

REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, June 17, 2025
Czubaj Board of Education Room, Woodrow Wilson Elementary School
6:30 p.m.

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Pledge of Allegiance

Pledge

Board President called meeting to order

Roll Call

Roll Call: Denise McCowan - President
Zachary Smith – Vice President
Stephanie Dombrowski
Jennifer L. Kregg
Ava-Marie Shonitsky - unexcused
Gary Sieczkarek
James Stachewicz

Motion by S. Dombrowski seconded by J. Kregg, to approve the minutes of the Regular Meeting of May 20, 2025.

Approve Minutes

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by J. Stachewicz, to approve the Treasurer’s Report for the month of May, 2025 as submitted.

Approve Reports

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, to approve the Student Activities Report and School Lunch Report for the month of May, 2025 as submitted.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Kregg seconded by J. Stachewicz, to approve the Appropriation Status Report and the Revenue Report for the period ending May 31, 2025 as submitted.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by J. Kregg, to suspend the reading of each Warrant payment and to approve payments for the General Fund, School Lunch Fund, Special Aid Fund and Capital Fund as submitted.

Approve Payments

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Mrs. Janelle Finn, Assistant Superintendent – Distraction Free Schools – Update
Mr. Jeffrey Mochrie, Theodore Roosevelt Elementary School Principal – 2025-2026 District Wide Safety Plan (first reading)
Student Representative – Monthly highlights for each school

Presentations

Motion by S. Dombrowski seconded by J. Stachewicz, to accept the resignation due to retirement from Kyle Thomas Karmazyn, Science Teacher at John F. Kennedy High School, effective June 30, 2025

Retirements:
K. Karmazyn

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by J. Kregg, to accept the resignation due to retirement from Joyce A. Wozniak, Clerk Typist at John F. Kennedy High School, effective December 31, 2025.

J. Wozniak

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Kregg to accept the resignation with reappointment of Aysha Haq from a Personal Care Aide position to a Teacher Aide position at Theodore Roosevelt Elementary School effective September 1, 2025. This position holds a six-month probationary period. Compensation and benefits as per the CSEA contract.

Re-appointment:
A. Haq

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

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Motion by G. Sieczkarek seconded by Z. Smith, to approve the updated request from David Mansfield, Consultant Teacher at John F. Kennedy Middle/High School, to extend his unpaid leave of absence from June 5, 2025, with a return date of June 10, 2025.

Unpaid Leave
of Absence
D. Mansfield

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Stachewicz seconded by Z. Smith, that upon the recommendation of the Superintendent of Schools, Evie Campbell, Sara Curtin, and Paul Witnauer be appointed as seasonal laborers effective July 1, 2025.

Appointments:
Seasonal
E. Campbell
S. Curtin
P. Witnauer

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith, seconded by J. Stachewicz, that upon the recommendation of the Superintendent of Schools, Amy Overs, Certified Elementary Education Teacher (Pre-Kindergarten to Grade 6), be appointed to the Academic Intervention Services (AIS) Mathematics Teacher position at Theodore Roosevelt Elementary School effective September 1, 2025. Compensation and benefits as per the TAC contract.

AIS Math
A. Overs

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by Z. Smith, that upon the recommendation of the Superintendent of Schools, Danielle H. Smith, certified in Biology (Grades 7-12) be appointed to the Earth Science Teacher position at John F. Kennedy High School, effective August 21, 2025. The Earth Science certification is forthcoming and is contingent upon tenure. This position holds a probationary period beginning August 21, 2025 through August 20, 2029. Compensation and benefits as per the TAC contract.

Earth Science
Teacher
D. H. Smith

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Stachewicz seconded by J. Kregg, that upon the recommendation of the Superintendent of Schools, Michael Capestrani, certified in Mathematics (Grades 5-6 and Grades 7-12), be appointed to the Math Teacher position at John F. Kennedy High School, effective August 21, 2025. This position holds a probationary period beginning August 21, 2025 through August 20, 2029. Compensation and benefits as per the TAC contract.

Math Teacher
M. Capestrani

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by Z. Smith, that upon the recommendation of the Superintendent of Schools, Emily Grundtisch, certified in Early Childhood Education (Birth-Grade 2), Childhood Education (Grades 1-6), Students with Disabilities (Grades 1-6), and Literacy (Birth-Grade 6), be appointed to the Pre-Kindergarten Teacher position at Theodore Roosevelt Elementary School, effective August 21, 2025. This position holds a probationary period beginning August 21, 2025 through August 20, 2029. Compensation and benefits as per the TAC contract.

Pre-K Teacher
E. Grundtisch

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by S. Dombrowski seconded by J. Stachewicz, that upon the recommendation of the Superintendent of Schools, the 3-Day Summer Regents Review staff shall be appointed for the 2025 Summer Regents Review as submitted.

3-Day Summer
Regents Review

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

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Online Credit
Recovery
C. Brinson

Motion by S. Dombrowski seconded by Z. Smith, that upon the recommendation of the Superintendent of Schools, Colin Brinson be appointed to the Summer 2025 Online Credit Recovery Coordinator position. Compensation as per the TAC contract.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by J. Kregg, that upon the recommendation of the Superintendent of Schools, the Restorative Practice Liaison staff, the Advisement Coordinators, and the Science of Reading staff shall be appointed for the 2025-2026 school year as submitted. These are grant-funded positions from July 1, 2025 through June 30, 2026.

