

MIDWESTERN INTERMEDIATE UNIT IV
BOARD OF DIRECTORS
NOTICE OF MEETING

The June meeting will be held on Wednesday, June 25, 2025, at the Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, Pennsylvania at 6:00 p.m.

MEMBERS

RODNEY BOBBY Mercer	_____	DR. MICHAEL PANZA Moniteau	_____
KEVIN BOARIU Ellwood City	_____	ANNA PASCARELLA New Castle	_____
JOSEPH BOLTZ Karns City	_____	DEBORAH ROBERSON Sharon City	_____
ERIC DITULLIO Seneca Valley	_____	RICHARD ROSSI Greenville	_____
MERLE GLASS Shenango	_____	GARY SHINGLETON Butler	_____
MICHAEL LENZI Sharpsville	_____	PATTY WILSON Grove City	_____
		DR. WAYDE KILLMEYER Executive Director	_____

Donna Volpe
Board Secretary _____

Melissa Wyllie
Director of Special Education _____

Brenda Marino, Esq.
Assistant to the Executive Director _____

Maureen Werwie
Director of Business Services _____

Jason Williams
Director of Technology _____

OTHERS

AGENDA

- I. Call to order by the President.
- II. Roll call by the Secretary (____ Members present)
- III. Discussion of negotiations and/or personnel will require a closed session at the discretion of the President. Start Time: _____ Stop Time: _____
- IV. Minutes of *May 21, 2025 and the June 4, 2025*, meetings held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 have been sent to members. Their acceptance is recommended.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

- V. Approval of the Agenda is recommended with the following:

ADDITION: Employment, Lucy Combine (F)

ADDITION: Job Descriptions (U&V)

CHANGE: Contract Listing (D)

Dr. David Zupsic – Annual Safety Report

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VI. PUBLIC PARTICIPATION

Prior Notice

Prior Notice Waiver

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VII. OLD BUSINESS

A. Financial Statements and Bills

FINANCIAL STATEMENTS May 1, 2025 through May 31, 2025

BILLS May 1, 2025 through May 31, 2025

Motion by _____	Second by _____
Voice Vote	Voting Results

Motion by _____ Second by _____
Voice Vote Voting Results

VIII. NEW BUSINESS (continued)

C. Program Budgets

The following attached program budgets are recommended for approval:

Budget	Amount
Annual Homeless Grant	\$ 291,770.000
ELECT 2025-26	\$ 501,801
Title II Part A Final 2024-25	\$ 575,139
Title I Part D Final 2024-25	\$ 537,570
Title IV Part A Final 2024-25	\$ 367,213
Title I Part A Final 2024-25	\$ 5,046,193
UC & WC Int. Serv. Fund 2025-26	\$ 131,000
OPEB Trust Fund 2023-26	\$ 190,000
Dental & Vision Int. Serv Fund 2025-26	\$ 162,700
Capital Reserve Int. Serv Fund 2025-26	\$ 265,000
Transportation 2025-2026 Proposed	\$ 88,507
Act 89 Nonpublic 2025-26 Preliminary	\$ 2,404,909
IDEA Nonpublic 2025-26 Preliminary	\$ 220,284
Title 1 Nonpublic 2025-26 Preliminary	\$ 377,150
SA Access Special Education 2025-26 Preliminary	\$ 915,327
IDEA Comp. 3 Spec. Education 2025-26 Preliminary	\$ 11,382,209
IDEA Comp. 2 Spec. Education 2025-26 Preliminary	\$ 1,139,421
IDEA Comp. 1 Spec. Education 2025-26 Preliminary	\$ 1,111,559
IDEA 619 Spec. Education 2025-26 Preliminary	\$ 454,971
E.I. Access Spec. Education 2025-26 Preliminary	\$ 721,499
E.I. Spec. Education 2025-26 Preliminary	\$ 10,008.090
CORE Spec. Education 2025-26 Preliminary	\$ 5,917,317

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

D. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, approval is requested for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

E. Resignations

The following persons are recommended for resignation in the positions indicated below:

Carly Stritzinger, Teacher of Visually Impaired, effective the close of work on June 5, 2025.

