

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

April 24, 2025
Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Patrick Albright
Absent	Raven Banning
X	Elizabeth Barber
X	Pete Conrad
X	Mark Dollar
Absent	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
	Assistant Principal Nancy Hoyer
X	Director of Operations Bev Hanawalt
	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
X	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
	Headmaster Support Specialist Marjorie Fallon
X	Director of Security Jim Ramirez

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Approve Agenda 6:00PM

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – March 27th, 2025

Motion to approve the minutes from the regular meeting from March 27th, 2025.

Motion: Mrs. Timpe

Second: Mr. Conrad

minutes approved unanimously

DEPARTMENT REPORTS

- School-wide Technology Report

ADMINISTRATION REPORT

- Headmaster Report – Headmaster Schaffer

UNFINISHED BUSINESS

- None

NEW BUSINESS

- First reading: Proposal to refine and increase music instruction at junior high – Mrs. Barber

Motion: To approve the proposal to refine and increase music instruction at the junior high school.

Motion: Ms. Barber

Second: Ms. Timpe

- First reading: Textbook adoption: KA ad KB Dimensions Math Textbook – Mrs. Barber

Motion to approve the textbook adoption KA ad KB Dimensions Math Textbook as recommended by the AAC.

Motion: Ms. Barber

Second: Mr. Conrad

- First review: 2025-2026 Board Calendar – Mr. Albright

Motion to approve the 2025-2026 Board calendar.

Motion: Mr. Albright

Second: Mr. Conrad

- Prioritized list of appropriations from annual fund – Mr. Albright

Motion to adopt the Liberty fund priority list.

Motion: Mr. Albright

Second: Mr. Conrad

Y	Patrick Albright
Absent	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- Approval of junior high activities bank account – Mr. Dollar

Motion to approve the new junior high bank account as articulated in the resolution.

WHEREAS, the Liberty Common School Board of Directors has determined it to be in the best interest of the school to create an additional bank account with Independent Bank to hold moneys related to junior high student activity costs,

NOW, THEREFORE, BE IT RESOLVED: That Liberty Common School execute and deliver to said bank a duly signed original of the completed banking resolution as is hereto attached, and the authority to transact business, including but not limited to the maintenance of savings, checking and other accounts by Liberty Common School, shall be contained in said resolution with the named officers therein authorized to so act on behalf of the Company as specified hereto.

FURTHER RESOLVED: That the following officers and/or representatives shall be signatories to said accounts:

Name of Officer(s)/Representative(s):

Patrick Albright – President, Liberty Common School Board of Directors

Mark Dollar – Treasurer, Liberty Common School Board of Directors

THE UNDERSIGNED hereby certifies that he is the duly elected, qualified and acting President of Liberty Common School Board of Directors and that the foregoing resolution was submitted to and approved and adopted by the Board of Directors at a meeting held on April 24, 2025 and that said resolution is now in full force and effect without modification or recession as permitted under the bylaws of Liberty Common School and in accordance with the provisions of state law under which the Liberty Common School was incorporated.

Motion: Mr. Dollar

Second: Mr. Conrad

Y	Patrick Albright
Absent	Raven Banning
Y	Elizabeth Barber
Y	Pete Conrad
Y	Mark Dollar
Absent	Mindy Story
Y	Elizabeth Timpe

Pass 5-0

- Parent survey results discussion – Mr. Albright
- Election Update – Mrs. Timpe

SUBCOMMITTEE REPORTS

- Academic Advisory Committee – Mrs. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar
- Governance Committee – Ms. Timpe
- Parent Education Committee – Dr. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- No board article this month

EXECUTIVE SESSION

- Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to elementary school personnel.

Motion to move to Executive Session per C.R.S. §24-6-402(4)(f)(I) concerning personnel matters related to elementary school personnel.

Motion: Mr. Albright

Second: Ms. Barber

All in favor

Exit Executive session 9:03PM

ADJOURN

- Time 9:03PM