

Klickitat School District #402

Regular Board Meeting Minutes

Location: Klickitat Community Center – Board Meeting Room

Date/Time: Wednesday, March 26, 2025 – 6:36 P.M.

1. Call to Order & Flag Salute

The meeting was called to order at **6:36 PM** by Board Chair. The Pledge of Allegiance was led by the board.

2. Roll Call

Present: Kenny (via phone), Brandon, Traci

Excused: Rachel (Motion made and approved to excuse Rachel)

3. Current Agenda Additions & Deletions

No additions or deletions were noted.

4. Communications

- **Board of Directors:** Kenny noted he would try to attend next month's meeting in person.
 - **Community/Staff:** No specific comments or concerns raised from attendees.
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5. Consent Agenda (*Action Item*)

Approved unanimously. Items included:

- Regular Board Meeting Minutes from February 26, 2025
- Financial status as of March 13, 2025:
 - General Fund: \$1,316,555.52
 - ASB Fund: \$37,537.81
 - Transportation Fund: \$55,793.63
 - Capital Projects Fund: \$930.93

- Approval of March 2025 vouchers, warrants, and payroll totaling **\$286,245.54**

6. Reports and Discussion

Superintendent Report – Kendrick Lester

- **Enrollment:** 73 students; ADA at 92.1%, up from 86% last month.
- **Academic Progress:** 93% of 4th–12th graders passing all classes; chronic absenteeism correlates with failing grades.
- **Facilities:**
 - Community Center countertop replaced; insurance filed.
 - Ongoing roof repair and sealing at gym and elementary buildings.
- **Grants:** In process of applying for a paused but anticipated 21st Century Grant.
- **Staffing:** Phil Derrick serving as long-term sub for secondary English.
- **Health Services:** One Community Health Mobile Clinic successful—future dates April 17 & May 15.
- **Civil Rights Audit:** Minimal updates needed; training completed and clarification added to gender equity policy.
- **2025–26 Calendar Draft** will be shared with staff/community and brought for adoption in April.

Activities Report – Dan Smith (*read in absence*)

- **Track:** Co-op with Glenwood; 18 athletes (11 from Glenwood, 7 from Klickitat).
- **Volleyball:** Proposal for new co-op with Lyle pending; Glenwood exploring partnership with Trout Lake for 2025.
- **Other:** ASP to conduct Adopt-A-Highway clean-up on April 24.

7. Old Business

Board Vacancy – Position #5

Still vacant. Applications have been shared, but none returned yet.

Policy & Procedure Review

- **3432 – Emergencies (student health):** Recommended to proceed to second reading.
- **2415 – Performance-Based Graduation Pathway:** Also recommended to proceed to second reading.

8. New Business

Klickitat Museum – Shay #7 Proposal (*Discussion*)

- Representatives (Rick Pemley, Mike Schlangen, Alli Spino) presented preliminary discussions with a former local and current philanthropist (Scott Schmutzer) seeking to restore and return Shay #7 steam engine to Klickitat.
- Proposal includes potential purchase and transfer of the Klickitat Community Center to the museum, with a trust fund to cover long-term maintenance and school/community use.
- Scott expresses openness to compensatory projects (e.g., track improvements) in exchange with school that can be discussed.
- Board and Superintendent will follow up to review terms, legality of property transfer, and grant encumbrances.
- Kendrick Lester to contact Scott and county officials for more details; updates expected by the April meeting.

Klickwood Athletic Co-op: Volleyball 2025 (*Action*)

- Motion passed to dissolve current Co-op with Glenwood for HS volleyball due to low numbers.
 - Motion passed to approve new Co-op with Lyle High School for 2025 volleyball season.
 - Further review needed for middle school volleyball partnership with Glenwood.
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9. Personnel

Resignation (*Action*)

- Approved resignation of **Karen Schlangen**, classroom aide, effective end of 2024–25 school year (June 2025), as she plans to retire.

Classified Positions Alignment & Budgeting (*Discussion in Executive Session*)

- Superintendent requested board input on upcoming staffing needs and possible restructuring in budget planning and staffing for 25-26.

