

Artificial Intelligence

The purpose of this policy is to establish guidelines for the ethical, responsible, and equitable use of Artificial Intelligence (AI), within the Patchogue-Medford School District. The district aims to enhance educational outcomes while safeguarding student privacy, promoting digital citizenship, and fostering innovation.

This policy applies to all students, faculty, staff, and administrators within the Patchogue-Medford School District. It encompasses all AI technologies and digital resources utilized for educational, administrative, and extracurricular activities.

1. Ethical and Responsible Use

- AI technologies must be used to support education, research, and creativity while upholding academic integrity.
- Students and staff are responsible for ensuring the accuracy and integrity of AI-assisted content.
- AI should never be used to misrepresent work, create deceptive content, or violate intellectual property laws.

2. Data Privacy and Security

- Student and staff data privacy must be maintained in compliance with FERPA, Education Law 2D, and other applicable state, federal, and education laws.
- AI vendors must adhere to district data privacy policies, ensuring data protection. Only approved software applications should be utilized. All applications, including AI tools, must adhere to Education Law 2D and sign district agreements, ensuring they will adhere to our data privacy requirements.
- Teachers may not require students to sign up for software applications or AI tools that are not district-approved.
- Users must not enter confidential, proprietary, or personally identifiable information into public AI tools.

3. Equity and Accessibility

- AI literacy and safety will be integrated into student course work, helping students develop the necessary skills.
- Educators will receive training on the effective and ethical integration of AI in teaching and learning.
- Resources will be provided to staff and students to promote responsible AI use and awareness of its implications.

Artificial Intelligence (Continued)

4. Integrity

- AI should be used as a tool to support, not replace, human decision-making in education and administration.
- Final decisions regarding student assessments, disciplinary actions, and critical administrative functions must involve human review.
- AI detecting software may be utilized at the District's discretion to detect or monitor the usage of AI for both staff and students.

5. Monitoring, Compliance, and Enforcement

- The district will review AI usage as necessary to ensure compliance with policies and regulations.
- Any violations of this policy will be subject to appropriate disciplinary actions in alignment with the district's code of conduct.

Patchogue-Medford School District is implementing this policy to ensure AI is utilized responsibly and leveraged to enhance education while maintaining ethical standards, privacy, and security.

Cross-ref:

Policy 3802-E – Parents' Bill of Rights for Data Privacy and Security
 Policy 5129 – Academic Integrity
 Policy 5159 – Bullying and Cyberbullying
 Policy 4410 – Technology Acceptable Use for Employees
 Policy 6147 – Technology Acceptable Use for Students
 Policy 6141.2 – Computer Education
 Policy 6161.3 – Photocopying of Copyrighted Materials for Classroom Use

Adopted:

June 24, 2025