Restorative
Practice
Liaisons;
Advisement
Coordinators;
Science of
Reading

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by J. Kregg, that upon the recommendation of the Superintendent of Schools, the Coaches shall be appointed for the 2025-2026 school year as submitted. Compensation as per the TAC contract.

Coaches

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by G. Sieczkarek, to approve the 2025-2026 Terms of Employment for the following individuals as submitted:

Terms of
Employment:
A. Calire
E. Cole
D. Drennen
J. Emmerling
J. Finn
J. Goodrow
E. Greene
J. Heiler
K. Kaminski
D. Knaebe
B. Zybala

- Andrew Calire, Teacher Assistant – In-School Suspension Room
- Elaine Cole, Teacher Assistant at John F. Kennedy High School
- Denver Drennen, Jr., Director of Curriculum and Instruction
- Jessica Emmerling, Director of Special Education & Student Services
- Janelle Finn, Assistant Superintendent
- Joseph Goodrow, Maintenance Mechanic Crew Chief
- Erin Greene, Food Service Director
- Jennifer Heiler, District Treasurer
- Katrina Kaminski, Coordinator of Special Education and Student Services
- Denise Knaebe, Secretary to the Superintendent and District Clerk
- Brian Zybala, Director of Technology

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by S. Dombrowski, to approve the recommendations from the CSE/CPSE as submitted.

CSE/CPSE

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by J. Kregg, to approve the following field trip request:

Field Trip

- Heather Friscaro and Julia Mehnert, Senior Class Advisors, to take the Class of 2026 on their class trip to Boston, Massachusetts (itinerary as submitted). They will leave on November 11, 2025 and tentatively plan to return on November 14, 2025, at approximately 3:00 p.m. There is no cost to the District.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Stachewicz seconded by J. Kregg, to approve the following Fundraising requests:

Fundraisers

- JFK Middle School Student Council to sell dance tickets to the *Welcome Back Dance* on September 26, 2025 for \$5.00 each. Proceeds will go toward future activities during the school year.
- The Varsity K Club and Girls Athletic Association (GAA) to sell tickets for chicken BBQ dinners before and during the homecoming game on September 19, 2025. Proceeds will go toward student scholarships.

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Fundraisers
Continued

- The Varsity K Club and Girls Athletic Association (GAA) to host Volleyball Tournaments at John F. Kennedy High School on November 6, 2025 and March 12, 2026 from 2:30 p.m. to 4:00 p.m. All proceeds will go toward student scholarships.
- The Varsity K Club and Girls Athletic Association (GAA) to sell snacks at the JFK HS concession stand during the JFK Varsity Football home games for the fall 2025-2026 season. Proceeds will be split 50% between the football program and 50% towards scholarships through the clubs.
- JFK Class of 2029, 2028, and 2027 to hold a returnable can and bottle drive during homecoming festivities. Proceeds will be used to help fund class events.
- John F. Kennedy High School Student Council to sell dance tickets for the Homecoming Dance on Saturday, September 20, 2025. Proceeds will go toward future activities during the school year.
- John F. Kennedy High School Student Council to sell tickets for the “Car Smash,” which will be held at the Bonfire on Thursday, September 18, 2025. All money raised will be donated to families in need in our School District during the holiday season.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by S. Dombrowski seconded by Z. Smith, that upon the recommendation of the Superintendent of Schools, the Board of Education shall accept the donation as submitted.

Donation

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Stachewicz seconded by S. Dombrowski, to accept the following Statement of Profit and Loss:

Profit and Loss
Statement

- The JFK HS Drama Club held the Spring Musical: *The Sponge Bob Musical* on the weekend of March 14, 2025. The statement shows a profit of \$241.98.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by Z. Smith seconded by S. Dombrowski, that the Superintendent of Schools be authorized to pay necessary expenses incurred including those for transportation, salaries and equipment, for the fiscal year ending June 30, 2025, after the original purpose of other appropriations have been fulfilled.

Final
Appropriation
Transfers

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by J. Stachewicz, to approve the budgetary transfers as submitted.

Budget
Transfers

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by S. Dombrowski, to approve the requests from Elizabeth Zaccarine and Brian Zybala and deem the items submitted as obsolete or damaged, and dispose of the same.

Obsolete Items

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by G. Sieczkarek seconded by Z. Smith, to approve the first reading of the District Wide Safety Plan, which Mr. Mochrie has presented tonight for the 2025-2026 school year.

District Wide
Safety Plan
First Reading

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

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Motion by Z. Smith seconded by J. Stachewicz, to approve the *Inter-Municipal Agreement, School Liaison Officer – 2025-2026 School Year*, between the Town of Cheektowaga and the Cheektowaga-Sloan Union Free School District and authorize the Superintendent of Schools to execute the same.

Inter-Municipal Agreement
School Liaison Officer

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Kregg seconded by J. Stachewicz, to go into Executive Session at 7:53 p.m. for the employment history of a particular person and collective bargaining.

Executive Session

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Kregg seconded by S. Dombrowski, to adjourn from Executive Session and resume regular order of business at 9:05 p.m.

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Motion by J. Kregg seconded by J. Stachewicz to adjourn this meeting at 9:06 p.m.

Adjourn

Motion Carried 6 Ayes 0 Noes 1 Absent 0 Abstain

Respectfully submitted,



Denise Knaebe
District Clerk