



TISD Technology Device Repair & Replacement Policy

Devices that are broken or fail to work properly must be secured in the classroom where the damage was discovered and a Technology Request must be submitted, detailing the damages. If the device must be sent off for repair, a replacement will be provided. **In the case of malicious theft, loss due to neglect, or intentional and malicious damage, students and parents may be charged not to exceed the replacement cost of the device.**

DEVICE REPLACEMENT

Malicious or intentional damage	If an incident occurs, the responsible student and their parents will meet with the Principle and the IT Department to discuss disciplinary action up to and including loss of device privileges and device replacement charges.	
Loss	If loss of a device occurs, a Technology Report must be completed and submitted to the IT Office. If the Chromebook or iPad is not found and returned, the responsible student may lose device privileges and/or be charged for the replacement of the device.	
Theft	A Technology Request and an Incident Report must be turned into the IT Office including a Police Report within 48 hours. If no Police Report is returned, it is considered a loss and the student or parent is responsible for the cost of the device.	
How much do the Chromebooks and replacement parts cost? <i>(estimated costs)</i>	<ul style="list-style-type: none"> • Chromebook - \$200.00 • USB-C Adapter and Cord -\$25.00 • Keyboard and Mouse - \$25.00 	<ul style="list-style-type: none"> • Computer Monitor- \$150.00 • iPad -\$250.00

****All incidents must have a Technology Report (Ticket) and an Incident Report filed within 48 hours of the incident****

TIDEHAVEN ISD

Parent/Student TECHNOLOGY DEVICE AGREEMENT

By signing below, my child and I acknowledge that we have read and agreed to follow and accept the Acceptable Use Guidelines and understand that any violation of these guidelines will result in disciplinary action. I understand that I may be responsible for any loss or damage to the Chromebook/iPad, or other issued device, and I agree to abide by the rules set forth in the TISD Student Code of Conduct.

Student ID: _____

Grade: _____

Student Name: _____

Homeroom Teacher: _____

Parent/Guardian Signature _____ Date _____