Cheryl Pilch, Coordinator of Educational Services, effective the close of work on September 9, 2025, due to retirement.

F. Employment

The following persons are recommended for employment in the positions indicated below:

Special Education

Tanya Averso, Teacher of Deaf and Hard of Hearing, effective August 7, 2025 due to the retirement of Robin Gordon. Her salary will be set at Step 2, Masters on the 2025-2026 PSEA salary schedule. She will be issued a Temporary Professional Contract.

Lucy Combine, Teacher of the Visually Impaired, effective August 7, 2025 due to the resignation of Carly Stritzinger. Her salary will be set at Step 1, Masters on the 2025-2026 PSEA salary schedule. She will be issued a Temporary Professional Contract. Continued employment is contingent upon her receiving all necessary certifications and credentials from the Pennsylvania Department of Education within a reasonable time after hire.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

G. Tenure

It is recommended that the minutes of the June 25, 2025 Board Meeting show that tenure was granted to the following professional staff members who were hired after June 1, 1996 and have attained 3 years of satisfactory service by the end of June 2025:

Hannah Kruger
Lauren Clark

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

H. Policy Review

It is recommended that the following MIU IV Policies: **Operations, 801, 803, 804, 806, 807, 812, 814, 815, 818, 822, 824, 828**, be given a first read and tentative approval.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

I. Days Beyond Contracted School Year

Approval is recommended for staff to work extra days beyond the 2024-2025 contract year at their per diem salary, pro-rated for actual time worked:

Special Education: Listing of Special Education (staff attached.)

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

J. Employment – Administration Authorization

Authorization is requested for the administration to fill staff vacancies that, in the judgment of the Executive Director, must be filled to assure continuity of the program during the period of June 26, 2025 through August 6, 2025. Persons so employed shall be presented to the Board for ratification of action at its next regular monthly meeting on August 6, 2025.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

K. Contract Authorization – Executive Director

It is recommended that the Executive Director be authorized to enter into contractual agreements on behalf of the MIU IV Board of Directors. Any contracts in excess of one hundred dollars (\$100) will continue to be presented to the Board retroactively should due dates not coincide with regularly scheduled Board Meetings for the 2025-2026 school year.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

L. Appointment of Labor Counsel

It is recommended that Mark Wassell of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, PA be reappointed as labor counsel for MIU IV from July 1, 2025 through June 30, 2026 at a rate of \$240 per hour. Services on an as-needed basis will include discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

M. Appointment of Solicitor

It is recommended that Charles Sapienza of Law Offices of Charles Sapienza, New Castle, PA be appointed as Solicitor of MIU IV effective July 1, 2025 for the period of 1 year at a \$2,500 retainer for attendance at eleven board meetings during the year including review of the Board Agenda and any other necessary preparation for the Board Meeting, and an hourly rate of \$150 billed on tenth of an hour increments.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

N. Budget Transfers

The administration is requesting authorization to make any budget transfers necessary to close the 2024-2025 fiscal year and effect any budget transfers necessitated by local audit reclassification. A detailed list of the transfers, if made, will be provided to the Board for approval after they have been made.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

O. Naming of Depositories

It is recommended that PNC Bank, First National Bank, PA Local Government Investment Trust/Wells Fargo Bank, PA School District Liquid Asset Fund/PNC Bank, Pennsylvania Invest/Wells Fargo Bank, and US Bank be named as depositories for MIU IV funds for 2025-2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

P. 2025-2026 Health, Dental & Vision Plan Employer Funding Rates

It is recommended that the following employer monthly funding rates for health, dental and vision benefit plans for the 2025-2026 fiscal year be approved:

