board about options for the stadium.

HEARING OF THE PUBLIC – None

REPORTS

1. Athletic Council – D. Rosecrans/K. Stump – No Meeting
2. Finance – S. Stewart – No Meeting
3. Strategic Planning – B. Murner/K. Stump – No Meeting
4. Policies – A. Ratliff/D. Rosecrans – No Meeting
5. Endowment – K. Stump – At the last Endowment meeting they spoke about the remodel project of the High School Library. The next meetings will be March 17th and March 24th.
6. OSBA Liaison – B. Murner – No Report
7. OSBA Student Achievement Liaison – B. Murner – No Report
8. J.V.S. Board – A. Ratliff – The second semester started January 23rd. Current enrollment is: 86 – 9th graders, 94 – 10th graders, 423 – 11th graders and 379 – 12th graders. Mr. Ratliff spoke about his concerns with 8th graders taking the Career Readiness program at the L.C.J.V.S. their freshman year. The FCCLA and SKILLS will be starting their competitions.

#17-038 APPROVAL OF FINANCIAL ITEMS

Motion was made by Ratliff and seconded by Rosecrans to approve the following financial item:

1. January Financials

Yes: Ratliff, Rosecrans, Stump, Stewart

No: None

President Stewart declared this motion passed.

SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS TO BOARD

#17-039 APPROVAL OF EMPLOYMENT OF PERSONNEL

Motion was made by Rosecrans and seconded by Stump to approve the following employment of personnel.

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1. Resignations:
 - a. Sean Arno as Head Varsity Football Coach effective February 2, 2017;
 - b. Shelby Lantsberry as Junior Varsity Softball Coach effective February 1, 2017;
2. Leaves of Absence:
 - a. Merry Ellen Hemphill – Family Medical Leave beginning January 3, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
 - b. Jacqueline Dunlap – Family Medical Leave beginning February 13, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
 - c. Gary Feron – Family Medical Leave beginning February 27, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
 - d. Joseph Saunders – Family Medical Leave beginning May 19, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
 - e. Kim Gronskey – Family Medical Leave beginning February 14, 2017 for approximately 12 weeks. Sick leave to run concurrently with FMLA;
3. Transfers:
 - a. Tracey Mills-Feron from ALC Monitor at McCormick to High School Study Hall Monitor (4.75 hours per day) effective February 21, 2017;
4. Professional Meetings:
 - a. Carolyn Abbey – LCCC Spitzer Center in Elyria for School Safety Seminar on January 13, 2017;
 - b. Toni Novotny – LCCC Spitzer Center in Elyria for School Safety Seminar on January 13, 2017;
 - c. Pete Keenan – Fisher Titus in Norwalk for Grant Approval Luncheon on January 25, 2017;
 - d. Mary Melaragno – Kent State University for Conference on Technology for Teachers on March 16, 2017;
 - e. Shannon Thome – Columbus, Ohio for State Officer Practice Interviews on March 11, 2017;
 - f. Shannon Thome – Ashland High School for District FFA Contests on March 18, 2017;
 - g. Shannon Thome – Columbus, Ohio for State FFA Contests on March 25, 2017;
5. Employment:
 - a. Hire Rita Smith-Rogers as Special Education Aide/Parapro at Westwood Elementary for 6.5 hour per day for the remainder of the 2016/2017 school year effective February 21, 2017 (EL 0);
 - b. One-year contract for the Melissa Hatfield as Mentor Teacher for Sara Palmison for the 2016/2017 school year at a cost of \$715.00;

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- c. Increase of hours for Robert Ronsky as a teacher at McCormick Middle School from 63% to 67% and decrease percentage for Athletic Director from 37% to 33% for the 2016/2017 school year. This is not a change in the rate of pay;
- d. Hire Brenda Bosley and Rhonda Lara as Home Instruction Tutors who will share tutoring hours at \$15.00 per hour for a McCormick Middle School student who is on an IEP and has been placed on home instruction due medical treatment for approximately 25 hours of tutoring beginning January 25, 2017;
- e. One-year salary agreements for the following exempt employees effective July 1, 2016 through June 30, 2017: Beth Breisch; Tari Diedrick; Susan Doehr. These salary agreements reflect a 1% cost of living adjustment;
- f. Approve Sami White as Volunteer Assistant Softball Coach for the 2016/2017 school year;
- g. Supplemental Contracts for the 2016/2017 school year:

