Mountain Lakes School District
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MOUNTAIN LAKES BOARD OF EDUCATION

MINUTES OF REGULAR MEETING

May 19, 2025

The meeting was called to order at 6:30pm by Mrs. Barkauskas

STATEMENT OF ADEQUATE NOTICE
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record*, *The Citizen, and the District Website (www.mlschools.org)*.

PLEDGE OF ALLEGIANCE
Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Mr. Chiang, Jr.		X
Dr. Don	X	
Mrs. Forman	X	
Dr. Hirschfeld	X (arrived at 6:17pm)	
Mr. Johnson	X	
Mrs. Kulkarni	X	
Dr. Silva McIntyre	X	
Mrs. Parker *(Vice President)*	X (arrived at 6:18pm)	
Dr. Sheth		X
Mrs. Barkauskas *(President)*	X	

Also present: Dr. Brad Siegel, Dr. James Riley, Mrs. Ivonne Ciresi, Mr. Stephen Fogarty

EXECUTIVE SESSION I
BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Mrs. Forman and seconded by Mrs. Kulkarni, that the Board of Education adopt the following resolution.

The motion was approved 6-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 19th day of May 2025 at 6:43pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically personnel, financial and legal matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.
MOTION, to leave executive session at 8:04pm was made by Mrs. Forman and seconded by Dr. Hirschfeld.

The motion was approved 8-0-0 and the Board returned to public session at 8:04pm.

STUDENT GOVERNMENT REPORT - None

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS- None

PRESENTATIONS - None

BOARD PRESIDENT REPORT- None

SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE- None

SCHOOL BUSINESS ADMINISTRATOR UPDATE - None

APPROVAL OF MINUTES
Motion by Mrs. Forman and seconded by Mrs. Kulkarni
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following meeting minutes, as recommended by the Superintendent:

	Date	Minutes
	May 5, 2025	Regular and Executive Session

District Roll Call 5-0-3 - Regular Session (A: C. Johnson, L. McIntyre, J. Parker)
District Roll Call 6-0-2 - Executive Session (A: C. Johnson, L. McIntyre)

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT
Mr. Johnson reviewed:

- Thank you for use of gym as a fundraiser for the Harlem Wizards
- HSA FunRun raised $28k
- Boonton Twp BOE Received Board certification
- Graduation on 6/20
- 8th Grade DC trip

COMMITTEE REPORTS - None

LIAISON REPORTS

ML Education Foundation reviewed by Dr. McIntyre:

- Process of approving grants. Record requests despite lower funds available.
- NO gala next year but a new event is coming.
- Thanks for their work to keep the spirit of MLEF going.

Lakers Sports reviewed by Mrs. Forman:

- Golf outing tomorrow
- Join to support–one year membership available at website

Recreation Commission reviewed by Mrs. Forman:

- Waitlists for Teen Adventure Camp
- Interview happening for CIT position
- Looking at keypads for the bathrooms at the beaches
- Planning for 100 years of ML Recreation
- Youth program code of conduct for turf field use to address in part use of washroom facilities

Sound Start Babies Foundation reviewed by Dr. Don:

- Benefit 2 weeks from tonight
- BOE putting together table

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

A. FINANCE

- Dr. Riley reviewed Finance resolutions

Motion by Dr. Hirschfeld and seconded by Mrs. Parker for motions #1 - #31

1.Presentation of Bills
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of April 12, 2025 – May 15, 2025, as recommended by the Superintendent:*

Fund	Amount
General Fund (10)	$406,014.02
Special Revenue Fund (20)	$44,600.20
Capital Project Fund (30)	N/A

Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	$85,980.46
Total	$536,594.68

District Roll Call 8-0-0

2. Budget Transfers
BE IT RESOLVED, that the Mountain Lakes Board of Education approve and authorize the School Business Administrator / Board Secretary's action of making budgetary transfers pursuant to the attached April Transfer Report, as recommended by the Superintendent.*

District Roll Call 8-0-0

3. Treasurer's Report
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Treasurer's Reports for the month ending April, as recommended by the Superintendent.*

District Roll Call 8-0-0

4. Board Secretary's Report
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Board Secretary's Report for the month ending April, as recommended by the Superintendent.*

District Roll Call 8-0-0

5. Budget Transfers
BE IT RESOLVED, that the Chief School Administrator or designee be designated to approve such line item budget transfers as provided by NJSA 18A:22-8.1 amended, as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education ratified and duly recorded in the minutes of such meeting not less than monthly, as recommended by the Superintendent.

District Roll Call 8-0-0

6. Tax Levy Certification and Payment Schedule
BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2025-2026 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 5, 2025, as recommended by the Superintendent:

Month	**Total amount**	**General Fund**	**Debt Service**
July	$2,207,005.34	$2,080,812.67	$126,192.67
August	$2,207,005.34	$2,080,812.67	$126,192.67
September	$2,207,005.34	$2,080,812.67	$126,192.67
October	$2,207,005.34	$2,080,812.67	$126,192.67
November	$2,207,005.34	$2,080,812.67	$126,192.67
December	$2,207,005.30	$2,080,812.65	$126,192.65
Total Calendar Year 2025	*$13,242,032*	*$12,484,876*	*$757,156*
Month	**Total amount**	**General Fund**	**Debt Service**

January	$2,207,005.17	$2,080,812.67	$126,192.50
February	$2,207,005.17	$2,080,812.67	$126,192.50
March	$2,207,005.17	$2,080,812.67	$126,192.50
April	$2,207,005.17	$2,080,812.67	$126,192.50
May	$2,207,005.17	$2,080,812.67	$126,192.50
June	$2,207,005.15	$2,080,812.65	$126,192.50
Total Calendar Year 2026	*$13,242,031*	*$12,484,876*	*$757,155*
Totals Fiscal Year 2025/26	***$26,484,063***	***$24,969,752***	***$1,514,311***

District Roll Call 8-0-0

7. Chart of Accounts
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the New Jersey Department of Education Uniform Minimum Chart of Accounts as the minimum Chart of Accounts for use, and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub-accounts designated as the School Business Administrator may deem necessary, as recommended by the Superintendent.

District Roll Call 8-0-0

8. Stale Outstanding Checks
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the cancellation of the following stale outstanding checks issued prior to July 1, 2024, as recommended by the Superintendent.*

District Roll Call 8-0-0

9. School Depositories and Signatures
BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

	Account	Signature	Bank	Account
1.	Briarcliff School Activities	Principal Administrative Secretary	Provident	xxxxxx632
2.	Cafeteria Account	Board Secretary	Provident	xxxxxx829
3.	Electronic Payment Account	Board Secretary	Provident	xxxxxx786
4.	Flexible Spending Account	Board Secretary	Provident	xxxxxx608
5.	General Checking Account	Board Secretary, Board President, Treasurer	Provident	xxxxxx616
6.	Lake Drive School Activities	Principal Administrative Secretary	Provident	xxxxxx667
7.	Mountain Lakes Scholarship Fund	Principal Administrative Secretary	Provident	xxxxxx853
8.	Mountain Lakes Scholarship Fund Escrow	Principal Administrative Secretary	Provident	xxxxxx329
9.	Mountain Lakes HS Activities	Principal Administrative Secretary	Provident	xxxxxx675

10.	Payroll Account	Treasurer	Provident	xxxxxx691
11.	Payroll Agency Account	Treasurer	Provident	xxxxxx640
12.	Unemployment Account	Treasurer	Provident	xxxxxx802
13.	Wildwood School Activities	Principal Administrative Secretary	Provident	xxxxxx624

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

10. Petty Cash Funds and Custodians of Funds
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the designation of the following Petty Cash funds and Custodians of the funds for the 2025-2026 fiscal year, as recommended by the Superintendent:

	Account Title	Custodian(s)	Amount
1.	Board of Education Office & Superintendent's Office	School Business Administrator / Board Secretary or Designee	$250
2.	Briarcliff School Office	Principal or Designee	$200
3.	High School Office	Principal or Designee	$250
4.	Lake Drive Office	Principal or Designee	$200
5.	Special Services	Principal or Designee	$200
6.	Wildwood School Office	Principal or Designee	$200

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

11. Authorized Signatures / Annual Appointments
BE IT RESOLVED, that the Mountain Lakes Board of Education extends the following appointments and authorized signatures for the following accounts for the period of July 1, 2025 – June 30, 2026, as recommended by the Superintendent:

	Service	Title
1.	504 Officer	Raymond Searles
2.	Affirmative Action & Title IX Officers	Kerry DiGiacinto, Kevin Wallace
3.	Asbestos Hazardous Emergency Response Act (AHERA) Coordinator	Ryan Dunn
4.	Attendance Officer	Lisa Cortese
5.	Bond Counsel	McCarter & English
6.	Claims Auditor	James Riley
7.	Continuing Disclosure Agent	Phoenix Advisors
8.	Custodian of Records	James Riley
9.	Depository of School Funds	Provident Bank
10.	District Architect	Di Cara Rubino Architects
11.	District Auditor	Samuel Klein & Co.
12.	District Engineer	Anderson & Denzler Associates, Inc.
13.	District Insurance	USI Insurance Services
14.	Environmental Consultants	Lew Environmental Services

15.	Federal Credit Union (MLEA approved via contact_	Visions Federal Credit Union
16.	Integrated Pest Management Officer	Gilbert Snowden
17.	OPRA Officer	James Riley
18.	Policy Manual	Strauss Esmay Associates, LLP
19.	Pre-Payment Authorization	James Riley, Brad Siegel
20.	Public Agency Compliance Officer (PACO)	James Riley
21.	Qualified Purchasing Agent	James Riley
22.	Representative Requesting Grant Funds	Ivonne Ciresi
23.	Representative Educational Services Commission	Brad Siegel
24.	Right to Know Officer	Lisa Cortese
25.	Section 125 Cafeteria Plan Flexible Spending Account	Baker Tilly
26.	Third-Party Administrator for 403(b) / 457(b)	TSA Consulting Group
27.	Transportation Contract Agent/Officer	James Riley
28.	Treasurer of School Monies	Lisa Palmieri
29.	Workers Compensation Insurance Company	Morris Essex Insurance Group ("MEIG")

District Roll Call 8-0-0

12. Tax Shelter Annuity Programs
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Tax Shelter Annuity Programs (403b & 457b) for the 2025-2026 school year, as recommended by the Superintendent:

1.	Equitable
2.	Brighthouse Life Insurance Company
3.	Invesco Oppenheimer Funds
4.	Lincoln Investment Planning, LLC
5.	Lincoln National Life Insurance Company
6.	Metropolitan Life Insurance Company
7.	Orion Portfolio Solutions
8.	Security Benefit Group

District Roll Call 8-0-0

13. Disability Insurance Companies
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Disability Insurance Companies for the 2025-2026 school year, as recommended by the Superintendent:

1.	AFLAC
2.	Prudential Insurance Co. of America

District Roll Call 8-0-0

14. Use of State Contracts
WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property"; and

WHEREAS, the Mountain Lakes School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mountain Lakes School District Board of Education desires to authorize its purchasing agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Mountain Lakes School District Board of Education in the county of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website, as recommended by the Superintendent.

District Roll Call 8-0-0

15. Cooperative Purchasing
BE IT RESOLVED, that the Mountain Lakes Board of Education, as provided by N.J.S.A. 18A:18A-4.1, approves the following as Cooperative Purchasing agents for the Mountain Lakes School District 2025-2026 school year, as recommended by the Superintendent:

1.	Educational Data Services
2.	Educational Services Commission of Morris County
3.	Educational Services Commission of NJ
4.	Hunterdon County Educational Services
5.	Keystone Purchasing Network
6.	Morris County Cooperative Pricing Council
7.	New Jersey Cooperative Purchasing Alliance
8.	NJEdge Cooperative Pricing System
9.	NJSBA Cooperative Pricing System
10.	Sussex County Regional Cooperative

District Roll Call 8-0-0

16. Proprietary Computer Hardware/Software
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following proprietary computer hardware/software companies for the Mountain Lakes School District 2025-2026 school year, as recommended by the Superintendent:

	Company	Service	Amount
1.	Amplify	DIBELS Data System	$480
2.	Canvas / Instructure	Canvas Cloud Subscription	$38,450
3.	FinalSite	Website	$7,000

4.	Frontline Education	Employee Evaluation Management Absence & Substitute Management Applicant Tracking & Proactive Recruiting Central IEP-Direct Professional Learning Management	$67,415
5.	Genesis Educational Services	Student Information System ASP Services	$32,550
6.	School Messenger / Intrato	Unified Communications and Website	$4,500
7.	Systems 3000 Inc.	Fund Accounting Personnel Payroll Modules	$23,660

District Roll Call 8-0-0

17. NJSIAA Membership
BE IT RESOLVED, that the Mountain Lakes Board of Education approve that the Mountain Lakes School District in Mountain Lakes, New Jersey Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education of Mountain Lakes hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA. Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school. In addition, a school must maintain a status of "Member in Good Standing" as outlined in the Principal's Affidavit to remain eligible for NJSIAA activities and tournaments, with a membership fee of $2,725 (includes DAANJ membership), as recommended by the Superintendent.

District Roll Call 8-0-0

18. Athletic Memberships and Schedules
BE IT RESOLVED, that the Mountain Lakes Board of Education approve memberships in the following leagues and conferences for 2025-26 school year, as recommended by the Superintendent:

	Conference	**Membership Fees***
1.	MCSSADA - Morris County Secondary School Athletic Directors Association	$3,550
2.	MCSSIHL- Morris County Secondary Schools Ice Hockey League	$2,100
3.	NJAC - Northwest Jersey Athletic Conference	$2,900
4.	NJIGLL - North Jersey Interscholastic Girls Lacrosse League	$100
5.	NJILL - North Jersey Interscholastic Lacrosse League	$275
6.	NJISRA - New Jersey Interscholastic Ski Racing Association	$2,000
7.	NJSFC - North Jersey Super Football Conference	$375
8.	NJSIAA - New Jersey State Interscholastic Athletic Association (includes DAANJ Membership)	$2,725

*Membership fees are estimated

District Roll Call 8-0-0

19. Briarcliff School Activity Fee *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Briarcliff School activity fee pursuant to Policy 2436 (Activity Participation Fee); and

BE IT FURTHER RESOLVED, that the Briarcliff activity fee for the 2025-26 school year will be assessed at $80 per participant per activity (athletic season, club, etc.) with an annual activity fee cap of $240 per student, as recommended by the Superintendent.

IVY H/WW/BC Roll call vote 7-0-0

20. Transportation Contract
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the renewal of the transportation contract with O'Dowd Transportation Company of Montville to provide student transportation for the Mountain Lakes School District for the 2025-26 school year in the amount of $105,144, as recommended by the Superintendent.

District Roll Call 8-0-0

21. Subscription Busing
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the subscription busing process for students under the mandated requirements of 2.0/2.5 with a rate of $767 for the 2025-26 school year, as recommended by the Superintendent.

District Roll Call 8-0-0

22. Food Service Management Company
BE IT RESOLVED, that the Mountain Lakes Board of Education approve Pomptonian Food Service to provide food services for the 2025-26 school year. The Food Service Management Company shall receive, in addition to the costs of operation, a management fee of $.0545 for each $1.00 of sales to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The district guarantees the payment of such costs and fee to the Food Service Management Company. The FSMC guarantees the district a no cost of operation for the district for school year 2025-26, as recommended by the Superintendent.

District Roll Call 8-0-0

23. Food Service Pricing Rates
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Pomptonian Food Service meal prices and a la carte pricing for the 2025-26 school year, as recommended by the Superintendent:*

Meal Tiers	Complete Lunch	Featured Favorite Lunch	Breakfast
Briarcliff, Lake Drive, Wildwood	$4.50	$5.25	$3.25
Mountain Lakes HS	$4.75	$5.25	$3.25
Reduced Price	$.50	N/A	$.30
Faculty Price	$5.75	$6.00	$4.00

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

24. Food Services Biosecurity Management Plan
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Food Service Biosecurity Management Plan, for the 2025-2026 school year, as recommended by the Superintendent.*

District Roll Call 8-0-0

25. Bus Evacuation Drill Reports ∆
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the spring School Bus Emergency Evacuation Drills, for the 2025-2026 school year, as recommended by the Superintendent.*

	Schools
DISTRICT	
1.	Mountain Lakes High School
2.	Lake Drive School
IVY H/WW/BC	
3.	Briarcliff Middle School
4.	Wildwood Elementary School

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

26. Nonresident Tuition ∆
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment, as recommended by the Superintendent:

	Action	**Student ID**	**School Program**	**Start Date**	**End Date**	**Tuition**	**Extra Services**
DISTRICT							
1.	Returning	NRTH02	MLHS	8/27/25	6/30/26	$22,289	N/A
2.	Returning	NRTH03	MLHS	8/27/25	6/30/26	$22,289	N/A
3.	Returning	NRTH04	MLHS	8/27/25	6/30/26	$22,289	N/A
4.	Returning	NRTH05	MLHS	8/27/25	6/30/26	$22,289	N/A
5.	Returning	NRTH10	MLHS	8/27/25	6/30/26	$22,289	N/A
6.	New	NRTH11	MLHS	8/27/25	6/30/26	$22,289	N/A
7.	Returning	NRTH12	MLHS	8/27/25	6/30/26	$22,289	N/A
8.	Returning	NRSH02	MLHS	8/27/25	6/30/26	$500	N/A
9.	Returning	NRSH03	MLHS	8/27/25	6/30/26	$500	N/A
10.	Returning	NRSH05	MLHS	8/27/25	6/30/26	$500	N/A
11.	Returning	NRSH06	MLHS	8/27/25	6/30/26	$500	N/A
12.	Returning	NRSH07	MLHS	8/27/25	6/30/26	$500	N/A
13.	Returning	NRSH08	MLHS	8/27/25	6/30/26	$500	N/A
14.	New	NRSH10	MLHS	8/27/25	6/30/26	$500	N/A

15.	New	NRSH11	MLHS	8/27/25	6/30/26	$500	N/A
IVY H/WW/BC							
16.	Returning	NRTW02	Wildwood	8/27/25	6/30/26	$17,310	N/A
17.	Returning	NRTW03	Wildwood	8/27/25	6/30/26	$17,310	N/A
18.	New	NRTW05	Wildwood	8/27/25	6/30/26	$17,310	N/A
19.	New	NRTW06	Wildwood	8/27/25	6/30/26	$17,310	N/A
20.	New	NRTW07	Wildwood	8/27/25	6/30/26	$17,310	N/A
21.	Returning	NRTW08	Wildwood	8/27/25	6/30/26	$17,310	N/A
22.	Returning	NRSW02	Wildwood	8/27/25	6/30/26	$500	N/A
23.	Returning	NRSW03	Wildwood	8/27/25	6/30/26	$500	N/A
24.	Returning	NRSW05	Wildwood	8/27/25	6/30/26	$500	N/A
25.	Returning	NRTB01	Briarcliff	8/27/25	6/30/26	$17,928	N/A
26.	Returning	NRTB02	Briarcliff	8/27/25	6/30/26	$17,928	N/A
27.	Returning	NRTB03	Briarcliff	8/27/25	6/30/26	$17,928	N/A
28.	Returning	NRTB04	Briarcliff	8/27/25	6/30/26	$17,928	N/A
29.	Returning	NRTB05	Briarcliff	8/27/25	6/30/26	$17,928	N/A
30.	Returning	NRSB01	Briarcliff	8/27/25	6/30/26	$500	N/A
31.	Returning	NRSB02	Briarcliff	8/27/25	6/30/26	$500	N/A
32.	Returning	NRSB03	Briarcliff	8/27/25	6/30/26	$500	N/A
33.	New	Temp-19	Lake Drive Regular	5/12/25	6/30/25	$10,605.53	N/A

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

27. Out of District Placements *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the updated list of out-of-district placements for the 2025 extended school year and the 2025-26 school year, as recommended by the Superintendent:

	Student ID	Placement	Start Date	End Date	Tuition
DISTRICT					
1.	7077	Glenview Academy	9/5/24	6/24/24	$0.00
2.	7077	The Gramon School	9/5/24	6/24/24	$90,068.16
3.	7077	The Gramon School	7/7/25	8/15/25	$15,000.00
4.	7077	The Gramon School	9/3/25	6/23/26	$91,000.00
5.	8743	Sage Alliance	6/23/25	7/25/25	$6,573.36
6.	8743	Sage Alliance	9/2/25	6/18/26	$78,622.20
7.	8429	Release Agreement	8/25/25	6/30/26	$30,000

8.	0601	Cornerstone Day School	7/7/25	6/30/26	$106,084.00
IVYH/WW/BC					
9.	6418	Lakeland Hills YMCA	6/23/25	8/1/25	$1,935.00
10.	6361	Lakeland Hills YMCA	6/23/25	7/18/25	$1,265.00
11.	2767	Lakeland Hills YMCA	6/23/25	8/1/25	$1,935.00
12.	4686	Lakeland Hills YMCA	6/23/25	8/1/25	$2,280.00
13.	9120	Lakeland Hills YMCA	6/23/25	8/1/25	$1,935.00
14.	3958	Lakeland Hills YMCA	6/23/25	8/1/25	$2,280.00
15.	4784	Reed Academy	7/7/25	8/1/25	$18,799.20
16.	4784	Reed Academy	9/4/25	6/19/26	$112,795.20

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

28. Professional Services
WHEREAS, the Mountain Lakes Board of Education ("Board") has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:*

	Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
1.	AME	7/1/25	6/30/26	Pneumatic Control System	N/A	$25,000
2.	Arrow Elevator	7/1/25	6/30/26	Elevator Maintenance (WW & BC)	N/A	$5,460
3.	Bartky Healthcare Center	7/1/25	6/30/26	Psychiatric and Neurological Evaluations	$1,700 per evaluation	NTE $8,000
4.	Bayada Home Health Care, Inc.	7/1/25	6/30/26	Substitute School Nursing Services	$72/hr (4 hr. min)	NTE $5,000
5.	BioServ	7/1/25	6/30/26	Biomedical Management Services	N/A	NTE $500
6.	Educational Services Commission of Morris County	7/1/25	6/30/26	Nonpublic Services/ Professional Support	See attached sheet	As set forth by the NJDOE Nonpublic aid notices
7.	Educational Services	7/1/25	6/30/26	Joint Transportation Agreement	N/A	$305,000

	Commission of Morris County					
8.	Educational Services Commission of Morris County	7/1/25	6/30/26	Various Evaluations	$414 per evaluation	NTE $6,210
9.	Educational Services Commission of Morris County	9/2/25	6/30/26	Speech Therapist - MLHS	$115 per hour	NTE $15,000
10.	Employment Horizons	7/1/25	6/30/26	Vocational Evaluation	$900	NTE $2,700
11.	Generation Services	7/1/25	6/30/26	Theatre Maintenance	N/A	$2,000
12.	GenServe	7/1/25	6/30/26	Emergency Generator Maintenance	N/A	$3,000
13.	Hannon Flooring	4/21/25	4/25/25	MLHS Kitchen Floor Repair	N/A	$9,825.75
14.	Dr. Richard Kleinmann – Center for Child & Family Development	7/1/25	6/30/26	Psychiatric Evaluations	$1,750 per evaluation	NTE $15,000
15.	Dr. Marilyn Kubichek	7/1/25	6/30/26	Neurological	$725 per evaluation	NTE $10,875
16.	Government Lease & Finance ESIP	7/1/25	6/30/26	Energy Conservation Measures	N/A	$175,140
17.	Morris Psychological Group	7/1/25	6/30/26	Neuropsychological	$4,500 per evaluation	NTE $13,500
18.	Neuropsychology Specialists, LLC	7/1/25	6/30/26	Neuropsychological	$5,980 per evaluation	NTE $11,960
19.	NJSBA (New Jersey School Boards Association)	7/1/25	6/30/26	Membership Dues for 2025-26	N/A	$15,292.52
20.	Phoenix Advisors	7/1/25	6/30/26	Continuing Disclosure Agent	N/A	$1,350
21.	Strauss Esmay Associates, LLP	7/1/25	6/30/26	Policy Manual	N/A	$5,015
22.	Stronge and Associates Educational Consulting, LLC	8/22/25	8/22/25	Stronge Annual Interrater Reliability Training and Reflection	N/A	$4,500
23.	Sussex County Regional Cooperative	7/1/25	6/30/26	Joint Transportation Agreement	N/A	$265,000
24.	TRW Theatrical Rights Worldwide	7/25/25	7/26/25	Non-exclusive amateur production of The Adams Family-Young@Part	N/A	$1,860.00
25.	TrueGreen	7/1/25	6/30/26	Lawn Care/Maintenance	N/A	$7,676
26.	United Fire	7/1/25	6/30/26	Fire Alarm System (MLHS)	N/A	$9,101.60

District Roll Call 8-0-0

29. Travel / Conferences Expenditures *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent.

	Name / ID	Location	Date	Event Name	Cost
DISTRICT					
1.	Hogan, Lisa	District/Virtual	5/29-5/30/25	SHRM CP - Knowledge Item Writing Workshop	$0
2.	Lindsay, Maria	MLHS	9/26/24	Harvard, Princeton, UVA, Wellesley & Yale virtual counselor meeting	$0
3.	Lindsay, Maria	MLHS	10/16/24	Big Ten Academic Alliance Fall 2024 School Counselors Webinar	$0
4.	Lindsay, Maria	MLHS	10/8/24	Lehigh Univ., Univ. of Chicago, Bates College, Claremont McKenna College & Smith College Virtual Counselor Session	$0
5.	Lindsay, Maria	MLHS	3/7/25	Substance Abuse: Current Trends and Effective Interventions	$0
6.	Lindsay, Maria	MLHS	4/4/25	Supporting the LGBTQ+ Experience	$0
7.	Macko, Lauren	MLHS	9/26/24	Harvard, Princeton, UVA, Wellesley & Yale virtual counselor meeting	$0
8.	Macko, Lauren	MLHS	10/16/24	Big Ten Academic Alliance Fall 2024 School Counselors Webinar	$0
9.	Schutz, Michael	MLHS	6/2-6/6/25	AP US History Reading	$0
10.	Vallies, Austin	MLHS	5/31-6/6/25	AP Seminar Reader	$0
11.	Britton, Katina	MLHS	7/2/24-4/18/25	Transport Sports Physicals to/from School Physician for Athlete Clearance	$110.45 (235 miles @.47/mile)
IVY H/WW/BC					
11.	Carlson, Erik	BC/Virtual	5/19/25	School Safety Specialist Training - Behavior Threat Assessment	$0
12.	Fleming, Marissa	BC/MLHS	10/29, 11/12 & 11/19/24	Lifelines Training (Prevention, Intervention and Postvention)	$0

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

30. Fundraising
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers, as recommended by the Superintendent:

	School	Fundraising Activity	Beneficiary/Purpose
DISTRICT			
1.	Lake Drive	Bake Sale to benefit the GIGO Fund May 19, 20 & 21	Raise money for the GIGO Fund for veterans in honor of Memorial Day

District Roll Call 8-0-0

31. Auditor's Management Report
BE IT RESOLVED, that the Mountain Lakes Board of Education accept the Auditor's Management Report and the Annual Comprehensive Financial Report for the 2023-2024 fiscal year and directs the School Business Administrator to submit a copy of the audit to the Morris County Executive County Superintendent; and

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the Corrective Action Plan to address the recommendation as identified on the Auditor's Management Report, as recommended by the Superintendent.*

District Roll Call 8-0-0

B. MISCELLANEOUS

REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL
- Dr. Siegel reviewed:
  - Personnel agenda resolutions and handcarry motions
  - Dr. Hirschfeld congratulated David Sica on his appointment

Motion by Dr. Don and seconded by Dr. Hirschfeld for motions #32 - #41, HC #35, HC#37

32. Administrator Contracts
A. BE IT RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Ivonne Ciresi, Assistant Superintendent, at an annual salary of $191,435, effective July 1, 2025, through June 30, 2026, as recommended by the Superintendent.

B. BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of James Riley, School Business Administrator / Board Secretary at an annual salary of $183,713, effective July 1, 2025, through June 30, 2026, as recommended by the Superintendent.

District Roll Call 8-0-0

33. Position Creation/Modifications ***Δ***
WHEREAS, that the Mountain Lakes Board of Education approved the 2025-26 budget on May 5, 2025; and

WHEREAS the balancing of the 2025-26 budget required adjustments to personnel positions; and

NOW THEREFORE, BE IT RESOLVED, that the Mountain Lakes Board of Education approves the creation of the following personnel positions as listed below:

SUPV-DIST-CAS-03
SUPV-DIST-CAS-05

District Roll Call 8-0-0

34. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:*
Unaffiliated Staff Appointments for 2025-26 school year included in back up.

	Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
	DISTRICT									
1.	Giousios, George	Appointment	TCH-LR-TCH-18	Teacher	LD@MLHS	1.0	BA+30/ Step 7	$75,520	8/25/25	6/30/26
2.	Sica, David	Appointment	SUPV-DIST-CAS-03	Supv-12mo aft 3/26/12	MLHS	1.0	N/A	$130,000	7/1/25	6/30/26
	IVY H/WW/BC									
3.	Suckno, Samantha	Appointment	TCH-WW-CST-03	Teacher	WW	1.0	MA / Step 12	$93,205	8/25/25	6/30/26

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

35. Leaves of Absence
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

	ID#	Action	Position	Location	FTE	Start Date	Term Date
DISTRICT							
1.	4474	FLA (Using sick days, w/o benefits)	Paraprofessional	LD	0.97	5/27/25	6/30/25
2.	5005	FMLA (Unpaid w/benefits)	Teacher	MLHS	1.0	5/5/25	5/26/25
3.	5224	FMLA/NJFLA (Unpaid w/benefits)	School Psychologist	DW	1.0	5/16/25	6/30/25
4.	5516	FMLA (Unpaid w/o benefits)	Teacher	MLHS	1.0	5/12/25	5/14/25

District Roll Call 8-0-0

(HC) 35. Leaves of Absence
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

	ID#	Action	Position	Location	FTE	Start Date	Term Date
	DISTRICT						
1.	4508	LOA (Paid w/benefits)	Teacher	MLHS	1.0	8/25/25	9/25/25
2.	4508	CCLOA (unpaid, w/o benefits)	Teacher	MLHS	1.0	9/26/25	6/30/26

District Roll Call 8-0-0

36. Additional Compensation *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

	Name	Action	Position	Location	Degree/ Step	Rate of Pay	Start Date	Term Date
DISTRICT								
1.								
2.	Hodic, Catherine	Appointment	Additional Hours (Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 4 hrs)	6/17/25	6/17/25
3.	Petric, Lindsay	Appointment	Additional Hours (Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 4 hrs)	6/17/25	6/17/25
4.	Walter, Dana	Appointment	Additional Hours (Scholarship Ceremony and Graduation)	MLHS	N/A	Hourly Rate (Not to exceed 10.5 hrs)	5/30/25	6/17/25
IVY H/WW/BC								
5.	Alves, Michael	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
6.	Doolittle, Christina	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
7.	Fleming, Marissa	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
8.	Fleming, Marissa	Appointment	Guidance – Summer Hours	BC	N/A	Hourly rate – not to exceed 96 hours	6/18/25	8/22/25
9.	Lih, Erik	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
10.	Lombardi, Deirdre	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
11.	Ludlow, Amy	Appointment	Health Office/Nurse – Summer Hours	BC	N/A	Hourly rate – not to exceed 12 hours	6/18/25	8/22/25
12.	Mattoon, Douglas	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
13.	Pelliconi, Debbie	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
14.	Posner, Dennis	Appointment	Media Center/Librarian – Summer Hours	BC	MA/ Step 15	Hourly rate – not to exceed 18 hours	6/18/25	8/22/25
15.	Ramirez, Justin	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
16.	Verduin, Nicole	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25
17.	Winget, Ava	Appointment	Annual 8th Gr. Overnight Trip Chaperone	BC	N/A	$125/night (not to exceed 2 nights)	6/10/25	6/12/25

District Roll Call 8-0-0
IVY H/WW/BC Roll call vote 7-0-0

37. Substitutes, Volunteers and Intern Appointments *Δ*

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

	Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
IVY H/WW/BC							
1.	Mayer, Judy	Appointment	LTS (5015)	WW	$190/day	5/29/25	6/30/25

IVY H/WW/BC Roll call vote 7-0-0

(HC) 37. Substitutes, Volunteers and Intern Appointments *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

	Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
IVY H/WW/BC							
1.	Drexler, Amanda	Appointment	Substitute	MLHS	$150/day	5/20/25	6/30/25

IVY H/WW/BC Roll call vote 7-0-0

38. Field Trips *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2024-2025 school year, as recommended by the Superintendent:

	Name	Location	Destination	Purpose	Cost to District	Date(s)
IVY H/WW/BC						
1.	Buzzelli, Vincent Kemp, Theresa Petrucci, Kristen	BC	Allentown, PA	Briarcliff Band High Notes Music Festival and Dorney Park Trip	$0	5/29/25

IVY H/WW/BC Roll call vote 7-0-0

39. Tuition Reimbursement *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent's office, as recommended by the Superintendent:

	Name	Location	College/University	Course Title / #	Credits
IVY H/WW/BC					
1.	Carlson, Erik	BC	Liberty University	Advanced Learning Theory & Research/ EDUC 701 - B11	3
2.	Ludlow, Amy	BC	William Paterson University	School Health Student Teaching Practicum/NUR 5520	3
3.	Ramirez, Justin	BC	American College of Education	Developing Teachers/EL 5623	3

IVY H/WW/BC Roll call vote 7-0-0

B. CURRICULUM / SPECIAL SERVICES

C. MISCELLANEOUS

40. Stronge Evaluation Model
BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Stronge Evaluation Models below for the 2025-26 school year, as recommended by the Superintendent:

1.	Stronge: Teacher Effectiveness Performance Evaluation System
2.	Stronge: Educational Specialist Effectiveness Performance Evaluation System
3.	Stronge: District Leader Effectiveness Performance Evaluation System
4.	Stronge: Principals Leader Effectiveness Performance Evaluation System

District Roll Call 8-0-0

41. Harassment, Intimidation and Bullying Incident *Δ*
BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident Case #BC-007-24-25 reported the Board of Education on May 5, 2025, and discussed in Executive Session, as recommended by the Superintendent.

IVY H/WW/BC Roll call vote 4-0-3 (A: C. Johnson, L. McIntyre, J. Parker)

UNFINISHED BUSINESS - None

NEW BUSINESS - None

PENDING LEGISLATION - None

COMMENTS AND REQUESTS FROM THE PUBLIC - None

EXECUTIVE SESSION II
MOTION to enter into Executive Session was made by Mrs. Kulkarni and seconded by Dr. Hirschfeld, that the Board of Education adopt the following resolution.

The motion was approved 8-0-0.

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 19th day of May 2025 at 8:26pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically legal matters.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 9:37pm was made by Mrs. Forman and seconded by Mr. Johnson.

The motion was approved 8-0-0 and the Board returned to public session at 9:37pm.

ADJOURNMENT
MOTION to adjourn the meeting at 9:37pm was made by Dr. Don and seconded by Dr. Hirschfeld.

District Roll Call 8-0-0

Respectfully Submitted,

Dr. James Riley

School Business Administrator / Board Secretary

Δ *Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

** Indicates a motion/resolution will have supporting documentation*

2024-2025 District Goals

Goal Statement	Goal Area
1.Establish a system of support for administrators and certified staff members that promotes high quality feedback, instruction, and student learning using the Stronge Effectiveness Performance Evaluation System.	Ensuring the Success of All Staff
2. Assess and develop a plan to upgrade district security systems and practices with a focus on infrastructure, training, resources, and guidance to ensure safety and wellbeing for our students, staff members, and community.	Finance/Infrastructure/Technology Supporting the Whole Child
3. Develop a meaningful collaboration with Rockaway Valley School (Boonton Township) in an effort to align educational programming and other school systems that promote coherence for students, staff members, and families in the region.	Strong Family/School/Community Partnerships
4. Explore opportunities to strengthen and expand students' learning with rigorous, relevant, and engaging STEM education, across PreK-12th grade.	Ensuring the Success of All Students
5. Enhance communication and create channels for meaningful input between/among the district leadership, staff, and community partners to build trust, cohesion, and support for decision-making across the district.	Ensuring the Success of All Staff

2024-2025 Board Goals

Board Goal	Committee Support
1. Support the development and improvement of district personnel systems to retain high quality staff members and promote fair, consistent, and effective supervision across the district.	Personnel
2. Endeavor to reach a long-term agreement with Boonton Township School District extending the send-receive relationship for Rockaway Valley School students to attend Mountain Lakes High School.	Full Board, Negotiations
3. Develop a positive and collaborative relationship between the Board of Education and new superintendent to ensure a broad vision and governance plan for the district result in clear, appropriate, and effective decisions.	Full Board
4. Enhance communication and relationships between the Board of Education and Mountain Lakes staff by expanding BOE member attendance at key school programs and events and increasing staff and school highlights at regular BOE meetings.	Full Board
5. Secure and successfully transition a full time Business Administrator/Board Secretary with essential skills, dispositions, and knowledge to meet the diverse fiscal and operational needs of the district.	Finance, Facilities
6. Promote a safe and positive learning environment for all students by supporting the administration and staff with resources related to upgrades in school security and various wellness initiatives.	Facilities, Security

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

va_bill5.032923
05/01/2025

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
ABLE SHRED BUSINESS PRODUCTS LLC/ 6913						
	25-0393	11-000-240-500-HS- - -/ SCH ADMIN-OTH SERVICE	6509	CF	SCH ADMIN-OTH SERVICE	105.00
		11-000-240-500-HS- - -/ SCH ADMIN-OTH SERVICE	6599	CF	SCH ADMIN-OTH SERVICE	105.00
				Total for ABLE SHRED BUSINESS PRODUCTS LLC/ 6913		**$210.00**
ABS ENVIRONMENTAL SVCS, LLC/ 5299						
	25-1668	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	2025-071	CF	REQ MAINT-CLN/REPAIR/MNT	755.00
	25-1697	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	2025-175	CF	REQ MAINT-CLN/REPAIR/MNT	3,500.00
	25-1698	11-000-261-420-LR-0720B- -/ REQ MAINT-CLN/REPAIR/MNT	2025-176	CF	REQ MAINT-CLN/REPAIR/MNT	3,500.00
	25-1569	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	2025-087	CF	REQ MAINT-CLN/REPAIR/MNT	955.00
	25-1656	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	2025-148	CF	REQ MAINT-CLN/REPAIR/MNT	890.00
				Total for ABS ENVIRONMENTAL SVCS, LLC/ 5299		**$9,600.00**
AC DAUGHTRY, INC/ 4813						
	25-0594	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	6253871	CF	REQ MAINT-CLN/REPAIR/MNT	149.85
ACCESS/ 6086						
	25-0488	11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	11418359	CF	MISCELLANEOUS PURCHASED	614.77
	25-1719	11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	11418359	CF	MISCELLANEOUS PURCHASED	788.39
		11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	11473252	CF	MISCELLANEOUS PURCHASED	1,176.11
		11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	11524701	CF	MISCELLANEOUS PURCHASED	1,202.36
				Total for ACCESS/ 6086		**$3,781.63**
ADAMS FIRE PROTECTION INC./ 1068						
	25-1681	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	0306259	CF	REQ MAINT-CLN/REPAIR/MNT	285.00
ALBERTSON/SAFEWAY/ 8624						
	25-0924	11-190-100-610-HS-0240A-F -/ REG PROG UND-SUPPLIES	APRIL-MAY 2025	CF	REG PROG UND-SUPPLIES	121.48
		11-190-100-610-HS-0240A-F -/ REG PROG UND-SUPPLIES	MARCH-APRIL 2025	CF	REG PROG UND-SUPPLIES	361.70
				Total for ALBERTSON/SAFEWAY/ 8624		**$483.18**
AMC PRECISION GLASS, INC./ 4302						
	25-1651	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	7663	CF	REQ MAINT-CLN/REPAIR/MNT	325.00
ANTHEM SPORTS, LLC/ 9555						
	25-1625	20-090-200-600-HS- - -/ LAKERS SPORTS CLUB-SUPPL	425833	CF	LAKERS SPORTS CLUB-SUPPL	297.67

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2025

1

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
ARROW ELEVATOR INC./ 5261						
	25-0242	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	122370	CF	REQ MAINT-CLN/REPAIR/MNT	440.00
ATLANTIC COMMUNICATIONS/ 7882						
	25-1687	11-000-263-420-DW-0720A- -/ GROUNDS-CLN/REPAIR/MNT	22806	CF	GROUNDS-CLN/REPAIR/MNT	272.50
B&H PHOTO/ 6282						
	25-1643	20-041-100-610-HS- - -/ MLEF25HS-SUPPLIES	233437065	CF	MLEF25HS-SUPPLIES	36.68
BAKER TILLY VANTAGEN, LLC/ 7916						
	25-1264	11-000-230-339-AD-0120D- -/ GEN ADMIN-OTH PROF SERV	52275	CF	GEN ADMIN-OTH PROF SERV	202.36
		11-000-230-339-AD-0120D- -/ GEN ADMIN-OTH PROF SERV	51862	CF	GEN ADMIN-OTH PROF SERV	145.25
					Total for BAKER TILLY VANTAGEN, LLC/ 7916	**$347.61**
BANYAN SCHOOL/ 5202						
	25-0558	11-000-100-566-CS-0870F- -/ TUIT TO PRIV SCH INSTATE	AM 5/25 - AM1-1 5/25	CF	TUIT TO PRIV SCH INSTATE	5,000.55
BARBARA A. TESTIN, LLC/ 8751						
	25-0495	11-000-230-339-AD-0120D- -/ GEN ADMIN-OTH PROF SERV	04-07-2025-	CF	GEN ADMIN-OTH PROF SERV	831.25
BEACON ATHLETICS LLC/ 9127						
	25-1646	20-090-200-600-HS- - -/ LAKERS SPORTS CLUB-SUPPL	0610390	CF	LAKERS SPORTS CLUB-SUPPL	232.00
BILDISCO MFG., INC./ 8292						
	25-1594	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	43820	CF	REQ MAINT-CLN/REPAIR/MNT	3,690.00
BOOMBAH, INC./ 8955						
	25-1659	11-401-100-610-BC-1020A-A -/ EXTRA-CURR-SUPPLIES	186604	CF	EXTRA-CURR-SUPPLIES	39.98
BOROUGH MOUNTAIN LAKES/ 1293						
	25-0367	11-000-262-420-DW-0620A- -/ CUSTODIAL-CLN/REPAIR/MNT	JUNE-25-TRASH	CF	CUSTODIAL-CLN/REPAIR/MNT	8,335.00
BOROUGH OF MOUNTAIN LAKES/ 1290						
	25-0503	11-000-262-490-DW-0640A- -/ CUSTODIAL-OTH PROP SERVI	1ST Q25 WATER BILL	CF	CUSTODIAL-OTH PROP SERVI	10,724.83
BOROUGH OF MOUNTAIN LAKES/ 1291						
	25-1661	11-000-266-100-DW- - -/ SECURITY SALARIES	1ST-Q25-OFFICER REIM	CF	SECURITY SALARIES	34,491.06
BOROUGH OF MOUNTAIN LAKES/ 6140						
	25-0366	11-000-262-441-DW- - -/ CUSTODIAL-FIELD RENTAL	JUNE-25-FIELD	CF	CUSTODIAL-FIELD RENTAL	3,750.00

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

va_bill5.032923
05/01/2025

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
BRIAN OSBORNE/ 9557						
	25-1679	11-000-230-590-DW-0820D- -/ GEN ADMIN-MISC PUR SERVI	EXECML-01	CF	GEN ADMIN-MISC PUR SERVI	4,250.00
BSN SPORTS, LLC/ 1342						
	25-1647	20-090-200-600-HS- - -/ LAKERS SPORTS CLUB-SUPPL	929743929	CF	LAKERS SPORTS CLUB-SUPPL	7,881.00
BUREAU OF EDUCATION & RESEARCH/ 1240						
	25-1683	11-000-213-330-CS-0431A- -/ HEALTH-OTH PUR PROF SERV	5210827	CF	HEALTH-OTH PUR PROF SERV	295.00
CABLEVISION LIGHTPATH, INC./ 8745						
	25-0136	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	101492258	CF	REG PROG UND-OTH SERVICE	4,647.95
CANON FINANCIAL SERVICES, INC/ 8659						
	25-0141	11-000-252-500-TD- - -/ IT-OTH PUR SERVICES	40426344	CF	IT-OTH PUR SERVICES	3,097.26
		11-190-100-440-TD- - -/ REG PROG UND-RENTALS	40426344	CF	REG PROG UND-RENTALS	75.00
				Total for CANON FINANCIAL SERVICES, INC/ 8659		**$3,172.26**
CAPITAL SUPPLY COMPANY/ 1252						
	25-1617	11-000-262-610-DW-0620C- -/ CUSTODIAL-SUPPLIES	826782	CF	CUSTODIAL-SUPPLIES	164.85
	25-1655	11-000-262-420-DW-0620A- -/ CUSTODIAL-CLN/REPAIR/MNT	827617	CF	CUSTODIAL-CLN/REPAIR/MNT	1,881.70
				Total for CAPITAL SUPPLY COMPANY/ 1252		**$2,046.55**
CDW GOVERNMENT, INC./ 5750						
	25-1618	20-511-200-500-DW- - -/ NP SECURITY	AD6B25G	CF	NP SECURITY	4,240.00
		20-511-200-500-DW- - -/ NP SECURITY	AD5KL2C	CF	NP SECURITY	10,760.00
	25-1517	11-190-100-500-TD-0720D- -/ REG PROG UND-OTH SERVICE	AD7158Z	CF	REG PROG UND-OTH SERVICE	5,067.00
				Total for CDW GOVERNMENT, INC./ 5750		**$20,067.00**
CHANGEBRIDGE MEDICAL ASSOCIATES PA/ 9194						
	25-0642	11-000-213-300-DW- - -/ HEALTH-PUR PROF/TECH	MAY 2025	CF	HEALTH-PUR PROF/TECH	1,666.67
CMF BUSINESS SUPPLIES, INC./ 4852						
	25-1691	11-000-230-610-AD-0130E- -/ GEN ADMIN-SUPPLIES	2977	CF	GEN ADMIN-SUPPLIES	199.40
COMMISSIONER OF LWD/ 5357						
	25-1688	11-000-262-890-DW-0660A-14-/ CUSTODIAL-OTHER OBJECTS	LP149516-25-G S	CF	CUSTODIAL-OTHER OBJECTS	160.00
CROSSROADS PAVEMENT MAINTENANCE LLC/ 8674						
	25-1658	11-000-261-420-LR-0720B- -/ REQ MAINT-CLN/REPAIR/MNT	LD-PAVING BKB-COURT	CF	REQ MAINT-CLN/REPAIR/MNT	28,870.00

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Mountain Lakes Board of Education
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Pending Payments						
CY DRAKE LOCKSMITHS, INC./ 1612						
	25-1696	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	100829	CF	REQ MAINT-CLN/REPAIR/MNT	103.98
	25-1669	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	100585	CF	REQ MAINT-CLN/REPAIR/MNT	1,624.00
	25-1674	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	100545	CF	REQ MAINT-CLN/REPAIR/MNT	231.25
				Total for CY DRAKE LOCKSMITHS, INC./ 1612		**$1,959.23**
D.C. FAGAN PSYCHOLOGICAL SERVICES, LLC/ 9533						
	25-1495	11-000-213-330-CS-0431A- -/ HEALTH-OTH PUR PROF SERV	E.S. 25-1495	CF	HEALTH-OTH PUR PROF SERV	3,500.00
DAN BUCHANAN/ 9102						
	25-1671	11-190-100-500-HS- - -/ REG PROG UND-OTH SERVICE	5254	CF	REG PROG UND-OTH SERVICE	515.00
	25-1672	11-190-100-500-HS- - -/ REG PROG UND-OTH SERVICE	5179	CF	REG PROG UND-OTH SERVICE	185.00
				Total for DAN BUCHANAN/ 9102		**$700.00**
DI CARA RUBINO ARCHITECTS/ 9321						
	25-1666	12-000-400-334-DW- - -/ CAPITAL-ARCH/ENG SVC	0012105-0012287	CF	CAPITAL-ARCH/ENG SVC	26,548.25
DIXON BROTHERS INC./ 8741						
	25-0490	11-000-262-621-HS-0630 - -/ CUSTODIAL-NATURAL GAS	581128	CF	CUSTODIAL-NATURAL GAS	435.20
EDUC SVCS COMM. MORRIS CNTY */ 2500						
	25-1221	20-250-200-300-CS- - -/ IDEA B-PROF & TECH SERV	202501839	CF	IDEA B-PROF & TECH SERV	4,633.00
	25-1641	11-000-251-890-AD-0130L- -/ CENTRAL SERV-OTH OBJECTS	202501341	CF	CENTRAL SERV-OTH OBJECTS	396.30
	25-1220	20-507-200-320-CS- - -/ NP CH193 EXAM & CLASS-IN	202501673	CF	NP CH193 EXAM & CLASS-IN	2,393.41
		20-507-200-320-CS-A - -/ NP CH193 EXAM & CLASS-AN	202501673	CF	NP CH193 EXAM & CLASS-AN	3,197.27
		20-508-200-320-CS- - -/ NP CH193 CORRECT SPEECH	202501673	CF	NP CH193 CORRECT SPEECH	3,534.00
				Total for EDUC SVCS COMM. MORRIS CNTY */ 2500		**$14,153.98**
EI US, LLC/ 8777						
	25-1639	11-219-100-320-CS- - -/ SP ED HOME INSTR-PUR PRO	236338 - 238604	CF	SP ED HOME INSTR-PUR PRO	798.00
FERGUSON ENTERPRISES, LLC/ 4312						
	25-0597	11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	APRIL2025	CF	REQ MAINT-SUPPLIES	579.43
FIRST STUDENT, INC./ 3085						
	25-1556	11-000-270-512-HS-0520D- -/ TRANSP-CONTR OTH H/S	SF-278147	CF	TRANSP-CONTR OTH H/S	1,555.00
FOGARTY & HARA, ESQS./ 8927						

