

# CENTRAL ADULT SCHOOL

2024-2025

CENTRAL UNIFIED  
SCHOOL DISTRICT



Enroll Now

Course Catalog  
Fall 2024

Connect With Us On:



# TABLE OF CONTENTS

<b>Dates.....</b>	<b>2</b>	<b>U.S. Citizenship.....</b>	<b>13</b>
<b>Registration.....</b>	<b>3</b>	<b>Digital Literacy Program.....</b>	<b>14</b>
<b>Placement Testing.....</b>	<b>4</b>	<b>Welding.....</b>	<b>15</b>
<b>Adult Basic Education.....</b>	<b>5</b>	<b>Auto Collision Repair.....</b>	<b>16</b>
<b>GED.....</b>	<b>6-7</b>	<b>N.A.T.P.....</b>	<b>17</b>
<b>Adult Diploma.....</b>	<b>8</b>	<b>Faculty &amp; Staff.....</b>	<b>18</b>
<b>Computer Courses.....</b>	<b>9-10</b>	<b>District Administration.....</b>	<b>19</b>
<b>ESL.....</b>	<b>11-12</b>		

## PRINCIPAL'S MESSAGE

Dear Central Community,

It is my pleasure to introduce and welcome you to Central Adult School! Central Adult School has successfully served thousands of adult students throughout 30 years of service to our Central Community. We are privileged to build upon the success of all the staff who created and developed Central Adult School from its inception to what it has provided for many years. We have continued to grow and increase our class and program offerings and our student enrollment and invite you to visit us at any time to see if we offer what you are looking for. From ESL and Business Technology classes, Beginning Computers, Adult High School Diploma, GED, U.S. Citizenship, Auto Body Repair, Welding, and Nurse Assistant Training Program (N.A.T.P.) along with plans to expand with additional classes, we may have something of your interest that will help support your “next step” goals. I look forward to meeting you and having you join us as a student here at Central Adult School!

Sincerely,  
Edward Robinson  
Principal

# 2024-2025 School Year

August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## IMPORTANT DATES:

- August 19 - First Day Of School**
- September 2 - Labor Day**
- October 14 - No School**
- November 11 - Veteran's Day**
- November 25-29 Thanksgiving Break**
- December 23 - January 10 - Winter Break**
- January 20 - Martin Luther King Jr's Birthday**
- February 10 - Lincoln's Birthday**
- February 17 - President's Day**
- April 14- April 25 - Spring Break**
- May 26 - Memorial Day**
- June 6 - Last Day Of School**

# HOW TO REGISTER FOR CLASSES

Registration procedures depend on the class for which you wish to register. Photo ID is required, please bring one with you. Children are not allowed in the testing session, so please make appropriate child care arrangements.

**ACADEMIC CLASSES (ESL, U.S. CITIZENSHIP, GED & ADULT HIGH SCHOOL DIPLOMA)**

**GED & Adult High School Diploma students must turn in official transcripts before placement testing.**

## YOU MAY DO ONE OF THE FOLLOWING:

### VISIT OUR WEBSITE

All current registration information is posted on our school website, at [cl.centralunified.org](http://cl.centralunified.org)

### GIVE US A CALL

Call us at (559) 276.5230

### STOP BY THE SCHOOL

Feel free to come in during normal school hours to get current class registration status.

\*PLACEMENT TESTING IS NOT REQUIRED FOR AUTO COLLISION REPAIR, WELDING, BUSINESS TECHNOLOGY & BEGINNING COMPUTERS. REGISTRATION AND ORIENTATION IS REQUIRED FOR ALL STUDENTS.