Administrative Contracts (*Discussion in Executive Session*)

- Discussed superintendent contract renewal and board input on possible administrative role definition changes for 25-26.
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10. Executive Session

Started: Approx. 7:45 PM | **Ended:** 8:20 PM

Summary:

- Discussed vacant and/or pending vacant classified positions, job descriptions, and 25–26 budget impacts.
 - Discussed administrative contracts and roles for Mr. Lester and Mr. Smith.
 - **No action taken** post-session; input only.
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11. Upcoming Dates

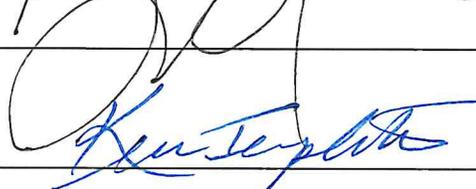
- **Next Regular Meeting:** Wednesday, April 23, 2025
 - **Potential Work Session:** To be scheduled if needed for contract or museum-related proposals.
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12. Adjournment

Meeting adjourned at **8:23 PM**

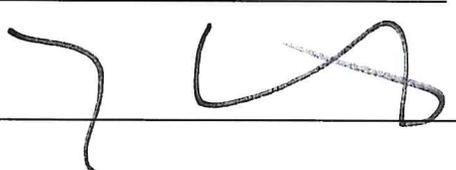
Reviewed and approved by directors at April 23, 2025 Meeting

Director 

Director 

Director RACHEL BRYAN EXCUSED 4/23/25

Director POSITION #5 VALANT

Secretary 

KLICKITAT SCHOOL DISTRICT
VOUCHER CERTIFICATION
AND AUDIT VERIFICATION

We, the undersigned members of the Board of Directors of Klickitat School District, Klickitat County, Washington, do hereby certify that merchandise and services on the vouchers listed below, as audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment on this 23rd day of April, 2025 in the amount of \$266,440.87.

Secretary:  Director: 
 Director:  Director: RACHEL BRYAN EXCUSED 4/23/25
 Director:  Director: PS VACANT

Beginning Voucher #	Ending Voucher #	Dated	Amount	Fund
177869	177874	4/14/2025	\$ 8,582.28	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
0	0	1/0/1900	\$ -	General Fund
202100046	202100046	4/11/2025	\$ 10,592.50	General Fund - AP BMO
9000000177	9000000181	4/14/2025	\$ 5,476.81	General Fund - AP ACH
0	0	1/0/1900	\$ -	General Fund - AP ACH
202100047	202100047	4/22/2025	\$ 892.61	General Fund - AP BMO
0	0	1/0/1900	\$ -	General Fund - AP ACH
0	0	1/0/1900	\$ -	General Fund - AP BMO
202100048	202100048	4/30/2025	\$ 206.11	General Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
0	0	1/0/1900	\$ -	ASB Fund - AP ACH
202100046	202100046	4/11/2025	\$ 858.06	ASB Fund - AP BMO
0	0	1/0/1900	\$ -	ASB Fund - AP BMO
202100048	202100048	4/30/2025	\$ 10.80	ASB Fund - Comp Tax (EFT)
177875	177875	4/30/2025	\$ 69,511.66	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	Capital Projects Fund - AP ACH
0	0	1/0/1900	\$ -	CPF Fund - Comp Tax (EFT)
0	0	1/0/1900	\$ -	Transportation Vehicle Fund
0	0	1/0/1900	\$ -	Transportation Vehicle Fund - ACH
177510	177513	4/30/2025	\$ 3,880.68	General Fund Payroll
177514	177521	4/30/2025	\$ 30,162.36	General Fund Payroll (AP)
9000000671	9000000698	4/30/2025	\$ 86,595.90	ACH Payroll (Direct Deposits)
40	41	4/30/2025	\$ 47,085.08	Payroll Taxes - EFT/Retirement
0	0	1/0/1900	\$ -	ACH Payroll Benefits AP
9000000699	9000000700	4/30/2025	\$ 2,586.02	ACH Payroll (AP) Unemployment - workers comp
Total Vouchers			\$266,440.87	

KLICKITAT SCHOOL DISTRICT
VOUCHER CERTIFICATION
AND AUDIT VERIFICATION

I, Kendrick Lester, the duly appointed auditing officer of Klickitat School District, do hereby certify under penalty of perjury that the materials have been furnished, the services have been rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against Klickitat School District and that I am authorized to authenticate and certify to said claim.

Date: 4/23/25

Signed: 

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177869	177874	4/14/2025	\$ 8,582.28	General Fund General Fund General Fund General Fund General Fund General Fund
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202100047	202100047	4/22/2025	\$ 892.61	General Fund - AP BMO General Fund - AP ACH General Fund - AP BMO
202100048	202100048	4/30/2025	\$ 206.11	General Fund - Comp Tax (EFT)
				ASB Fund ASB Fund ASB Fund ASB Fund ASB Fund - AP ACH ASB Fund - AP ACH ASB Fund - AP BMO ASB Fund - AP BMO
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				Transportation Vehicle Fund Transportation Vehicle Fund - ACH
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9000000699	9000000700	4/30/2025	\$ 2,586.02	ACH Payroll (AP) Unemployment - w
Total Vouchers			\$ 266,440.87	