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Pending Payments						
	25-0748	11-000-230-331-AD-0120B- -/ GEN ADMIN-LEGAL	20944	CF	GEN ADMIN-LEGAL	11,697.50
GARDEN STATE COALITION OF SCHOOLS/ 1995						
	25-1635	11-000-221-500-CI- - -/ IMPROV INSTR-OTH SERVICE	4186	CF	IMPROV INSTR-OTH SERVICE	65.00
GENSERVE, LLC/ 5696						
	25-0172	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	0517170	CF	REQ MAINT-CLN/REPAIR/MNT	338.00
GRAINGER/ 2005						
	25-1202	11-000-262-610-DW-0620C- -/ CUSTODIAL-SUPPLIES	9472452318	CF	CUSTODIAL-SUPPLIES	962.42
HANDLE WITH CARE BEHAVIOR MANAGEMENT SYS/ 8241						
	25-1626	11-000-240-500-LR- - -/ SCH ADMIN-OTH SERVICE	2025-638	CF	SCH ADMIN-OTH SERVICE	525.00
HEATHER LYN BLACKWELL LONG/ 8994						
	25-1637	11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	MARCH-2025 H.LONG	CF	HEALTH-OTH PUR PROF SERV	11,130.50
	25-1713	11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	APRIL25-SERVICES	CF	HEALTH-OTH PUR PROF SERV	8,842.25
				Total for HEATHER LYN BLACKWELL LONG/ 8994		**$19,972.75**
HOME DEPOT USA, INC/ 2059						
	25-1512	11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	2640910	CF	REQ MAINT-SUPPLIES	90.44
		11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	9010069-B	CF	REQ MAINT-SUPPLIES	200.48
				Total for HOME DEPOT USA, INC/ 2059		**$290.92**
INDUSTRIAL POWER CLEAN, INC/ 5817						
	25-1573	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	4320	CF	REQ MAINT-CLN/REPAIR/MNT	1,890.00
JACK BAUM/ 9444						
	25-1520	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	150	CF	ATHLETICS-OTHER OBJECTS	700.00
JAY-HILL CORP./ 4805						
	25-1526	60-910-310-500-DW- - -/ CAFE-OTHER SERVICES	1037952	CF	CAFE-OTHER SERVICES	3,539.09
JCP&L/ 2181						
	25-0657	11-000-262-622-BC-0640B- -/ CUSTODIAL-ELECTRICITY	APRIL25 UTILITIES	CF	CUSTODIAL-ELECTRICITY	1,101.18
		11-000-262-622-HS-0640B- -/ CUSTODIAL-ELECTRICITY	APRIL25 UTILITIES	CF	CUSTODIAL-ELECTRICITY	12,445.04
		11-000-262-622-LR-0640B- -/ CUSTODIAL-ELECTRICITY	APRIL25 UTILITIES	CF	CUSTODIAL-ELECTRICITY	3,000.00

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Pending Payments						
		11-000-262-622-WW-0640B- -/ CUSTODIAL-ELECTRICITY	APRIL25 UTILITIES	CF	CUSTODIAL-ELECTRICITY	3,000.00
			Total for JCP&L/ 2181			**$19,546.22**
JOEL STEIN/ 8926						
	25-1623	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	2018-1185	CF	ATHLETICS-OTHER OBJECTS	195.00
JOHN T. BIRCHENOUGH IV/ 9308						
	25-1684	11-190-100-610-TD-0730E- -/ REG PROG UND-SUPPLIES	0423	CF	REG PROG UND-SUPPLIES	3,115.00
JOHNSTONE SUPPLY/ 8743						
	25-0449	11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	56490111.001	CF	REQ MAINT-SUPPLIES	14.98
JOSTEN'S/ 2203						
	25-1611	11-000-240-500-HS- - -/ SCH ADMIN-OTH SERVICE	36877685	CF	SCH ADMIN-OTH SERVICE	1,850.00
KAREN J NOBLE/ 9212						
	25-1712	11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	2425-20(KH)	CF	HEALTH-OTH PUR PROF SERV	100.00
LOCALIQ NEW YORK/NEW JERSEY GANNETT/ 5595						
	25-0643	11-000-251-890-AD-0130L- -/ CENTRAL SERV-OTH OBJECTS	11251078	CF	CENTRAL SERV-OTH OBJECTS	293.75
MADISON BOARD OF EDUCATION/ 8913						
	25-1673	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	2132963	CF	ATHLETICS-OTHER OBJECTS	635.00
MARY OSBORNE/ 4428						
	25-0482	11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	APRIL 2025-SERVICES	CF	HEALTH-OTH PUR PROF SERV	2,972.50
		11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	MARCH 2025 M.OSBORNE	CF	HEALTH-OTH PUR PROF SERV	4,495.00
			Total for MARY OSBORNE/ 4428			**$7,467.50**
MCI COMM SERVICE/ 9169						
	25-0825	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	APRIL 2025	CF	REG PROG UND-OTH SERVICE	14.14
MGL PRINTING SOLUTIONS/ 2453						
	25-1640	11-000-251-600-AD-0130I- -/ CENTRAL SERV-SUPPLIES	25389	CF	CENTRAL SERV-SUPPLIES	1,224.00
MOORE CONTROL EXTERMINATING CO/ 9052						
	25-1680	11-000-263-420-DW-0720A- -/ GROUNDS-CLN/REPAIR/MNT	88617	CF	GROUNDS-CLN/REPAIR/MNT	399.00
	25-0410	11-000-263-420-DW-0720A- -/ GROUNDS-CLN/REPAIR/MNT	88241-42-43-44	CF	GROUNDS-CLN/REPAIR/MNT	258.49
			Total for MOORE CONTROL EXTERMINATING CO/			**$657.49**

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Pending Payments						
			9052			
MORRIS COUNTY HARDWARE & PAINT/ 1123						
	25-0547	11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	APRIL25-INVOICES	CF	REQ MAINT-SUPPLIES	263.84
	25-1268	11-000-261-610-DW-0730B- -/ REQ MAINT-SUPPLIES	MARCH-2025 INV	CF	REQ MAINT-SUPPLIES	518.85
					Total for MORRIS COUNTY HARDWARE & PAINT/ 1123	**$782.69**
MORRIS PSYCHOLOGICAL GROUP, P.A./ 8471						
	25-1210	11-000-213-330-CS-0431A- -/ HEALTH-OTH PUR PROF SERV	E.C. 25-1210	CF	HEALTH-OTH PUR PROF SERV	2,800.00
MOUNTAIN LAKES BD-CAFE ACCT/ 7019						
	25-1686	11-000-310-930-DW-0920A- -/ FOOD SERV-IF TRANSFER	574-4653 574-4679	CF	FOOD SERV-IF TRANSFER	120.00
		11-000-310-930-DW-0920A- -/ FOOD SERV-IF TRANSFER	574-4689 4700 4708	CF	FOOD SERV-IF TRANSFER	350.00
		11-000-310-930-DW-0920A- -/ FOOD SERV-IF TRANSFER	574-4717	CF	FOOD SERV-IF TRANSFER	125.00
	25-1706	11-000-310-930-LR-0920 - -/ FOOD SERV-IF TRANSFER	574-4715	CF	FOOD SERV-IF TRANSFER	2,079.75
	25-1707	11-000-310-930-LR-0920 - -/ FOOD SERV-IF TRANSFER	574-4716	CF	FOOD SERV-IF TRANSFER	3,414.83
	25-1648	11-000-310-930-LR-0920 - -/ FOOD SERV-IF TRANSFER	574-4707	CF	FOOD SERV-IF TRANSFER	4,153.58
	25-1649	11-000-310-930-LR-0920 - -/ FOOD SERV-IF TRANSFER	574-4706	CF	FOOD SERV-IF TRANSFER	2,570.00
	25-1650	13-424-100-610-WW- - -/ BEFORE/AFTER PROG SUPPLI	574-4705	CF	BEFORE/AFTER PROG SUPPLI	547.25
	25-0646	11-000-230-590-AD-0130B- -/ GEN ADMIN-MISC PUR SERVI	574-4701 574-4704	CF	GEN ADMIN-MISC PUR SERVI	274.50
	25-1665	11-000-240-500-HS- - -/ SCH ADMIN-OTH SERVICE	574-4702	CF	SCH ADMIN-OTH SERVICE	52.50
					Total for MOUNTAIN LAKES BD-CAFE ACCT/ 7019	**$13,687.41**
MOUNTAIN LAKES BOARD OF ED/ 1137						
	25-1663	12-000-400-896-DW- - -/ CAPITAL-SDA ASSESSMENT	SDA-FUNDING PAYMENT	CF	CAPITAL-SDA ASSESSMENT	48,298.00
N.J. NATURAL GAS CO./ 2592						
	25-0485	11-000-262-621-BC-0640C- -/ CUSTODIAL-NATURAL GAS	GAS-BILL APRIL25	CF	CUSTODIAL-NATURAL GAS	9,443.08
		11-000-262-621-HS-0630 - -/ CUSTODIAL-NATURAL GAS	GAS-BILL APRIL25	CF	CUSTODIAL-NATURAL GAS	14,042.60

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Pending Payments						
		11-000-262-621-LR-0640C- -/ CUSTODIAL-NATURAL GAS	GAS-BILL APRIL25	CF	CUSTODIAL-NATURAL GAS	3,918.96
		11-000-262-621-WW-0640C- -/ CUSTODIAL-NATURAL GAS	GAS-BILL APRIL25	CF	CUSTODIAL-NATURAL GAS	6,843.57
					Total for N.J. NATURAL GAS CO./ 2592	**$34,248.21**
NEW JERSEY HILLS MEDIA GROUP, INC/ 9327						
	25-0644	11-000-251-890-AD-0130L- -/ CENTRAL SERV-OTH OBJECTS	49871	CF	CENTRAL SERV-OTH OBJECTS	530.10
NEW JERSEY ORTHOPAEDIC INSTITUTE, LLC/ 9360						
	25-1624	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	0000503	CF	ATHLETICS-OTHER OBJECTS	3,900.00
NJASBO/ 2712						
	25-1571	11-000-230-580-AD-0130F- -/ GEN ADMIN-TRAVEL	200028941	CF	GEN ADMIN-TRAVEL	145.00
NJSIAA/ 4919						
	25-0293	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	2196345	CF	ATHLETICS-OTHER OBJECTS	1,076.00
O'DOWD TRANSPORTATION/ 8993						
	25-0959	11-000-270-512-HS-0520D- -/ TRANSP-CONTR OTH H/S	1067	CF	TRANSP-CONTR OTH H/S	695.00
OTICON INC./ 4359						
	25-1547	11-190-100-610-LR-0730B- -/ REG PROG UND-SUPPLIES	11499039	CF	REG PROG UND-SUPPLIES	380.00
PATRICIA FILIACI/ 9290						
	25-0484	11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	4/16-4/28-4/29-4/30	CF	HEALTH-OTH PUR PROF SERV	1,130.00
		11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	2425-30	CF	HEALTH-OTH PUR PROF SERV	700.00
		11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	2425-25 03/31/25	CF	HEALTH-OTH PUR PROF SERV	700.00
		11-000-213-330-LR-0430A- -/ HEALTH-OTH PUR PROF SERV	2425-31	CF	HEALTH-OTH PUR PROF SERV	700.00
					Total for PATRICIA FILIACI/ 9290	**$3,230.00**
POMPTONIAN FOOD SERVICE/ 6640						
	25-0952	60-910-310-870-DW-000 - -/ CAFE-COST OF SALES	574-050225	CF	CAFE-COST OF SALES	17,784.38
		60-910-310-870-DW-000 - -/ CAFE-COST OF SALES	574-050925	CF	CAFE-COST OF SALES	14,895.91
		60-910-310-870-DW-000 - -/ CAFE-COST OF SALES	574-041125	CF	CAFE-COST OF SALES	29,224.31
		60-910-310-870-DW-000 - -/ CAFE-COST OF SALES	574-041825	CF	CAFE-COST OF SALES	19,832.78
		60-910-310-870-DW-000 - -/ CAFE-COST OF SALES	574-042525	CF	CAFE-COST OF SALES	703.99
					Total for POMPTONIAN FOOD SERVICE/ 6640	**$82,441.37**

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Pending Payments						
PRINCIPALS/SUPERVISORS/DIRECTORS/ 2798						
	25-1685	11-190-100-500-TD-0720D- -/ REG PROG UND-OTH SERVICE	REIMB-D.SANTOS-1685	CF	DAVID SANTOS	199.98
QUILL CORPORATION/ 5723						
	25-1545	11-000-240-610-HS-0250A- -/ SCH ADMIN-SUPPLIES	43199424	CF	SCH ADMIN-SUPPLIES	119.49
	25-1546	11-000-240-610-HS-0250D-BA-/ SCH ADMIN-SUPPLIES	43499249	CF	SCH ADMIN-SUPPLIES	315.00
	25-1690	11-000-240-610-HS-0250A- -/ SCH ADMIN-SUPPLIES	40375644	CF	SCH ADMIN-SUPPLIES	459.48
					Total for QUILL CORPORATION/ 5723	**$893.97**
RAJAK LLC/ 9306						
	25-1414	11-000-270-512-HS-0520D- -/ TRANSP-CONTR OTH H/S	115	CF	TRANSP-CONTR OTH H/S	400.00
READY REFRESH BY NESTLE/ BLUE TRITON BRANDS INC./ 2881						
	25-0673	11-190-100-500-HS- - -/ REG PROG UND-OTH SERVICE	15D0014813828	CF	REG PROG UND-OTH SERVICE	340.57
	25-0493	11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	25D0015629652	CF	MISCELLANEOUS PURCHASED	204.83
	25-0392	11-000-240-500-BC- - -/ SCH ADMIN-OTH SERVICE	25C0015576978	CF	SCH ADMIN-OTH SERVICE	52.43
		11-000-240-500-BC- - -/ SCH ADMIN-OTH SERVICE	25D0015576978	CF	SCH ADMIN-OTH SERVICE	61.90
	25-0673	11-190-100-500-HS- - -/ REG PROG UND-OTH SERVICE	15C0014813828	CF	REG PROG UND-OTH SERVICE	20.07
					Total for READY REFRESH BY NESTLE/ BLUE TRITON BRANDS INC./ 2881	**$679.80**
REED ACADEMY/ 9298						
	25-0316	20-250-100-560-CS-1411T- -/ IDEA B-OTH PURCH SERVICE	9947	CF	IDEA B-OTH PURCH SERVICE	7,143.50
RICHARD KLEINMANN MD, LLC/ 8992						
	25-1682	11-000-213-330-CS-0431A- -/ HEALTH-OTH PUR PROF SERV	328	CF	HEALTH-OTH PUR PROF SERV	1,500.00
SAGE THRIVE INC/ 6766						
	25-0623	11-000-213-330-CS-0431A- -/ HEALTH-OTH PUR PROF SERV	130854	CF	HEALTH-OTH PUR PROF SERV	12,700.00
SAL FRASSETTO/ 9448						
	25-1542	11-000-100-566-CS-0870F- -/ TUIT TO PRIV SCH INSTATE	TUITION-REIMB -G.F.	CF	TUIT TO PRIV SCH INSTATE	3,071.70
SAMANTHA NASH/ 9551						
	25-1609	11-000-223-320-CI- - -/ INSTR TRAIN-PUR PROF SVC	04282025-S.NASH	CF	INSTR TRAIN-PUR PROF SVC	450.00
SILVERGATE PREP/ 8445						

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Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
	25-1468	11-219-100-320-CS- - -/ SP ED HOME INSTR-PUR PRO	49036-49037-49041	CF	SP ED HOME INSTR-PUR PRO	550.00
	25-1652	11-150-100-320-CS-1101A- -/ HOME INSTR-PUR PROF SERV	52928-52929	CF	HOME INSTR-PUR PROF SERV	900.00
					Total for SILVERGATE PREP/ 8445	**$1,450.00**
SITEONE LANDSCAPE SUPPLY, LLC/ 6165						
	25-0365	11-000-263-610-DW- - -/ GROUNDS-SUPPLIES	MARCH-APRIL 2025	CF	GROUNDS-SUPPLIES	279.57
	25-1699	11-000-263-610-DW- - -/ GROUNDS-SUPPLIES	152488067-001	CF	GROUNDS-SUPPLIES	740.90
					Total for SITEONE LANDSCAPE SUPPLY, LLC/ 6165	**$1,020.47**
SPORTSMAN'S MARKET, INC./ 9535						
	25-1642	20-041-100-610-HS- - -/ MLEF25HS-SUPPLIES	33350995	CF	MLEF25HS-SUPPLIES	251.67
STAPLES BUSINESS CREDIT/ 7945						
	25-1695	11-000-240-610-LR-0250E- -/ SCH ADMIN-SUPPLIES	6031524132	CF	SCH ADMIN-SUPPLIES	558.92
	25-0789	11-000-240-610-WW-0250A- -/ SCH ADMIN-SUPPLIES	6012466132	CF	SCH ADMIN-SUPPLIES	50.89
					Total for STAPLES BUSINESS CREDIT/ 7945	**$609.81**
SUNRISE SHOPRITE OF PARSIPPANY, LLC/ 9504						
	25-0974	11-190-100-610-HS-0240A-F -/ REG PROG UND-SUPPLIES	APRIL 2025	CF	REG PROG UND-SUPPLIES	208.16
SUSSEX COUNTY REGIONAL COOPERATIVE/ 7680						
	25-1636	11-000-270-512-DW-0520E- -/ TRANSP-CONTR OTH H/S	T19-001251	CF	TRANSP-CONTR OTH H/S	18,178.36
SYSTEMS 3000, INC./ 3872						
	25-1675	11-000-251-500-AD- - -/ MISCELLANEOUS PURCHASED	P257470933	CF	MISCELLANEOUS PURCHASED	278.00
T-MOBILE/ 9239						
	25-0139	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	MARCH-APRIL-25	CF	REG PROG UND-OTH SERVICE	60.00
TEACHER/ 3320						
	25-1345	11-219-100-530-LI-0641 - -/ SP ED HOME INSTR-COMMUNI	APRIL25-PHONEREIMB	CF	JENNIFER BECHT	40.00
	25-0496	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	REINM-MILEAGE-JB	CF	JENNIFER BECHT	190.82
	25-1349	11-219-100-530-LI-0641 - -/ SP ED HOME INSTR-COMMUNI	APRIL25-PHONE-REIMB	CF	ALANA POLANCO	40.00
	25-1450	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-BK	CF	BARRY KESSLER	21.20

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
	25-1452	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-KJ	CF	KYLE JORGENSON	21.20
	25-1453	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-EP	CF	ELISE PASTOR	23.12
	25-1454	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-DP	CF	DEANNA PERRY	30.83
	25-1456	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-AS	CF	AMBER SPRENGER	19.27
	25-1451	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-MM	CF	MARIA MORES	1.97
	25-0501	11-219-100-580-LI-0250 - -/ SP ED HOME INSTR-TRAVEL	APRIL25-MILEAGE-AP	CF	ALANA POLANCO	324.02
	25-1704	11-000-223-580-BC-0250B- -/ INSTR TRAIN-TRAVEL	REIMB25-1704	CF	MICHAEL ALVES	52.17
	25-1705	11-000-223-580-BC-0250B- -/ INSTR TRAIN-TRAVEL	REIMB-D.LOMBARDI	CF	DEIRDRE LOMBARDI	52.17
	25-1644	11-000-240-500-LR- - -/ SCH ADMIN-OTH SERVICE	REIMB-CONFERENCE J.S	CF	JOBI SCHWARTZ	110.00
			Total for TEACHER/ 3320			**$926.77**
TIOGA SOLAR MORRIS COUNTY 1, LLC/ 8054						
	25-0494	11-000-262-622-HS-0640B- -/ CUSTODIAL-ELECTRICITY	2025-04	CF	CUSTODIAL-ELECTRICITY	621.83
TK ELEVATOR CORP./ 5481						
	25-1595	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	5002745470	CF	REQ MAINT-CLN/REPAIR/MNT	673.00
	25-0610	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	3008488605	CF	REQ MAINT-CLN/REPAIR/MNT	1,507.61
			Total for TK ELEVATOR CORP./ 5481			**$2,180.61**
TRUGREEN LIMITED PARTNERSHIP/ 9369						
	25-1567	11-000-263-420-DW-0720A- -/ GROUNDS-CLN/REPAIR/MNT	206233730	CF	GROUNDS-CLN/REPAIR/MNT	300.00
UNITED FIRE PROTECTION CORP./ 6912						
	25-1303	11-000-261-420-DW-0750 - -/ REQ MAINT-CLN/REPAIR/MNT	297556	CF	REQ MAINT-CLN/REPAIR/MNT	1,025.00
UNITY CHARTER SCHOOL/ 8947						
	25-0827	10-000-100-560- - - -/ CHARTER SCHOOLS	MAY2025	CF	CHARTER SCHOOLS	3,093.00
VERIZON/ 6087						
	25-1700	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	201NJ32980425	CF	REG PROG UND-OTH SERVICE	435.50
VERIZON/ 9144						

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

Mountain Lakes Board of Education
Bills And Claims Report By Vendor Name

1

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check # Check Amount
Pending Payments						
	25-0138	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	APRIL 2025	CF	REG PROG UND-OTH SERVICE	630.46
		11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	MARCH25-PHONE	CF	REG PROG UND-OTH SERVICE	630.46
			Total for VERIZON/ 9144			**$1,260.92**
VERIZON/ 9188						
	25-0137	11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	Z1345072	CF	REG PROG UND-OTH SERVICE	914.65
		11-190-100-500-TD-0720C- -/ REG PROG UND-OTH SERVICE	Z1341639	CF	REG PROG UND-OTH SERVICE	1,549.03
			Total for VERIZON/ 9188			**$2,463.68**
W.B. MASON CO., INC./ 6480						
	25-1662	11-000-240-610-HS-0250A- -/ SCH ADMIN-SUPPLIES	253981579	CF	JENNIFER SUAREZ	800.70
WARREN HILLS REGIONAL SCHOOL DISTRICT/ 9544						
	25-1516	11-402-100-890-HS-1020A-21-/ ATHLETICS-OTHER OBJECTS	WRESTLING FEE 2/2025	CF	ATHLETICS-OTHER OBJECTS	175.00
ZACHARY PETRUCCI/ 9520						
	25-1058	11-401-100-500-BC- - -/ EXTRA-CURR-OTH SERVICES	SPRING-CONCERT25	CF	EXTRA-CURR-OTH SERVICES	100.00
					Total for Pending Payments	**$536,594.68**

** CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial*

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Mountain Lakes Board of Education
Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
INSTRUCTION									
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX	11,919,978.00	131,502.72	12,051,480.72	1,205,148.07	(548,614.04)	-4.55	656,534.03	363,543.52
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Ex	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	8,211,009.00	172,741.01	8,383,750.01	838,375.00	(480,033.22)	-5.73	358,341.78	343,685.67
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructiona	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX 15-4XX-100-XXX 15-4XX-200-XXX	1,319,821.00	4,209.49	1,324,030.49	132,403.05	188,208.11	14.21	320,611.16	8,954.78
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL INSTRUCTIONAL EXPENSE		**21,450,808.00**	**308,453.22**	**21,759,261.22**					**716,183.97**
UNDISTRIBUTED EXPENDITURES									
Tuition	11-000-100-XXX	935,223.00	110,101.07	1,045,324.07	104,532.41	(48,202.00)	-4.61	56,330.41	244,864.41
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	3,440,159.00	86,039.80	3,526,198.80	352,619.88	26,060.36	0.74	378,680.24	129,333.27
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	753,626.00	46,005.27	799,631.27	79,963.13	34,786.19	4.35	114,749.32	45,028.04
General Administration	1X-000-230-XXX	845,529.00	13,571.52	859,100.52	85,910.05	84,613.43	9.85	170,523.48	43,203.35
School Administration	1X-000-240-XXX	1,612,669.00	22,268.48	1,634,937.48	163,493.75	122,568.79	7.50	286,062.54	102,433.50
Central Services & Administrative Information Technology	1X-000-25X-XXX	747,940.00	5,652.30	753,592.30	75,359.23	(7,080.68)	-0.94	68,278.55	39,970.48
Operation and Maintenance of Plant Services	1X-000-26X-XXX	3,880,654.00	101,784.73	3,982,438.73	398,243.87	214,903.88	5.40	613,147.75	371,536.90
Student Transportation Services	1X-000-270-XXX	661,496.00	157,804.47	819,300.47	81,930.05	2,270.00	0.28	84,200.05	47,819.30

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04/01/2025

Mountain Lakes Board of Education
Monthly Transfer Report

2

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	7,032,113.00	37,823.60	7,069,936.60	706,993.66	21,388.17	0.30	728,381.83	370,008.16
Food Services	11-000-310-XXX	63,200.00	0.00	63,200.00	6,320.00	0.00	0.00	6,320.00	20,116.86
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-936	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL UNDISTRIBUTED EXPENSE		**19,972,609.00**	**581,051.24**	**20,553,660.24**					**1,414,314.27**
TOTAL GENERAL CURRENT EXPENSE		**41,423,417.00**	**889,504.46**	**42,312,921.46**					**2,130,498.24**
Equipment	12-XXX-XXX-73X 15-XXX-XXX-73X	472,895.00	44,265.00	517,160.00	51,716.00	26,545.00	5.13	78,261.00	179,096.48
Facilities Acquisition and Construction Services	12-000-4XX-XXX	842,502.00	38,175.50	880,677.50	0.00	0.00	0.00	0.00	216,190.63
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		**1,315,397.00**	**82,440.50**	**1,397,837.50**					**395,287.11**
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	239,500.00	0.00	239,500.00	23,950.00	356,235.96	148.74	380,185.96	40,348.54
Transfer of Funds to Charter Schools	10-000-100-56X	18,502.00	1,439.00	19,941.00	1,994.10	9,202.00	46.15	11,196.10	1,439.60
Transfer of Funds to Renaissance	10-000-100-571	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		**42,996,816.00**	**973,383.96**	**43,970,199.96**					**2,567,573.49**

School Business Administrator Signature

5.15.25
Date

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MOUNTAIN LAKES
SCHOOL DISTRICT
Treasurer's Report
ALL FUNDS
Month Ending
APRIL 30, 2025

FUNDS	OPENING CASH BALANCE 4/1/25	ADJUSTMENTS	CURRENT MONTH RECEIPTS	CURRENT MONTH DISBURSEMENTS	ENDING CASH BALANCE 4/30/25
GOVERNMENTAL FUNDS					
10 GENERAL FUND	$7,739,578.29		$3,506,537.46	$3,847,534.42	$7,398,581.33
20 SPECIAL REVENUE FUND	$646,588.13		$103,752.81	$149,272.75	$601,068.19
30 CAPITAL PROJECTS FUND	($597,846.77)		$0.00	$0.00	($597,846.77)
40 DEBT SERVICE FUND	($258,534.41)		$132,829.19	$0.00	($125,705.22)
	$7,529,785.24	$0.00	$3,743,119.46	$3,996,807.17	$7,276,097.53
60 CAFETERIA ACCOUNT	$103,458.20		$89,292.61	$79,000.98	$113,749.83
TOTAL GOVERNMENTAL FUNDS:	**$7,633,243.44**	**$0.00**	**$3,832,412.07**	**$4,075,808.15**	**$7,389,847.36**
TRUST & AGENCY FUNDS					
FLEX SPENDING	$19,800.97		$4,533.74	$5,161.70	$19,173.01
UNEMPLOYMENT	$397,271.51		$23,825.75	$726.52	$420,370.74
NET PAYROLL	$0.00		$1,613,450.48	$1,613,450.48	$0.00
PAYROLL AGENCY	$90,003.32		$1,186,833.48	$1,227,346.87	$49,489.93
TOTAL TRUST & AGENCY FUNDS:	**$507,075.80**	**$0.00**	**$2,828,643.45**	**$2,846,685.57**	**$489,033.68**
TOTAL ALL FUNDS:	**$8,140,319.24**	**$0.00**	**$6,661,055.52**	**$6,922,493.72**	**$7,878,881.04**

PREPARED AND SUBMITTED BY:

TREASURER OF SCHOOL MONIES
LISA PALMIERI

5/13/2025
DATE

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025				7,529,785.24
Add:	Receipts			3,743,119.46
				11,272,904.70
Less:	Disbursements			3,996,807.17
Balance per Books - April 30, 2025				7,276,097.53
Balance per Bank				
	Lakeland Bank #624615786 (General)			6,301.52
	Lakeland Bank #624611616 (General)			7,239,353.42
				7,245,654.94
	Add: Due from Cafeteria Account:			
	Check #101708	4/15/25	956.95	
	Check #101718	4/15/25	75.00	
	Check #101782	4/15/25	77,798.68	
				78,830.63
				7,324,485.57
	Less: Outstanding Checks			(48,388.04)
				7,276,097.53

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2025

Date Issued	Check #	Amount	Date Issued	Check #	Amount	Date Issued	Check #	Amount
11/30/22	97178	36.38	10/15/24	100928	36.61	4/15/25	101813	156.70
11/30/22	97181	36.38	11/29/24	101017	950.00	4/15/25	101814	40.00
11/30/22	97182	29.75	11/29/24	101031	21.20	4/15/25	101815	9.35
11/30/22	97183	25.38	11/29/24	101037	36.61	4/15/25	101818	7.71
11/30/22	97186	29.75	11/29/24	101038	62.98	4/15/25	101819	32.76
11/30/22	97187	36.38	11/29/24	101056	68.98	4/15/25	101820	42.39
11/30/22	97190	78.38	11/29/24	101058	68.98	4/15/25	101822	37.51
11/30/22	97206	25.38	11/29/24	101059	37.71	4/15/25	101824	77.37
11/30/22	97208	67.38	11/29/24	101060	26.98	4/15/25	101828	23.12
11/30/22	97209	25.38	11/29/24	101061	26.98	4/15/25	101831	34.69
11/30/22	97224	2,624.00	11/29/24	101064	68.98	4/15/25	101834	174.80
12/21/22	97329	36.25	11/29/24	101068	68.98	4/15/25	101850	140.00
3/30/23	97864	145.70	11/29/24	101076	600.00			
5/18/23	98077	200.00	12/20/24	101165	360.00			
6/13/23	98207	326.09	12/20/24	101201	180.00			
6/29/23	98291	136.75	12/20/24	101215	135.00			
6/29/23	98297	40.00	12/20/24	101270	23.12			
6/30/23	98340	511.00	12/20/24	101288	20.00			
9/16/23	98660	397.90	1/28/25	101389	21.20			
9/29/23	98777	150.00	1/28/25	101415	80.00			
10/30/23	98995	270.72	2/28/25	101467	481.00			
11/17/23	99034	37.98	2/28/25	101595	27.26			
11/17/23	99036	68.98	2/28/25	101603	7.47			
11/17/23	99039	68.98	2/28/25	101626	450.00			
11/17/23	99042	68.98	3/18/25	101630	212.79			
11/17/23	99044	68.98	3/18/25	101678	26.98			
11/30/23	99132	197.00	3/18/25	101681	86.72			
1/31/24	99415	1,475.00	3/18/25	101697	17.34			
2/28/24	99572	26.98	4/15/25	101714	118.37			
3/27/24	99761	10.34	4/15/25	101730	7,564.00			
4/12/24	99797	846.31	4/15/25	101742	298.00			
4/29/24	99885	33.84	4/15/25	101757	7,668.00			
5/17/24	99985	250.00	4/15/25	101760	777.50			
5/17/24	99995	52.17	4/15/25	101766	973.00			
5/17/24	100000	7.14	4/15/25	101769	175.00			
6/7/24	100020	400.00	4/15/25	101770	415.00			
6/27/24	100172	1.88	4/15/25	101778	1,350.00			
6/28/24	100235	525.00	4/15/25	101783	42.98			
6/30/24	100263	37.45	4/15/25	101788	4,075.00			
6/30/24	100272	2,192.55	4/15/25	101791	3,500.00			
7/31/24	100450	4,653.28	4/15/25	101808	44.18			
9/4/24	100492	97.69	4/15/25	101809	8.46			
9/4/24	100512	30.00	4/15/25	101812	18.80			
		16,379.48			31,232.16			776.40

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - GENERAL ACCOUNT
AS OF APRIL 30, 2025

RECAP:

	16,379.48	
	31,232.16	
	776.40	
TOTAL	**48,388.04**	Total outstanding checks as of April 30, 2025

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - CAFETERIA ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025				103,458.20
Add:	Receipts			89,292.61
				192,750.81
Less:	Disbursements			79,000.98
Balance per Books - April 30, 2025				113,749.83
Balance per Bank				
	Lakeland Bank #624611829 (Cafeteria)			192,633.71
	Less: Due to General Account:			
	Check #101708	4/15/25	956.95	
	Check #101718	4/15/25	75.00	
	Check #101782	4/15/25	77,798.68	
				78,830.63
				113,803.08
	Less: Outstanding Check #1179			53.25
				113,749.83

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - FLEX SPENDING ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025		19,800.97
Add:	Receipts	4,533.74
		24,334.71
Less:	Disbursements	5,161.70
Balance per Books - April 30, 2025		19,173.01
Balance per Bank		
	Lakeland Bank #624611608 (Flex Spending)	19,173.01

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - UNEMPLOYMENT ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025		397,271.51
Add:	Receipts	23,825.75
		421,097.26
Less:	Disbursements	726.52
Balance per Books - April 30, 2025		420,370.74
Balance per Bank		
	Lakeland Bank #624611802 (Unemployment)	420,370.74

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MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - NET PAYROLL ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025				0.00
Add:	Receipts			1,613,450.48
				1,613,450.48
Less:	Disbursements			1,613,450.48
Balance per Books - April 30, 2025				0.00
Balance per Bank				
	Lakeland Bank #624611691 (Net Payroll)			14,253.38
	Less: Interest due to General Fund			
	July - 2024		197.93	
	August - 2024		107.26	
	September - 2024		642.60	
	October - 2024		495.05	
	November - 2024		360.06	
	December - 2024		346.38	
	January - 2025		298.29	
	February - 2025		387.35	
	March - 2025		476.88	
	April - 2025		493.35	
				3,805.15
				10,448.23
	Less: Outstanding Checks			
	6/28/23	#151216	368.37	
	5/31/24	#151385	484.20	
	12/30/24	#151454	2,190.36	
	2/28/25	#151481	2,564.07	
	4/30/25	#151523	916.81	
	4/30/25	#151524	603.60	
	4/30/25	#151525	1,337.23	
	4/30/25	#151526	1,240.31	
	4/30/25	#151527	743.28	
				10,448.23
				0.00

3

MOUNTAIN LAKES SCHOOL DISTRICT
BOARD OF EDUCATION
BANK RECONCILIATION - PAYROLL AGENCY ACCOUNT
AS OF APRIL 30, 2025

Balance per Books - April 1, 2025		90,003.32
Add:	Receipts	1,186,833.48
		1,276,836.80
Less:	Disbursements	1,227,346.87
Balance per Books - April 30, 2025		49,489.93

Balance per Bank

Lakeland Bank #624611640 (Payroll Agency)				55,353.67
Less: Outstanding Checks				
WIRE	AFLAC	4/30/25	990.50	
#442	Garnishment	4/30/25	1,225.84	
#443	Prudential	4/30/25	3,647.40	
				5,863.74
				49,489.93

5/13 4:18pm

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/01/2025

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ASSETS AND RESOURCES

==========

--- A S S E T S ---

101	Cash in bank		$3,925,124.47
102-107	Cash and cash equivalents		$1,300.00
116	Capital reserve Account		$3,473,456.86
121	Tax levy receivable		$4,040,632.32
	Accounts receivable:		
132	Interfund	$152,784.19	
141	Intergovernmental - State	$402,047.79	
153,154	Other (net of est uncollectible of $_____)	$3,734,617.54	$4,289,449.52

--- R E S O U R C E S ---

301	Estimated Revenues	$40,590,439.00	
302	Less Revenues	($41,212,066.89)	
			($621,627.89)
	Total assets and resources		$15,108,335.28

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/01/2025

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
421	Accounts Payable				$395,312.16
481	Deferred Revenues				$136,780.59
	Other current liabilities including Net Assets				$86,978.15
	TOTAL LIABILITIES				$619,070.90
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for Encumbrances - Current Year			$7,700,417.62	
	Reserved fund balance:				
761	Capital reserve account -		$3,473,456.86		
				$3,473,456.86	
765	Reserve for Tuition Payments		$400,000.00		
				$400,000.00	
764	Reserve for Maintenance		$1,200,000.00		
				$1,200,000.00	
760	Reserved Fund Balance			$148,918.00	
601	Appropriations		$43,973,051.91		
602	Less : Expenditures	$33,705,060.80			
603	Encumbrances	$7,700,417.62	($41,405,478.42)		
				$2,567,573.49	
	Total Appropriated			$15,490,365.97	
--- U n a p p r o p r i a t e d ---					
770	Unreserved Fund Balance -			$1,408,127.36	
303	Budgeted Fund Balance			($2,409,228.95)	
	TOTAL FUND BALANCE				$14,489,264.38
	TOTAL LIABILITIES AND FUND EQUITY				$15,108,335.28

Mountain Lakes Board of Education

General Fund - Fund 10

Interim Balance Sheet

For 10 Month Period Ending 04/01/2025

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$43,973,051.91	$41,405,478.42	$2,567,573.49
Revenues	($40,590,439.00)	($41,212,066.89)	$621,627.89
	$3,382,612.91	$193,411.53	$3,189,201.38
Less: Adjust for prior year encumb.	($973,383.96)	($973,383.96)	
Budgeted Fund Balance	$2,409,228.95	($779,972.43)	$3,189,201.38
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	$2,409,228.95	($779,972.43)	$3,189,201.38
TOTAL Budgeted Fund Balance	$2,409,228.95	($779,972.43)	$3,189,201.38

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/2025

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$39,161,226.00	$39,867,290.89		($706,064.89)
3XXX	From State Sources	$1,429,213.00	$1,344,776.00		$84,437.00
	TOTAL REVENUE/SOURCES OF FUNDS	$40,590,439.00	$41,212,066.89		($621,627.89)

*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	$11,501,366.68	$9,067,563.30	$2,071,759.86	$362,043.52
11-2XX-100-XXX	Special Education - Instruction	$7,336,347.10	$5,555,844.59	$1,440,874.78	$339,627.73
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	$273,561.98	$110,938.44	$158,464.50	$4,159.04
11-402-100-XXX	School-Spons. Athletics - Instruction	$1,238,676.62	$717,554.14	$516,326.74	$4,795.74
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	$997,122.07	$610,149.02	$142,108.64	$244,864.41
11-000-211-XXX	Attendance and Social Work Services	$39,353.36	$28,219.60	$5,643.92	$5,489.84
11-000-213-XXX	Health Services	$1,286,940.47	$963,829.91	$267,444.55	$55,666.01
11-000-216-XXX	Speech, OT,PT & Related Svcs	$175,989.20	$140,932.58	$35,006.40	$50.22
11-000-217-XXX	Other Support Serv - Students Extra Srvc	$391,380.49	$303,027.18	$84,345.59	$4,007.72
11-000-218-XXX	Guidance	$891,071.15	$713,278.67	$160,280.68	$17,511.80
11-000-219-XXX	Child Study Teams	$1,024,252.27	$829,819.49	$160,987.74	$33,445.04
11-000-221-XXX	Improv of Inst. - Instruc Staff	$802,841.89	$656,836.11	$112,349.59	$33,656.19
11-000-222-XXX	Educational Media Serv/School Library	$310,641.91	$238,885.69	$54,535.64	$17,220.58
11-000-223-XXX	Instructional Staff Training Services	$31,575.57	$20,111.12	$92.60	$11,371.85
11-000-230-XXX	Supp. Serv.-General Administration	$957,711.52	$802,378.23	$98,132.37	$57,200.92
11-000-240-XXX	Supp. Serv.-School Administration	$1,757,506.27	$1,394,162.13	$260,910.64	$102,433.50
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	$746,511.62	$601,376.09	$105,165.05	$39,970.48
11-000-261-XXX	Require Maint. for School Facilities	$1,281,319.47	$992,064.73	$116,279.98	$172,974.76
11-000-262-XXX	Custodial Services	$2,522,429.05	$2,068,054.23	$316,823.01	$137,551.81
11-000-263-XXX	Care and Upkeep of Grounds	$297,209.41	$208,144.44	$28,054.64	$61,010.33
11-000-266-XXX	Security	$96,384.68	$62,875.74	$33,508.94	$0.00
11-000-270-XXX	Student Transportation Services	$821,570.47	$603,916.06	$169,835.11	$47,819.30
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	$7,078,827.20	$5,715,711.22	$1,005,605.39	$357,510.59
11-000-310-XXX	Food Services	$63,200.00	$36,683.56	$6,399.58	$20,116.86
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	$41,923,790.45	$32,442,356.27	$7,350,935.94	$2,130,498.24

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/2025

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	$543,705.00	$341,288.52	$23,320.00	$179,096.48
12-000-4XX-XXX Facilities acquisition & constr. serv.	$880,677.50	$457,084.55	$207,402.32	$216,190.63
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	$1,424,382.50	$798,373.07	$230,722.32	$395,287.11
*** SPECIAL SCHOOLS ***				
13-422-100-XXX Summer school -instruction	$360,955.96	$279,506.65	$79,449.31	$2,000.00
13-4XX-100-XXX Other spec. schools-instruction	$227,500.00	$152,927.81	$36,223.65	$38,348.54
13-4XX-200-XXX Other spec. schools-support serv.	$7,280.00	$7,280.00	$0.00	$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	$595,735.96	$439,714.46	$115,672.96	$40,348.54
10-000-100-56X Transfer of Funds to Charter Schools	$29,143.00	$24,617.00	$3,086.40	$1,439.60
TOTAL GENERAL FUND EXPENDITURES	$43,973,051.91	$33,705,060.80	$7,700,417.62	$2,567,573.49

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/01/2025

		ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---				
1210	Local Tax Levy	$24,243,795.00	$24,243,795.00	.00
1310	Tuition from Individuals	$1,128,880.00	$1,217,796.21	($88,916.21)
1320	Tuition from LEAs Within State	$13,472,733.00	$13,972,086.16	($499,353.16)
1350	Tuition From Summer School	$63,964.00	.00	$63,964.00
1410	Transp Fees from Individuals	$8,000.00	$7,400.00	$600.00
1910	Rents and Royalties	$16,000.00	$19,739.20	($3,739.20)
1XXX	Miscellaneous	$227,854.00	$406,474.32	($178,620.32)
	TOTAL LOCAL	$39,161,226.00	$39,867,290.89	($706,064.89)
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	$78,377.00	$78,377.00	.00
3131	Extraordinary Aid	$84,437.00	.00	$84,437.00
3132	Categorical Special Education Aid	$1,179,750.00	$1,179,750.00	.00
3177	Categorical Security	$86,649.00	$86,649.00	.00
	TOTAL	$1,429,213.00	$1,344,776.00	$84,437.00
	TOTAL REVENUES/SOURCES OF FUNDS	$40,590,439.00	$41,212,066.89	($621,627.89)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
*** G E N E R A L C U R R E N T E X P E N S E ***				
--- Regular Programs - Instruction ---				
11-105-100-101 Preschool - Salaries of Teachers	$156,580.00	$125,264.00	$31,316.00	.00
11-110-100-101 Kindergarten - Salaries of Teachers	$317,704.00	$254,163.20	$63,540.80	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	$2,806,533.86	$2,241,562.50	$564,971.36	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	$2,351,530.50	$1,879,396.54	$472,133.96	.00
11-140-100-101 Grades 9-12 - Salaries of Teachers	$4,460,969.34	$3,579,912.31	$881,057.03	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	$11,400.00	$3,850.00	$7,550.00	$0.00
11-150-100-320 Purchased Prof.-Ed. Services	$14,700.00	$4,157.80	.00	$10,542.20
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	$208,854.00	$174,590.60	$34,262.58	$0.82
11-190-100-340 Purchased Technical Services	$4,000.00	.00	.00	$4,000.00
11-190-100-500 Other Purch. Serv. (400-500 series)	$544,397.55	$451,615.79	$14,594.39	$78,187.37
11-190-100-610 General Supplies	$575,232.49	$303,947.41	$2,333.74	$268,951.34
11-190-100-640 Textbooks	$37,123.15	$37,123.15	.00	.00
11-190-100-800 Other Objects	$12,341.79	$11,980.00	.00	$361.79
TOTAL	$11,501,366.68	$9,067,563.30	$2,071,759.86	$362,043.52
--- SPECIAL EDUCATION - INSTRUCTION ---				
Visual Impairments:				
11-206-100-101 Salaries of Teachers	$7,036.25	$4,691.25	$2,345.00	$0.00
TOTAL	$7,036.25	$4,691.25	$2,345.00	$0.00
Auditory Impairments:				
11-207-100-101 Salaries of Teachers	$3,386,848.58	$2,615,599.22	$681,469.07	$89,780.29
11-207-100-106 Other Salaries for Instruction	$872,231.00	$654,272.73	$168,027.71	$49,930.56
11-207-100-610 General Supplies	$145,079.44	$2,851.74	$1,643.36	$140,584.34
11-207-100-800 Other Objects	$7,523.00	.00	.00	$7,523.00
TOTAL	$4,411,682.02	$3,272,723.69	$851,140.14	$287,818.19
Emotional Regulation Impairment:				
11-209-100-101 Salaries of Teachers	$174,040.00	$139,232.00	$34,808.00	$0.00
TOTAL	$174,040.00	$139,232.00	$34,808.00	$0.00
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	$2,142,009.98	$1,701,105.97	$440,904.01	$0.00
11-213-100-610 General supplies	$7,672.98	$7,225.94	.00	$447.04
TOTAL	$2,149,682.96	$1,708,331.91	$440,904.01	$447.04
Home Instruction:				
11-219-100-101 Salaries of Teachers	$535,493.76	$413,549.40	$104,508.60	$17,435.76
11-219-100-320 Purchased Prof.-Ed. Services	$15,000.00	$2,585.40	.00	$12,414.60
11-219-100-500 Other Purch. Serv. (400-500 series)	$38,422.91	$14,730.94	$7,169.03	$16,522.94
11-219-100-610 General Supplies	$4,989.20	.00	.00	$4,989.20
TOTAL	$593,905.87	$430,865.74	$111,677.63	$51,362.50

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL SPECIAL ED - INSTRUCTION	$7,336,347.10	$5,555,844.59	$1,440,874.78	$339,627.73
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	$267,523.00	$109,522.00	$158,001.00	.00
11-401-100-500 Purchased Services (300-500 series)	$200.00	$100.00	$100.00	.00
11-401-100-600 Supplies and Materials	$4,713.98	$1,316.44	$363.50	$3,034.04
11-401-100-800 Other Objects	$1,125.00	.00	.00	$1,125.00
TOTAL	$273,561.98	$110,938.44	$158,464.50	$4,159.04
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	$1,044,757.96	$542,204.08	$502,553.88	.00
11-402-100-500 Purchased Services (300-500 series)	$23,614.20	$22,176.62	$257.25	$1,180.33
11-402-100-600 Supplies and Materials	$68,851.09	$67,545.84	$13.51	$1,291.74
11-402-100-800 Other Objects	$101,453.37	$85,627.60	$13,502.10	$2,323.67
TOTAL	$1,238,676.62	$717,554.14	$516,326.74	$4,795.74
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	$281,201.70	$157,975.80	$19,191.90	$104,034.00
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	$53,235.00	$47,911.50	$5,323.50	.00
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	$662,685.37	$404,261.72	$117,593.24	$140,830.41
TOTAL	$997,122.07	$610,149.02	$142,108.64	$244,864.41
--- Attendance and social work services ---				
11-000-211-100 Salaries	$39,353.36	$28,219.60	$5,643.92	$5,489.84
TOTAL	$39,353.36	$28,219.60	$5,643.92	$5,489.84
--- Health services ---				
11-000-213-100 Salaries	$750,811.21	$576,302.03	$141,431.30	$33,077.88
11-000-213-300 Purchased Prof. & Tech. Svc.	$529,976.70	$381,761.19	$126,013.25	$22,202.26
11-000-213-500 Other Purchd. Serv.(400-500 series)	$250.00	.00	.00	$250.00
11-000-213-600 Supplies and Materials (600-615)	$5,324.46	$5,188.59	.00	$135.87
11-000-213-800 Other Objects	$578.10	$578.10	.00	.00
TOTAL	$1,286,940.47	$963,829.91	$267,444.55	$55,666.01
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	$175,119.20	$140,062.58	$35,006.40	$50.22
11-000-216-600 Supplies and Materials	$870.00	$870.00	.00	.00
TOTAL	$175,989.20	$140,932.58	$35,006.40	$50.22
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	$391,380.49	$303,027.18	$84,345.59	$4,007.72
TOTAL	$391,380.49	$303,027.18	$84,345.59	$4,007.72
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	$779,948.80	$615,479.00	$147,633.92	$16,835.88
11-000-218-105 Sal Secr. & Clerical Asst.	$92,911.00	$80,263.32	$12,646.76	$0.92
11-000-218-500 Other Purchased Services (400-500 series)	$2,081.22	$2,081.22	.00	.00
11-000-218-600 Supplies and Materials	$8,990.03	$8,990.03	.00	.00

