

**PLEASE! Bill each purchase
Order separately!**

**Board of Education
SUFFERN CENTRAL SCHOOL DISTRICT
45 Mountain Avenue
Hillburn, New York 10931**

Name of Vendor

Vendor's Invoice No.	Invoice Date
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Quantity	Unit	Description	Unit Price	Net Amount	(For school use only) Budget Code

This is to certify that the materials and services charged in the above account or claim and included in the same, amount to \$_____ have been actually furnished, delivered, and performed to the **Suffern Central School District, Hillburn, NY**; that said claim is just due and unpaid and that there are no offsets the same; that the item and specifications are correct; that the sums charged are reasonable and just; no payment has been made on account thereof, except as included or referred to in such account or claim.

Date _____

APPROVAL OF OFFICER GIVING RISE TO CLAIM

I hereby certify that this bill for work done, materials supplied or services rendered has actually been performed, supplied or rendered in accordance with a contract, agreement or accepted estimate, the price and charges therefore are reasonable and not in excess of current or market rates.

Date _____