San Pasqual Union School District

The Little School in the Valley

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BOARD OF EDUCATION REGULAR MEETING

Tuesday, June 24, 2025, at San Pasqual Union School

4:30 p.m. Regular Session

At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session. Open Session will then reconvene at approximately 5:30 pm.

I. CALL TO ORDER/OPEN SESSION

Kami Goe, President	_____	John Merz, Trustee	_____
Christy Gourley, Vice President	_____	Amelia Redmond, Trustee	_____
Laurisa Murray, Clerk	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

D. NEGOTIATIONS (GC §54957.6)

E. EVALUATION OF SUPERINTENDENT/PRINCIPAL PERFORMANCE (GC§54957, 54954)

III. RECONVENE OPEN SESSION

F. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

G. REPORT OF ACTION TAKEN IN CLOSED SESSION

H. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

I. LCAP HEARING OF THE PUBLIC: Persons wishing to comment on the 2025-26 San Pasqual Union School District Local Control Accountability Plan (Item U). The 2025-26 District LCAP is scheduled for adoption at the 6/25/2025 Board of Education Regular Meeting.

J. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 6/10/2025 special meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.
Supporting Documentation: Minutes 6/10/25

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

K. SUPERINTENDENT REPORT
Mark Burroughs, Superintendent/Principal

L. SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS' ASSOCIATION (SPETA) REPORT

M. SUNSHINE OF CONTRACT OPENERS for the 2025-26 school year submitted on behalf of the San Pasqual Elementary Teachers' Association (SPETA).
Supporting Documentation: SPETA Negotiations Openers 2025

N. SP FOUNDATION REPORT
Kelly Mayberry, SP Foundation Executive Director

O. ASSISTANT PRINCIPAL REPORT
Nicole Zdunich, Assistant Principal
Supporting Documentation: June 2025 AP Report

P. PRESENTATION ON SAFE ROUTE TO SCHOOL:
The Board shall receive an update from the Superintendent and discuss the District's efforts to improve upon student safety while traveling to and from school, including a proposed crosswalk and improvements to the bike path fencing adjacent to campus.

IV. ACTION/DISCUSSION ITEMS

Q. RESOLUTION NO. R24-25-12: Approval of Second Amendment to Solar Power Purchase Agreement and Lease with Rockwood Road Solar Project 2023, LLC

Under the Amended Solar Power Purchase Agreement and Lease ("Power Purchase Agreement"), Rockwood Road Solar Project 2023, LLC will design, construct, operate, and maintain a photovoltaic system (“System”) on property owned by the District and the District will purchase lower cost energy generated by the System. The District will benefit from long-term energy savings resulting from lower-cost energy generated by the System. The proposed amendment would extend the agreement from 20 to 25 years and increase the per kWh price from $0.22775 to $0.2440 with a 2%/year escalator.

Supporting Documentation
Resolution No R24-25-12
Solar Energy Lease Agreement 1/24/24
First Amendment to Solar Power Purchase Agreement 2/6/25
Proposed Second Amendment to Solar Power Purchase Agreement
Baker Electric Second Amendment Analysis 6/3/25

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

R. APPROVAL OF PROPOSAL FROM VITAL INSPECTION SERVICES (VIS) to provide project inspector services for the San Pasqual Union School District’s solar installation project. VIS will serve as the Inspector of Record (IOR) on the project. Total cost not to exceed $50,000.
Supporting Documentation: VIS Proposal

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

S. APPROVAL OF PROPOSAL FROM NINYO & MOORE to provide geotechnical, special inspection, and materials services for the San Pasqual Union School District’s solar installation project. Ninyo & Moore will serve as the Lab of Record (LOR) on the project. Total cost not to exceed $28,000.
Supporting Documentation: Ninyo & More Proposal

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

T. PRESENTATION OF 2025-26 DISTRICT BUDGET:
The Board shall consider the adoption of the 2025-26 District Budget at the 6/25/25 Board of Education Regular Meeting.
Supporting Documentation: SPUSD 2025/26 Budget

U. PRESENTATION OF THE 2025-26 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP): The Board shall consider adoption of the 2025 District LCAP, including the Budget Overview for Parents, at the 6/25/25 Board of Education Regular Meeting.
Supporting Documentation: SPUSD 2025 LCAP DRAFT

V. PRESENTATION OF THE LOCAL PERFORMANCE INDICATOR SELF-REFLECTION: The Board shall consider approval of the 2025 Local Performance Indicator Self-Reflection at the 6/25/24 Board of Education Regular Meeting.
Supporting Documentation: SPUSD 2025 Local Performance Indicators

W. APPROVAL OF THE RAPID ONLINE ASSESSMENT OF READING (ROAR) DYSLEXIA SCREENING TOOL. Per Education Code (EC) Section 53008, beginning in the 2025–2026 school year, schools are required to screen all students in kindergarten and grades one and two for risk of reading difficulties using an approved screening instrument. The ROAR is one of four screening tools approved by the California Department of Education (CDE) and is to be provided at no cost to the District.
Supporting Documentation: SPU Screening Instrument Evaluation Chart