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-218-800 Other Objects	$7,140.10	$6,465.10	.00	$675.00
TOTAL	$891,071.15	$713,278.67	$160,280.68	$17,511.80
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	$899,405.68	$723,998.36	$142,017.28	$33,390.04
11-000-219-105 Sal Secr. & Clerical Asst.	$107,582.22	$88,611.76	$18,970.46	.00
11-000-219-600 Supplies and Materials	$17,264.37	$17,209.37	.00	$55.00
TOTAL	$1,024,252.27	$829,819.49	$160,987.74	$33,445.04
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	$661,912.14	$550,913.80	$110,183.34	$815.00
11-000-221-104 Salaries Other Prof. Staff	$114,818.79	$91,952.46	.00	$22,866.33
11-000-221-320 Purchased Prof. - Ed. Services	$1,500.00	$1,500.00	.00	.00
11-000-221-500 Other Purchased Services (400-500 series)	$9,000.00	$5,483.95	$2,166.25	$1,349.80
11-000-221-600 Supplies and Materials	$1,020.00	$29.94	.00	$990.06
11-000-221-800 Other Objects	$14,590.96	$6,955.96	.00	$7,635.00
TOTAL	$802,841.89	$656,836.11	$112,349.59	$33,656.19
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	$280,722.78	$208,992.44	$54,535.64	$17,194.70
11-000-222-600 Supplies and Materials	$29,919.13	$29,893.25	.00	$25.88
TOTAL	$310,641.91	$238,885.69	$54,535.64	$17,220.58
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	$11,468.04	$9,806.00	.00	$1,662.04
11-000-223-500 Other Purchased Services (400-500 series)	$15,657.53	$8,834.29	$92.60	$6,730.64
11-000-223-600 Supplies and Materials	$1,500.00	$146.85	.00	$1,353.15
11-000-223-800 Other Objects	$2,950.00	$1,323.98	.00	$1,626.02
TOTAL	$31,575.57	$20,111.12	$92.60	$11,371.85
--- Support services-general administration ---				
11-000-230-100 Salaries	$435,795.57	$352,745.60	$70,551.08	$12,498.89
11-000-230-331 Legal Services	$106,154.41	$71,621.96	$9,450.04	$25,082.41
11-000-230-332 Audit Fees	$41,950.00	$41,950.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	$28,243.44	$20,781.51	$3,971.47	$3,490.46
11-000-230-340 Purchased Tech. Services	$8,500.00	$7,500.00	.00	$1,000.00
11-000-230-530 Communications/Telephone	$5,480.00	.00	$480.00	$5,000.00
11-000-230-580 Travel - All Other	$3,421.10	$145.00	.00	$3,276.10
11-000-230-585 BOE Other Purchased Prof. Svc.	$3,645.39	$3,644.51	.00	$0.88
11-000-230-590 Misc Purchased Services (400-500)	$284,398.15	$273,823.35	$10,446.15	$128.65
11-000-230-610 General Supplies	$7,475.83	$7,175.23	.00	$300.60
11-000-230-820 Judgments Against. School District.	$6,171.28	$1,150.00	.00	$5,021.28
11-000-230-890 Misc. Expenditures	$7,826.00	$6,792.37	$1,033.63	.00
11-000-230-895 BOE Membership Dues and Fees	$18,650.35	$15,048.70	$2,200.00	$1,401.65
TOTAL	$957,711.52	$802,378.23	$98,132.37	$57,200.92
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	$918,392.54	$718,972.00	$143,796.60	$55,623.94

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-240-104 Salaries Other Prof. Staff	$145,456.00	$121,213.20	$24,242.80	.00
11-000-240-105 Sal Secr. & Clerical Asst.	$539,740.83	$446,162.85	$80,990.08	$12,587.90
11-000-240-199 Unused Vac Payment to Term/Ret Staff	$21,939.00	$21,938.46	.00	$0.54
11-000-240-500 Other Purchased Services (400-500 series)	$30,237.84	$18,351.25	$8,459.71	$3,426.88
11-000-240-600 Supplies and Materials	$89,190.06	$59,260.37	$3,421.45	$26,508.24
11-000-240-800 Other Objects	$12,550.00	$8,264.00	.00	$4,286.00
TOTAL	$1,757,506.27	$1,394,162.13	$260,910.64	$102,433.50
--- Central Services ---				
11-000-251-100 Salaries	$443,221.37	$365,933.92	$72,275.78	$5,011.67
11-000-251-199 Unused Vac Payment to Term/Ret Staff	$10,000.00	$6,977.07	$2,155.00	$867.93
11-000-251-592 Misc Pur Serv (400-500 seriess)	$30,927.04	$20,191.81	$2,097.56	$8,637.67
11-000-251-600 Supplies and Materials	$6,391.66	$5,596.47	.00	$795.19
11-000-251-89X Other Objects	$5,763.09	$4,887.06	$876.03	.00
TOTAL	$496,303.16	$403,586.33	$77,404.37	$15,312.46
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	$162,419.00	$128,974.00	$25,795.20	$7,649.80
11-000-252-340 Purchased Technical Services	$35,302.00	$27,043.40	$1,400.00	$6,858.60
11-000-252-500 Other Pur Serv. (400-500 seriess)	$42,812.46	$33,699.05	$565.48	$8,547.93
11-000-252-600 Supplies and Materials	$4,175.00	$3,537.31	.00	$637.69
11-000-252-800 Other Objects	$5,500.00	$4,536.00	.00	$964.00
TOTAL	$250,208.46	$197,789.76	$27,760.68	$24,658.02
TOTAL Cent. Svcs. & Admin IT	$746,511.62	$601,376.09	$105,165.05	$39,970.48
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	$281,966.50	$227,630.42	$49,359.52	$4,976.56
11-000-261-420 Cleaning, Repair & Maint. Svc	$882,067.09	$659,169.79	$55,109.90	$167,787.40
11-000-261-421 Lead Testing of Drinking Water	$6,771.00	$6,771.00	.00	.00
11-000-261-610 General Supplies	$89,569.88	$80,910.52	$8,448.56	$210.80
11-000-261-800 Other Objects	$20,945.00	$17,583.00	$3,362.00	.00
TOTAL	$1,281,319.47	$992,064.73	$116,279.98	$172,974.76
--- Custodial Services ---				
11-000-262-1XX Salaries	$1,253,253.40	$1,042,913.52	$210,339.88	$0.00
11-000-262-199 Unused Vac Payment to Term/Ret Staff	$2,225.00	$2,224.81	.00	$0.19
11-000-262-420 Cleaning, Repair & Maint. Svc.	$125,251.00	$105,859.83	.00	$19,391.17
11-000-262-441 Rental of Land & Bldgs Other Than Lease	$45,000.00	$45,000.00	.00	.00
11-000-262-444 Lease Purch Paymts - Energy Saving	$172,570.00	$170,098.63	$2,471.37	.00
11-000-262-490 Other Purchased Property Svc.	$40,154.25	$23,515.82	$1,484.18	$15,154.25
11-000-262-520 Insurance	$26,287.15	.00	.00	$26,287.15
11-000-262-610 General Supplies	$176,229.67	$139,367.71	$1,251.69	$35,610.27
11-000-262-621 Energy (Natural Gas)	$318,219.37	$295,777.61	$412.98	$22,028.78
11-000-262-622 Energy (Electricity)	$348,519.21	$237,656.30	$100,862.91	$10,000.00
11-000-262-8XX Other Objects	$14,720.00	$5,640.00	$0.00	$9,080.00
TOTAL	$2,522,429.05	$2,068,054.23	$316,823.01	$137,551.81

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	$102,622.58	$71,863.14	$20,680.40	$10,079.04
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	$135,353.07	$106,679.47	$3,400.52	$25,273.08
11-000-263-610 General Supplies	$48,019.60	$20,461.59	$3,973.72	$23,584.29
11-000-263-800 Other Objects	$11,214.16	$9,140.24	.00	$2,073.92
TOTAL	$297,209.41	$208,144.44	$28,054.64	$61,010.33
--- Security ---				
11-000-266-100 Salaries	$89,384.68	$55,875.74	$33,508.94	.00
11-000-266-610 General Supplies	$7,000.00	$7,000.00	.00	.00
TOTAL	$96,384.68	$62,875.74	$33,508.94	$0.00
TOTAL Oper & Maint of Plant Services	$4,197,342.61	$3,331,139.14	$494,666.57	$371,536.90
--- Student transportation services ---				
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	$31,418.11	$11,770.00	$16,230.00	$3,418.11
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	$101,800.00	$81,216.00	$20,304.00	$280.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	$391,111.36	$291,059.47	$75,006.64	$25,045.25
11-000-270-514 Contract Svc (Sp Ed.)-vendors	$16,500.00	.00	.00	$16,500.00
11-000-270-517 Contract Svc (reg std) - ESCs	$58,104.20	$46,483.38	$11,620.82	.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	$213,886.80	$173,177.21	$38,673.65	$2,035.94
11-000-270-615 Transportation Supplies	$8,000.00	.00	$8,000.00	.00
11-000-270-800 Misc. Expenditures	$750.00	$210.00	.00	$540.00
TOTAL	$821,570.47	$603,916.06	$169,835.11	$47,819.30
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	$540,685.58	$437,868.73	$90,131.27	$12,685.58
11-XXX-XXX-241 Other Retirement Contrb. - PERS	$669,739.96	$622,848.96	$46,891.00	.00
11-XXX-XXX-249 Other Retirement Contrb. - Regular	$53,514.86	$39,950.23	$13,564.63	.00
11-XXX-XXX-260 Workman's Compensation	$217,431.00	$188,860.00	$14,027.00	$14,544.00
11-XXX-XXX-270 Health Benefits	$5,370,715.24	$4,335,281.87	$790,991.49	$244,441.88
11-XXX-XXX-280 Tuition Reimbursement	$91,386.36	$15,282.00	$50,000.00	$26,104.36
11-XXX-XXX-290 Other Employee Benefits	$70,354.20	$70,354.20	.00	.00
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	$65,000.00	$5,265.23	.00	$59,734.77
TOTAL	$7,078,827.20	$5,715,711.22	$1,005,605.39	$357,510.59
--- Food services ---				
11-000-310-93X Transfers to Cover Deficit (Enterprise)	$63,200.00	$36,683.56	$6,399.58	$20,116.86
TOTAL	$63,200.00	$36,683.56	$6,399.58	$20,116.86
Total Undistributed Expenditures	$21,573,838.07	$16,990,455.80	$3,163,510.06	$1,419,872.21
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	$41,923,790.45	$32,442,356.27	$7,350,935.94	$2,130,498.24
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	$41,923,790.45	$32,442,356.27	$7,350,935.94	$2,130,498.24

Mountain Lakes Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/2025

		Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***					
--- E Q U I P M E N T ---					
	Regular programs-instruction				
12-120-100-730	Grades 1-5	$24,000.00	$23,121.00	.00	$879.00
12-140-100-730	Grades 9-12	$18,000.00	$17,983.00	.00	$17.00
	Special education - instruction				
12-207-100-730	Auditory Impairments	$156,495.00	$12,845.00	.00	$143,650.00
12-4XX-100-730	School-spons. & oth instr prog	$4,650.00	$4,649.76	$0.00	$0.24
	Undistributed expenses				
12-000-210-730	Support services-students-reg.	$9,270.00	$9,269.70	$0.00	$0.30
12-000-252-730	Admin. Info. Tech.	$24,950.00	$23,949.86	.00	$1,000.14
12-000-261-730	Undist. Exp.-Req. Maint. Schl Facilities	$8,600.00	$8,543.39	.00	$56.61
12-000-263-730	Undist. Exp.-Care and Upkeep of Grnds	$121,475.00	$97,934.81	.00	$23,540.19
12-000-266-730	Undist. Exp.-Security	$176,265.00	$142,992.00	$23,320.00	$9,953.00
	Undist. Exp. - Non-instructional Services TOTAL	$543,705.00	$341,288.52	$23,320.00	$179,096.48
--- Facilities acquisition and construction services ---					
12-000-400-334	Architectural/Engineering Services	$41,868.95	$41,868.95	.00	.00
12-000-400-450	Construction Services	$790,510.55	$366,917.60	$207,402.32	$216,190.63
12-000-400-896	Assmt for Debt Service on SDA Funding	$48,298.00	$48,298.00	.00	.00
	Sub Total	$880,677.50	$457,084.55	$207,402.32	$216,190.63
	TOTAL	$880,677.50	$457,084.55	$207,402.32	$216,190.63
	TOTAL CAPITAL OUTLAY EXPENDITURES	$1,424,382.50	$798,373.07	$230,722.32	$395,287.11
*** S P E C I A L S C H O O L S ***					
--- Summer school - Instruction ---					
13-422-100-101	Salaries of Teachers	$158,955.96	$158,955.96	$0.00	$0.00
13-422-100-106	Other salaries of instruction	$200,000.00	$120,550.69	$79,449.31	.00
13-422-100-610	General Supplies	$2,000.00	.00	.00	$2,000.00
	TOTAL	$360,955.96	$279,506.65	$79,449.31	$2,000.00
	TOTAL SUMMER SCHOOL	$360,955.96	$279,506.65	$79,449.31	$2,000.00
--- Other special schools - instruction ---					
13-4XX-100-101	Salaries of Teachers	$177,500.00	$141,276.35	$36,223.65	$0.00
13-4XX-100-610	General supplies	$50,000.00	$11,651.46	$0.00	$38,348.54
	TOTAL	$227,500.00	$152,927.81	$36,223.65	$38,348.54
13-4XX-200-500	Other purchased services	$7,280.00	$7,280.00	$0.00	$0.00
	TOTAL	$7,280.00	$7,280.00	$0.00	$0.00
	TOTAL OTHER SPECIAL SCHOOLS	$234,780.00	$160,207.81	$36,223.65	$38,348.54
	TOTAL SPECIAL SCHOOLS EXPENDITURES	$595,735.96	$439,714.46	$115,672.96	$40,348.54

Mountain Lakes Board of Education

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

For 10 Month Period Ending 04/01/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	$29,143.00	$24,617.00	$3,086.40	$1,439.60
TOTAL GENERAL FUND EXPENDITURES	$43,973,051.91	$33,705,060.80	$7,700,417.62	$2,567,573.49

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REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

General Fund - Fund 10

For 10 Month Period Ending 04/01/2025

I, James Riley, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5.15.25
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

4

5/13 4:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

==========

ASSETS AND RESOURCES

==========

--- A S S E T S ---

--- R E S O U R C E S ---

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

LIABILITIES AND FUND EQUITY

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

Reserved fund balance:

--- U n a p p r o p r i a t e d ---

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

LIABILITIES AND FUND EQUITY

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Less: Adjust for prior year encumb.	$0.00	$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

School-Based Budget - Fund 15
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE
For 10 Month Period Ending 04/01/25

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				

ESTIMATED	ACTUAL	UNREALIZED

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

School-Based Budget - FUND 15
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/25

	Appropriations	Expenditures	Encumbrances	Available Balance
*** A P P R O P R I A T I O N S ***				
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- UNDISTRIBUTED EXPENDITURES ---				

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
School-Based Budget - Fund 15
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

C A P I T A L O U T L A Y

Appropriations	Expenditures	Encumbrances	Available Balance

4

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

School-Based Budget - Fund 15

For 10 Month Period Ending 04/01/25

I, James Riley, Board Secretary/Business Administrator
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Board Secretary/Business Administrator

5.15.25
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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5/13 4:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

==========
ASSETS AND RESOURCES
==========

--- A S S E T S ---

101	Cash in bank		$601,068.19
	Accounts receivable:		
132	Interfund	($12,743.02)	
141	Intergovernmental - State	($15,020.80)	
142	Intergovernmental - Federal	$9,895.79	
			($17,868.03)

--- R E S O U R C E S ---

301	Estimated Revenues	$1,752,016.19	
302	Less Revenues	($630,687.34)	
			$1,121,328.85
	Total assets and resources		$1,704,529.01

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---		
411	Intergovernmental accounts payable - State	$23,106.25
421	Accounts Payable	$36,719.20
481	Deferred revenues	$228,158.81
	Other current liabilities	$49,809.50
	TOTAL LIABILITIES	$337,793.76

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year			$1,180,145.28	
601	Appropriations		$1,752,016.19		
602	Less: Expenditures	$385,280.94			
603	Encumbrances	$1,180,145.28	($1,565,426.22)		
				$186,589.97	
	TOTAL FUND BALANCE				$1,366,735.25
	TOTAL LIABILITIES AND FUND EQUITY				$1,704,529.01

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/25

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$99,979.19	$65,078.34		$34,900.85
3XXX	From State Sources	$98,750.00	$80,920.00		$17,830.00
4XXX	From Federal Sources	$1,553,287.00	$484,689.00		$1,068,598.00
	TOTAL REVENUE/SOURCES OF FUNDS	$1,752,016.19	$630,687.34		$1,121,328.85

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)	$99,979.19	$54,431.62	$12,987.85	$32,559.72
TOTAL LOCAL PROJECTS	$99,979.19	$54,431.62	$12,987.85	$32,559.72
STATE PROJECTS:				
ARP - State Fiscal Recovery Funds (498)	$1,200,000.00	.00	$1,109,300.60	$90,699.40
Nonpublic textbooks (501)	$3,784.00	$3,784.00	.00	.00
Nonpublic handicapped services (506)	$66,550.00	$36,104.24	$30,445.76	.00
Nonpublic nursing services (509)	$9,620.00	$9,620.00	.00	.00
Nonpublic Technology Aid (510)	$3,626.00	$3,626.00	.00	.00
Nonpublic School Programs (511)	$15,170.00	$15,000.00	.00	$170.00
TOTAL STATE PROJECTS	$1,298,750.00	$68,134.24	$1,139,746.36	$90,869.40
FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	$9,642.00	$6,449.48	.00	$3,192.52
I.D.E.A. Part B (Handicapped) (250-259)	$305,486.00	$222,167.75	$27,031.07	$56,287.18
ESSA Title II - Part A/D (270-279)	$27,085.00	$23,023.85	$380.00	$3,681.15
ARP - ESSER Grant Program (487)	$11,074.00	$11,074.00	.00	.00
TOTAL FEDERAL PROJECTS	$353,287.00	$262,715.08	$27,411.07	$63,160.85
*** TOTAL EXPENDITURES ***	$1,752,016.19	$385,280.94	$1,180,145.28	$186,589.97

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 10 Month Period Ending 04/01/25

		ESTIMATED	ACTUAL	UNREALIZED
1XXX	Other Revenue from Local Sources	$99,979.19	$65,078.34	$34,900.85
	Total Revenues from Local Sources	$99,979.19	$65,078.34	$34,900.85
--- STATE SOURCES ---				
32XX	Other Restricted Entitlements	$98,750.00	$80,920.00	$17,830.00
	Total Revenue from State Sources	$98,750.00	$80,920.00	$17,830.00
--- FEDERAL SOURCES ---				
4411-16	Title I	$9,642.00	.00	$9,642.00
4451-55	Title II	$27,085.00	$6,010.00	$21,075.00
4471-74	Title IV		$10,000.00	($10,000.00)
4420-29	I.D.E.A. Part B (Handicapped)	$305,486.00	$168,679.00	$136,807.00
4540	ARP-ESSER Grant Program	$11,074.00	.00	$11,074.00
4548	ARP-State Fiscal Recovery Funds	$1,200,000.00	$300,000.00	$900,000.00
	Total Revenues from Federal Sources	$1,553,287.00	$484,689.00	$1,068,598.00
	TOTAL REVENUES/SOURCES OF FUNDS	$1,752,016.19	$630,687.34	$1,121,328.85

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/01/25

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects	$99,979.19	$54,431.62	$12,987.85	$32,559.72
TOTAL LOCAL PROJECTS	$99,979.19	$54,431.62	$12,987.85	$32,559.72
State Projects:				
-- Other State Programs --				
20-501-XXX-XXX to 20-511-XXX-XXX Nonpublic Programs	$98,750.00	$68,134.24	$30,445.76	$170.00
20-498-XXX-XXX ARP - State Fiscal Recovery Funds	$1,200,000.00	.00	$1,109,300.60	$90,699.40
-- TOTAL Other State Programs --	$1,298,750.00	$68,134.24	$1,139,746.36	$90,869.40
TOTAL STATE PROJECTS	$1,298,750.00	$68,134.24	$1,139,746.36	$90,869.40
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	$9,642.00	$6,449.48	.00	$3,192.52
20-25X-XXX-XXX I.D.E.A. Part B	$305,486.00	$222,167.75	$27,031.07	$56,287.18
20-27X-XXX-XXX ESSA Title II - Part A/D	$27,085.00	$23,023.85	$380.00	$3,681.15
20-487-XXX-XXX ARP-ESSER Grant Program	$11,074.00	$11,074.00	.00	.00
TOTAL Other Federal Programs	$353,287.00	$262,715.08	$27,411.07	$63,160.85
TOTAL FEDERAL PROJECTS	$353,287.00	$262,715.08	$27,411.07	$63,160.85
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	$0.00	$0.00	$0.00	$0.00
T O T A L E X P E N D I T U R E S	$1,752,016.19	$385,280.94	$1,180,145.28	$186,589.97

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REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

Special Revenue Fund - Fund 20

For 10 Month Period Ending 04/01/25

I, James Tilley, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5.15.25

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

4

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

==========
ASSETS AND RESOURCES
==========

--- A S S E T S ---

101	Cash in bank		($597,846.77)
	Accounts receivable:		
141	Intergovernmental - State	$904,200.00	
			$904,200.00

--- R E S O U R C E S ---

	Total assets and resources	$306,353.23

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

LIABILITIES AND FUND EQUITY

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year			$63,260.25	
601	Appropriations		$2,441,634.34		
602	Less : Expenditures	$2,127,247.36			
603	Encumbrances	$63,260.25	($2,190,507.61)		
				$251,126.73	
	Total Appropriated			$314,386.98	

--- U n a p p r o p r i a t e d ---

770	Fund balance	$176,432.00	
303	Budgeted Fund Balance	($184,465.75)	
	TOTAL FUND BALANCE		$306,353.23
	TOTAL LIABILITIES AND FUND EQUITY		$306,353.23

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/25

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	$6,800.00	$6,800.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	$142,453.76	$20,453.76	.00	$122,000.00
30-000-4XX-450 Construction services	$2,292,380.58	$2,099,993.60	$63,260.25	$129,126.73
Total fac.acq.and constr. serv.	$2,441,634.34	$2,127,247.36	$63,260.25	$251,126.73
TOTAL EXPENDITURES	$2,441,634.34	$2,127,247.36	$63,260.25	$251,126.73
*** TOTAL EXPENDITURES AND TRANSFERS	$2,441,634.34	$2,127,247.36	$63,260.25	$251,126.73

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REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

Capital Projects Fund - Fund 30

For 10 Month Period Ending 04/01/25

I, James Riley, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

5.15.25

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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5/13 4:18pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

==========
ASSETS AND RESOURCES
==========

--- A S S E T S ---

101	Cash in bank		($125,705.22)
121	Tax levy receivable		$265,659.30

--- R E S O U R C E S ---

301	Estimated Revenues	$1,721,563.00	
302	Less Revenues	($1,721,563.00)	
	Total assets and resources		$139,954.08

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 10 Month Period Ending 04/01/25

