

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
MAY 20, 2025

Kind of Meeting: Business Meeting
Place of Meeting: NCRMS
Time of Meeting: 9:15 P.M.

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice-President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth A. Lipshie
Assistant Superintendent:	Ms. Susan G. Craddock
School Business Official:	Ms. Colleen Card (arrived at 10:57 p.m.)
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources:	Mr. Chris Herrschaft

Those Absent:

District Clerk: Ms. Louise Tromba

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE JUNE 18, 2025, BUSINESS MEETING

A. BOARD SESSION

1. **Open Business Meeting – NCRMS – 9:15 PM**

Ms. Reitan called the business meeting to order at 9:15 p.m.

2. **APPOINTMENT OF CLERK PRO TEM**

Ms. Reitan noted that the District Clerk was not present at the meeting and a motion would be necessary to appoint a Clerk Pro Tem.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Reitan Clerk Pro Tem for the Board of Education May 20, 2025 meeting.”

Ms. Reitan asked for a motion to appoint Ms. Reitan as Clerk Pro Tem.

Mr. Makarius moved, seconded by Mr. Galligan, to appoint Ms. Reitan as Clerk Pro Tem.

Yes 4; No 0; Motion Carried

3. **MOVEMENT TO EXECUTIVE SESSION**

Ms. Reitan noted that the board needed a motion to move into executive session for matters concerning negotiations.

Ms. Reitan asked for a motion to move into executive session for matters concerning negotiations.

Mr. Makarius moved, seconded by Mr. Galligan, to move into executive session .

Yes 4; No 0; Motion Carried

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4. **MOVEMENT TO RETURN TO PUBLIC SESSION**

Ms. Reitan asked for a motion to exit the executive session at 10:21 p.m. and reconvene the business meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to exit the executive session.

Yes 4; No 0; Motion Carried

5. **MOVEMENT INTO A TEMPORARY RECESS**

Ms. Reitan asked for a motion to move into a temporary recess at 10:23 p.m.

Mr. Makarius moved, seconded by Mr. Galligan, to move into a temporary recess.

Yes 4; No 0; Motion Carried

6. **MOVEMENT TO/FROM EXECUTIVE SESSION**

Ms. Reitan asked for a motion to move back into executive session at 10:57 p.m. for specific legal matters

Mr. Makarius moved, seconded by Mr. Galligan, to move into executive session for specific legal matters.

Yes 4; No 0; Motion Carried

7. **MOVEMENT TO RETURN TO PUBLIC SESSION**

Ms. Reitan asked for a motion to exit the executive session at 11:20 p.m.

Mr. Makarius moved, seconded by Mr. Galligan, to exit the executive session.

Yes 4; No 0; Motion Carried

8. **MEETING ADJOURNMENT**

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 11:21 p.m.

Yes 4; No 0: Motion Carried

Respectively submitted by Ms. Reitan, Clerk Pro Tem.