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

X. PRESENTATION OF 2025/26 WELLNESS PLAN:
The Board shall consider approving the 2025/26 SPUSD Wellness Plan at the 6/25/25 Board of Education Regular Meeting.
Supporting Documentation: 2025 Wellness Plan

Y. APPROVAL OF FROZEN BEVERAGE PROGRAM AGREEMENT WITH FREEZING POINT LLC to provide two frozen beverage machines used to sell Frazil Product in return for a purchasing agreement.
Supporting Documentation: Frazil Program Beverage Agreement

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

Z. APPROVAL OF ESTIMATE/PROPOSAL FROM TERRY SHAW PAINTING for the painting and repair/replacement of wood siding, not to exceed $20,000.
Supporting Documentation: Proposal Terry Shaw Painting

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

AA. APPROVAL OF ESTIMATE FROM COMMERCIAL FLOOR RIDERS LLC for the purchase, preparation, and installation of carpeting in classrooms 901-905. The estimate includes demo and disposal of the existing carpet. Total cost not to exceed $20,000.
Supporting Documentation:
901 Estimate
903 Estimate
904-905 Estimate

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

BB. APPROVAL OF PROPOSAL FROM ARTISTIC SOLUTIONS LANDSCAPING for tree trimming and brush removal, not to exceed $16,000.
Supporting Documentation: Artistic Solutions Quote

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

CC. APPROVAL OF ESTIMATE FROM TURBOSCAPE for purchase, delivery, and installation of playground chips, not to exceed $16,000.
Supporting Documentation: Turboscape Estimate

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

DD. APPROVAL OF ESTIMATES FROM READY LINE FLEET SERVICE for the service and repair of three (3) buses, one (1) truck, and one (1) utility vehicle, total cost not to exceed $15,000.
Supporting Documentation:
Ready Line Quote Bus #4
Ready Line Quote Bus #5
Ready Line Quote Bus #6
Ready Line Quote Bus #6 - Seat Covers
Ready Line Quote Ford F150
Ready Line Quote Kubota

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

EE. APPROVAL OF ESTIMATE/PROPOSAL FROM FREEDOM AUDIO VISUAL SPECIALISTS (FAV) for the purchase and installation of 3 security cameras, not to exceed $8,000.
Supporting Documentation: FAV Quote

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

FF. APPROVAL OF 3-YEAR MASTER AGREEMENT RENEWAL WITH INFINITY COMMUNICATIONS AND COMPLIANCE, INC., to provide E-Rate consulting. The annual fee for services is $2,500.
Supporting Documentation: Infinity Communications E-Rate Agreement

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

GG. APPROVAL OF QUOTE #1CHCKJ9 FROM CDW-G for the purchase of 90 Chromebooks, total cost not to exceed $25,000.
Supporting Documentation: CDW-G Quote for Chromebooks

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

HH. APPROVAL OF QUOTE #1CHCKW1 FROM CDW-G for the purchase of 4 Chromebook Carts, total cost not to exceed $10,000.
Supporting Documentation: CDW-G Quote for Chromebook Carts

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

II. APPROVAL OF QUOTE FROM DELL TECHNOLOGIES for the purchase of four (4) Latitude 7450 Laptop computers, total cost not to exceed $5,500.
Supporting Documentation: Dell Quote for Laptop Computers

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

JJ. APPROVAL AT&T BUSINESS PROPOSAL to provide seven (7) phones and phone service for a 3-year term at a cost of $251.93 per month. The phones will replace the current phone stipends currently provided to District staff.
Supporting Documentation: AT&T Business Proposal 5/16/25

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

KK. APPROVAL TO AMEND THE 2024/25 MEMORANDUM OF AGREEMENT (MOA) WITH THE YMCA OF SAN DIEGO COUNTY. The MOA provides the agreement for before and after-school child care services consistent with the requirements of the Expanded Learning Opportunity Program (ELO-P).
Supporting Documentation: YMCA Amended Agreement 2024/25

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

LL. APPROVAL OF 2025/26 MEMORANDUM OF AGREEMENT (MOA) WITH THE YMCA OF SAN DIEGO COUNTY. The MOA provides the agreement for before and after-school child care services consistent with the requirements of the Expanded Learning Opportunity Program (ELO-P).
Supporting Documentation:
YMCA Agreement 2025/26
YMCA Agreement, Attachment A
YMCA Agreement, Attachment B

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

MM. APPROVAL OF PUPIL SERVICES SPECIALIST POSITION. The Pupil Services Specialist will provide behavioral, social-emotional, attendance, and discipline-related support services to students, staff, and families. The Specialist will play a key role in assisting administrators with the implementation of behavior intervention systems, progressive discipline processes, and restorative practices.
Supporting Documentation:
Pupil Services Specialist Job Description
Pupil Services Specialist Salary Scale

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

NN. APPROVAL OF VISUAL AND PERFORMING ARTS PROGRAM COORDINATOR. The Visual and Performing Arts program coordinator will support the delivery of high-quality arts instruction and performance events that enrich the student experience and promote creativity. Working under the direction of the School Administrator, the Coordinator helps implement visual arts lessons in the classroom and manages the coordination of school plays, assemblies, and other performances.
Supporting Documentation:
Visual and Performing Arts Program Coordinator Job Description

OO. APPROVAL OF RESOLUTION #R24-25-09: Staff recommends the Board adopt the resolution designating Kristin DiNofia as an authorized representative to the San Diego County Schools Fringe Benefits Consortium, with Mark Burroughs as alternate representative.

