FY 2025/2026 PAYROLL SCHEDULE

Reporting Period	Pay Date
June 7 - June 27	July 15, 2025*
June 28 - July 11	July 31, 2025*
July 12 - July 25	August 15, 2025*
July 26 - August 8	August 29, 2025
August 9 - August 22	September 15, 2025
August 23 - September 5	**September 26, 2025**
September 6 - September 19	October 15, 2025
September 20 - October 10	October 31, 2025
October 11 - October 24	November 14, 2025
October 25 - November 7	**November 25, 2025**
November 8 - November 21	December 15, 2025
November 22 - December 5	**December 19, 2025**
December 6 - December 19	January 15, 2026
December 20 - January 9	January 30, 2026
January 10 - January 23	February 13, 2026
January 24 - February 6	February 27, 2026
February 7 - February 20	March 13, 2026
February 21 - March 6	March 31, 2026
March 7 - March 20	April 15, 2026
March 21 - April 10	April 30, 2026
April 11 - April 24	May 15, 2026
April 25 - May 8	May 29, 2026
May 9 - May 22	June 15, 2026
May 23 - June 5	June 30, 2026
June 6 - June 26	July 15, 2026*
June 27 - July 10	July 31, 2026*
July 11 - July 24	August 14, 2026*

12-month employees paycheck dates: July 15, 2025 – June 30, 2026
Less than 12-month employees paycheck dates: August 29, 2025 – August 14, 2026

* Denotes Summer pay checks pay dates

Highlighted Reporting Period date range denotes 3 week payroll reporting periods.

Bold Print Pay Dates denotes exceptions to the 15th and last day of the month pay date schedule due to holiday office closures. All other pay dates reflect the actual date unless the pay date falls on a weekend or holiday.

Insurance premiums will be deducted based on the beginning and end dates of your pay cycle and on the number of days worked.

Note: All salaries are annualized. The reporting periods listed are used as cut-off dates for reporting absences, docked days, overtime, stipends, ESS and compensating substitute employees. If employee resigns/retires, then salary calculation will be completed to determine final paycheck date/amount. Reporting periods and/or pay dates are subject to change as necessary to allow for holidays and/or other scheduled breaks.

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Related Policies: 03.121, 03.221