<u>SUPPLEMENTAL</u>	<u>NAME</u>	<u>DIFFERENTIAL</u>
<u>S.A.C. Advisor</u>	<u>Patricia Strike</u>	<u>EL 1</u>
<u>Junior High Track Coach</u>	<u>Joseph Saunders</u>	<u>EL 3</u>
<u>Junior High Track Coach</u>	<u>Daniel Gundert</u>	<u>EL 9</u>
<u>Assistant Varsity Track Coach (50%)</u>	<u>Benjamin Friend</u>	<u>EL 1</u>
<u>Assistant Varsity Track Coach (50%)</u>	<u>Christopher Wagner</u>	<u>EL 0</u>

Mr. Rosecrans asked Mrs. Gabler if she could do an updated performance audit.

Yes: Rosecrans, Stump, Ratliff, Stewart

No: None

President Stewart declared this motion passed.

#17-040 APPROVAL OF RESOLUTIONS, CONTRACTS AND FIELD TRIPS

Motion was made by Stump and seconded by Rosecrans to approve the following resolution and contract:

- 1. Request Resolutions:
 - a. Designation by the Wellington Exempted Village School District Board of Education of February 24, 2017 as “Kiwanis Pancake Day” from 7:00 am to 7:00 pm at the Wellington Habilitation Center. We encourage and support the efforts of the Wellington Kiwanis Club as they hold their annual Pancake Day;
 - b. Open Enrollment Guidelines and Application for the 2017/2018 school year (continuance of current policies);
 - c. Approve tentative Class of 2017 Graduation List;

d. Approve the following NEOLA policies:

Revised Policies:

0100	Definitions	pages 1 - 8
0167.01	Meetings	pages 1 - 3
0169.2	Meetings	page 1 of 1
1530	Evaluation of Principals and Other Administrators	pages 1 - 6
1619.02	Privacy Protections of Fully Insured Group Health Plans	pages 1 - 3
2460	Special Education	pages 1 - 2
3419.02	Privacy Protections of Fully Insured Group Health Plans	pages 1 - 3
4419.02	Privacy Protections of Fully Insured Group Health Plans	pages 1 - 3
5830	Student Fund-Raising	pages 1 - 4
7540.01	Technology Privacy	pages 1 - 2
7540.02	Web Content, Services and Apps	pages 1 - 5
7540	Technology	pages 1 - 5
8330	Student Records	pages 1 - 11
9970	Relations with Special Interest Groups	pages 1 - 5

New Policies:

1619.03	Patient Protection and Affordable Care Act	page 1 of 1
1619	Group Health Plans	page 1 of 1
3419.03	Patient Protection and Affordable Care Act	page 1 of 1
3419	Group Health Plans	page 1 of 1
4419.03	Patient Protection and Affordable Care Act	page 1 of 1
4419	Group Health Plans	page 1 of 1
5330.02	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations	pages 1 - 3
6605	Crowdfunding	page 1 of 1

Deleted Policies:

1619.01	Privacy Protections of Self-Funded Group Health Plans	pages 1 - 2
3419.01	Privacy Protections of Self-Funded Group Health Plans	pages 1 - 2
4419.01	Privacy Protections of Self-Funded Group Health Plans	pages 1 - 2

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- e. Removal and disposal from inventory and disposal of miscellaneous items no longer in working condition (see attached);
2. Contracts:
 - a. Three-year Contract Agreement with Lorain County General Health District for nursing services effective August 1, 2017 through June 30, 2020;
 - b. Contract for Special Education services provided by Midview Local Schools to Wellington Ex. Village School District for the 2016/2017 school year;
 3. Field Trips:
 - a. Off Campus Overnight/Extended Educational Experience for WHS Choir students to attend the Music In the Parks Festival in Cincinnati, Ohio leaving May 19, 2017 and returning May 21, 2017. This is at no cost to the Board of Education;
 - b. Off Campus Overnight/Extended Educational Experience for FFA Students to attend the State FFA Convention in Columbus, Ohio leaving May 4, 2017 and returning May 5, 2017. This is at no cost to the Board of Education.

