Robertson County Board of Education
Special Board Meeting Minutes
May 29, 2025
6:00 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey, Principal—Shanda Gay

Others- Thomas Mitchell, Jr., Deana Rosenthal

The meeting was called to order by John Burns at 6:00 pm. All board members were present.

ADOPT AGENDA
BOARD ITEM 52925-1
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adopt the agenda.
VOTE: 5-0

REPORTS

PRINCIPAL'S REPORT- Shanda Gay
Mrs. Gay, Principal presented to the Board the blueprint plans for next school year, CCIP, and the professional development plan. The school will be purchasing a comprehensive reading grant curriculum for next school year. The C3 model was discussed with the Board and a 30, 60, 90-day plan with goals will be discussed at a work session next week.

INSTRUCTIONAL COACH/GRANT COORDINATOR- Deana Rosenthal
Mrs. Rosenthal, Instructional Coach/Grant Coordinator, discussed the ending of the literacy grant and what the new KyCL grant will provide. There will be 54 days of on-site professional development provided to teachers with separate coaches for elementary, middle school, and high school teachers.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, Assistant Superintendent/D.P.P., discussed with the Board the amended 24-25 school calendar, enrollment end dates have been entered into infinite campus, and let the Board know when test scores will be available.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of April 30, 2025, and the general fund 1 ending cash balance as April 30, 2025. The finance department has been preparing for the year-end close and in the process of closing out all purchase orders for the 24-25 school year. All grant projects are being reviewed, and final teacher work calendars are being received. They are currently preparing to process the 5 payrolls in June and then will start on year-end reports.

SUPERINTENDENT'S REPORT-Sanford Holbrook
Mr. Holbrook, Superintendent, not present for meeting.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 52925-2
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the following board meeting minutes on April 17, 2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 52925-3
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 52925-4
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

4/18/25- Deana Rosenthal to KEDC meeting in Lexington, KY

4/24/25- Frank Gifford to UK FFA Field Day in Lexington, KY

4/30/25- Aaron Massey to Region DPP meeting in Lewis County, KY

School Related Student Trip Requests

6/23/25-6/27/25- 4-H Camp students to camp in Carlisle, KY

Out of State Trip Requests

None.

School Fundraisers

4/18/25- JAG to do a Pie in the Face fundraiser.

5/16/25-6/1/25- Class of 2027 to do a Rada Cutlery & Kitchenware fundraiser.

6/1/25- Class of 2027 to do a Bake Sale fundraiser.

7/1/25- Class of 2027 to do a Little Caesars Pizza fundraiser.

Building Use Request

6/3/25- 4-H Camp orientation to be held in RCS Cafeteria.

6/10/25- 4-H Camp orientation to be held in RCS Cafeteria.

Student Fees

None.

Personnel

New Hire: (pending all board requirements)

None.

Resignations:

None.

DISCUSS/CONSIDER APPROVING KYCL 25 GRANT CONTRACT
BOARD ITEM 52925-5
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve KYCL 25 grant contract.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING MOUNTAIN COMPREHENSIVE CARE CONTRACT FOR 25/26
BOARD ITEM 52925-6
Motion was made by Mrs. Gifford and seconded by Mr. Haag to approve the Mountain Comprehensive Care Contract for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING KPI CONTRACT FOR 25/26
BOARD ITEM 52925-7
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve KPI Contract for 25/26. VOTE: 5-0

DISCUSS/CONSIDER APPROVING BRACKEN COUNTY SCHOOL CONTRACT FOR 25/26 FOR OT SERVICES
BOARD ITEM 52925-8
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve Bracken County School contract for 25/26 for OT services.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING COOPER SPEECH THERAPIST CONTRACT FOR 25/26
BOARD ITEM 52925-9
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Cooper Speech Therapist contract for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING AN AMENDED SCHOOL CALENDAR FOR THE 24/25 SCHOOL YEAR
BOARD ITEM 52925-10
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve an amended school calendar for the 24/25 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING CENTRAL KENTUCKY PSYCHOLOGICAL CONTRACT FOR 25/26
BOARD ITEM 52925-11
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Central Kentucky Psychological Contract for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING MOA WITH MAYSVILLE COMMUNITY TECHNICAL COLLEGE FOR 25/26
BOARD ITEM 52925-12
Motion was made by Mr. Haag and seconded by Mrs. Gifford to approve MOA with Maysville Community Technical College for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING COMPREHEND FOSTER GRANDPARENT CONTRACT FOR 25/26
BOARD ITEM 52925-13
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Comprehend Foster Grandparent Contract for 25/26.

VOTE: 5-0

DISCUSS/CONISIDER APPROVING HMH CURRICULUM PURCHASE
BOARD ITEM 52925-14
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve HMH curriculum purchase.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING RCS PRINCIPAL'S COMBINING BUDGET FOR 25/26
BOARD ITEM 52925-15
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve RCS Principal's combining budget for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING 1ST READING OF LEAVE POLICY
BOARD ITEM 52925-16
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve 1st reading of leave policy.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING CFR (CAPITAL FUNDS REQUEST) FOR 24/25 SCHOOL YEAR
BOARD ITEM 52925-17
Motion was made by Mrs. Jones and seconded by Mr. Haag to approve CFR (Capital Funds Request) for 24/25.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING THE TENTATIVE BUDGET FOR THE 25/26 SCHOOL YEAR
BOARD ITEM 52925-18
Motion was made by Mrs. Jones and seconded by Mr. Haag to approve the tentative budget for 25/26 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING THE ROBERTSON COUNTY SCHOOL SALARY SCHEDULE FOR 25/26
BOARD ITEM 52925-19
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve the Robertson County School salary schedule for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL FIDELITY BONDS FOR 25/26
BOARD ITEM 52925-20
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to approve Robertson County School fidelity bonds for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING ROBERTSON COUNTY SCHOOL BOND OF DEPOSITORY FOR 25/26
BOARD ITEM 52925-21
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve Robertson County School bond of depository for 25/26.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING CER (CARDIAC EMERGENCY REPONSE PLAN) FOR 25/26 SCHOOL YEAR
BOARD ITEM 52925-22
Motion was made by Mrs. Gifford and seconded by Mrs. Jones to approve CER (Cardiac Emergency Response Plan) for 25/26 school year.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING JRA ARCHITECTS FOR 2025 FACILITY PLAN UPDATE AND KFICS AUDITS
BOARD ITEM 52925-23
Motion was made by Mr. Haag and seconded by Mrs. Jones to approve JRA Architects for 2025 facility plan update and KFICS audits.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING MOREHEAD STATE UNIVERSITY MOA 25-26
BOARD ITEM 52925-24
Motion was made by Mrs. Jones and seconded by Mrs. Sutton to approve Morehead State University MOA 25-26.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 52925-25
None.

ADJOURNMENT
BOARD ITEM 52925-26
Motion was made by Mrs. Gifford and seconded by Mr. Haag to adjourn the meeting.
Time: 8:30 pm

VOTE: 5-0

_____ Board Chair

_____ ~~Secretary~~

6.19.25 Date