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

Other current liabilities				$140,041.17
TOTAL LIABILITIES				$140,041.17

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

Reserved fund balance:

601	Appropriations		$1,721,563.00		
602	Less : Expenditures	$1,721,562.51			
			($1,721,562.51)		
				$0.49	
	Total Appropriated			$0.49	

--- U n a p p r o p r i a t e d ---

770	Fund Balance	($87.58)	
	TOTAL FUND BALANCE		($87.09)
	TOTAL LIABILITIES AND FUND EQUITY		$139,954.08

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$1,721,563.00	$1,721,562.51	$0.49
Revenues	($1,721,563.00)	($1,721,563.00)	$0.00
	$0.00	($0.49)	$0.49
--- Change in Maint. / Capital reserve account ---			
Subtotal	$0.00	($0.49)	$0.49
Less: Adjust for prior year encumb.	$0.00	$0.00	
Budgeted Fund Balance	$0.00	($0.49)	$0.49

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/25

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	$1,593,951.00	$1,593,951.00		.00
	Total Local Sources	$1,593,951.00	$1,593,951.00		$0.00
--- State Sources ---					
3160	Debt service aid Type II	$127,612.00	$127,612.00		.00
	Total State Sources	$127,612.00	$127,612.00		$0.00
	TOTAL REVENUE/SOURCES OF FUNDS	$1,721,563.00	$1,721,563.00		$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Mountain Lakes Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/01/25

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	$461,563.00	$461,562.51	$0.49
40-701-510-910 Redemption of Principal	$1,260,000.00	$1,260,000.00	.00
TOTAL	$1,721,563.00	$1,721,562.51	$0.49
TOTAL USES OF FUNDS BEFORE TRANSFERS	$1,721,563.00	$1,721,562.51	$0.49
*** TOTAL USES OF FUNDS ***	$1,721,563.00	$1,721,562.51	$0.49

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REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Mountain Lakes Board of Education

Debt Service Fund - Fund 40

For 10 Month Period Ending 04/01/25

I, James Tilly, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

5.15.25

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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2025-5-12_Stale Checks.png

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Issued	#	Amount
11/30/22	97178	36.38
11/30/22	97181	36.38
11/30/22	97182	29.75
11/30/22	97183	25.38
11/30/22	97186	29.75
11/30/22	97187	36.38
11/30/22	97190	78.38
11/30/22	97206	25.38
11/30/22	97208	67.38
11/30/22	97209	25.38
11/30/22	97224	2,624.00
12/21/22	97329	36.25
3/30/23	97864	145.70
5/18/23	98077	200.00
6/13/23	98207	326.09
6/29/23	98291	136.75
6/29/23	98297	40.00
6/30/23	98340	511.00
9/16/23	98660	397.90
9/29/23	98777	150.00
10/30/23	98995	270.72
11/17/23	99034	37.98
11/17/23	99036	68.98
11/17/23	99039	68.98
11/17/23	99042	68.98
11/17/23	99044	68.98
11/30/23	99132	197.00
1/31/24	99415	1,475.00
2/28/24	99572	26.98
3/27/24	99761	10.34
4/12/24	99797	846.31
4/29/24	99885	33.84
5/17/24	99985	250.00
5/17/24	99995	52.17
5/17/24	100000	7.14
6/7/24	100020	400.00
6/27/24	100172	1.88
6/28/24	100235	525.00
6/30/24	100263	37.45
6/30/24	100272	2,192.55

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Approved by:

SIGN: _____

DATE: _____

Mountain Lakes School District
K-12

2025-2026	

LUNCH	Student Lunch	$4.75
	Featured Favorite Lunch	$5.25
	K-8	$4.50
	Reduced Price Lunch	$0.50
	Faculty Lunch	$5.75
	Faculty Featured Favorite	$6.00
	Lunch Meals include: Entrée selection (protein/grain), fruit, vegetable, and an 8 oz. milk	
BREAKFAST	Student Breakfast	$3.25
	Reduced Price Breakfast	$0.30
	Faculty Breakfast	$4.00
	Breakfast Meals include: Breakfast Entrée, fruit/fruit juice, and an 8 oz. milk	
ENTRÉE:		
	Student Lunch Entrée Only	$4.75
	Featured Favorite Entrée Only	$5.25
	Pizza Slice	$2.75
	Pizza Parlor Pizza, plain	$3.00
	Pizza Parlor Pizza w/Topping	$4.00
	All-Beef Hot Dog	$3.00
	Hamburger, 3 oz.	$3.25
	Cheeseburger, 3 oz.	$3.50
	Cheesesteak	$4.50
	Chicken Nuggets	$4.50
	Popcorn Chicken	$4.50
	Chicken Filet	$5.25
	Chicken Tenders	$5.25
	Mozzarella Sticks (5)	$5.00
	Chicken Breast, Breaded or Unbreaded	$5.25
SANDWICHES:		
	Thumann's Deli Sandwich or Wrap as a Complete Meal or a la Carte	$5.25
	Premium Sandwich/Panini	$6.75
SALADS:		
	Thumann's Salad Lunch as a Complete Meal or a la Carte	$5.25
	Garden Salad, small	$4.00
	Garden Salad, large	$5.00
	Premium Salad Platter w, Chicken, Deli Meat or cheese	$5.75
SOUP/BREADS:		
	Soup Cup, 8 oz.	$3.50
	Soup Bowl, 12 oz.	$4.25
	Soup, 16 oz.	$4.75
	Plain Bagel	$2.00
	Bagel w/Butter (2 butter chips)	$2.75
	Bagel w/Jelly (2 jelly cups)	$2.75
	Bagel w/Cream Cheese	$3.50
	Roll w/Butter	$2.50
	Extra Cream Cheese	$1.25
SIDES:		
	French Fries/Potato Tots,	$2.75

POMPTONIAN
FOOD SERVICE

23

Mountain Lakes School District

K-12

		2025-202
	Mashed Potatoes	$2.75
BREAKFAST A LA CARTE:		
	Breakfast Sandwich w/Egg and Cheese	$4.00
	Breakfast Sandwich w/Egg Cheese and Meat	$5.00
	Coffee, 12 oz.	$2.50
	Coffee, 16 oz.	$3.00
	Cereal w/Milk	$3.50
SNACKS A LA CARTE:		
	Welch's Fruit Snacks	$1.50
	Cookies (packaged)	$2.00
	Baked Snacks/Chips, small	$2.00
	Baked Snacks/Chips, large	$2.25
	Hot Jumbo Pretzel	$2.75
	Brownie	$3.50
	Gluten Free Brownie	$3.50
	Yogurt, 6 oz.	$3.00
	Fresh Fruit Cup, Seasonal, 16 oz.	$4.25
	Fresh Fruit & Yogurt Parfait, 12 oz.	$4.50
	Yogurt Parfait, 12 oz.	$4.25
	100 Calorie Cookie Pack	$2.00
	Specialty Chips	$2.75
	Toaster Pastry	$1.75
	Pudding/Gelatin	$2.50
BEVERAGE:		
	Milk, 8 oz.	$1.25
	Juice, 4 oz.	$1.25
	Bottled Water, 10 oz.	$1.25
	Bottled Water, 16.9 oz.	$1.50
	Sports Bottle Water, 24 oz.	$2.50
	Specialty Bottled or Canned Drink	$3.25-$5.00
	Canned Beverage	$2.25
	Assorted Bottled Beverage	$3.00
	100% Juice Box, 8oz.	$2.00

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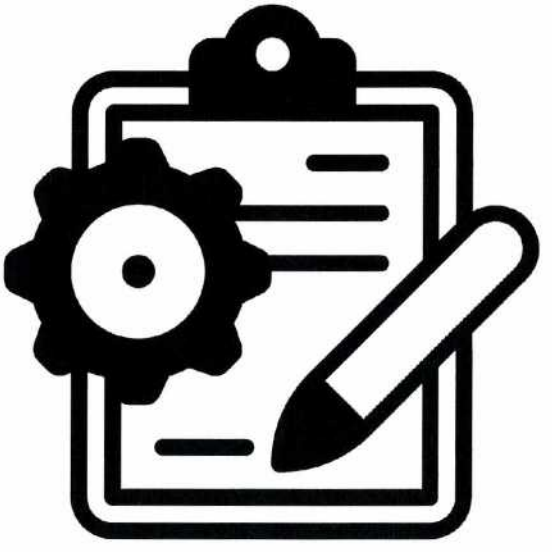
Mountain Lakes School District

FOOD SERVICE BIOSECURITY MANAGEMENT PLAN



Updated 3-12-25

INTRODUCTION

WHAT is "FOOD BIOSECURITY"?

"Food Biosecurity" is the protection of food from bioterrorism or any intentional use of biological and chemical agents for the purpose of causing harm.

HOW DOES "FOOD BIOSECURITY"DIFFER FROM "FOOD SAFETY"?

"Food Biosecurity" focuses on ways to limit the opportunity for someone to intentionally contaminate food for the purpose of causing harm or death. "Food Safety" focuses on ways to limit naturally occurring food contaminates and those caused by cross contamination and time/temperature abuse.

WHAT is OUR "FOOD BIOSECURITY MANAGEMENT PLAN"?

Our "Food Biosecurity Management Plan" is our District's way to prepare for the threat of bioterrorism or a crisis emergency to our foodservice operation.
This "Food Biosecurity Management Plan" contains policies and procedures to minimize the risk of intentional contamination of food and reduce the risk of illness or death in our school community.

Our plan includes strategies for preventing threats and incidents of product tampering and food contamination. It also contains step-by-step actions to implement if a biosecurity or crisis incident occurs. This manual has been developed as an emergency readiness plan to help protect the lives and health of the children and adults in our school environment.

This plan is in compliance with N.J. A.C. 2:36-1.13 and the USDA's "Biosecurity Checklist for School Foodservice Programs".

FOODSERVICE
BIOSECURITY MANAGEMENT PLAN

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A. COMMUNICATION
School Foodservice Biosecurity Management Team Information

School District Name: *Mountain Lakes School District*

School District/Address: *96 Powerville Road, Suite 1 Mountain Lakes NJ 07046*

1-Team Leader:	Ryan Dunn
Work/ Office Phone	973-294-0326
Cell Phone	973-294-0326
Home Phone	
Team Responsibilities	Notify Team Members, Superintendent. Coordinate with #3 notifying emergency contacts. Assist where needed.
2- Alternate Team Leader:	Ryan Dunn
Work/ Office Phone	
Cell Phone	973-294-0326
Home Phone	
Team Responsibilities	Back-up/Assist #1 (above)
3- Member:	
Work/ Office Phone	
Cell Phone	
Home Phone	
Team Responsibilities	Coordinate with #1 notifying emergency contacts. Organize and direct procedures in building with Food Service Director.
4- Member:	James Riley
Work/ Office Phone	973-334-8280
Cell Phone	914-588-6482
Home Phone	
Team Responsibilities	Coordinate with Superintendent plan for students. Contact principals with plan.
5- Member:	David Santos
Work/ Office Phone	973-334-8400
Cell Phone	
Home Phone	
Team Responsibilities	Media and PowerSchool Parent/Staff Portal.

A. COMMUNICATION

Chain of Command:

Contact the Food Service Director immediately if a biosecurity emergency occurs or if there are any suspicions of a possible biosecurity or crisis. The Food Service Director will then contact the Biosecurity Team Leader and Superintendent. If the Food Service Director is unavailable contact the "Second Food Service Responder". In the event that the Second Responder is unavailable, contact the "Third Food Service Responder".

1-Food Service Director/ 1st Contact:	Ronald Gangel
Work Phone	973-335-9179
Cell Phone	973-445-5498
Home Phone	None
E-Mail	rgangel@mlschools,org
2- Food Service/ 2nd Contact:	Erik Korman
Work Phone	201-741-4193
Cell Phone	
Home Phone	
E-Mail	ekorman@pomptonian.com
3- Food Service/ 3rd Contact	Tina Cappello
Work Phone	
Cell Phone	(908) 347-3859
Home Phone	
E-Mail	tcappello@pomptonian.com
4- Biosecurity Team Leader :	Ryan Dunn
Work Phone	973-294-0326
Cell Phone	973-294-0326
Home Phone	
E-Mail	rdunn@mlschools.org
5- Superintendent:	Brad Siegal
Work Phone	973-334-8280
Cell Phone	
Home Phone	
E-Mail	bsiegel@mlschools.org
6- Business Administrator:	James Riley
Work Phone	973-334-8280
Cell Phone	914-588-6482
Home Phone	
E-Mail	jriley@mlschools.org

7- Principal / High School	Richard Mangili
Work Phone	973-334-8280
Cell Phone	973-866-6962
Home Phone	
E-Mail	rmangili@mlschools.com
8- Principal / Briarcliff School	Erik Carlson
Work Phone	973-334-0342
Cell Phone	
Home Phone	
E-Mail	ecarlson@mlschools.org
9- Principal / Wildwood School	Patrick Higgins
Work Phone	973-334-3609
Cell Phone	973-997-0244
Home Phone	
E-Mail	phiggins@mlschools.org
10- Principal / Lake Drive School	Julie Lazeration
Work Phone	973-299-0166
Cell Phone	
Home Phone	
E-Mail	jlazeration@mlschools.org

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A. COMMUNICATION

Local & State Agency Emergency Contacts:

AGENCY:	PHONE#:	CONTACT:	ADDRESS:
Any Emergency	911		
NJ Office of Homeland Security and Preparedness	1-866-4-SAFE-NJ 1-866-472-3365		PO Box 091 Trenton, NJ 08625
Mountain Lakes Police	973-334-1413	Chief Bennett	400 Boulevard Mountain Lakes, NJ 07046
Mountain Lakes FD	973-394-1094		400 Boulevard Mountain Lakes, NJ 07046
NJ Poison Control	(800) 222-1222 Emergency Line		
Health Department	862-419-4132	Susan Downer	204 Flanders Drakestown Road Budd Lake, NJ
ML Water Department	973-334-1577	Doug Edler	55 Pocono Road Mountain Lakes NJ 07046
NJ Dept of Environmental Protection	NJ DEP Hotline (877) 927-6337		401 E. State Street Trenton, NJ 08625-0402
NJ Division of Water Quality	(609) 292-9977	Janice Brogle Director	401 E. State Street Trenton, NJ 08625-0420
NJ Department of Agriculture	(609) 633-2954	Public Information Office	PO Box 330 Trenton, NJ 08625
NJ State Dept of Health	(609) 292-7837 (800) 367-6543	Judith Persichilli Commissioner	369 S Warren Street Trenton, NJ 08625

NJ Local Federal Bureau of Investigation Office	(973) 792-3000		11 Centre Place Newark, NJ 07102

Utility Contacts:

COMPANY:	PHONE#:	CONTACT:	ADDRESS:
JCPL	800-544-4877		
Mountain Lakes Water Department	973-344-1577	Doug Edler	55 Pocono Road Mountain Lakes NJ 07046

A. COMMUNICATION

Master Keys to Foodservice Operation

SCHOOL:	CONTACT:	W PHONE:	CELL PHONE:	HOME PHONE:
Briarcliff School	Ian Weir	973-334-0342	973-769-5560	
High School	Ronald Gangel	973-335-9179	973-445-5498	
Wildwood School	Matt Darnese	973-334-3609	970-485-3036	
High School	Le-khanh Lam	973-335-9179	973-879-0314	

B. HANDLING A CRISIS

1. An evacuation plan will be clearly posted in each school.

2. Entry points will be clearly marked for first responders. Entry points for all school locations are attached.

3. Invoices for all food and supplies purchased will be kept at the Food Service Director's (FSD) office in a fireproof file cabinet.

4. All schools are completing production records with HACCP, recipe and brand information. Inventory records will also be maintained in each building and updated monthly. Bids for foodservice food & supplies will be kept at the Food Service Provider's office. Originals will be filed at the Board of Education in the Business Administrator's office. This will help when tracking food ingredients and consumption.

5. Should food be found unfit for consumption or a recall occurs, the Food Service Director will be contacted immediately. All products will be located and removed from service. The FSD will designate an area for storage. The FSD will make the necessary arrangements for the removal of contaminated or recalled food. The proper authorities will be called as necessary.

6. A contact list of all foodservice suppliers will be kept by the Food Service Director, Foodservice Biosecurity Team Leader and the 2nd and 3rd Foodservice Contacts.

7. If the water source is suspected to be contaminated, the local health department and water department will be contacted.

8. The District's kitchens will have in stock at all times at least one 12 ounce serving of water for all students and staff enrolled in the District.

9. The District will have at least one meal, per student and staff enrolled in the District, which does not require cooking or refrigeration.

10. If electrical power is out, schools will use items in refrigerators and freezers that pose no food safety danger. Each building manager will be certified in Sanitation so that they are aware of foods that are safe to serve.

11. A "Biosecurity Report Form" will be completed by the Food Service Director or Foodservice Biosecurity Team Leader whenever anyone throughout the District receives a threat or observes or suspects product tampering. "Biosecurity Report" form is attached.

12. The HAZMAT unit will be contacted by the Food Service Director or Foodservice Biosecurity Team Leader if there is any suspicion that the airflow is contaminated with biological or other contaminants.

BIOSECURITY REPORT FORM

Date:	
School:	
Time Report Rec'd:	
How Was Report Rec'd: *(E.g.: phone, e-mail, fax…)*	
Who Made Report:	
Reporter's Contact Info. **Address:** **Phone Number:** **E-Mail:**	
Describe Report:	
Actions Taken:	
Add'l Comments:	

SIGNATURE VERIFICATION: _____

DATE: _____

C. CHOOSING SUPPLIERS

1. Food and other foodservice supplies will be purchased from reputable suppliers.

2. A contact list of all foodservice suppliers will be kept by the Food Service Director, Foodservice Biosecurity Team Leader and the 2nd and 3rd Foodservice Contacts. This list is attached.

3. A copy of each supplier's Board of Health Certification or licensing will be kept on file by the Food Service Provider.

4. All food suppliers will deliver food with a tamper proof seal. Food items will be matched to an invoice by the receiving person.

5. If a product is received with a broken seal, it will be rejected and returned.

6. Unscheduled deliveries will be rejected or returned unless advance notification is provided.

7. Suppliers will provide the school with any HACCP or Biosecurity measures that may be in place.

8. All suppliers will sign an agreement that they will comply with our Foodservice Biosecurity Management Plan. Agreement form is attached.

9. Tamper-evident packaging will be discussed with, and requested from our vendors that supply our schools with fresh produce.

24

Biosecurity Agreement Form
Foodservice Supplier

As a representative of our entire company, I agree that our company and all our employees will follow all policies and procedures of the **Mountain Lakes Board of Education Foodservice Biosecurity Management Plan**. I have read the plan and understand all the requirements stipulated for foodservice suppliers.

FOODSERVICE COMPANY NAME: _____

REPRESENTATIVE'S NAME (Print): _____

REPRESENTATIVE'S TITLE (Print): _____

REPRESENTATIVE'S SIGNATURE: _____

DATE:_____

D. RECEIVING/INSPECTION

1. Doors at loading docks will be closed and locked when not in use.
2. A Food service employee will be assigned to verify and receive food shipments and supplies.
3. During after business hours the head custodian on duty will be the authorized person to verify and receive deliveries.
4. Deliveries will be verified against an invoice and/or order sheet.
5. All delivery staff will be required to sign in on our "Foodservice Supplier Receiving/Delivery Sign-In Form". Form is attached.
6. Suppliers will be required to keep delivery trucks on the school premise locked when not being loaded or unloaded.
7. Deliveries from any unknown source will not be accepted.
8. Food service personnel will be trained to identify packaging that is unacceptable.
9. Any food item or supply that is not delivered in a sealed container will not be accepted and will be returned for credit.
10. Any food item delivered that was not part of the original order will be rejected.
11. The person inspecting and receiving product will sign his or her name to invoice.
12. Suppliers will be notified of the school's policy for receiving.
13. The Food Service Director and Foodservice Biosecurity Team Leader will be notified immediately if product tampering is suspected in any delivery.

24

FOODSERVICE SUPPLIER
RECEIVING/DELIVERY SIGN-IN FORM

DATE:	TIME:	COMPANY:	DELIVERY PERSON'S NAME: *(Print)*	DELIVERY PERSON'S SIGNATURE:

24

E. STORAGE AREAS

1. All food storage and supply areas will be locked when food service personnel are not present.

2. A list of all personnel who have keys to open food storage and supply areas will be kept on file by the Food Service Director.

3. Delivery personnel will be monitored by a food service person during delivery.

4. Only food service personnel will be allowed in food storage areas unsupervised.

5. All storage facility locks will be checked monthly by the foodservice manager in each building, to insure they are working properly. Results will be kept on the "Storage Lock Security Form". In the event a lock is not securing supplies, the Food Service Director will be notified. The lock will be replaced immediately. "Storage Lock" form is attached.

6. Accurate inventories of all supplies – food and chemical – will be maintained to detect additions or withdrawals from stock.

24

STORAGE LOCK SECURITY FORM

DATE:	TIME:	UNIT CHECKED:	INSPECTED BY: *(Print Name & Sign)*	Results of Inspection:	Action Taken if Unsatisfactory:

F. STORING FOOD

1. Thermometers will be placed visibly in all refrigerators and freezers.

2. Alarms will be maintained in good working order on walk-in refrigerators and freezers.

3. All leftover foods will be labeled with name of product and date.

4. Any foods not labeled or dated will be discarded.

5. Any bulging or leaking cans will be discarded properly.

6. The FIFO (first "In" first "Out") method of inventory will be practiced.

7. All chemicals will be stored away from food and other food related supplies.

G. HAZARDOUS CHEMICALS

1. Hazardous chemicals will be stored away from food storage areas.

2. "Material Safety Data Sheets" will be readily available for food service staff.

3. Employees will be trained to use chemicals properly.

4. Manufacturers' instruction for use of hazardous chemicals will be followed.

5. Employees handling hazardous chemicals will be trained to monitor inventory of usage on a daily basis. An inventory of hazardous chemicals will be maintained by the foodservice department monthly. Unusual usage discrepancies will be investigated by the Food Service Director immediately.

6. Emergency contact and medical information regarding each food service employee will be kept in the event of chemical exposure.

H. FOOD SERVICE EQUIPMENT

1. Employees will be instructed to look for signs of wear, tear and tampering before operating equipment.

2. All equipment will be kept sanitized and clean to sight and touch.

3. Food slicers will be sanitized between each specific task.

4. An emergency supply of disposable paper goods, sufficient to serve at least one day of District meals, will be in stock at all times. These will be used in emergency cases such as when trays or utensils are contaminated.

FOODSERVICE TRANSPORTATION EQUIPMENT

1. A school vehicle will be purchased solely for the use of transporting food and food supplies.
2. When not in use, the vehicle will be locked at all times.
3. The vehicle will be kept in a locked and secure area during hours of non-operation.
4. The driver will be trained to conduct a thorough inspection each day to assure the vehicle has not been tampered with.

5. The inside of the vehicle will be periodically sanitized.

6. Food items will be transported in sealed units.

I. FOODSERVICE PERSONNEL

1. A daily sign in sheet for all foodservice staff will be maintained.

2. Food service employees will wear a uniform and nametag/ID that clearly identifies them as school foodservice employees.

3. Food service personnel files will be kept in a secure and confidential area by the Food Service Director and Human Resource Department.

4. Prior to hiring, a background check will be performed on all food service applicants.

5. Food service personnel will be required to have a health check prior to hiring.

6. All personal belongings will be kept in an area separate from the work area.

7. Hands will be washed and gloves will be worn at critical points.

8. A 24-hour camera will monitor food lines at all times.

9. All visitors and any unauthorized person must report to the main office before entering any foodservice area. They must complete a sign-in form and obtain a "School Visitor's Badge". An authorized school representative will accompany them to the appropriate food service site.

J. FOODSERVICE /FOOD PREPARATION AREAS

1. Access to central controls for airflow, HVAC, water systems, electricity, and gas within the foodservice area will be restricted to all people except the head of maintenance and head custodian in each building.

2. All emergency exits and self-locking doors that can only be opened from the inside will contain alarms.

3. All doors, windows, roof openings, vent openings and outside refrigeration/storage units will be locked at all times.

4. One authorized employee will be present in the food service area during all operating times.

5. All ingredient packages will be inspected prior to use for possible tampering or discoloration of food.

6. The foodservice will not permit any outside foods and/or medications from students, school staff or foodservice employees to be stored in the foodservice area.

7. The Food Service Director or Foodservice Biosecurity Team Leader will be notified of any suspected contaminated food or foodservice products and will designate an area for storage.