Supporting Documentation: R24-25-09

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

PP. APPROVAL OF RESOLUTION #R24-25-10: Staff recommends the Board adopt the resolution designating Kristin DiNofia as authorized representative to the San Diego County Schools Risk Management Joint Powers Authority for Workers' Compensation, Property, Liability, or any other risk or plan authorized by law, with Mark Burroughs as alternate representative.
Supporting Documentation: R24-25-10

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

QQ. APPROVAL OF RESOLUTION #R24-25-11: Staff recommends the Board adopt the resolution stating that the monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36. The resolution satisfies the requirement that the determination on how the money will be spent be made in an open session of a public meeting of the Governing Board.
Supporting Documentation: R24-25-11

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

RR. APPROVAL OF RESOLUTION #R24-25-13: Staff recommends the Board adopt the resolution designating Mark Burroughs, Nicole Zdunich, Kristin DiNofia, Diana Castenada, and Christine English as the authorized agents to receive mail and pick up warrants at SDCOE.
Supporting Documentation: R24-25-13

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

SS. APPROVAL OF RESOLUTION #R24-25-14: Staff recommends that the Board adopt the resolution designating Kristin DiNofia and Jenny Grassy to ascertain and certify that each district employee has taken the oath of allegiance
Supporting Documentation: R24-25-14

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

TT. APPROVAL OF RESOLUTION #R23-24-09: Staff recommends the Board adopt the resolution designating Mark Burroughs and Kristin DiNofia as the authorized agents to sign school orders (commercial warrants).
Supporting Documentation: R24-25-15

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

UU. APPROVAL OF RESOLUTION #R24-25-16: Staff recommends that the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802)
Supporting Documentation: R24-25-16

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

VV. APPROVAL OF RESOLUTION #R24-25-17: Staff recommends the Board adopt the resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2024-2025 budget after June 30th.
Supporting Documentation: R24-25-17

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

WW. APPROVAL OF RESOLUTION #R24-25-18: Staff recommends the Board adopt the resolution authorizing the temporary transfer of funds between the following funds, provided that all transfers are approved by the Superintendent or designee: General, Cafeteria, Deferred Maintenance, Special Reserve, Capital Facilities, Special Reserve – Capital Project,s and Other Enterprises (Preschool).
(Education Code Section 42603)
Supporting Documentation: R24-25-18

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

XX. POLICY MANUAL CHANGES: First read of recommended changes to the District Policy Manual as recommended by the California School Boards Association. These changes include technical revisions and corrections. Documents are available by request in the District office during regular business hours.
Supporting Documentation:
March 2025 Policy Updates - Guidesheet
March 2025 Policy Updates

V. CONSENT AGENDA

YY. PERSONNEL - APPROVAL OF NEW CERTIFICATED TEACHER HIRES:
Brianna Friddel (effective 8/14/25)
Mary Lara (effective 8/14/25)

ZZ. APPROVAL OF TRANSPORTATION AGREEMENT BETWEEN THE SAN PASQUAL UNION SCHOOL DISTRICT AND GRACE CHRISTIAN SCHOOL to rent a school bus from June 10 through August 16, 2025.
Supporting Documentation: Bus Rental Agreement

AAA. APPROVAL OF LEGAL SERVICES AGREEMENT with the law firm of Fagen, Friedman, & Fulfrost (F3) for the 2025-26 school year.
Supporting Documentation: F3 Agreement

BBB. APPROVAL OF MEDICAL SERVICES AGREEMENT with Rady Children's Hospital San Diego for the 2025-26 school year.
Supporting Documentation: Rady Children's Agreement

CCC. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, commercial warrants, credit card expenditures, and Uniform Complaint (Williams).
Supporting Documentation: June 2025 Financial Reports

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* _____

VI. BOARD COMMENTS

DDD. Comments by Trustees

VII. RETURN TO CLOSED SESSION (if needed)

VIII. RECONVENE OPEN SESSION (if needed)

ADJOURNMENT

NEXT MEETING:
June 25, 2024, at 5:00 pm

Looking Ahead:

6/12-6/27 - YClub Intersession
6/30-7/24 - Extended School Year (ESY)
8/12 - Governing Board Meeting
8/14 - New Teacher Report/Orientation
8/15 - All Teachers Report
8/20 - Saints Day
8/21 - 1st Day of School

Separate attachments are available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.