Benefit Plan	ESPA	PSEA	Act 93	Non-Act 93
HEALTH				
Single	\$ 854.54	\$ 854.54	\$ 854.54	\$ 854.54
Parent & Child(ren)	\$ 1,538.18	\$ 1,538.18	\$ 1,538.18	\$ 1,538.18
Employee & Spouse	\$ 1,880.05	\$ 1,880.05	\$ 1,880.05	\$ 1,880.05
Family	\$ 2,563.73	\$ 2,563.73	\$ 2,563.73	\$ 2,563.73
DENTAL				
Single	\$ 31.46	\$ 31.46	\$ 31.46	\$ 31.46
Parent & Child(ren)	\$ 52.53	\$ 52.53	\$ 52.53	\$ 52.53
Employee & Spouse	\$ 62.87	\$ 62.87	\$ 62.87	\$ 62.87
Family	\$ 78.61	\$ 78.61	\$ 78.61	\$ 78.61
VISION				
Single	\$ 6.40	\$ 6.40	\$ 6.40	\$ 6.40
Parent & Child(ren)	\$ 10.62	\$ 10.62	\$ 10.62	\$ 10.62
Employee & Spouse	\$ 12.80	\$ 12.80	\$ 12.80	\$ 12.80
Family	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

Q. Investment of Funds

It is recommended that the Director of Business Services and/or the Executive Director be authorized to invest MIU IV funds during the 2025-2026 year in accordance with the Public School Code of 1949, as amended, federal regulation and Board policy. Investments will be restricted to those institutions that are secured by pledged collateral, secured by FDIC/FSLIC insurance or pooled securities as provided under Act 72 of 1971.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

VIII. NEW BUSINESS (continued)

R. Payment of Accounts Payable

Authorization is requested for the administration to make payment when due in 2025-2026 on amounts owed under any contracts which shall previously have been approved by the Board and by prompt payment will permit the IU to receive a discount or other advantage for goods and services by the date specified on a contract or within 30 days after the invoice date from independently owned and operated for-profit business concerns including any person engaged in a trade, employing one hundred or fewer employees operating as a contractor with a political subdivision (Act 138) and on obligations to contractors, subcontractors and design professionals within 30 days (Act 142) and on any bill or claim falling due during periods when normal monthly board meetings are not conducted, utility bills, payment on gross salaries to employees of the MIU IV including employer's share of social security and retirement payments, payment of bills bearing discounts, payment of bills to avoid late charges, payments for postage and petty cash funds, advance expenses of MIU IV personnel as provided in Board Policy.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

S. Facsimile Signature Plate

It is recommended that the Board authorize the use of the existing check signing facsimile plate until such a time that a new plate can be prepared showing any changes in Board Officers for 2025-2026 should the need arise.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

T. Executive Director Travel

Authorization is requested to approve job-related travel in accordance with MIU IV Board Policy 331. Job-Related Expenses for the Executive Director from July 1, 2025, through June 30, 2026.

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

U. Job Description- Director of Act 89 and State/Federal Programs

The attached Job Description is recommended for approval

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

V. Job Description - Director of Continuing Education

The attached Job Description is recommended for approval

Motion by _____ Second by _____
Voice Vote _____ Voting Results _____

IX. BOARD REORGANIZATION FOR 2025-2026

Reference Note: 2024-2025 Board Officers

President, Merle Glass

Vice-President, Richard Rossi

*Secretary, Donna Volpe**

Treasurer, Anna Pascarella

PSBA Liaison, Eric DiTullio

(*non-voting member)

- A. The President should call for the nomination of a board member to serve as Temporary Chairperson.

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

- B. The Temporary Chairperson should call for nominations for President, Vice-President, Secretary, Treasurer, and PSBA Liaison. Ballots will be used if more than one nomination is received for an office.

Nominations for President:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for Vice President:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for Secretary:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

IX. BOARD REORGANIZATION FOR 2025-2026 (*continued*)

Nominations for Treasurer:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

Nominations for PSBA Liaison:

_____ nominates _____

_____ nominates _____

Motion to close nomination by _____

Second by _____ Voice Vote _____

- C.** Election of Officers as determined by nominations received (or counted ballot results if applicable).

President _____

Vice President _____

Secretary _____

Treasurer _____

PSBA Liaison _____

It is recommended that the persons named above be accepted as the elected officers to the Midwestern Intermediate Unit IV Board of Directors for 2025-2026.

Motion by _____ Second by _____

Roll call Vote _____ Voting Results _____

X. ADJOURNMENT

Motion by _____ Second by _____

Voice Vote _____ Voting Results _____