# **PLACEMENT TESTING DATES & TIMES**

## **MONDAY - THURSDAY**

**8:30 AM - 4:30 PM  
(MUST ARRIVE BY 2:00 PM)**

---

## **2ND & 4TH TUESDAY OF THE MONTH**

**5:00 PM - 8:30 PM  
(MUST ARRIVE BY 6:30 PM)**

---

## **TESTING DURATION**

**(APPROXIMATE)**

**ESL: 1 HOUR**

**U.S. CITIZENSHIP : 1 HOUR**

**GED: 2 1/2 - 3 HOURS**

**AHSD: 2 1/2 - 3 HOURS**

# ADULT BASIC EDUCATION

READING/WRITING/MATH

## COURSE DESCRIPTION

The Adult Basic Education (ABE) course is designed to be a refresher course for students wishing to improve their reading, writing, and math skills.

ABE is also intended for students who wish to attend our GED class but do not yet have the language skills. The class covers the following topics:

**Language Arts** - Reading comprehension, spelling and grammar, interpretation of charts and graphs, and techniques for academic writing.

**Mathematics** - academic math up to and including algebra, basic geometry, money, decimals and fractions, basic arithmetic, consumer math, and units of measure.

**Learning Skills** - Time management, organization, higher-level thinking and problem solving, and study techniques.

## COURSE SCHEDULE

READING/MATH

MONDAY/WEDNESDAY

8:00 AM - 9:00 AM

# GED TEST PREPARATION

## COURSE DESCRIPTION

Our GED classes are designed to help students prepare to take the GED exams. The class focuses on the GED exams, which is broken up into four sections:

- Reasoning through Language Arts
- Mathematical Reasoning
- Science
- Social Studies



## COURSE SCHEDULE



**ELA/SOCIAL STUDIES**

**MONDAY/WEDNESDAY**

**9:00 AM - 12:00 PM**

**6:00 PM - 9:00 PM**

---

**MATH/SCIENCE**

**TUESDAY/THURSDAY**

**9:00 AM - 12:00 PM**

**6:00 PM - 9:00 PM**

---

# GED TEST PREPARATION CONTINUE

## SPANISH GED

This course in the evening is for Spanish speakers. Taking this course will prepare you for the official GED test. Once you successfully pass your practice exams, you will be ready to start taking the four sections of the GED state test.

## COURSE SCHEDULE

**ELA/SOCIAL STUDIES**

**MONDAY/WEDNESDAY**

**6:00 PM - 9:00 PM**

---

**MATH/SCIENCE**

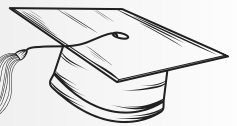
**TUESDAY/THURSDAY**

**6:00 PM - 9:00 PM**

---

## GRADUATION CEREMONY

Students who pass all four official GED exams while attending one of our classes are invited to participate in our annual graduation ceremony in June. To be eligible, you will need to provide us with a copy of your score when you pass your exams.



# ADULT HIGH SCHOOL DIPLOMA

## COURSE DESCRIPTION



Our Adult High School Diploma program is offered through independent study. Students have weekly appointments with the teacher to earn credits and receive additional material. Teachers are available at various times during the week to allow for maximum scheduling flexibility.

Upon Successful completion of credit requirements, a High School Diploma is earned.

## COURSE SCHEDULE

<u>MONDAY</u>	9:00 AM - 12:00 PM
<u>TUESDAY</u>	9:00 AM - 12:00 PM
<u>WEDNESDAY</u>	9:00 AM - 12:00 PM & 1:00 PM - 3:00 PM
<u>THURSDAY</u>	9:00 AM - 12:00 PM
<u>FRIDAY</u>	9:00 AM - 12:00 PM
<hr/>	
<u>TUESDAY</u>	6:00 PM - 9:00 PM
<u>THURSDAY</u>	6:00 PM - 9:00 PM



# COMPUTER CLASSES

## BUSINESS TECHNOLOGY

COMPUTERS IN THE WORKPLACE

### COURSE DESCRIPTION

This course covers computing fundamentals, key applications and includes concepts and skills that apply to almost any career pathway. Learn the full features and functionality of Microsoft Office: Word, Excel, PowerPoint, and Outlook. Students will also be introduced to the basics of Google Suite: Gmail, Calendar, Docs, Sheets, Slides and Forms. Students will also learn how to apply the principles of ethical and effective business communication. Students will be ready for any entry-level clerical position after successfully completing this course.