Yes: Stump, Rosecrans, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

#17-041 APPROVAL OF SALES PROJECTS AND DONATIONS

Motion was made by Rosecrans and seconded by Stump to approve the following sales projects and donations:

1. Sales Projects:
 - a. S.A.C. – Snow Ball Dance;
 - b. WHS Student Council – Crush Sales – Valentine’s Day;
 - c. WHS National Honor Society – Chipotle Benefit Night;
 - d. WHS Student Council – Spring Fling;
 - e. Yearbook 2017 – Sale of Yearbooks;
 - f. Class of 2018 – “Jeans for a Week” for all Teachers;
2. Donations:
 - a. Motivation Plaques to Wellington High School Vocal Music Department – one perpetual plaque and six engraved plates valued at \$79.95;
 - b. Ayers and Nancy Ratliff to the Duke Pride Carnival – 400 stamps and mailing supplies valued at \$272.54.

Yes: Rosecrans, Stump, Stewart
Abstain: Ratliff
No: None

President Stewart declared this motion passed.

#17-042 APPROVAL OF DONATIONS

Motion was made by Stump and seconded by Rosecrans to approve the following donations:

1. Donations:

- a. Sons of the American Legion to the MMS Veterans Day Breakfast - \$100.00;
- b. Village Market to WHS Student Council - 10 boxes of Hot Chocolate for the Toys for Tots Drive valued at approximately \$40.00;
- c. The Sparks Family to Westwood Library - Children's Books valued at approximately \$100.00;
- d. Friends of Wellington Athletics to the Wellington Schools for renovation/upgrade of Dickson Street athletic complex or new athletic complex at the High School - \$5,091.00;
- e. Fisher-Titus Medical Center Health Education Grant Program to Wellington Schools - \$3,361.53;
- f. Band Boosters to WHS Band - \$2,647.03 from Malley's Sale;
- g. Mercy Health to Latchkey - \$6,500.00;
- h. Wellington Women's League to MMS Library - \$2,995.00 for poster making machine;
- i. Ohiopyle Prints, Inc. to Wellington High School - \$41.94

Total Donations = \$20,876.50

Year-to-Date Total of Donations for 2016/2017 School Year = \$599,154.39

Yes: Stump, Rosecrans, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

OLD BUSINESS – None

NEW BUSINESS – None

COMMENTS OR STATEMENTS FROM BOARD MEMBERS – Mr. Ratliff invited everyone to come and support the Kiwanis Pancake Day on Friday.

Public Input – None

FUTURE MEETINGS

- A. February 27, 2017, Work Session, 6:00 p.m., Westwood Cafeteria
- B. March 7, 2017, Work Session, 6:00 p.m., Westwood Cafeteria
- C. March 21, 2017, Regular Session, 6:00 p.m., Westwood Cafeteria
- D. April 11, 2017, Regular Session, 6:00 p.m., Westwood Cafeteria

#17-043 APPROVAL TO MOVE TO EXECUTIVE SESSION

Motion was made by Stump and seconded by Rosecrans to move to Executive Session per the Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 7:33 p.m.

Yes: Stump, Rosecrans, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

#17-044 APPROVAL TO RETURN TO REGULAR SESSION

Motion was made by Ratliff and seconded by Rosecrans to return to Regular Session at 8:43 p.m.

Yes: Ratliff, Rosecrans, Stump, Stewart
No: None

President Stewart declared this motion passed.

#17-045 ADJOURNMENT

Motion was made by Stump and seconded by Rosecrans to adjourn the Regular Session at 8:44 p.m.

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Yes: Stump, Rosecrans, Ratliff, Stewart
No: None

President Stewart declared this motion passed.

Board President

Treasurer

Note: An audio recording was made of this meeting and is on file in the Treasurer's Office.