8. All schools are completing production records with HACCP, recipe and brand information. Inventory records will also be maintained in each building and updated monthly. Bids for foodservice will be kept at the Food Service Director's office. Originals will be filed at the Board of Education in the Business Administrator's office. These procedures will help when tracking food ingredients and consumption.

9. The food service area will not be used for "special events" unless a member of the food service staff is on the food service premise.

10. All foodservice areas including salad bars, condiment stations, receiving docks, outside storage and solid waste disposal areas will be continuously monitored for any signs of suspicious activity or unauthorized entry by all foodservice staff and the Foodservice Biosecurity Management Team.

K. OUTSIDE the SCHOOL BUILDING

1. The outside area used for receiving will be well lit. Lights will be on at dusk and also, if necessary, when foodservice employees arrive for work in the morning.

2. School security will monitor school property daily, including the entry of all vehicles on school property.

L. WATER & ICE SUPPLY

1. The ice-making equipment will be restricted from non-food service personnel.

2. The drains and water lines in the food production areas will be periodically monitored for tampering.

3. Bottled water will be kept on the premises at all times as an alternate source of water.

4. Procedures for notification of unsafe water have been established with our water supplier. They will contact the Biosecurity Team Leader immediately if our water supply is unsafe to drink or use. Periodic communication will be maintained with our local water supplier to insure that the correct phone numbers and contacts are maintained.

M. GENERAL SECURITY

1. All job candidates (permanent and substitutes) must pass a background security check prior to hiring.

2. Random inspections of foodservice employees' lockers will be conducted by the Food Service Director and/or the Foodservice Biosecurity Team Leader.

3. All foodborne illnesses will be reported on the "Foodborne Illness Incident Report" form located in our HACCP Manual.

4. All computer systems are protected with passwords, network firewalls and an effective virus detection system.

5. Emergency alert systems will be tested by the main office.

6. All visitors and any unauthorized person must report to the main office before entering any foodservice area. They must complete a sign-in form and obtain a "School Visitor's Badge". An authorized school representative will accompany them to the appropriate food service site.

7. A list of current employees who have keys or access to keys will be maintained on file, along with a list of what the keys are used for.

8. Upon the notification, dismissal or resignation of an employee they will be required to relinquish their identification badge and any keys if applicable. They will be required to sign and date a form indicating the items returned to the District.

9. All truck drivers and delivery personnel will be required to show identification at the receiving area. All delivery staff will be required to sign in on our "Foodservice Supplier Receiving/Delivery Sign-In Form".

10. All areas of food service will be monitored for any signs of suspicious activity or unauthorized entry.

N. HANDLING MAIL & MONEY

1. All mail for the food service department will be processed through the main office in each building and placed in a mailbox marked for "Food Service".

2. All incoming mail from private mail services such as UPS, FedEx, etc. will be delivered to the Board of Education office. It will be sorted and delivered to proper locations.

3. Mail handlers will be trained to recognize and handle suspicious mail prior to delivery.

4. All mail will be opened within the confines of the Food Service Director's office or the Food Service Manager's office. This procedure will eliminate the risk of contaminated mail being opened and contaminating the food or food service area.

5. All money transactions will be handled at the registers.

6. Cashiers will wash hands after handling money and prior to preparing, serving or handling foods service equipment.

7. Deposits of daily money will be counted in the office of the Food Service Director and/or the Food Service Manager. Money will not be counted or handled on the surface of any food preparation area.

O. TRAINING

1. All food service employees will be trained regarding the Foodservice Biosecurity Management Plan. They will be required to sign an attendance form on the day of the training.

2. Each food service employee will receive a copy of the Biosecurity Management Plan.

3. Foodservice employees will be trained to:
   - Prevent accidental contamination of food
   - Know and recognize "adulteration"
   - Recognize any sign of possible product tampering, deliberate and intentional product contamination or any other breach in the food security system.

4. Food service employees will be trained to properly handle money and mail.

5. Food service employees will be trained on the procedure to properly report any situation or incident that violates a breach in the Foodservice Biosecurity Management Plan.

6. Food service employees will be trained in food safety and the school's foodservice biosecurity procedures before they start working, so that they can recognize threats to security and respond to a crisis if necessary.

P. PLAN MAINTENANCE

1. A "Biosecurity Self-Inspection Checklist" will be implemented. The Foodservice Biosecurity Team Leader and the Food Service Director will use this checklist to inspect outside and inside foodservice areas, food production areas, food storage areas, shipping and receiving areas, water and ice supply, mail handling, and personal/locker areas. They will report their findings to the Foodservice Biosecurity Management Team. The “Biosecurity Self-Inspection Checklist” will contain the date, time, name of inspectors and all corrective action recommendations. The inspection will remain on file with our “Foodservice Biosecurity Management Plan”. The "team inspectors" will be rotated. “Checklist” form is attached.

2. The Foodservice Biosecurity Management Team will summarize items that require follow-up from the “Biosecurity Self-Inspection Checklist” onto the “Monitoring Schedule”. The Food Service Director and the Biosecurity Team Leader will be responsible for ensuring that the “Monitoring Schedule” is completed by the dates specified. “Monitoring Schedule” form is attached.

3. The Foodservice Biosecurity Management Plan will be reviewed and updated annually.

Mountain Lakes Board of Education
Biosecurity Self-Inspection Checklist

DATE: _____ TIME: _____
INSPECTORS: _____
_____

BIOSECURITY ITEM:	SATISFACTORY:	UN-SATISFACTORY:	RECOMMENDATIONS:
A-1			
B-1			
B-2			
B-3			
B-4			
B-5			
B-6			
B-7			
B-8			
B-9			
B-10			
B-11			
B-12			
C-1			
C-2			
C-3			
C-4			
C-5			
C-6			
C-7			
C-8			
D-1			
D-2			
D-3			
D-4			
D-5			
D-6			
D-7			
D-8			

MONITORING SCHEDULE
For Biosecurity Checklist Follow-Up Action

Biosecurity Item# To Monitor or Follow-Up:	Planned Date for Completion?	Who is Responsible?	Results of Follow-Up:	Actual Date of Completion:	Check (✓) When Completed

24

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

25

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: May 7, 2025

Time of day the drill was conducted: 2:45 pm

School Name: Mountain Lakes HS

Location of the Emergency Evacuation Drill: MLHS Side Lot

90 Powerville Road Mountain Lakes NJ 07046

Route Number(s): Mountain Lakes Route #1 1316/1407

Name of the school principal/person(s) overseeing the drill: Assistant Principal Lisa Cortese

SRO Carmello Imbrugia

Other information relative to the emergency evacuation drill:

Students from Briarcliff Middle School and Mountain Lakes High School Participated in the drill.

25 LD #21

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Jersey Kids Trasportation

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: 530 **License Plate #** S2-V995 **Inspection expire date** 6/2025

Name of Bus Driver: Aguije, Dora E **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Maximo Aguije

****

LD staff conducting Drill: Pamela Nand **Title:** Pres

Bus company name displayed on the side of the vehicle?	Yes ✓	No____
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No____
Driver has current roster of students and emergency #s?	Yes ✓	No____
Driver knows where all emergency equipment is located?	Yes ✓	No____
Current registration and insurance on vehicle?	Yes ✓	No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 8:36

Time it Took To Exit Bus: 1 **Minutes** _____ **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

25 LD
#10

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Destiny 23

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # D 948.52 Inspection expire date 7/2025

Name of Bus Driver: Pimentel, Grey cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Maria Nunez

****

LD staff conducting Drill: Sharon Wendlin Title: PA

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:30

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

25 LD

#30

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Destiny 23, Passaic

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: _____ **License Plate #** 52-5867 **Inspection expire date** [redacted]

Name of Bus Driver: Marrero Feliciano, Yoahmie **cell phone #:** 7/25

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Ryby Santana

****

LD staff conducting Drill: Sharon Handler **Title:** RN

Bus company name displayed on the side of the vehicle?	Yes ✓	No ___
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No ___
Driver has current roster of students and emergency #s?	Yes ✓	No ___
Driver knows where all emergency equipment is located?	Yes ✓	No ___
Current registration and insurance on vehicle?	Yes ✓	No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 8:45

Time it Took To Exit Bus: _____ **Minutes** 30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 0

25 LD #12

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Faith 13 Transportation

Telephone Number: _____ Route #: _____

Vehicle Number: _____ License Plate # 52.5632 Inspection expire date 7/26

Name of Bus Driver: Sarwari Samad ali cell phone #: _____

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Mahmid Hasham

****

LD staff conducting Drill: Melissa Title: _____

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 8/15/25 Time of Day: 8 40

Time it Took To Exit Bus: 5 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported:

25 BC

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Best Transport

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # F921-S2 Inspection expire date 8/25

PM Name of Bus Driver: Cornel, Andres cell phone # [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: N/A

****

LD staff conducting Drill: Sharon Wendler Title: LD

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera none

Date Drill Conducted: 5/7/25 Time of Day: 2:35

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: ____

(8)

LD

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: R + May Lodi

Telephone Number: [redacted] Route #: _____

Vehicle Number: — License Plate # 52-X398 Inspection expire date 10/2025

Name of Bus Driver: Dunez, Ingrid cell phone [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: —

****

LD staff conducting Drill: Nicu S Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/5 Time of Day: 8 am

Time it Took To Exit Bus: 2 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: ___

25 LD
42

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Move ME Transport

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # D960-S2 Inspection expire date 5/2025

Name of Bus Driver: Beshai, Shehata Habib cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Hanan Beshai

****

LD staff conducting Drill: Pamela Nanda Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:33

Time it Took To Exit Bus: 1 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

25 BC

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: **LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046**

Bus Company: Gharrils Coach

Telephone Number: [redacted] **Route #:** _____

Vehicle Number:____ **License Plate #** E465 S2 **Inspection expire date** 6/25

Name of Bus Driver: Khan Mohamad **cell phone #** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Sharon Wendler **Title:** [illegible]

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/30/25 **Time of Day:** 2:20

Time it Took To Exit Bus: _____ **Minutes** 8 **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

25 BC

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Move Me

Telephone Number: [redacted] **Route #:** _____

Vehicle Number:_____ **License Plate #** E 32052 **Inspection expire date** 5/25

Name of Bus Driver: Salama Kasha Yacoub **cell phone #** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Sharon Wendler **Title:** M

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/30/25 **Time of Day:** 2:18

Time it Took To Exit Bus: _____ **Minutes** 10 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 0

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: **LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL**
Address: **96 Powerville Road, Mountain Lakes, New Jersey 07046**

Bus Company: Move Me transport

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: 44 **License Plate #** E320-SJ **Inspection expire date** 5/25

Name of Bus Driver: Rasha Salama **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: N/A

****

LD staff conducting Drill: Sam Donohue **Title:** Teacher

Bus company name displayed on the side of the vehicle?	**Yes** ✓	**No** ___
Fire Extinguisher and seat belt cutter on vehicle?	**Yes** ✓	**No** ___
Driver has current roster of students and emergency #s?	**Yes** ✓	**No** ___
Driver knows where all emergency equipment is located?	**Yes** ✓	**No** ___
Current registration and insurance on vehicle?	**Yes** ✓	**No** ___

Circle all that are available on vehicle: **GPS** **2 way radio** **video camera**

Date Drill Conducted: 4/15/25 **Time of Day:** 2:25pm

Time it Took To Exit Bus: ~~[illegible]~~ **Minutes** ~30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported:

(11) 25 LD

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Cassidy

Telephone Number: _____ Route #: _____

Vehicle Number: 176 License Plate # S2·XDB Inspection expire date 5/25

Name of Bus Driver: Kenneth Covert cell phone #: [redacted]

CDL Driver's Lic.#: [redacted] C

Name of Bus Aide assisting in Drill: Kyrstin McMullen

****

LD staff conducting Drill: Melissa Title: Paraprofessional

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio ~~video camera~~

Date Drill Conducted: 8/15/25 Time of Day: 8:47

Time it Took To Exit Bus: 4 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

25 HS

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Berkshire Transportation

Telephone Number: [redacted] Route #: _____

Vehicle Number: 182 License Plate # F924-S2 Inspection expire date 5/25

Name of Bus Driver: William Dowd II cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: N/A

****

LD staff conducting Drill: Sam Donohue Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 2:30pm

Time it Took To Exit Bus: _____ Minutes ~30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____ _____

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: K & D Service

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: 22 **License Plate #** B682 S2 **Inspection expire date** 8/25

Name of Bus Driver: Carina Torri **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: NA

****

LD staff conducting Drill: Gates **Title:** 4/15/25

Bus company name displayed on the side of the vehicle? Yes ✓ No____
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____
Driver has current roster of students and emergency #s? Yes ✓ No____
Driver knows where all emergency equipment is located? Yes ✓ No____
Current registration and insurance on vehicle? Yes ✓ No____
Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 2:30

Time it Took To Exit Bus: 5 **Minutes** 30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

25 LD #5

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Chris Trans

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # S2.X547 Inspection expire date 9/2025

Name of Bus Driver: Nashed, Nehal Adel cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Hela Ettia

****

LD staff conducting Drill: Dawn V Title: Admin

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:41

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

25 LD
7

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Shepherd Transportation LLC

Telephone Number: [redacted] Route #: _____

Vehicle Number: 05 License Plate # D557-SZ Inspection expire date 9/2025

Name of Bus Driver: Ebrahim, Ingi Ezzat cell phone #: _____

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Tammy Brown

****

LD staff conducting Drill: Sharon Wendle Title: PD

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/25/25 Time of Day: 8:32

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

25 (11) LD [redacted]

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: M+N BUS

Telephone Number: [redacted] Route #: _____

Vehicle Number: 8 License Plate # S2 W314 Inspection expire date 7/25

Name of Bus Driver: Jessenia Aybar cell phone #: _____

CDL Driver's Lic.#: [redacted] B

Name of Bus Aide assisting in Drill: Gabrielle Torres

****

LD staff conducting Drill: Nicole Bond Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15 Time of Day: 833

Time it Took To Exit Bus: 1 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 1

25 LD #9 (an)

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: 4 Kids Trans llc

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # C708.32 Inspection expire date 9/2025

Name of Bus Driver: Abdou, Eman cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Mona Bebawy

****

LD staff conducting Drill: [illegible] Title: para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15 Time of Day: 8:42

Time it Took To Exit Bus: _____ Minutes 25 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: [illegible]

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Sa T Trans LLC

Telephone Number: [redacted] Route #: 25230

Vehicle Number: 81 License Plate # A583 S2 Inspection expire date 5/25

Name of Bus Driver: Maisa Zyada cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: NA

****

LD staff conducting Drill: [signature] Title: teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 11:56

Time it Took To Exit Bus: 10:00 ~~Minutes~~ ___ Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transporte... ___

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: A&M Transportation

Telephone Number: [redacted] Route #: _____

Vehicle Number: 23 License Plate # C78452 Inspection expire date 4/25

Name of Bus Driver: Milagros Ciriaco Fajardo cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Ayden Weiss Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No____
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____
Driver has current roster of students and emergency #s? no Yes ✓ No____
Driver knows where all emergency equipment is located? Yes ✓ No____
Current registration and insurance on vehicle? Yes ✓ No____
Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: _____

Time it Took To Exit Bus: 0 Minutes 5 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Safe Hands

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: 4 **License Plate #** AG29-52 **Inspection expire date** 6/25

Name of Bus Driver: Rosario Rodriguez **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: NA

****

LD staff conducting Drill: Gates **Title:** teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No____
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____
Driver has current roster of students and emergency #s? Yes ✓ No____
Driver knows where all emergency equipment is located? Yes ✓ No____
Current registration and insurance on vehicle? Yes ✓ No____
Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 2:30

Time it Took To Exit Bus: 8 **Minutes** 30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____ _____

0

[redacted]

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Safeguard Transportation

Telephone Number: [redacted] Route #: MTLH01

Vehicle Number: 64 License Plate # C29652 Inspection expire date Rejected 4

Name of Bus Driver: Soria Boerr cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____
****

LD staff conducting Drill: D. Perry Title: teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No ___
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___
Driver has current roster of students and emergency #s? Yes ✓ No ___
Driver knows where all emergency equipment is located? Yes ✓ No ___
Current registration and insurance on vehicle? Yes ___ No ✓

Circle all that are available on vehicle: (GPS) 2 way radio video camera

reg. 3/25

Date Drill Conducted: 4/15/25 Time of Day: 1152

Time it Took To Exit Bus: 0 Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported _____ _____

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Bright Start

Telephone Number: [redacted] **Route #:** /

Vehicle Number: 06 **License Plate #** D97952 **Inspection expire date** 4/25

Name of Bus Driver: Fabio Alberto Orozco **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: D. Perry **Title:** Teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ~~3~~

Circle all that are available on vehicle: GPS 2 way radio video camera

~~X Could not~~

Date Drill Conducted: 4/15 **Time of Day:** 2:39

Time it Took To Exit Bus: _____ **Minutes** 30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported [illegible]

25 HS

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL
Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: NJ preferred

Telephone Number: [redacted] Route #: LDS 2

Vehicle Number: 47 License Plate # B58952 Inspection expire date 10/25

Name of Bus Driver: Milagros Nunez Barito Cell phone #:

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill:
****

LD staff conducting Drill: D. Perry Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No___
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No___
Driver has current roster of students and emergency #s? Yes___ No ✓
Driver knows where all emergency equipment is located? Yes ✓ No___
Current registration and insurance on vehicle? Yes ✓ No___
Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/2025 Time of Day: 2:32

Time it Took To Exit Bus: 45 ~~Minutes~~ _____ Seconds

Location of Drill: School Driveway

Signature of Principal:

Students transported.

(20) 25 LD

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: First Care Medical, Montville

Telephone Number: _____ Route #: _____

Vehicle Number: ____ License Plate # S2N635 Inspection expire date 7/25

Name of Bus Driver: Abby Sherida cell phone #: [redacted]

CDL Driver's Lic.#: [redacted] C

Name of Bus Aide assisting in Drill: Keith Alshuraidah

****

LD staff conducting Drill: Peter Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio ~~video camera~~

Date Drill Conducted: 8/15/25 Time of Day: 8:35

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

25 LD

(15)

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: AFM Transportation

Telephone Number: _____ Route #: _____

Vehicle Number:____ License Plate # B466 52 Inspection expire date 9/25

Name of Bus Driver: Yaghma Naibzada cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Ali

****

LD staff conducting Drill: Sharon Wendler Title: DN

Bus company name displayed on the side of the vehicle? Yes ✓ No___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No___

Driver has current roster of students and emergency #s? Yes ✓ No___

Driver knows where all emergency equipment is located? Yes ✓ No___

Current registration and insurance on vehicle? Yes ✓ No___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:42

Time it Took To Exit Bus: _____ Minutes 32 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

(16) LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Empire transport

Telephone Number: _____ Route #: _____

Vehicle Number: _____ License Plate # S24Y313 Inspection expire date 7/25

Name of Bus Driver: Ruwaida Saed Awad cell phone # [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Maya Taha

****

LD staff conducting Drill: [illegible] Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ____ No ✓

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:39

Time it Took To Exit Bus: _____ Minutes 45 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

0

LW 2025 [illegible]
WW
25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT WILDWOOD SCHOOL 51 Glen Road, Mountain Lakes, NJ 07046

Bus Company: Empire Transportation

Telephone Number: [redacted] Route #: _____

Vehicle Number: ____ License Plate # 525636 Inspection expire date _____

Name of Bus Driver: Shahnoza Albokhari cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Annie Ricca Title: Teacher

Bus company name displayed on the side of the vehicle? Yes X No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes X No ____

Driver has current roster of students and emergency #s? Yes X No ____

Driver knows where all emergency equipment is located? Yes X No ____

Current registration and insurance on vehicle? Yes X No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 5/1/25 Time of Day: 2:45 pm

Time it Took To Exit Bus: _____ Minutes 6 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

WW

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT WILDWOOD SCHOOL 51 Glen Road, Mountain Lakes, NJ 07046

Bus Company: Alvft Transportation

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # 52R 76D Inspection expire date _____

Name of Bus Driver: Rocio Martinez Solis cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Annie Ricca Title: Teacher

Bus company name displayed on the side of the vehicle? Yes X No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes X No ___

Driver has current roster of students and emergency #s? Yes X No ___

Driver knows where all emergency equipment is located? Yes X No ___

Current registration and insurance on vehicle? Yes X No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 5/1/25 Time of Day: 8:25am

Time it Took To Exit Bus: _____ Minutes 7 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

(27) LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: First Care

Telephone Number: _____ Route #: _____

Vehicle Number: 101 License Plate # D791-S2 Inspection expire date 7/25

Name of Bus Driver: Zahera Saleh cell phone # [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: [signature] Title: admin

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15 Time of Day: 8:38

Time it Took To Exit Bus: 3 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _

(3) LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: United Care

Telephone Number: _____ Route #: _____

Vehicle Number:_____ License Plate # F485.S2 Inspection expire date 6/25

Name of Bus Driver: Rebeca Avelar Sorto cell phone #: [redacted]

CDL Driver's Lic.#: [redacted] C

Name of Bus Aide assisting in Drill: _____
****

LD staff conducting Drill: _____ Title: _____

Bus company name displayed on the side of the vehicle? Yes ✓ No____
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____
Driver has current roster of students and emergency #s? Yes ✓ No____
Driver knows where all emergency equipment is located? Yes ✓ No____
Current registration and insurance on vehicle? Yes ✓ No____
Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/5 Time of Day: 3:02

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: __ ____

BC

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

[redacted]

Bus Company: Cassidy Trans

[redacted]

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: _____ **License Plate #** E 242 52 **Inspection expire date** 5/25

Name of Bus Driver: Kyle Fitzgerald **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Sharon Wendler **Title:** RN

Bus company name displayed on the side of the vehicle?	**Yes** ✓	**No** ___
Fire Extinguisher and seat belt cutter on vehicle?	**Yes** ✓	**No** ___
Driver has current roster of students and emergency #s?	**Yes** ✓	**No** ___
Driver knows where all emergency equipment is located?	**Yes** ✓	**No** ___
Current registration and insurance on vehicle?	**Yes** ✓	**No** ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/30/25 **Time of Day:** 2:16

Time it Took To Exit Bus: _____ **Minutes** 10 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

BC

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: NJ School

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # G865 S2 Inspection expire date 6-25

Name of Bus Driver: Zelis St. Amatis Chris cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Sharon Loendla Title: RN

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/30/25 Time of Day: 2:17

Time it Took To Exit Bus: _____ Minutes 8 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transport

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: NJ School Trans. [redacted]

Telephone Number: [redacted] **Route #:** 3

Vehicle Number: ____ **License Plate #** 686552 **Inspection expire date** 6/2025

Name of Bus Driver: SEAMATIS, Zeris **cell phone #:** ____

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Kaplan

****

LD staff conducting Drill: Sam Kaplan **Title:** Therapist

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 2:40pm

Time it Took To Exit Bus: ~~[illegible]~~ **Minutes** 5 **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: ____

office #

(4)

LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Joshua Tonis

Telephone Number [redacted] Route #: _____

Vehicle Number: 20 License Plate # 52-RXP Inspection expire date 6/25

Name of Bus Driver: Greche, Tamasina cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Sharon Title: _____

Bus company name displayed on the side of the vehicle? Yes ✓ No____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____

Driver has current roster of students and emergency #s? Yes ✓ No____

Driver knows where all emergency equipment is located? Yes ✓ No____

Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:30

Time it Took To Exit Bus: 2 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 4

(25) LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: West Milford

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # S2 S256 Inspection expire date 6/25

Name of Bus Driver: Diane Bidwell cell phone #: _____

CDL Driver's Lic.#: [redacted] B

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Melissa Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 8/15/25 Time of Day: 8 34

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transport... _____ _____

LD

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: AKA

Telephone Number: _____ **Route #:** _____

Vehicle Number: 851 **License Plate #** V339 S1 **Inspection expire date** 9/25

Name of Bus Driver: Joerether Johnson **cell phone #:** _____

CDL Driver's Lic.#: [redacted] A

Name of Bus Aide assisting in Drill: Mary [redacted]

****

LD staff conducting Drill: Sandra Rossi **Title:** Para

Bus company name displayed on the side of the vehicle?	Yes ✓	No ___
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No ___
Driver has current roster of students and emergency #s?	Yes ✓	No ___
Driver knows where all emergency equipment is located?	Yes ✓	No ___
Current registration and insurance on vehicle?	Yes ✓	No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 2:30

Time it Took To Exit Bus: 1 **Minutes** _____ **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____ _____

BC

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: B + M Transport

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # D402 S2 Inspection expire date 6/2025

Name of Bus Driver: Batista, Jacob cell phone # [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: A