-STUDENTS ARE ABLE TO EARN CERTIFICATION IN MICROSOFT OFFICE.

-ESL STUDENTS ARE WELCOME AND ENCOURAGED TO ENROLL IN BUSINESS TECHNOLOGY.

### COURSE SCHEDULE

MONDAY

9:00 AM - 12:00 PM

TUESDAY

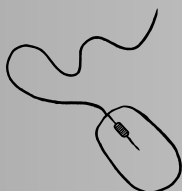
9:00 AM - 12:00 PM

WEDNESDAY

9:00 AM - 12:00 PM

THURSDAY

9:00 AM - 12:00 PM



# COMPUTER CLASSES CONTINUE

## BEGINNING COMPUTERS

### COURSE DESCRIPTION

**This course covers the basics of computer technology. Students will learn to maneuver the Microsoft Windows desktop, save and manage files, and search the internet for information. Students will be able to send and retrieve messages through personal email accounts. By the end of this course, students will create and format files using both Google Suite and Microsoft Office applications.**

### COURSE SCHEDULE

TUESDAY/THURSDAY

1:00 PM - 4:00 PM



# ESL

## COURSE DESCRIPTION

English as Second Language classes have been developed to help the students improve their English language listening, speaking, reading and writing skills. This class will require two days of instruction every week. These classes are offered during the morning, afternoon and evening.

## COURSE SCHEDULE

### BEGINNING ESL

MONDAY/WEDNESDAY 1:00 PM - 4:00 PM

MONDAY/WEDNESDAY 6:00 PM - 9:00 PM

---

### INTERMEDIATE ESL

MONDAY/WEDNESDAY 9:00 AM - 12:00 PM

MONDAY/WEDNESDAY 6:00 PM - 9:00 PM

---

### ADVANCED ESL

TUESDAY/THURSDAY 9:00 AM - 12:00 PM

TUESDAY/THURSDAY 6:00 PM - 9:00 PM

---



# ESL CONTINUE

## BEGINNING/INTERMEDIATE/ADVANCED ESL

MONDAY/WEDNESDAY

8:30 AM - 10:30 AM

Biola Elementary School  
Room 8  
4885 N. Biola Ave  
Fresno, CA 93723

---



# U.S. CITIZENSHIP

## COURSE DESCRIPTION

The course prepares foreign-born students for the citizenship test to become naturalized U.S. citizens. It covers U.S. History, culture, government, rights, and responsibilities of U.S. citizens, test-taking skills for the USCIS Naturalization Test, and N-400 interview practice and application practice. Actual citizenship interview and testing is done by the United States Citizenship and Immigration Services.

## COURSE SCHEDULE

FRIDAY

9:00 AM - 11:00 AM

---



# DIGITAL LITERACY PROGRAM

## COURSE DESCRIPTION

- Beginning digital skills software & hardware  
email/browser navigation App usage
  - Digital and Info Literacy cyber awareness Using  
Library resources
  - Workplace Technology
  - Microsoft Office Applications
  - Beginning Cybersecurity
  - Advanced Cyber Technician and Cybersecurity
- 

## COURSE SCHEDULE

SATURDAY

9:00 AM - 12:00 PM

SATURDAY

1:00 PM - 4:00 PM



# WELDING

## COURSE DESCRIPTION

The Welding course is designed to prepare students for personal welding knowledge and skills. Students spend several weeks in classroom learning job safety, tool safety, and uses of mathematics and other relevant skills. In addition, students will spend time in hands on training.

## COURSE SCHEDULE

TUESDAY

5:00 PM - 9:00 PM

---

## LOCATION

**CENTRAL HIGH SCHOOL  
2045 N. DICKENSON  
FRESNO, CA 93723**

---



# AUTO BODY COLLISION

## COURSE DESCRIPTION

Students will be prepared for entry-level positions in the auto body collision industry. During this 14-week course, students spend 6 weeks receiving in-class instruction which include I-Car Certification. The next 3 weeks are spent learning at instructors auto body shop, and the remaining 5 weeks are spent at community auto body shops where the students will gain valuable hands-on experience.

