Hillsdale Community Schools
Board of Education

REGULAR BOARD OF EDUCATION MEETING
May 19, 2025

I. Call to Order

President Hoffman called the meeting to order at 6:01 p.m. which was held in the Hillsdale High School Library.

II. Pledge of Allegiance

III. Recognition of Guests

Members Present
Nicole Hoffman
Kathy Petersen
Chris Sumnar
Rebecca Portteus
Dan LaRue
Matt Gordon

Members Absent
none - 1 vacant position

Administration Present
Ted Davis, Superintendent
Becky LaFollette, Gier Principal
Katie Stebelton, DMS Principal
Sid Halley, Transportation Supervisor
Emily Hale, Food Service Supervisor
Patty Knapp, Business Manager

Guests

Melissa Tesch	Tara Scott	Ray Briner
Andrew Eisenga	Jeremy Adams	Chris Hobson
Brianna Crall	Carson Cooley	Jeff Kunkel
Jonathan Jackson		

IV. Consent Agenda

A. Approval of Minutes – April 21, 2025 – regular board meeting

B. Finance

B-1. Treasurer's Receipts

Treasurer's receipts for April 2025 are as follows:

General Fund	$	1,466,361.86
Building & Site	$	31,103.72
Food Service	$	94,585.95
Activity	$	63,686.43

B-2. Bills Payable

Expenditures for April 2025 are as follows:

General Fund	$	1,388,358.10
Building & Site	$	7,764.21
Food Service	$	83,925.38
Activity	$	50,175.87

Moved by Petersen, supported by Sumnar to approve the consent agenda as presented
6 Ayes 0 Nays Motion passed

V. Communications

Written Communication: Correspondence from HCISD

Public Comment:

Jeremy Adams - candidate for vacant board position
Carson Cooley - candidate for vacant board position
Ray Briner - candidate for vacant board position

VI. Information & Proposals from Board, Superintendent & Staff

A. Committee Reports

-Instruction & Assessment - 5/12
-Policy - 5/12
-Personnel & Finance - 5/13
-Personnel & Finance - 5/15

Superintendent's Report

- George Pierce - 5 hr. food service - term 4/24
- Business Manager Position
- Jeff Wyllys - mechanic - FMLA 4/12-28
- Gier summer school: Coord.: Erin Williamson, Teachers:Price, Hobson, Ledyard, Scott, - EA's: K Smith, Hawkins-Barkey, Coulter Edustaff- teacher: Lapshan EA: Nunez
- Nicki Huepenbecker - HHS summer secretary
- HHS summer school: Coord: Michelle Milnes,Teachers: W Miller, Farmer
- DMS summer school:Coord: C Crall,Teachers:Marquardt,Coakley, E Vincent, Kuenzer, EAs:M Miller,M Neitling,L Nakata, Lyndsi Martin
- Summer food service:Bowman,Marquardt,Semmler,Roback,Barnett,MacLennan, Zaharias,Haylett,Blanch Brown
- Edmentum and Apex learning meeting
- Virtual Academy or Alternative Pathway plan
- High Reliability School Instructional Framework
- School Calendar approval
- Speaker for opening PD covering effective school culture
- Headlee Tax information L-4029 form
- Athletico Cost for next year
- Student Discipline Matrix and Transportation Handbook
- Renaissance Star Assessment plan and reimbursement
- Curriculum approval for PK-6 and potential for reimbursement from State
- Thrun Policy adoption process

VII. Old/New Business

A. Personnel

B. Board Affairs

1. Lawn Mowing Bid
   Moved by Portteus supported by Sumnar to approve the lawn mowing bid for 2025 - 2027 with B & A Lawn Care.

   6 Ayes 0 Nays Motion passed

2. HCCF Donation
   Moved by Petersen supported by Portteus to accept $3,237.96 from Hillsdale County Community Foundation.

   6 Ayes 0 Nays Motion passed

3. Resolution to Consider Designation of Electoral Representative - HCISD
   Moved by Sumnar supported by LaRue to designate N. Hoffman as representative and K. Petersen alternate and adopt the Resolution to Consider Designation of Electoral Representative.

   6 Ayes 0 Nays Motion passed

4. Hillsdale County Clerk - Donation
   Moved by Sumnar supported by Petersen to accept $7,324.69 donation from Hillsdale County Office of the County Clerk.

   6 Ayes 0 Nays Motion passed

5. HCISD 25-26 General Fund Operating Budget Resolution
   Moved by Petersen supported by Portteus to adopt the HCISD 25-26 General Fund Operating Budget Resolution as presented with comment.

   6 Ayes 0 Nays Motion passed

6. Transportation Handbook
   Moved by LaRue supported by Sumnar to approve the Transportation Handbook as presented.

   6 Ayes 0 Nays Motion passed

7. Discipline Matrix
   Moved by LaRue supported by Gordon to approve the Discipline Matrix as presented.

   6 Ayes 0 Nays Motion passed

8. 2025 Tax Rate Request L-4029
   Moved by Sumnar supported by Petersen to approve the L-4029 as presented.

6 Ayes 0 Nays Motion passed

9. 25/26 School Calendar
   Moved by Sumnar supported by Portteus to adopt the 25/26 School Calendar as presented.

   6 Ayes 0 Nays Motion passed

10. PK-6 ELA Curriculum Adoption
    Moved by Petersen supported by Portteus to approve the adoption of the PK-6 ELA Curriculum.

    6 Ayes 0 Nays Motion passed

11. Treasurer Appointment
    Moved by Petersen support by LaRue to appoint C. Sumnar to the Board Treasurer position.

    6 Ayes 0 Nays Motion passed

V111. Addenda

A. Public Comment –
   a. J. Jackson - asked about the development of the Transportation Handbook and when it would be published and put in place.
   b. Jeff Kunkel - candidate for board vacancy
   c. E. Hale - notified the board that the district has been approved for Rural Non-Congregate Meals for the summer. Food for breakfast and lunch for 7 days will be packaged and distributed to children on Tuesdays from 11:00 a.m. - 1:00 p.m. beginning June 10th through August 12th.

B. Board Member Comment –
   D. LaRue - thanked E. Hale for her efforts in food distribution for our community.
   K. Petersen - expressed appreciation for the interest in the open board seat.

C. CLOSED SESSION - Student Discipline Evaluation
   Moved by Sumnar supported by Petersen to go into closed session at 6:55 p.m. to conduct a student discipline evaluation.

   A roll call vote as taken:
   NH: Y KP: Y RP: Y DLR: Y MG: Y CS: Y
   6 Ayes 0 Nays Motion passed

   The Board returned to open session at 7:11 p.m.

   Moved by Petersen supported by LaRue to table the discipline until all parties have an opportunity to be present.

6 Ayes 0 Nays Motion passed

D. CLOSED SESSION - Public Office Appointment

Moved by Sumnar support by LaRue to go into closed session at 7:15 p.m. to discuss a public office appointment.

A roll call vote as taken:
NH: Y KP: Y RP: Y DLR: Y MG: Y CS: Y
6 Ayes 0 Nays Motion passed

The Board returned to open session at 7:40 p.m.

10. Board Vacancy

Moved by Portteus supported by Petersen to appoint Jeff Kunkel to the current vacant board position.

6 Ayes 0 Nays Motion passed

IX.Adjournment

President Hoffman adjourned the meeting at 7:45 p.m.

Rebecca Portteus
Hillsdale Board of Education
PHK 05/20/2025