****

LD staff conducting Drill: Sharon Wendling Title: KW

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ____ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/30/25 Time of Day: 2:15

Time it Took To Exit Bus: _____ Minutes 15 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

(18)

LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Wayne Township

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # 515549 Inspection expire date 4/2025

Name of Bus Driver: Gin. Elanza cell phone [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: S. Foss Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:45

Time it Took To Exit Bus: 5 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: ___

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Aldin Transportation

Telephone Number: [redacted] Route #: —

Vehicle Number: 20 License Plate # C581-S2 Inspection expire date 6/25

Name of Bus Driver: Sara Amezquita cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Dores Sanchez

****

LD staff conducting Drill: Sam Donohue Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 2:35pm

Time it Took To Exit Bus: _____ Minutes ~30 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported _____

(24)

LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Joy Transport

Telephone Number: [redacted] Route #: _____

Vehicle Number: 114 License Plate # S2.K778 Inspection expire date 5/25

Name of Bus Driver: Allen, Derrick Lloyd cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Annie Archor

****

LD staff conducting Drill: Melissa Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 8/15/25 Time of Day: 8:43

Time it Took To Exit Bus: 2 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

(14)

LD

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Berkshire Transport

Telephone Number: _____ Route #: 14

Vehicle Number: 177 License Plate # E494S2 Inspection expire date 5/25

Name of Bus Driver: Edward Keegan cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Michelle Willoughby

****

LD staff conducting Drill: [illegible] Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:30

Time it Took To Exit Bus: 3 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: K & S Transp

Telephone Number: [redacted] Route #: _____

Vehicle Number: _____ License Plate # 52T21 Inspection expire date _____

Name of Bus Driver: Munise Cegmet cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: P DaVon Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ____

Driver has current roster of students and emergency #s? Yes ✓ No ____

Driver knows where all emergency equipment is located? Yes ✓ No ____

Current registration and insurance on vehicle? Yes ✓ No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 DaVon Time of Day: 2:25

Time it Took To Exit Bus: 30 sec Minutes 0 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

LD
#25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Jacis Transportation

Telephone Number: [redacted] Route #: _____

Vehicle Number: 45 License Plate # B598.52 Inspection expire date 6/2025

Name of Bus Driver: Inayatullah, Khurshid cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: S Rossi Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 8:40

Time it Took To Exit Bus: _____ Minutes 20 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 4

LD

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Garas Trans LLC

Telephone Number: _____ Route #: _____

Vehicle Number: 37 License Plate # S382.51 Inspection expire date 5/2025

Name of Bus Driver: Wassef, Reda cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Melissa Title: Para

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 8/15/25 Time of Day: 8:32

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: ___ 10

(28)

LD

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: K + S transportation

Telephone Number: _____ **Route #:** _____

Vehicle Number: 177 **License Plate #** S2-P569 **Inspection expire date** 5/25

Name of Bus Driver: Nelson Jesus Perez Hidalgo **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted] A

Name of Bus Aide assisting in Drill: Barzayit

****

LD staff conducting Drill: Melissa **Title:** Para

Bus company name displayed on the side of the vehicle?	Yes ✓	No ____
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No ____
Driver has current roster of students and emergency #s?	Yes ✓	No ____
Driver knows where all emergency equipment is located?	Yes ✓	No ____
Current registration and insurance on vehicle?	Yes ✓	No ____

Circle all that are available on vehicle: GPS 2 way radio ~~video camera~~

Date Drill Conducted: 8/15/25 **Time of Day:** 837

Time it Took To Exit Bus: 3 **Minutes** 30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Garas Trans LLC

Telephone Number: [redacted] Route #: _____

Vehicle Number: 37 License Plate # 53X251 Inspection expire date 5/25

Name of Bus Driver: Reda Wassef cell phone #: [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: NA

****

LD staff conducting Drill: D. Peray Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No ___

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No ___

Driver has current roster of students and emergency #s? Yes ✓ No ___

Driver knows where all emergency equipment is located? Yes ✓ No ___

Current registration and insurance on vehicle? Yes ✓ No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 Time of Day: 2:47

Time it Took To Exit Bus: [illegible] Minutes 20 Seconds

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: _____

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: OTD 2

Telephone Number: [redacted] **Route #:** —

Vehicle Number: #0 **License Plate #** D853.S2 **Inspection expire date** 9/25

Name of Bus Driver: Sandra Gallego **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: Vernique Belin

****

LD staff conducting Drill: Sam Donohue **Title:** Teacher

Bus company name displayed on the side of the vehicle?	Yes ✓	No ___
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No ___
Driver has current roster of students and emergency #s?	Yes ✓	No ___
Driver knows where all emergency equipment is located?	Yes ✓	No ___
Current registration and insurance on vehicle?	Yes ✓	No ___

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** 2:40pm

Time it Took To Exit Bus: * **Minutes** ~30 **Seconds**

Location of Drill: School Driveway

Signature of Principal: [signature]

Students transported: 6

HS

25

School Year: 2024-2025

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING STUDENTS AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Safe & Secure Transportation

Telephone Number: [redacted] **Route #:** _____

Vehicle Number: 37 **License Plate #** D450 S2 **Inspection expire date** _____

Name of Bus Driver: Tiago Elliott **cell phone #:** [redacted]

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Owen Weiss **Title:** Para

Bus company name displayed on the side of the vehicle?	Yes ✓	No ____
Fire Extinguisher and seat belt cutter on vehicle?	Yes ✓	No ____
Driver has current roster of students and emergency #s?	Yes ✓	No ____
Driver knows where all emergency equipment is located?	Yes ✓	No ____
Current registration and insurance on vehicle?	Yes ✓	No ____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 4/15/25 **Time of Day:** _____

Time it Took To Exit Bus: :02 **Minutes** _____ **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

(14) LD 25

School Year: 2024-2025
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Scott Bus Co

Telephone Number: _____ **Route #:** _____

Vehicle Number: 4 **License Plate #** A339.52 **Inspection expire date** 5/25

Name of Bus Driver: Ackerman, Ruth Cindy **cell phone #:** _____

CDL Driver's Lic.#: [redacted]

Name of Bus Aide assisting in Drill: _____

****

LD staff conducting Drill: Melissa **Title:** Para

Bus company name displayed on the side of the vehicle? Yes ✓ No____
Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No____
Driver has current roster of students and emergency #s? Yes ✓ No____
Driver knows where all emergency equipment is located? Yes ✓ No____
Current registration and insurance on vehicle? Yes ✓ No____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 8/15/25 **Time of Day:** 839

Time it Took To Exit Bus: 1 **Minutes** _____ **Seconds**

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____ _____

25

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year acc the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drillls and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice wit school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or p assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first boa following the completion of the emergency exit drill. The minutes shall include, but are not l the following:

1. Date of the drill; 4/30
2. Time of day the drill was conducted; 8:11 AM
3. School name; WILDWOOD
4. Location of the drill; FRONT CIRCLE
5. Route number(s) included in the drill; and 1
6. Name of school principal, or person(s) assigned, who supervised the drill. P. HIGGINS

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DR THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 4/30/25

Time of day the drill was conducted: 8:11 AM.

School Name: WILDWOOD SCHOOL

Location of the Emergency Evacuation Drill: FRONT CIRCLE

Route Number(s): #3

Name of the school principal/person(s) overseeing the drill:

VICKI ALLISON, GRETCHEN COLEMAN

Other information relative to the emergency evacuation drill:

Educational Services Commission of Morris County
Rates for Service 2025-2026

TYPE OF SERVICE	RATES	TYPE OF SERVICE	RATES
Central Park School Tuition*		***District Membership Assessment***	
Member District	$92,922.00	Based on district enrollment	$0.30
Non-Member District	$102,248.00	Out of County Membership must include two (2) services.	
Personal Aide Services			
Member District	$35,433.00		
Non-Member District	$36,775.00	***Coordinated Transportation***	
ESY Summer Program Tuition		Member surcharge	4.0%
ESY Tuition (Member)	$5,239.00	Member Public In District	2.0%
ESY Tuition (Non-Member)	$5,949.00	Non Member surcharge	5.0%
ESY Personal Aide Services		Member Non Public B6T	$20.00
Member District	$4,160.00	Non Member Non Public B6T	$22.00
Non-Member District	$4,472.00	Bus Driver Assistance per Hour	$90.00
		Non Public School Services	
Theraputic Services		Nonpublic Security Services	9.0%
Occupational, Physical, Speech		Nonpublic Textbook Services	9.0%
Per Diem*	$690.00	Nonpublic Technology Program	5.0%
Per Hour	$115.00	Nonpublic Nursing Program	6.0%
Professional Support Services			
Psychological Evaluation	$414.00		
Social Evaluation	$414.00	***Cooperative Bid Purchasing***	
Educational Evaluation	$414.00	Based on volume of purchases	6.0%
Speech/Language Evaluation	$414.00		
Occupational Therapy Evaluation	$414.00		
Physical Therapy Evaluation	$414.00	***Health and Safety Services***	
Bilingual Evaluation (Spanish)	$495.00	Per Employee	$28.00
+Oral Language (Spanish)	$75.00		
Meeting Attendance Fee per Hour	$103.00	Per School	$1,460.00
		Teacher Evaluation Services	
Additional Support Services		Per Evaluation	$200.00
		Set up fee per District	$500.00
In Class Support Teacher per Hour	$90.00	Admin Fee	4.00%
In Class Support Aide per Hour	$53.00		
Cancel/Reschedule/Expedite Fee	$50.00	***Add 10% Non Member except:*** Bid Purchasing, Non Public , Health and Safety Services	

*Per diem is based on a 6.5 hour day

**Tuition includes 60 min/wk OT,PT,S/L

Extra IEP required therapy services charge per hour:

Members	$115.00
Non Members	$128.00

Approved by the Board of Directors January 8, 2025

Corrective Action Plan (CAP)
For the Fiscal Year ended June 30, 2024
Prepare only when there is a finding(s) in the ACFR or AMR

31

Upload to the ACFR Repository with file name: CAP.PDF (within 45 days of Board accepting the Audit)
Email a copy of the CAP to: CAP@ag.nj.gov

School District Name & Number: Mountain Lakes 27-3460
County Name & Number: Morris 27
Contact Person: James Riley
Type of Audit: Annual
Email Address / Telephone Number: jriley@mlschools.org 973-334-8280
Date of Board Meeting: February 3, 2025

A ACFR/AMR (1) Finding #	B Finding (Condition) (1)	C Recommendation (1)	D Method of Implementation (2)	E Person Responsible for Implementation	F Implementation Date
2024-1	The detailed list for the flexible spending account was not in agreement with the general ledger balance.	That the detailed list for the flexible spending account be reconciled to the general ledger balance on a monthly basis.	-Review GL balance and fund account balance on monthly basis.	Payroll Assistant Business Administrator	May 19, 2025
2024-2	Not all cash receipts were promptly deposited.	That all cash receipts should be promptly deposited.	-Memo reminder to administrative assistants to ensure funds deposited within 48 hours. -Date of collection of funds is recorded in cash book. -Monthly review of cash receipts	Building Administrative assistants Business Administrator	May 19, 2025
2024-3	Not all cash disbursements had proper supporting documentation and approving signatures.	That proper supporting documentation and approving signatures should be maintained for all cash disbursements.	-Ensure authorizing signatures on voucher for all disbursements from student activity accounts. -Monthly review of student activity disbursements	Building Administrative assistants Business Administrator	May 19, 2025
2024-4	We noted one (1) difference between the amounts presented on the October 13, 2023 ASSA count and the information presented in the District's workpapers.	That greater care be exercised when preparing the workpapers used to develop the ASSA Report.	-Ensure reconciliation of ASSA workpapers against student information system data. -Review the 2024 ASSA for accuracy prior to FY25 audit.	ASSA Coordinator Business Administrator	May 19, 2025

(1) Columns A, B & C: Please use exact language from ACFR or AMR. If finding(s) is reported in both ACFR & AMR use extract language from ACFR.

(2) Column D: Please describe the LEA's Method of Implementation to ensure the finding(s) will not recur. Address reason for Question Cost (if applicable)

* Mast have Implementation date. Not acceptable Immediate or Ongoing

Corrective Action Plan (CAP)
For the Fiscal Year ended June 30, 2024
Prepare only when there is a finding(s) in the ACFR or AMR

31

Upload to the ACFR Repository with file name: CAP.PDF (within 45 days of Board accepting the Audit)
Email a copy of the CAP to: CAP@ag.nj.gov

School District Name & Number: Mountain Lakes 27-3460
County Name & Number: Morris 27
Contact Person: James Riley
Type of Audit: Annual
Email Address / Telephone Number: jriley@mlschools.org 973-334-8280
Date of Board Meeting: February 3, 2025

Chief School Administrator: Dr. Brad Seigel	**Date:**

Board Secretary/ School Business Administrator: Dr. James Riley	**Date:**

(1) Columns A, B & C: Please use exact language from ACFR or AMR. If finding(s) is reported in both ACFR & AMR use extract language from ACFR.

(2) Column D: Please describe the LEA's Method of Implementation to ensure the finding(s) will not recur. Address reason for Question Cost (if applicable)

* Mast have Implementation date. Not acceptable Immediate or Ongoing

34

George Giousios

ASL INSTRUCTOR

EDUCATIONAL INTERPRETER FOR THE D/DEAF& HH

Objective

Seeking a full-time role as an educational interpreter or ASL teacher, utilizing my skills to support communication and education.

Teaching Experience

Randolph High School- 4 levels (2019-Present)

Educational Interpreting Experience

Passaic County Technical Institute (2013-2019)

Governor Livingston High School (2010-12)

Kean University (2008-2010)

Bergen County Special Services K-12 (Union Street School) (2007-08)

Bloomsburg University (2006-07)

Indian Valley High School, Lewistown, PA (2005-06)

Education

- **Bloomsburg University**, Bloomsburg, PA
  - *Bachelor of Arts Degree in English Interpreting for the Deaf and HoH (May 2005)*
- **Union County College**
  - *Fifteen credit Educational Interpreter Certification Program (Sept. 2009-10)*
- **William Paterson University**
  - *Second BA- Liberal Studies: Women and Gender Studies / Social Justice (2016-18)*

ACTIVITIES WITHIN THE SCHOOL SETTING

- ASL JAM (Poetry Slam Event) - Seven Years (Co-Directed)
- Faculty Talent Show- Two Years Performed songs with students
- Teaching songs in sign to present at assemblies- Two Years
- ASL Club- Seven Years (Co-Adviser)
- Mentoring interpreting students (UCC) - Three Years
- Interpreting school musicals (Shadow Interpreter for D/deaf/HH student)

David Sica

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Professional Summary:
Motivated educator with a proven record of accomplishments at Mountain Lakes High School, proficient in curriculum development and enhancing student engagement through STEM activities. Spearheaded the Forensic Science curriculum and currently the lead teacher for the Honors Forensic Science course through Syracuse University. Demonstrates exceptional leadership and communication skills, contributing to the school district.

Professional Experience:

Mountain Lakes High School Mountain Lakes, NJ Fall 2016 – Present

- *Teacher of AP Environmental Science, SUPA Honors Forensic Science, Honors Human Anatomy and Physiology*
- *School Improvement Panel member*
- *DEAC member responsible for review and selection of new observation model*
- *School Security Team Member*
- *CORE member = Discuss students having difficulty socially, emotionally, or school avoidance contributing to difficulty in their learning*
- *Participated in curriculum review committees to ensure alignment with standards.*
- *Participated in a STEM Think Tank to advance our science course offerings*
- *Curriculum writer for Forensic Science & Honors Anatomy and Physiology*
- *Incorporated STEM-based learning activities within class*
  Engineering a Distillation Apparatus, Building Windmills, Engineering Human Bones, Building Heart Models, Water Treatment Facilities, Engineering Sustainable Houses
- *Use inquiry-based and scientific argument lessons to engage students*
- *Utilized technology and multimedia tools to increase student & STEM-based activities.*
- *Work collaboratively with colleagues on lessons and topics*
- *Consistently communicate with parents and guardians on student progress*
- *Maintain a rigor equal to the course of study*
- *Mentored new teachers*
- *Studied student wellness and engagement during virtual/hybrid learning schedules (PLC)*
- *Environmental club/ HOSA club advisor*
- *Skilled at using Canvas (LMS)*

Palisades Park Jr/Sr High School Palisades Park, NJ Fall 2008 - 2016
Established and wrote curriculum for our Science Academy
Coach for soccer, basketball, and baseball

Seed Academy Paramus and Cresskill, NJ Spring 2011 / 2013
Science Tutor

Education:

New Jersey City University *Jersey City, NJ*
Masters in Education Leadership
Expected Graduation Spring 2025

New Jersey City University *Jersey City, NJ*
Masters Secondary Education Science in Urban Settings
Graduated July 2012

Rutgers University *Newark, NJ*
Bachelor of Arts: Biology
Graduated May 2006

Certifications:
State of New Jersey - Teaching Secondary Education in Biology
State of New Jersey – Principals Certificate of Eligibility (pending)

References: Available upon request

SAMANTHA SUCKNO, Ed.M.

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PROFESSIONAL SUMMARY

Experienced professional educator with a strong background in multisensory reading, Wilson Reading System Level I certified as well as a Wilson Dyslexia Practitioner. Proficient in developing and implementing engaging curriculum to facilitate student growth and achievement. Skilled in creating a collaborative learning environment that caters to diverse educational needs. Demonstrated expertise in classroom management, lesson planning, and adapting teaching methods to ensure effective instruction. Recognized for reliability and flexibility, consistently ensuring smooth teaching operations.

SKILLS

- IEP Direct
- Wilson Reading System
- Orton-Gillingham
- Heggerty
- Rethink
- NJSLA + DLM
- Curriculum planning
- ABA
- FBA
- VB-MAPP
- Lexia
- Excellent oral & written communication abilities
- Google Drive
- Google Classroom
- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- SMART Board
- MAC + PC
- Ability to manage time and problem solve
- Success as both a team member and leader
- Highly Organized
- Classroom management
- Training and mentoring

WORK HISTORY

03/2018 to Present **Special Education / LLD & Resource Center Teacher**

Lafayette School, Chatham, NJ

Provide instruction to students eligible for Special Education services in accordance with each pupil's individualized education program (IEP); Develop lesson plans that achieve state core curriculum content standards along with district educational goals and objectives by promoting active learning and skill development in the classroom; Use technology effectively and implement global experiences to relate the classroom to the outside world; Collaborate with regular education teaching staff and child study team; Use a variety of assessment tools to plan for and monitor student's academic progress and personal growth toward stated objectives of instruction; Maintain records of pupil's educational progress; Communicate with parents through conferences and/or other means.

03/2016 to 06/2018 **ISS Supervisor**

Epic Health Services, New Brunswick, NJ

Conduct assessment activities (CABS, AFLS, etc.) related to the need for individual support plans; Design, implement, and monitor behavior support plans and ADL/Instrumental skill programs for clients including: Summarizing and analyzing data; Evaluate client progress toward treatment goals; Supervise implementation of treatment; Adjust treatment protocols based on data; Monitor treatment integrity; Train and consult with caregivers and other professionals; Evaluate risk management and crisis management; Ensure satisfactory implementation of treatment protocols; Report progress towards treatment goals; Develop and oversee transition/discharge plan; Provide supervision as required of individual support technicians II and III; Document all activities in accordance with guidelines and policy; Attend planning meetings; Provide clinical information needed for authorizations; Monitor home and medical chart for compliance and completeness.

09/2013 to 03/2018 **Special Education / ABA Teacher**

Woodbine Avenue School #23, Avenel, NJ

Created lesson plans using the Common Core Curriculum Standards and Rethink; Used the principles of Applied Behavior Analysis daily; Wrote Individual Education Plans (IEPs) based on assessment findings and priorities identified by each student's care team; Administered Behavioral Intervention Plans (BIPs) to children with Autism/Learning Disabilities and collected/reported data daily; Collaborated and communicated with parents, special education teachers, paraprofessionals, and administrators; Integrated interactive technology into the classroom; Conducted interviews and assisted in the hiring of new employees.

09/2012 to 07/2013 **Instructional Aide**
Cedar Hill Elementary School, Basking Ridge, NJ
Used the principles of Applied Behavior Analysis daily; Worked one-on-one with children with Autism teaching life, social, and educational skills; Administered behavioral interventions to children with Autism and collected/reported data daily.

10/2011 to 05/2012 **Practicum & Student Teacher**
Bragg School-Third Grade, Chester, NJ
Assisted the third-grade team and principal with NJ ASK preparation; Prepared and taught unit plans for language arts, math, science, and social studies, all in *Understanding by Design* (UBD) format; Performed clerical tasks for my cooperating teacher.
Commended by cooperating teacher, principal, and supervisor for - Excellent abilities in establishing rapport with students; Being skilled in differentiating children's learning styles and adapting lesson plans to fit their needs; Strong creativity and willingness to learn, combined with excellent organizational skills.

01/2011 to 12/2011 **One-To-One Aide**
The Children's Institute, Verona, NJ
Assisted the classroom teacher in the delivery of an effective instructional program and behavior modification program for the assigned student; Worked with the individual student to reinforce learning skill development in accordance with the student's IEP and NJ core curriculum standards; Guided student in independent study, enrichment work, and remedial work assigned by the teacher; Engaged student to participate in an appropriate conversation to encourage language development; Assisted teacher in the implementation of individual behavior plans when indicated by the needs of the student; Assisted in taking care of the physical needs of the assigned student.

EDUCATION

Post Graduate, Seton Hall University, South Orange, NJ
K-12 Supervisor Certification
K-12 Special Education Transition Certification, in progress
4.0 GPA

Master of Arts, December 2013, College of Saint Elizabeth, Morristown, NJ
M.A. in Education with a concentration in Special Education
3.90 GPA

Bachelor of Arts, January 2011, William Paterson University, Wayne, NJ
Sociology major/Psychology minor

CERTIFICATIONS

NJ Standard Certificate, K-12 Special Education Transition, in progress
NJ Standard Certificate, K-12 Supervisor
NJ Standard Certificate, Elementary School Teacher, K-6
NJ Standard Certificate, Teacher of Students with Disabilities
Level I Certificate, Wilson Reading System
Wilson Dyslexia Practitioner (W.D.P.)
Institute for Multi-Sensory Education, Comprehensive Orton-Gillingham Trained
Applied Behavior Analysis Trained
Physical/Psychological Management Trained
Crisis Prevention Institute Certified
American Red Cross, CPR/AED; First Aid Certified
Bleeding Control, Basic Certified
Bullying 101 & the New Jersey Anti-Bully Bill of Rights Law Certified

ACTIVITIES

Wilson Reading System, One-To-One teach students struggling with reading, 2018 to Present
SEL Committee, Develop social-emotional learning lessons and activities, 2018 to 2023
New Teacher Mentor, 2021 to 2022
Homeschool Instruction, 2021 to 2022
Girls on the Run, 2019
Take Me Home Registry, The Montclair Police Department & Lycored, Autism Specialist, 2017-2018

Autism Awareness Committee, Autism Speaks, & Faces4Autism, 2014 to 2018
Charter of Education Committee, Raise funds for various charities & organizations, 2014 to 2018
Family Math, Teach parents and children math skills needed for the NJ ASK, 2013-2018

Unaffiliated Staff Members

Employee	First Name	Action	UPC	Position	Location	FTE	25-26 Salary	Start Date	End Date
Alfonso	Diana	Appointment	SEC-CO-BUS-01	BOE Non Unit	BOE	1	$70,097	7/1/25	6/30/26
Dunn	Ryan	Appointment	ADM-DIST-BG-01	BOE Non Unit	BOE	1	$127,749	7/1/25	6/30/26
Ferris	Danielle	Appointment	SEC-CO-BUS-05	BOE Non Unit	BOE	1	$67,552	7/1/25	6/30/26
Graham	Kim	Appointment	SEC-CO-BUS-04	BOE Non Unit	BOE	1	$89,960	7/1/25	6/30/26
Hogan	Lisa	Appointment	SEC-CO-ADM-02	BOE Non Unit	BOE	1	$93,251	7/1/25	6/30/26
Levine	Julie	Appointment	SEC-CO-ADM-01	BOE Non Unit	BOE	1	$101,173	7/1/25	6/30/26
Najarro	Lourdes	Appointment	SEC-CO-BUS-02	BOE Non Unit	BOE	1	$72,559	7/1/25	6/30/26
Palmieri	Lisa	Appointment	ADM-DIST-TR-01	Treasurer	DIST	1	$7,706	7/1/25	6/30/26
Santos	David	Appointment	SUPV-DIST-TECH-01	District IT Director	BOE	1	$160,186	7/1/25	6/30/26