## COURSE SCHEDULE



<u>MONDAY</u>	5:00 PM - 9:00 PM
<u>TUESDAY</u>	5:00 PM - 9:00 PM
<u>WEDNESDAY</u>	5:00 PM - 9:00 PM
<u>THURSDAY</u>	5:00 PM - 9:00 PM
<u>FRIDAY</u>	8:00 AM - 10:00 AM



### I-CAR CERTIFICATION

<u>WEDNESDAY</u>	6:00 PM - 9:00 PM
------------------	-------------------



# N.A.T.P.

(NURSE ASSISTANT TRAINING PROGRAM)

## COURSE DESCRIPTION



The Nurse Assistant Training Program prepares students for the National Certification exam to become a Certified Nursing Assistant (C.N.A.). This class combines classroom (theory) instruction with hands-on (clinical) instruction.

In this comprehensive course, you will learn:

- Essential nursing skills, including vital signs monitoring, patients hygiene, and infection control
- Effective communication and teamwork in a healthcare setting
- Legal and ethical responsibilities of Nurse Assistant
- Preparation for the Nurse Assistant certification exam

## COURSE SCHEDULE

<u>MONDAY</u>	8:00 AM - 3:30 PM
<u>TUESDAY</u>	8:00 AM - 3:30 PM
<u>WEDNESDAY</u>	8:00 AM - 3:30 PM
<u>THURSDAY</u>	8:00 AM - 3:30 PM
<u>FRIDAY</u>	8:00 AM - 3:30 PM

## PROGRAM FEES

N.A.T.P. Class Fee : \$500 (due at orientation)

The fee covers the following:

Registration/Tuition

Live Scan

Books

CPR Certification

Uniforms

Pin



\*Additional fees students are responsible for:  
Immunizations, Physicals, and State Exams

# CENTRAL ADULT FACULTY & STAFF

## ADMINISTRATION

**Edward Robinson, Principal**  
**Melissa Fairchild, Vice Principal**

## SUPPORT STAFF

**Lauren Allbritton**  
**Heather Brown**  
**John Brown**  
**Francia Buenbrazo**  
**Tanya Carrasco**  
**Karen Christensen**  
**Melissa Couret**  
**Mai Lee**  
**Brannon Lozano**  
**Estella McDowell**  
**Tanya Navas Vargas**  
**Cyrus Otero**  
**Kerri Ramer**  
**Victoria Razo**  
**Jennifer Rodriguez**  
**Patty Romo**  
**Baleigh Rowden**  
**Mayra Sardenetas**  
**Nicole Sharrah**  
**Mimi Yuatongjerxiong**

## EDUCATORS

**Adriana Castillo**  
**Kathy Chappell-Muncy**  
**Joe Flores**  
**Josh Grossmann**  
**Ashlee Hansen**  
**William Hernandez**  
**Lizbeth Hershberger**  
**Steven Holdridge**  
**Kim Marks**  
**Cheryl McGibbon**  
**Mitchell Parham**  
**Elvira Rubio**  
**Teresa Silva**  
**Joe Velasquez**



# CENTRAL UNIFIED DISTRICT ADMINISTRATION

**Ketti Davis, Superintendent**

**Tami Boatright, ED.D., Assistant Superintendent - Educational Services**

**Amer Iqbal, Assistant Superintendent - Chief Business Officer**

**Jack Kelejian, Assistant Superintendent - Human Resources**

**Marilyn Lopez, ED.D., Assistant Superintendent - Student and Family Services**

**Geoffrey Garratt, Area Administrator**

**Christine Pennington, Area Administrator**



# CENTRAL UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES

**Naindeep Singh Chann, President**

**Yesenia Z. Carrillo, Vice President**

**Nabil Kherfan, Clerk**

**Phillip Cervantes, Trustee**

**Jeremy A. Mehling, Trustee**

**Joshua Sellers, Trustee**

**Richard A. Solis, Trustee**